**Yellow Springs Schools: School Facilities Task Force**

**Graham Conference Room in Mills Lawn School**

**June 5, 2019 6-8 PM**

**Operating Rules We Follow**

* Keep the best interest of the students and teachers of Yellow Springs Schools AND the best interest of the Yellow Springs community in mind.
	+ Best for today and for the long term.
* Welcome everyone’s ideas.
	+ Listen to find the value in what others are saying.
* Participate actively, and honestly share your perspective.
* Disagree without being disagreeable.
* Use headlines.
* Logistics: arrive on time, cell phones off, come prepared.

**Preparation**

* Review the school district tax information document sent with the May 22 meeting minutes.
* Review the summary of survey results (part 1 included with this email, part 2 to be sent Wednesday)

**Agenda**

| **Topic** | **Outcome** | **Time** |
| --- | --- | --- |
| Welcome –Mel | Understand plan for the evening | 6:00-6:05 |
| Tax overview part 2 – Mel and Kat | * Ensure group understanding of school district taxes.
* Identify any additional changes needed
 | 6:05-6:15 |
| Survey results - all | * Ensure we all understand the major concerns and recommendations from the survey results
* Identify any take-aways for us to use in our work
 | 6:15-7:00 |
| Guiding Principles - all | Agree on principles we will use in making our decisions* Example: we have discussed the importance of energy efficiency – does this become a guiding principle for us?
 | If time permits |
| Group discussion – what did we learn and what does it mean for the district? - all | * Ensure we all understand what the problems are as presented by Fanning Howey, Mike, faculty, staff, and students
* Agree whether we need any additional expertise to help us
 | 7:00-7:50 |
| Commentary from ex officio members | Opportunity for ex officio members to provide guidance | 7:50-7:55 |
| Next Steps - Mel | Identify what must happen before the next meeting | 7:55-8:00 |

**Updated Meeting dates and possible topics:**

The schedule below is a starting point. We discussed that we might need more time to prepare our description of the challenges and aspirations before going to the public; we might not get much traction during summer, and we might need more time to develop our recommendations. We agreed that getting this right is much more important than adhering to an arbitrary schedule.

1. **June 5**
2. **June 19**
3. **July 3**
4. **July 17**
5. **July 31**
6. **August 21** – Recommend canceling this meeting because of beginning of school
7. **August 28**
8. **September 4**
9. **September 18**
10. **September 19**