

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
SEPTEMBER 22, 2016
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, September 22, 2016, Mr. Thomas Bullington, Board Vice President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order at 6:42 p.m. by the Board Vice President, Mr. Thomas Bullington, with the following additional board members present: Ms. Cynthia Ahlborn, Dr. Mona Eckley, Mr. John Klingeman, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Kenneth Vescovi, Ms. Tammy Witherite, and Mr. Ronald Yoder – 10 – present. Absent – 3 – Mr. B. Wayne Lohr, Mr. Chris McCartney and Dr. Thomas Woods.

OTHERS ATTENDING: Others in attendance were: Ms. Jennifer Anderson, Ms. Malynnda Maurer, Dr. Pat Mulroy, Mr. Karl Olschesky, Mr. Corey Reffner, Ms. Sue Wolf, Ms. Janel Vancas, Ms. Amy Woomer and Ms. Valerie Wyper – Staff; Mr. Sam Clapper – Solicitor.

VISITORS: Mr. William Batzel, IU8 Educator and PSEA Representative was present. The press was not in attendance.

EXECUTIVE DIRECTOR'S UPDATE:

Rita Buhite, IU8 Curriculum Specialist and Genie Kline, Teacher from Everett Area School District, shared a PowerPoint presentation on the STEM Series as well as the Lego Mindstorms and Dash.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF SEPTEMBER 22, 2016: On a motion by Mr. Klingeman and seconded by Ms. Ahlborn and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

MINUTES: On a motion by Mr. Klingeman and seconded by Ms. Ahlborn and carried by voice vote, the minutes of the August 25, 2016 regular meeting, numbered pages 1-10, which were previously distributed to each member, were approved.

AGENDA ITEMS APPROVED....On a motion by Mr. Truscello, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – Treasurer’s Reports and Listing of Bills:

Roll call vote – yes – 10 – Ms. Cynthia Ahlborn, Mr. Thomas Bullington, Dr. Mona Eckley, Mr. John Klingeman, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Kenneth Vescovi, Ms. Tammy Witherite, and Mr. Ronald Yoder.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for August 2016, included in the September 22, 2016 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 08/01/16 to 08/30/16 as listed on gold summary pages, General Checking Account from 08/15/16 – 09/09/16, as listed on gold summary pages and Online Registration Account from 08/01/16 to 08/30/16 as listed on gold summary pages, which were included in the September 22, 2016 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:

- 1) Investments – The report to the Board on the securities presently held and the record of investments for August 2016 was filed with the Supplemental to Official Minutes for final audit.
- 2) Budget Summary Report – The detailed fiscal report, pages 1-49, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for August 2016 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

BUILDINGS AND GROUNDS INFORMATION REPORT:

Mr. Bullington reported on the items covered in the Building and Grounds Meeting held Tuesday, September 20, 2016.

AGENDA ITEMS APPROVED....On a motion by Mr. Truscello, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Special Education Service Rates, Additional Drivers, Contractor/Rate, Agreements, Agreements, PICC (Pennsylvania Institute for Instructional Coaching), Mail Ballot for IU8 Board Members Term 2017-2020:

Roll call vote – yes – 10 – Ms. Cynthia Ahlborn, Mr. Thomas Bullington, Dr. Mona Eckley, Mr. John Klingeman, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Kenneth Vescovi, Ms. Tammy Witherite, and Mr. Ronald Yoder.

BUSINESS

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

SPECIAL EDUCATION SERVICE RATES:

Approval was given for annual service rates for 2016-2017 special education programs per the attached schedule (gray attachment).

ADDITIONAL DRIVERS:

Approval of the following additional contracted transportation drivers was given for the 2016-2017 school year.

Contractor:

Maxwell Trans Inc.

Maxwell Transit Systems

Driver:

Burggraf, Daniel

Dickey, Sandy

Walker, Robert

Williams, Victorine

Burr, Timothy

CONTRACTOR/RATE:

Approval of the following contractor/rate was given for the 2016-2017 School Year.

<u>Contractor</u>	<u>Modified Quotation Rate</u>	<u>Vehicle Type</u>
Med-Van Transport	\$120.00 per day	W/C Van

EDUCATION PROGRAMS & SERVICES

AGREEMENTS:

Approval was given to enter into a service provider agreement with Blacklick Valley, Central Cambria, Portage Area, and Northern Cambria School Districts, whereby Appalachia Intermediate 8 will provide instructional services in accordance with Title I requirements. IU8 will receive \$57,652.05 for instructional services provided in school year 2016-2017 under this agreement.

AGREEMENTS:

Approval was given for the continuation of agreements with the following agencies during 2016-2017 for the provision of therapeutic services to eligible students.

A. APPALACHIAN YOUTH SERVICES:

Ebensburg

Day Treatment Program

Cost: \$94.92 per day for students participating in the 7-12 program

Cost: \$99.85 per day for students participating in the K-6 program

AGREEMENTS continued:**B. EXTENDED FAMILY ACADEMY:**

Everett and Hollidaysburg

Day Treatment Program

Cost: \$83.41 per day for students participating in the 7-12 program

Cost: \$86.43 per day for students participating in the K-6 program

PIIC (PENNSYLVANIA INSTITUTE FOR INSTRUCTIONAL COACHING):

Approval was given to contract with Capital Area IU15 to provide payment for PIIC services (maximum 70 days) conducted by IU8's PIIC Mentor to participating IU8 districts in the 2016-2017 program year. IU8 will receive approximately \$35,000.00 for services provided.

EXECUTIVE OFFICE**MAIL BALLOT FOR IU8 BOARD MEMBERS TERM 2017-2020:**

With respect to the election of IU8 Board members for a three-year term ending June 30, 2020, approval was given to continue the composition of the Board at 13 members with the election of nominees/members to be accomplished through mail ballot, all in accord with the IU's long-standing practice.

AGENDA ITEMS APPROVED...On a motion by Mr. Klingeman, seconded by Mr. Vescovi and carried by roll call vote, the following Agenda items were approved – Personnel (B), Resignations/Retirements, Leaves of Absence, Approval of Day-to-Day Substitutes, Travel, and Other Business (A1-3):

Roll call vote – yes – 10 – Ms. Cynthia Ahlborn, Mr. Thomas Bullington, Dr. Mona Eckley, Mr. John Klingeman, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Francis Truscillo, Sr., Mr. Kenneth Vescovi, Ms. Tammy Witherite, and Mr. Ronald Yoder.

HUMAN RESOURCES**PERSONNEL:****A. NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. WORLD OF LEARNING INSTITUTE:

Approved the hiring of the following individuals as Virtual Learning Facilitators (**Pending required paperwork**) for the World of Learning Institute at a per student/per course rate of \$50.00-\$275.00 depending on the virtual learning model specified by the course:

Derek Sanders – Latin P-12 (**Out of State Certificate Pending**)

RESIGNATIONS/RETIREMENTS:**A. Professional:**

1. Approved resignation of Mary Lynn Goshey, Reading Specialist – Non-Public, effective the Close of Business 01/31/2017.

B. Support Staff – Aides - None**C. Support Staff – Secretaries: None****D. Support Staff – Other:**

1. Approved resignation of Autumn M. Kirsch, Hourly Special Projects Assistant, effective 08/31/2016.

LEAVES OF ABSENCE:**A. Professional:**

1. Approved FMLA Leave, without pay, for Jessica L. Bendis, Teacher, effective 09/08/2016 through 09/28/2016.

B. Support Staff – Aides: None**C. Support Staff – Secretaries: None****D. Support Staff – Other: None****APPROVAL OF SUBSTITUTES (DAY-TO-DAY):****A. Professional:**

1. Approved Melissa A. Laratonda (Emergency Certificate) **(Pending required paperwork)**.
2. Approved Jessica R. Michael (Emergency Certificate).

B. Support Staff – Aides:

1. Approved Jenna L. Beeman **(Pending required paperwork)**.
2. Approved Sara M. Sinsley **(Pending required paperwork)**.

C. Support Staff – Secretaries: None**D. Support Staff – Other: None**

TRAVEL:

Approval was given of the following conference travel:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Days at Event</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
AMERICORPS:							
Carol Overly Program Manager	Washington D.C.	10/13/16 10/14/16	2016 Conf. on Citizenship	No	2	No	\$578.50
							AmeriCorps Budget Total \$578.50
BUSINESS OFFICE:							
Patty Motchenbaugh Trans. Coordinator	Grantville	10/26/16 10/28/16	PASBO Trans. Conf.	No	3	No	\$750.60
							Business Office Budget Total \$750.60
EDUCATION PROGRAMS & SERVICES:							
*Jen Anderson Asst. Dir. of EPS	Savannah, GA	12/01/16 12/03/16	AESA Annual Conf.	Yes	3	No	\$2,040.00
*Janel Vancas Asst. Dir. of Curr.	Savannah, GA	12/01/16 12/03/16	AESA Annual Conf.	Yes	3	No	\$1,925.34
Barb Cassel Supervisor	Harrisburg	11/09/16 11/12/16	PACEC & CASE	Yes	4	Yes	\$657.86
Julie Della Educ Consultant	Harrisburg	10/18/16 10/20/16	MTSS Conf.	No	3	Yes	\$553.24
Barry Frye Manager SDIS	Hershey	11/02/16 11/04/16	A/CAPA Conf.	Yes	3	No	\$672.70

*Presenters

TRAVEL continued:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Days at Event</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
<u>EDUCATION PROGRAMS & SERVICES continued:</u>							
Erica Kaurudar Educ Consultant	Harrisburg	10/18/16 10/20/16	MTSS Conf.	Yes	3	Yes	\$499.88
Susan Knarr Supervisor	State College	10/17/16 10/19/16	ECE Summit	No	3	No	\$800.84
Susan Knarr Supervisor	Pocono Manor	11/02/16 11/03/16	EI in PA	No	2	No	\$454.26
Laura Lamont Educ Consultant	Harrisburg	10/18/16 10/20/16	MTSS Conf.	No	3	Yes	\$452.12

Education Program & Services Budget Total \$8,056.24

SUMMARY OF TRAVEL:

AmeriCorps Budget Total	\$578.50
Business Office Budget Total	\$750.60
Education Programs & Services Budget Total	<u>\$8,056.24</u>
GRAND TOTAL	\$9,385.34

OTHER BUSINESS:

A. SUPPLEMENTAL:

1) AGREEMENT:

Approval was given to enter into an agreement with the following agency during 2016-2017 for the provision of therapeutic services to eligible students: The Children’s Aid Home Programs of Somerset County, Inc.
 Day Treatment Program Cost: \$132.00 per day for students participating in the K-6 program

2) TRAVEL:

Approval was given for Don Arotin, Educational Consultant, to attend the 2016 Safe Schools Conference in Harrisburg from October 31-November 2, 2016 at an approximately cost of \$726.14 for registration, lodging, meals and travel.

3) WORLD OF LEARNING INSTITUTE:

Approved hiring the following individuals as Virtual Learning Facilitators **(Pending required paperwork)** for the World of Learning Institute at a per student/per course rate of \$50.00-\$275.00 depending on the virtual learning model specified by the course:
 Yan Chen-McBride – Chinese **(Emergency Application Pending)**
 Hanan Gawdet – Arabic **(Emergency Application Pending)**

FUTURE MEETINGS.....The next Committee/Board Meeting is scheduled for **Thursday, October 27, 2016**, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT.....The meeting was adjourned at 6:45 p.m. on a motion by Mr. Truscello, seconded by Ms. Ahlborn and carried by unanimous voice vote.

Respectfully submitted,

Karl Olschesky, Board Secretary

Thomas Bullington,
 Board Vice President