

**MINUTES OF THE ANNUAL BOARD MEETING OF THE PLATTE-GEDDES SCHOOL
DISTRICT #11-5 BOARD OF EDUCATION
MONDAY, JULY 11, 2022**

Kathy Holter, Business Manager, called the annual meeting of the Board of Education of the Platte-Geddes School District #11-5 to order at 7:38 p.m. on Monday, July 11, 2022 in the Library at the Platte-Geddes High School.

Members present: Jess Sondgeroth, Duke Starr, Tom Olsen, Roxanne Summerville, Dennis DeBoer, Mark Petersen

Members absent: Ross Varilek

Others present: Superintendent Joel Bailey, Business Manager Kathy Holter, Secondary Principal Calvin Hunhoff, Heather VanDerWerff, and Jason Huizenga. Via Zoom: Phyllis Daum, Sandy Biddle, Sharon Huizenga

Oath of Office New Board Members

Business Manager K. Holter administered the oath of office to Roxanne Summerville, Dennis DeBoer, and Tom Olsen.

Election of Board Officers

Nominations were opened for president:

D. DeBoer nominated Jess Sondgeroth for president.

Moved by R. Summerville, seconded M. Petersen to cease nominations and cast a unanimous ballot for J. Sondgeroth. All members present voted aye. Motion carried. Jess Sondgeroth was elected President and the meeting was turned over to him.

Nominations were opened for Vice President.

D. DeBoer nominated Ross Varilek for Vice President.

Moved by R. Summerville, seconded M. Petersen to cease nominations and cast a unanimous ballot for R. Varilek. All members present voted aye. Motion carried. Ross Varilek was elected Vice President.

Additions or Deletions to the Agenda

None

Approve Agenda

Motion R. Summerville, seconded D. Starr approving the agenda as printed. All members present voted aye. Motion carried.

Approve Items for Consent Agenda

Motion D. Starr, seconded D. DeBoer with all members present voting aye approving the following consent agenda items:

- a. Designate First Fidelity Bank, BankWest, Bank of the West, 1st Dakota National Bank, South Dakota Federal Investment Trust, and Ft. Randall Credit Union as official depositories for the 2022-2023 fiscal year
- b. Authorize Business Manager to Act on Behalf of School District in respect to contracts for tax shelters and annuities
- c. Designate the Business Manager and Superintendent as Authorized Purchasing Agents for the school district
- d. Approval of Bond for Business Manager in the amount of \$50,000.00, Superintendent in the amount of \$50,000.00, Principals in the amount of \$25,000.00, and all other employees in the amount of \$10,000.00 for the period of July 1, 2022 through June 30, 2023
- e. Authorize Business Manager to advertise for bids for materials and items not already purchased
- f. Authorize Business Manager to Invest and Reinvest Funds in institutions, which may serve the greatest advantage to the school district
- g. Appoint Business Manager and Superintendent as Treasurers for Custodial Funds
- h. Designate the Business Manager and/or Superintendent as custodians of all accounts
- i. Designate the *Platte Enterprise* and the *Charles Mix County News* as official newspapers for the 2022-2023 school term
- j. Authorize Business Manager to electronically transfer funds for specifically authorized purposes
- k. Designate school board members who, in addition to the school board president, has the authority to countersign checks drawn by the business manager and approve authorized signatures for banking services. Authorized signers on school district accounts include:
 - Bank of the West: Jess Sondgeroth, Joel Bailey, and Kathy Holter

- First Fidelity Bank: Jess Sondgeroth, Ross Varilek, Joel Bailey, and Kathy Holter

- l. Authorize the continuation of existing funds or accounts
- m. Set the second Monday of each month, at 7:00 p.m. Central Time or Central Daylight Time in the High School Library to be the time and place of regular board meetings for the 2022-2023 school year. Meeting dates and times that conflict with a scheduled school activity will be determined at the prior month's meeting.
- n. Adopt the following resolution: Be it resolved that the Parent Advisory Council be recognized as the official Advisory Council for Title I, for the 2022-2023 school term
- o. Appoint the Superintendent as Administrator for the school lunch program for the 2022-2023 school year
- p. Appoint the Superintendent as administrator for the following Federal Programs for 2022-2023: Officer of Civil Rights, Section 504 Representative, Impact Aid, Title I, Title II, Title III, Title IV, Title V, Title IX Compliance Officer, Rehabilitation Act Section 504 Compliance Officer, Americans with Disabilities Act Compliance Officer, Age Discrimination Compliance Officer, Asbestos Compliance Officer, and Title IX Compliance Officer
- q. Appoint Rodney Freeman and KSB Law Firm as legal counsel
- r. Appoint Superintendent as Truancy Officer
- s. Approve Policy BDDE (Parliamentary Procedures) for conducting the meetings of the board
- t. Approve Equal Rights Disclaimer for the board of education for the 2022-2023 fiscal year
- u. Approve in-state rates at approved events
- v. Approve issuance of season activity pass to all staff members and their spouses who assist with the athletic program. Each person must work at two activities to be eligible for the activity pass
- w. Authorize participation and membership in the following associations: ASBSD, SDHSAA, NAFIS, FLISA, Impact Schools of South Dakota, DIAL Corporation, and TIE
- x. Approve issuance of season activity pass to full-time volunteers
- y. Authorize the Superintendent and/or Chairman of the Board to cancel or close school in emergency situations and in cases of inclement weather
- z. Authorize the use of Facsimile of Signatures on District Vouchers and Warrants
- aa. Approve Comprehensive Special Education Plan

Separate Motions

- a. Motion D. DeBoer, seconded R. Summerville setting the salary for each regular school board meeting at \$70.00 for the Chairman and \$60.00 for all other members, and \$50.00 for the Chairman and \$40.00 for all other members for each special meeting or committee meeting. Mileage will be paid at state rate. All members present voted aye. Motion carried.
- b. Motion D. DeBoer, seconded T. Olsen with all members voting aye approving the following admission prices for students and adults to athletic activities:

Senior Citizen Season	\$ 55.00	
Senior Citizen Husband/Wife	\$ 65.00	
Adult Season	\$ 80.00	
Husband/Wife Season	\$110.00	
Student Season	\$ 40.00	
Adult Single Admission	\$ 6.00	Double Header Adult \$7.00
Student Single Admission	\$ 3.00	Double Header Student \$4.00

These prices reflect no change from the 2021-2022 school year.

- c. Motion R. Summerville, seconded D. DeBoer with all members voting aye approving the following school lunch prices:

Grades K-4 Lunch	\$ 2.80
Grades 5-12 Lunch	\$ 3.10
Adults Lunch	\$ 4.15
Reduced Lunch	\$ 0.40
Student Breakfast	\$ 2.25
Reduced Breakfast	\$.30
Adult Breakfast	\$ 2.50
Milk	\$ 0.40

These prices reflect no change from the 2021-2022 school year.

- d. Motion D. Starr, seconded R. Summerville approving the yearbook fee at \$55.00. All members present voted aye. Motion carried.
- e. Motion D. Starr, seconded D. DeBoer approving the band instrument rental fee at \$35.00. All members present voted aye. Motion carried.
- f. Motion D. Starr, seconded M. Petersen appointing R. Summerville as the official voting representative to the Core Educational Cooperative Governing Board and to the Mid-Central Cooperative Governing Board, with the Superintendent as the administrator to serve as an advisory member of the same boards for the 2022-2023 fiscal year. All members of the Platte-Geddes School District#11-5 Board of Education may

serve as an alternate member of said boards in the absence of the appointed voting representative named above, with alternates to be: Ross Varilek, Jess Sondgeroth, Duke Starr, M. Petersen, D. DeBoer and T. Olsen. All members present voted aye. Motion carried.

- g. Motion D. Starr, seconded D. DeBoer with all members voting aye approving the following school board committees and assignments:

- a. Finance/Negotiations- Ross Varilek, Duke Starr, Dennis DeBoer
- b. Building & Grounds/Transportation- Ross Varilek, Mark Petersen, Tom Olsen
- c. Strategic Planning-Jess Sondgeroth, Duke Starr, Roxi Summerville
- d. Technology Advancement-Mark Petersen, Tom Olsen
- e. Platte-Geddes Athletic Foundation Representative-Dennis DeBoer

New Business

Conflict of Interest Disclosures

None

1st Reading Staff Handbook

The Board of Education gave first reading to the 2022-2023 Staff Handbook.

1st Reading Secondary Student Handbook

The Board of Education gave first reading to the 2022-2023 Secondary Student Handbook.

1st Reading Elementary Student Handbook

The Board of Education gave first reading to the 2022-2023 Elementary Student Handbook.

Approve High School Science/Shop Teacher Contract for Mr. Dan Daum

Motion D. Starr, seconded M. Petersen approving the contract of Dan Daum as high school science and shop teacher in the amount of \$46,583.75. Mr. Daum will be teaching high school biology, environmental science, 8th grade science, Shop I and Shop II. He will be working towards his certification during the 2022-2023 school year. All members present voted aye. Motion carried.

Approve Platte Colony Paraprofessional Contract for Allie Huizenga

Motion R. Summerville, seconded T. Olsen approving the contract of Allie Huizenga as Platte Colony paraprofessional in the amount of \$13.40/hour. Hourly wage will also include the special education differential pay of \$1.00 and/or \$1.50 per hour. All members present voted aye. Motion carried.

Approve Assistant Varsity Football Coach Contract for Tait Sibbel

Motion M. Petersen, seconded D. Starr approving the contract of Tait Sibbel as assistant varsity football coach at a salary of \$3,041.06. All members present voted aye. Motion carried.

Approve 6th Grade and Junior Varsity Girl's Basketball Coaching Contracts for Tyler Oberbroekling

Motion D. Starr, seconded M. Petersen approving the contract of Tyler Oberbroekling as 6th grade girl's basketball coach in the amount of \$868.88 and as Junior Varsity Girl's Basketball coach with a salary of \$3,041.06. He will be able to coach both as their seasons occur at different times during the school year. All members present voted aye. Motion carried.

Approve Amending Principal Contracts

Motion D. Starr, seconded R. Summerville amending the contract terms of the Secondary and Elementary Principal Contracts to run from July 1 to June 30 instead of from August 1 to July 31. This will create uniformity with all administrative contracts. The salary amounts and required number of workdays will remain unchanged. All members present voted aye. Motion carried.

Approve Payment for Myrna Overweg

Myrna Overweg served as head cook during the last month of school. To compensate her for the extra responsibility, Supt. Bailey is proposing an adjustment to her hourly wage of \$226.24. The difference between her salary at that time and the head cook position was \$2.02. Myrna worked 112 hours serving as head cook. Motion M. Petersen, seconded R. Summerville approving the payment of \$226.24 to Myrna Overweg. All members present voted aye. Motion carried.

Approve ESY Contract for Donyelle Petersen

Motion R. Summerville, seconded D. DeBoer approving the ESY Contract for Donyelle Petersen at an hourly rate of \$33.22 per hour for providing extended school year services at the Platte-Geddes Elementary School. Voting aye: D. DeBoer, R. Summerville, D. Starr, T. Olsen, J. Sondgeroth. Abstaining: M. Petersen. Motion carried.

Approve Convection Oven and Freezer Purchase

Superintendent Bailey filed a waiver with the CANS Office to purchase two new convection ovens and one large freezer for the kitchen. The total for the ovens is \$12,990.00 and the cost of the freezer is \$6,775.00. The new ovens will replace the aging ovens and the additional freezer space will allow for bulk orders during supply shortages. Food Service Funds will be used to purchase the new equipment. Motion R. Summerville, seconded D. DeBoer approving the purchase of two convection ovens for \$12,990.00 and a freezer in the amount of \$6,775.00. All members present voted aye. Motion carried.

Declare School Van Surplus

At the June board meeting, a discussion about selling the district's 2013 Dodge Grand Caravan and purchasing a newer vehicle with four-wheel drive to travel to and from the colonies was held. To sell or

trade-in the van, it first needs to be declared surplus. According to KBB.com, the van has a trade-in value range from \$5,363-\$6,630 and private party value range from \$6,884-\$8,539. Motion R. Summerville, seconded D. Starr declaring the 2013 Dodge Grand Caravan surplus property. All members present voted aye. Motion carried.

Set Time/Date for August Board Meeting

Motion D. Starr, seconded M. Petersen rescheduling the regular scheduled school board meeting to Monday, August 15th at 7:00 p.m. in the Library at the High School Building. All members present voted aye. Motion carried.

Adjournment

Motion R. Summerville, seconded D. DeBoer to adjourn the meeting at 8:18 p.m. All members present voted aye. Motion carried.

President

Business Manager

2022-2023 Salaries

J. Bailey	\$ 106,929.17
C. Hunhoff	\$ 68,000.00
J. Knecht	\$ 84,864.12
K. Holter	\$ 74,970.00
M. Neugebauer	\$ 65,192.65
K. Allen	\$ 46,740.75
S. Biddle	\$ 55,503.52
B. Bonte	\$ 56,318.43
K. Brassfield	\$ 43,443.75
D. Daum	\$ 46,583.75
P. Daum	\$ 59,572.01
C. DeGroot	\$ 47,849.81
A. DeHaan	\$ 46,449.77
N. DeVries	\$ 54,753.17
D. Duba	\$ 58,141.73
D. DuFrain	\$ 49,307.95
S. DuFrain	\$ 52,482.66
T. Frandsen	\$ 44,630.30
C. Graves	\$ 49,393.36
S. Hanson	\$ 65,499.73
A. Henning	\$ 50,394.75
R. Holleman	\$ 52,769.10
M. Johnson	\$ 51,942.50
C. Kemnitz	\$ 50,065.31
H. Kirwan	\$ 45,615.94
K. Konechne	\$ 49,416.06
S. Kraft	\$ 63,916.38
S. Larson	\$ 57,654.67
L. Millar	\$ 32,017.23
L. Mills	\$ 50,750.33
D. Mushitz	\$ 52,724.19
N. Nelson	\$ 48,903.30
T. Nelson	\$ 50,081.57
J. Neuman	\$ 55,503.52
T. Neuman	\$ 54,634.64
K. Oolman	\$ 44,778.75
M. Patzlaff	\$ 56,087.45
D. Pazour	\$ 44,557.80
D. Petersen	\$ 50,500.26
B. Peterson	\$ 55,612.13
C. Peterson	\$ 54,634.64
A. Rolland	\$ 53,819.70
E. Rolland	\$ 54,830.41
B. Ruen	\$ 47,250.38
J. Semmler	\$ 47,565.28
M. Tegethoff	\$ 35,714.43
T. Turnis	\$ 47,714.81
J. Vanderboom	\$ 55,354.64
A. VanEssen	\$ 56,337.47
B. VanZee	\$ 44,358.75
S. Wynia	\$ 53,012.49

Classified

M. Anderson	\$ 14.35	per hour
K. Antonsen	\$ 19.07	per hour
E. Brondsema	\$ 13.51	per hour
E. Cleghorn	\$ 13.40	per hour
J. DaShay	\$ 14.65	per hour
J. Fuerst	\$ 24.55	per hour
T. Griesse	\$ 13.63	per hour
D. Hanten	\$ 14.90	per hour
K. Harrington	\$ 16.54	per hour
T. Huizenga	\$ 14.02	per hour
E. King	\$ 16.93	per hour
G. Kok	\$ 17.84	per hour
D. Kuipers	\$ 38.75	per hour
K. Millar	\$ 14.65	per hour
C. Oberbroekling	\$ 14.57	per hour
M. Oberbroekling	\$ 14.00	per hour
M. Overweg	\$ 14.52	per hour
M. Rabenberg	\$ 14.30	per hour
K. VanderPol	\$ 13.65	per hour
D. Van Zee	\$ 19.45	per hour
C. Voetberg	\$ 13.63	per hour
A Block	\$2,606.63	JH GBB Coach
	\$1,086.10	Co-Jr High Track Coach
F. Cutler	\$5,647.69	Boys BB Coach
	\$3,475.50	JH FB Coach
	\$3,692.72	Golf Coach
	\$8,254.31	Athletic Director
	\$ 624.60	Cell Phone Stipend
B. Hanson	\$4,344.38	Head Football Coach
	\$2,498.02	Varsity Co-Wrestling Coach
	\$ 651.66	5th-6th Grade Co-Wrestling Coach
J. Konstanz	\$2,498.02	Varsity Co-Wrestling Coach
	\$ 651.66	5th-6th Grade Co-Wrestling Coach
R. Leader	\$ 434.44	Co-6th Grade Boys Basketball Coach
K. Maxon	\$1,086.10	Co-Jr High Track Coach
	\$1,303.31	Junior High Cross Country Coach
M. Maxon	\$4,778.81	Head Track Coach
	\$3,475.50	Cross Country Coach
T. Oberbroekling	\$3,041.06	Asst. Varsity GBB Coach
	\$ 868.88	6th Grade GBB Coach
H. Olson	\$ 868.88	6th Grade Volleyball coach
T. Sibbel	\$3,041.06	Asst. Varsity FB Coach
A. Van Zee	\$1,086.09	Junior High Play Director
H. VanDerWerff	\$2,172.19	Junior High Volleyball Coach
V. VerSteeg	\$4,344.38	Head GBB Coach
J. Veurink	\$ 434.44	Co-6th Grade Boys Basketball Coach