

**APPALACHIA INTERMEDIATE UNIT 8  
BOARD OF SCHOOL DIRECTORS  
ALTOONA, PENNSYLVANIA  
JULY 30, 2015  
6:30 P.M.**

**MINUTES**

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, July 30, 2015, 6:54 p.m. Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

**ROLL CALL:** The meeting was called to order by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscillo, Sr., Dr. Thomas Woods and Mr. Ronald Yoder – 10 – present. Absent – 3 – Mr. Robert Mahood, Mr. Chris McCartney, and Ms. Tammy Witherite.

**OTHERS ATTENDING:** Others in attendance were: Dr. Thomas Butler – Executive Director, Ms. Jennifer Anderson, Mr. Derek Jones, Mr. Karl Olschesky, Ms. Janel Vancas, Ms. Sue Wolf, Ms. Amy Woomer and Ms. Valerie Wyper – Staff; Mr. Sam Clapper – Solicitor.

**VISITORS:** Mr. Corey Reffner, Ms. Connie Way, and Mr. William Batzel, IU8 Educator and PSEA Representative, were present. The press was not in attendance.

**EXECUTIVE DIRECTOR'S UPDATE:**

Dr. Butler welcomed new Board Member, Mr. Ronald Yoder.

Dr. Butler presented information on the IU8 Learning Ecosystem.

Information regarding raise.me was distributed to Board Members.

**ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF JULY 30, 2015:** On a motion by Ms. Mourey and seconded by Mr. Dadey and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

**MINUTES:** On a motion by Mr. Klingeman and seconded by Ms. Mourey and carried by unanimous voice vote, the minutes of the June 25, 2015 regular meeting, numbered pages 1-22, which were previously distributed to each member, were approved with noted correction.

**EXECUTIVE SESSION:**

An Executive Session was held during the Committee Meeting, July 30, 2015, Altoona Office Board Room, from 6:04 p.m. to 6:32 p.m. to discuss negotiations and personnel issues.

**AGENDA ITEM APPROVED...On a motion by Mr. Dadey, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – Treasurer’s Reports:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**A. TREASURER’S REPORTS:** The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for June 2015, included in the July 30, 2015 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

**AGENDA ITEM APPROVED...On a motion by Ms. Mourey, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Listing of Bills:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**B. LISTING OF BILLS:** Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 06/01/15 to 06/30/15 as listed on gold summary pages, General Checking Account from 06/15/15 to 07/10/15, as listed on gold summary pages and Online Registration Account from 06/01/15 to 06/30/15 as listed on gold summary pages, which were included in the July 30, 2015 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

**C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:**

- A.** Investments – The report to the Board on the securities presently held and the record of investments for June 2015 was filed with the Supplemental to Official Minutes for final audit.
- B.** Budget Summary Report – The detailed fiscal report, pages 1-46, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for June 2015 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

**AGENDA ITEMS APPROVED...On a motion by Mr. Klingeman, seconded by Ms. Mourey and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Lease Expense Renewals, Lease Income Renewals, Agreements, Early Intervention Letters of Agreements, Early Intervention Letter of Agreement, Support Service Agreements, Special Education Plan Revision 2015-2016, and Canvas Software:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**BUSINESS**

**BILLS TO BE PAID:**

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

**LEASE EXPENSE RENEWALS:**

Approval was given to amend the following leases:

<b>Lessor</b>	<b>2015-2016</b>	<b>2014-2015</b>
Altoona Alliance Church Preschool	\$ 5,747.50	\$ 5,747.50
Morrison's Cove Memorial Park Preschool	\$19,433.50	\$18,867.48
Georgian Place Office Space and Preschool	TBD	\$28,782.00

**LEASE INCOME RENEWALS:**

Approval was given to increase the annual rent charged to Child Advocates of Blair County (Head Start) by 2% for classrooms in Duncansville and Williamsburg to \$5,080.00 and \$3,510.00, respectively.

**EDUCATION PROGRAMS & SERVICES**

**AGREEMENTS:**

Approval was given to continue an Agreement with Teaching Strategies® to provide professional development opportunities for the IU8 Preschool Early Intervention staff, at a cost of not more than \$3,482.50.

**EARLY INTERVENTION LETTERS OF AGREEMENT:**

Approval was given to affirm agreements for the school year 2015-2016 with the following agencies:

- Bedford County Local Interagency Coordinating Council (LICC)
- Blair County Local Interagency Coordinating Council (LICC)
- Cambria County Local Interagency Coordinating Council (LICC)
- Somerset County Local Interagency Coordinating Council (LICC)

**EARLY INTERVENTION LETTER OF AGREEMENT:**

**Hollidaysburg Area School District:**

Approval was given to continue the agreement with Hollidaysburg Area School District to provide breakfast for preschool children in the Inclusive Classroom in order to fully integrate with Head Start Children at the Educational Technology Building at Foot of Ten Road, Duncansville. The rate is \$1.80 per meal.

**SUPPORT SERVICE AGREEMENTS:**

Approval was given for the continuation of agreements with the following agencies during 2015-2016 for the provision of therapeutic services to eligible students.

**A. APPALACHIAN YOUTH SERVICES:**

Ebensburg

Day Treatment Program

Cost: \$94.92 per day for students enrolled in the 6-12 program

Cost: \$99.85 per day for students enrolled in the K-5 program

**B. EXTENDED FAMILY ACADEMY**

Everett and Hollidaysburg

Day Treatment Program

Cost: \$80.98 per day for students enrolled in the 7-12 program

Cost: \$83.91 per day for students enrolled in the K-6 program

**SPECIAL EDUCATION PLAN REVISION – 2015-2016**

Approval was given to add: One (1) FTE Professional Speech and Language position for Blair County.

**CANVAS SOFTWARE:**

Approval was given to enter into a Master Subscription Services Agreement with Instructure to procure and sell the Canvas software to interested school districts.

**AGENDA ITEM APPROVED....On a motion by Mr. Truscello, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – E-Rate Services:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**INFORMATION TECHNOLOGY****E-RATE SERVICES:**

Approval was given to enter into an agreement with the KSL Group for E-Rate consulting services for funding year 2016-2017 at a cost of \$9,950.00.

**AGENDA ITEM APPROVED....On a motion by Mr. Dadey, seconded by Mr. Perl and carried by roll call vote, the following Agenda item was approved – CBA With Education Support Professionals:**

Roll call vote – yes – 8 – Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., and Dr. Thomas Woods.

Abstain: Ms. Amy Acker-Knisely and Mr. Ronald Yoder.

**EXECUTIVE OFFICE****CBA WITH EDUCATION SUPPORT PROFESSIONALS:**

The Board approved the Collective Bargaining Agreement for the period July 1, 2015 through June 30, 2020 between the Intermediate Unit and Appalachia Intermediate Unit 8 Education Support Professionals, PSEA/NEA, as presented at the meeting and that the Board officers be authorized to execute same. The signatures of any two officers shall conclusively establish that the agreement signed is the agreement approved by this action.

**AGENDA ITEM TABLED...The Pennsylvania School Boards Association Chairperson item was tabled until the August meeting:****PENNSYLVANIA SCHOOL BOARDS ASSOCIATION CHAIRPERSON:**

The Pennsylvania School Boards Association requests every year that all Intermediate Units continue to appoint a Legislative Chairperson to represent the IU8 Board of Directors at county level meetings where briefings on school issues are held for legislators. Additionally, discussion of key issues affecting school boards takes place and county legislative priorities are then selected. The chairperson receives special legislative publications from PSBA to be shared with the entire board. The chairperson is also required to attend the yearly Legislative Policy Council meeting scheduled during the annual PASA/PSBA conference held in the Fall, representing Appalachia Intermediate Unit 8. For voting purposes, the appointed chairperson will be eligible to represent only IU8 and will not be eligible to represent their own school district at the PASA/PSBA Legislative Policy Council meeting. Board action is requested for an appointment for 2015-2016.

**AGENDA ITEMS APPROVED...On a motion by Mr. Klingeman, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda items were approved – Personnel (C & D), Resignations/Retirements, Recommended to be Hired, Day-to-Day Substitutes, and Travel:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**HUMAN RESOURCES****PERSONNEL:****A. NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

**PERSONNEL continued:****B. TEACHER INDUCTION PROGRAM – *For Information Only:***

The following employee has successfully completed the teacher induction program:

*OLIVIA LUDWIG*

**C. ADDITIONAL HOURS/DAYS:**

## 1) ARMSTRONG vs. KLINE EXTENDED SCHOOL YEAR PROGRAM:

Approval was given for the following IU8 employee to work in the Armstrong vs. Kline Extended School Year Program:

**Blair County Paraprofessional:**

Dorothy Summers

**D. SALARY ADJUSTMENT:**

Approval was given to increase the salary of Diane Hubona, PICC Instructional Coach/Literacy Specialist, by 7.38%, effective July 1, 2015.

**RESIGNATIONS/RETIREMENTS:**

**A. Professional:**

<b>Name</b>	<b>Position Location</b>	<b>Date Received</b>	<b>Effective Date of Service Termination</b>
Denise N. McDonald	Teacher – PHP/Gifted Aloysia Hall/North Star	06/26/2015	06/30/2015 (Resignation)

**B. Support Staff – Aides: None**

**C. Support Staff – Secretaries:**

<b>Name</b>	<b>Position Location</b>	<b>Date Received</b>	<b>Effective Date of Service Termination</b>
Nancy A. Braniff	Secretary Altoona Office	07/08/2015	Close of Business 08/20/2015 (Resignation)

**D. Support Staff – Other: None**

**LEAVES OF ABSENCE:**

**A. Professional: None**

**C. Support Staff – Aides: None**

**D. Support Staff – Secretaries: None**

**E. Support Staff – Other: None**



**RECOMMENDED TO BE HIRED:**

**A. Professional:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Lindsay A. Pavlovich	Speech & Language Impaired PK-12 Clarion University of PA	Continuation of Program, Long-Term Sub. Teacher – SLS, Itinerant – Four Counties	\$40,433.00*	07/07/2015	End of 2015/2016 School Year
Leah M. Kistler	Special Education PK-8 IUP	Transfer of Elissa Ferry, Teacher – LSS, Greater Johnstown CTC	\$40,433.00*	07/27/2015	
Tisha N. Hockey	Special Education N-12 The George Washington University, Washington, DC	New Position, Long-Term Sub. Teacher – 1-1 Instruction, Ebensburg Center	\$40,433.00*	08/03/2015	End of 2015/2016 School Year
Elizabeth C. Caton	Hearing Impaired N-12 IUP	Transfer of Jo O'Brien, Teacher – HIS, Itinerant – Cambria/ Somerset Counties	\$40,433.00*	To be determined.	

**\*Based on 2014/2015 School Year Salaries**

**RECOMMENDED TO BE HIRED continued:**

**A. Professional continued:**

Paulina A. Kline	Special Ed. PK-8 & Grades PK-4 Grand Canyon University Phoenix, AZ <b>(Pending)</b>	Transfer of Julie Della, Teacher – EI, Itinerant – Cambria County	\$40,433.00*	08/31/2015	
Rita B. Buhite	Mathematics 7-12 Mansfield University	Resignation of Stacy Dabbs, Curriculum Specialist/ Math Specialist Altoona Office (NBUCP)	\$63,000.00 (Prorated)	To be determined.	

**B. Support Staff – Aides:**

<b>Name</b>	<b>Cert &amp; College</b>	<b>Position Created by Exceptionality &amp; Location</b>	<b>Step &amp; Amount on Salary Schedule</b>	<b>Date Employment Begins</b>	<b>Date Employment Ends</b>
Linda D. Nagle	N/A	Transfer of Position, Aide – CBI, Itinerant – Cambria County (NBUCP)	\$8.94/hr., Max. of 18 hrs/wk, Part-Time Hourly	07/20/2015	

**RECOMMENDED TO BE HIRED continued:**

**B. Support Staff – Secretaries:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Ellen C. Koontz	N/A	Transfer of Kristen Gabrielson, Secretary, Altoona Office	\$18,728.38*	To be determined.	

**\*Based on 2014/2015 School Year Salaries**

**C. Support Staff – Other: None**

**APPROVAL OF SUBSTITUTES (DAY-TO-DAY):**

**A. Professional: None**

**B. Support Staff – Aides: None**

**C. Support Staff – Secretaries:**

Name	Name	Name	Name	Name
Joanne M. Pompa				

**D. Support Staff – Other: None**

**TRAVEL:**

Approval was given of the following conference travel:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Days at Event</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
<b>EDUCATION PROGRAMS &amp; SERVICES:</b>							
Barb Cassel Supervisor	Hershey	08/09/15 08/11/15	Low Incidence Institute	No	2	No	\$626.60
Mark DeRubeis Consultant	Pittsburgh	09/23/15 09/24/15	RENEW Mapping	Yes	2	No	\$283.50
Melissa Flynn Consultant	Hershey	08/10/15 08/12/15	Project Max Summer Institute	Yes	3	Yes	\$775.53
Mary Hershberger Supervisor	Hershey	08/09/15 08/11/15	Low Incidence Institute	No	2	No	\$626.60
Erica Kaurudar Consultant	Harrisburg	09/09/15 09/10/15	SWIS Facilitators Mtg.	Yes	2	No	\$342.54
Erica Kaurudar Consultant	Pittsburgh	09/29/15 10/01/15	SWIS Facilitators Mtg.	Yes	2	No	\$519.65
Ashley Kelly Speech Therapist	Hershey	08/10/15 08/12/15	Project Max Summer Institute	No	3	No	\$828.88
Chris Lewis Supervisor	Harrisburg	09/16/15 09/17/15	PA Fellowship Program for Spec Ed Teachers	No	2	No	\$747.08
Dr. Kara Madara Supervisor	Pittsburgh	11/05/15 11/08/15	Pediatrics Annual Conference	No	2	No	\$1,149.25

**TRAVEL cont.:**

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Days at Event</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
<b><u>EDUCATION PROGRAMS &amp; SERVICES continued:</u></b>							
David Makin-Byrd Psychologist	Hershey	08/09/15 08/11/15	Low Incidence Institute	No	2	No	\$705.04

***Education Programs & Services Budget Total \$6,604.67***

**SUMMARY OF TRAVEL:**

**Education Programs & Services Budget Total \$6,604.67**

**GRAND TOTAL \$6,604.67**

**AGENDA ITEM APPROVED...On a motion by Ms. Mourey, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – Other Business (A, B, & C):**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**OTHER BUSINESS:**

**A. ITEM#23 – PAGE 4. PERSONNEL:**

**E. HEAD TEACHERS:**

Approval was given to name those professionals listed below as Head Teachers in their appointed areas, and to be compensated an additional \$400.00 per year to account for additional responsibilities:

<u>Head Teacher</u>	<u>Appointed Area</u>
Janis Gerney	Hearing Impaired Support (HIS)
Lance Hudak	Cresson Secure Treatment Unit

**B. ITEM#26 – PAGE 8. RECOMMENDED TO BE HIRED:**

**A. Professional:**

<u>Name</u>	<u>Cert. &amp; College</u>	<u>Position Created By, Exceptionality, and Location</u>	<u>Step &amp; Amt. on Salary Schedule</u>	<u>Date Employ. Begins</u>	<u>Date Employ. Ends</u>
Melissa N. Fleming	Special Ed. PK-8 IUP	Transfer of Christopher DeGol, Teacher – MDS, Forest Hills Middle School	\$40,433.00*	07/27/15	
Mary E. Guyer	Speech & Lang. Impaired PK-12 Blooms-burg Univ. <b>(Pending)</b>	New Position Teacher – SLS, Itinerant – Blair/Bedford Counties	\$40,733.00*	07/31/15	
Stephanie M. Abrams	Speech & Lang. Impaired PK-12 Clarion Univ.	Continuation of Program, Long-Term Sub. Teacher – SLS, Itinerant – Bedford/ Blair Counties	\$40,433.00*	To be determined.	End of 2015/2016 School Year

**OTHER BUSINESS continued:****C. ITEM#26 – PAGE 9. RECOMMENDED TO BE HIRED:****C. Support Staff – Secretaries:**

Salary for Ellen Koontz to \$18,728.38\* (Prorated)

\*Based on 2014/2015 School Year Salaries.

**AGENDA ITEM APPROVED....On a motion by Ms. Mourey, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – Appalachia IU8 and IU8/PSEA Agreement – 2015-2019:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**APPALACHIA IU8 AND IU8/PSEA AGREEMENT – 2015-2019:**

The Board approved the Agreement between Appalachia IU8 and Appalachia IU8 Branch of PSEA, covering the period July 1, 2015 through June 30, 2019, as presented.

**AGENDA ITEM APPROVED....On a motion by Mr. Dadey, seconded by Ms. Mourey and carried by roll call vote, the following Agenda item was approved – Human Resources/Relations Specialist:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**HUMAN RESOURCES/RELATIONS SPECIALIST:**

Approval was given to appoint Corey Reffner to the position of the Human Resources/Relations Specialist, with a prorated salary of \$85,000.00 for the 2015-2016 school year. This position will be covered by the NBUCP with respect to compensation, benefits, and terms and conditions of employment.

**AGENDA ITEM APPROVED....On a motion by Mr. Klingeman, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Assistant Director of Curriculum, Training and Development Services:**

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Francis Truscello, Sr., Dr. Thomas Woods and Mr. Ronald Yoder.

**ASSISTANT DIRECTOR OF CURRICULUM, TRAINING AND DEVELOPMENT SERVICES:**

Approval was given to appoint Janel Vancas to the position of Assistant Director of Curriculum, Training and Development Services, effective July 31, 2015, with a prorated salary of \$80,000.00 for the 2015-2016 school year. This position will be covered by the NBUCP with respect to compensation, benefits, and terms and conditions of employment.



**FUTURE MEETINGS.....**The next Committee/Board Meeting is scheduled for **Thursday, August 27, 2015**, 4500 6<sup>th</sup> Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

**ADJOURNMENT.....**The meeting was adjourned at 7:17 p.m. on a motion by Mr. Perl, seconded by Mr. Bullington and carried by unanimous voice vote.

Respectfully submitted,

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Karl Olschesky, Board Secretary

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B. Wayne Lohr  
Board President

sdw