**Yellow Springs Schools: School Facilities Task Force**

**Graham Conference Room in Mills Lawn School**

**April 24, 2019 6-8 PM**

**Purpose**

* Survey Results - Understand the strengths and challenges with community support
* Building Tour and Focus Group Results - Understand the strengths and challenges with the facilities from personal perspectives
	+ Task force members participating in the tours
	+ Student focus groups
	+ Faculty & staff focus groups
* Discuss process suggestions proposed by task force members

**Operating Rules We Follow**

* Keep the best interest of the students and teachers of Yellow Springs Schools AND the best interest of the Yellow Springs community in mind.
	+ Best for today and for the long term.
* Welcome everyone’s ideas.
	+ Listen to find the value in what others are saying.
* Participate actively, and honestly share your perspective.
* Disagree without being disagreeable.
* Use headlines.
* Logistics: arrive on time, cell phones off, come prepared.

**Preparation**

1. All task force members - Please review the survey results to identify your perspective on what the community is telling us.

<https://www.surveymonkey.com/results/SM-HZPQY7FXV/>

* What strengths and positives do we need to maintain?
* What pitfalls do we need to avoid?
* What questions or misinformation we must address?
1. Task force members who participated in the building tours – consider what you learned and what must be shared with the full task force

**Agenda**

| **Topic** | **Outcome** | **Time** |
| --- | --- | --- |
| Welcome –Mel | Understand plan for the evening | 6:00-6:05 |
| Survey results - all | Agree about:* What strengths and positives do we need to maintain from the 2018 plan?
* What pitfalls do we need to avoid?
* What questions or misinformation should we address when we share our proposal?
 | 6:05-6:50 |
| Building tour and focus group results – all  | Understand the personal perspectives about the current facilities:* What must change?
* What must remain?
* Any other considerations
 | 6:50-7:30 |
| Process Suggestions - all | Topics mentioned so far include:* Agreement about our decision making process (consensus, other?)
* Approach to use in our deliberations
	+ Establish categories of improvements such as minimum maintenance, all recommended improvements, etc.)
	+ Understand the maximum amount the village can afford and prioritize what we can accomplish within that amount
	+ Use a phased approach to reduce the potential interest costs
 | 7:30-7:50 |
| Commentary from ex officio members | Opportunity for ex officio members to provide guidance | 7:50-7:55 |
| Next Steps - Mel | Identify what must happen before the next meeting | 7:55-8:00 |

**Updated Meeting topics:**

Changed topics highlighted in red.

1. **April 24** – Discussion: Themes from survey; building tours,; and faculty, staff, student focus groups
2. **May 1** –Values that should guide our decisions about facilities; envision the future of Yellow Springs Schools facilities; envision the future of education.
3. **May 22** – Presentation from the architects conducting the assessment to understand their recommendations. Note that the architect is not available until this date.
4. **May 29** – Deliberation about the gap between the future vision and the current facilities
5. **June 5**– Public forum to hear community member ideas about what they want in the new facilities plan
6. **June 19** - Begin deliberations about plan of action
7. **July 3** – Continue deliberations
8. **July 17** – Continue deliberations
9. **July 31** – Continue deliberations working toward a proposal
10. **August 21** – Hear from the public about our proposal
11. **August 28** – Refine our proposal
12. **September 4** – Finalize our proposal
13. **September 18** – Meet if needed
14. **September 19** – Share with the board.