

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
MAY 22, 2014
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, May 22, 2014, 6:42 p.m. Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak – 10 – present. Absent – 3 – Dr. Kamal Gella, Ms. Kathy Hough, and Mr. John Klingeman.

OTHERS ATTENDING: Others in attendance were: Dr. Thomas Butler – Executive Director, Ms. Jennifer Anderson, Mr. Derek Jones, Mr. Brian Myers, Mr. Karl Olschesky, Ms. Laura Toki, Ms. Janel Vancas, Ms. Sue Wolf, and Ms. Amy Woomer – Staff; Mr. Sam Clapper – Solicitor.

VISITORS: Mr. William Batzel, IU8 Educator and PSEA Representative, was present. The press was not in attendance.

EXECUTIVE DIRECTOR'S UPDATE:

Dr. Butler extended an invitation to the Board Members to attend the Leadership Academy that will be held July 9-11, 2014 at Toftrees Resort and Conference Center. This year is we are collaborating with IU's 10 and 11 and we expect an excellent turnout.

EXECUTIVE SESSION:

An Executive Session was held during the Committee Meeting, May 22, 2014, Altoona Office Board Room, from 6:00 p.m. to 6:13 p.m. to discuss personnel issues.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF MAY 22, 2014: On a motion by Mr. Dadey and seconded by Mr. Meekins and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

MINUTES: On a motion by Ms. Mourey and seconded by Mr. Pheasant and carried by unanimous voice vote, the minutes of the April 24, 2014 regular meeting, numbered pages 1-12, which were previously distributed to each member, were approved.

AGENDA ITEM APPROVED....On a motion by Mr. Pheasant, seconded by Ms. Mourey and carried by roll call vote, the following Agenda item was approved – Treasurer’s Report:

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for April 2014, included in the May 22, 2014 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED....On a motion by Mr. Perl, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Listing of Bills:

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 04/01/14 to 04/30/14 as listed on gold summary pages, General Checking Account from 04/18/14 to 05/09/14, as listed on gold summary pages and Online Registration Account from 04/01/14 to 04/30/14 as listed on gold summary pages, which were included in the May 22, 2014 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – *No action required:*

1. Investments – The report to the Board on the securities presently held and the record of investments for April 2014 was filed with the Supplemental to Official Minutes for final audit.
2. Budget Summary Report – The detailed fiscal report, pages 1-54, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for April 2014 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED....On a motion by Mr. Revak, seconded by Mr. Perl and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Employee Benefits (A, B & C), 2014-2015 Program Budgets (A-K), Delivery Agreement, Silent Auction, Additional Contractor, Equipment Disposal, and Leadership Academy 2014:

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

BUSINESS**BILLS TO BE PAID:**

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

EMPLOYEE BENEFITS:

- A.** Approval was given to hold the health premiums for 2014-2015 at the same level as 2013-2014 (see peach attachment).
- B.** Approval was given to renew the Life Insurance and AD&D coverage with National Insurance Service for 2014-2015 at the same level as last year, \$.13 per \$1,000.00 of salary per month.
- C.** Approval was given to renew the disability income protection plan with PSBA Insurance Trust and Assurant Employee Benefits for 2014-2015 at a cost of \$.19 per \$100.00 of salary per month.

2014-2015 PROGRAM BUDGETS:

Approval was given to apply for, establish, and implement the following program budgets for the 2014-2015 fiscal year:

- A. SPECIAL EDUCATION TRANSPORTATION** – This program provides transportation for special education students throughout the IU8 area. The estimated total budget is \$1,010,254.00.
- B. IDEA SECTION 611** – These federal funds support the three components of Early Intervention, Professional Development, and School Age Supplemental Aides and Services. The project allocation is \$11,820,468.00. An increase of \$487,000.00 over 2013-2014.
- C. TITLE IIA** – These federal funds support professional development and in-service training for non-public teachers from participating schools. The estimated total budget is \$42,399.00.
- D. NON-PUBLIC/ACT 89** – This state funded program provides educational services to non-public school children. The total program budget is \$2,132,710.00.
- E. TITLE I** – These federal funds for 2014-2015 will carryout statewide initiatives for Keystone Project Based Assessments, PA Core, Comprehensive Planning, PIMS and other projects. They will also provide remedial reading for students requiring additional help beyond the traditional classroom. The total program budget is estimated at \$152,966.00.
- F. EARLY INTERVENTION/ACCESS** – Funds will be used to support Early Intervention services and activities. The estimated total budget is \$305,458.00.
- G. SCHOOL BASED ACCESS PROGRAM** – This program provides funds for eligible school age students for educational related medical services. The total program budget is estimated at \$261,830.00.
- H. CORRECTIONS EDUCATION** – State funds that support the education program at the Cresson Secure Treatment Unit. The total estimated budget is \$874,763.00.
- I. TITLE I DELINQUENT** – Federal funds that support Reading and Transition to Post Secondary/Work services for students at the Cresson Secure Treatment Unit. The total estimated budget is \$52,968.00.

2014-2015 PROGRAM BUDGETS continued:

- J. ALTERNATIVE EDUCATION** – Funds support education programs for school age students at the four county prisons and other alternative education support services. The estimated total budget is \$593,179.00.
- K. RACE-TO-THE-TOP 3** – This federal initiative is focused on improving teacher effectiveness and developing evaluation models for teachers and principals. This is the third year of a three year grant with a total estimated budget of \$282,000.00.

DELIVERY AGREEMENT:

Approval was given to enter into an agreement with the Altoona Area Public Library to provide delivery services to libraries in Blair and Bedford Counties pending solicitor approval. Revenues are expected to be approximately \$3,400.00.

SILENT AUCTION:

Approval was given to conduct a Silent Auction to dispose of excess furniture and other items to be held on June 19, 2014 (member school districts only), June 20, 2014 and June 21, 2014 will be open to the public.

ADDITIONAL CONTRACTOR:

Approval was given of the following additional contracted transportation drivers for the 2013-14 school year.

Contractor:

Maxwell Trans Inc.

Driver:

Bollman, Christine
Dougherty, Rhonda

EQUIPMENT DISPOSAL:

Approval was given to dispose of the following equipment having an original purchase cost of over \$1,500.00 per item. These items are obsolete/unrepairable.

Item	Tag #	Cost	Year Purchased
Computer-Compaq	2568	\$3,567	1997
Laptop-Toshiba	2990	\$2,857	1999
Computer –Compaq	3026	\$1,542	1999
Projector-Proxima	3729	\$4,949	2000
Laptop-Toshiba	4136	\$1,628	2001
Laptop-Toshiba	4137	\$1,628	2001
Projector-Phillips	4349	\$2,195	2002
Smartboard	4352	\$1,948	2002
Laptop-Dell	4652	\$2,086	2002
Laptop-Dell	4653	\$2,086	2002
Laptop-Dell	4654	\$2,086	2002
Laptop-Dell	4655	\$2,086	2002
Laptop-Dell	4656	\$2,086	2002
Laptop-Dell	4657	\$2,086	2002

EQUIPMENT DISPOSAL continued:

Item	Tag #	Cost	Year Purchased
Laptop-Dell	4658	\$2,086	2002
Laptop-Dell	4660	\$2,086	2002
Laptop-Dell	4661	\$2,086	2002
Laptop-Dell	4662	\$2,086	2002
Laptop-Dell	4663	\$2,086	2002
Laptop-Dell	4664	\$2,086	2002
Laptop-Dell	4761	\$2,213	2002
Projector-Epson	4773	\$2,581	2002
Trainer-Scantek	5098	\$2,138	2000
Laptop-Dell	5190	\$1,738	2003
Laptop-Dell	5201	\$1,738	2003
Laptop-Dell	5210	\$1,738	2003
Laptop-Dell	5212	\$1,738	2003
Projector-Sharp	5506	\$4,757	2003
Smartboard	5614	\$1,794	2003
Laptop-Dell	5649	\$2,231	2003
Laptop-Dell	5650	\$2,035	2003
Laptop-Dell	5651	\$2,035	2003
Laptop-Dell	5673	\$2,035	2003
Laptop-Dell	5674	\$2,035	2003
Laptop-Dell	5676	\$2,035	2003
Laptop-Dell	5677	\$2,035	2003
Laptop-Dell	5678	\$2,035	2003
Laptop-Dell	5679	\$2,035	2003
Laptop-Dell	5758	\$2,035	2004
Laptop-Dell	5759	\$2,035	2004
Laptop-Dell	5760	\$2,035	2004
Laptop-Dell	5804	\$2,133	2004
Laptop-Dell	5805	\$2,133	2004
Laptop-Dell	5807	\$2,133	2004
Laptop-Dell	5848	\$2,191	2004
Laptop-Dell	5850	\$2,191	2004
Laptop-Dell	5851	\$2,191	2004
Laptop-Dell	5853	\$2,191	2004
Laptop-Dell	5854	\$2,191	2004
Laptop-Dell	5868	\$2,191	2004
Laptop-Dell	5905	\$2,191	2004
Laptop-Dell	5923	\$2,191	2004
Laptop-Dell	5924	\$2,191	2004
Laptop-Dell	5926	\$2,191	2004
Laptop-Dell	5927	\$2,191	2004
Projector-Sanyo	5934	\$1,546	2004
Laptop-Dell	5961	\$1,965	2004
Laptop-Dell	5962	\$1,965	2004

EQUIPMENT DISPOSAL continued:

Item	Tag #	Cost	Year Purchased
Laptop-Dell	5963	\$1,965	2004
Laptop-Dell	5965	\$1,965	2004
Laptop-Dell	5979	\$1,843	2005
Laptop-Dell	5980	\$1,843	2005
Laptop-Dell	5983	\$1,843	2005
Laptop-Dell	5984	\$1,843	2005
Laptop-Dell	6012	\$1,641	2005
Laptop-Dell	6013	\$1,641	2005
Laptop-Dell	6014	\$1,641	2005
Laptop-Dell	6015	\$1,641	2005
Laptop-Dell	6032	\$1,641	2005
Laptop-Dell	6033	\$1,641	2005
Laptop-Dell	6037	\$1,641	2005
Laptop-Dell	6041	\$1,641	2005
Laptop-Dell	6046	\$1,641	2005
Laptop-Dell	6049	\$1,641	2005
Laptop-Dell	6052	\$1,641	2005
Laptop-Dell	6211	\$1,599	2005
Laptop-Dell	6213	\$1,599	2005
Laptop-Dell	6283	\$2,189	2005
Laptop-Dell	6727	\$2,481	2006
Laptop-Dell	7799	\$1,505	2009
Laptop-Dell	8130L	\$1,624	2010

CURRICULUM**LEADERSHIP ACADEMY 2014:**

Approval was given for the following staff to attend and facilitate the annual IU8 Leadership Academy 2014, scheduled for July 9-11, 2014 at the Toftrees Resort and Conference Center in State College, PA, at an approximate cost of \$325.00 per person:

Dr. Thomas A. Butler, Executive Director

Mr. Brian Myers, Chief Operating Officer

Ms. Amy Woome, Director of Educational Programs and Services

Ms. Jennifer Anderson, Assistant Director of Educational Programs and Services

Mr. Karl J. Olschesky, Director of Business Services

Ms. Valerie Wyper, Assistant Director of Business Services

Ms. Laura J. Toki, Director of Curriculum

Ms. Janel Vancas, Acting Assistant Director of Curriculum

Mr. Derek Jones, Technology Services Administrator

Ms. Karen Makin, Coordinator of Programs and Support Services

Ms. Kristen Gabrielson, Curriculum Support

Approximate Total: \$3,575.00

AGENDA ITEMS APPROVED....On a motion by Mr. Dadey, seconded by Mr. Revak and carried by roll call vote, the following Agenda items were approved – 2014-2015 CSTU Calendar, 2014-2015 IU8 Early Intervention Calendar, CSTU Proposed Education Plan, Early Intervention Assistive Technology Grant, Local Education Agency Grant, School Climate Transformation Grant, and Personnel (B, C, D, E):

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

EDUCATIONAL PROGRAMS & SERVICES

2014-2015 SCHOOL CALENDAR – *For Information Only:*

A copy of the composite of the 2014-2015 school districts' and vocational schools' calendar was enclosed with the Agenda for review and information (white attachment). No action is required.

2014-2015 CSTU CALENDAR:

Approval was given to adopt the CSTU School Calendar for 2014-2015. A copy of the proposed calendar was enclosed with the Agenda (tan attachment).

2014-2015 IU8 EARLY INTERVENTION CALENDAR:

Approval was given to adopt the 2014-2015 Appalachia Intermediate Unit 8 Early Intervention Calendar. The proposed calendar will ensure year-round programming for eligible preschool children in Bedford, Blair, Cambria and Somerset counties. A copy of the proposed calendar was enclosed with agenda (pink attachment).

CSTU PROPOSED EDUCATION PLAN:

Approval was given to authorize staff to submit the Proposed Education Program (PEP) for the Cresson Secure Treatment Unit for the 2014-2015 school year.

EARLY INTERVENTION ASSISTIVE TECHNOLOGY GRANT:

Approval was given to enter into an agreement with Tuscarora Intermediate Unit 11 to utilize Early Intervention Assistive Technology Grant funds, provided through the Pennsylvania Department of Education (PDE) and Office of Child Development and Early Learning (OCDEL) to support children with complex needs through assistive technology. IU8 will receive \$8,000.00 and the grant runs through September 30, 2014.

LOCAL EDUCATION AGENCY GRANT:

Approval was given for IU8 to apply for a federal grant "Now is the Time" Project AWARE (Advancing Wellness and Resilience in Education) Local Education Agency Grant (NITT-AWARE-LEA) for \$50,000.00 per year for up to 2 years to provide training to school personnel in recognizing, responding and referring school age children and youth with mental illness.

SCHOOL CLIMATE TRANSFORMATION GRANT:

Approval was given for IU8 to apply for a federal grant School Climate Transformation Grant for up to \$750,000.00 per year, for 5 years to build capacity for schools to implement and sustain a school-wide multi-tiered behavioral framework.

HUMAN RESOURCES**PERSONNEL:****A. NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. 2014 ATOMS SCHOLARS PROGRAM – LAB ASSISTANTS:

Approval was given of the following list of personnel (pending receipt of required forms and information) to be hired for the 2014 ATOMS Scholars Program operating from June 16, 2014 through July 31, 2014. Due to possible unforeseen absences of staff members, the number of programs worked and total amount paid may change.

<u>Name</u>	<u>Area of Expertise/ College</u>	<u>Total Hours</u>	<u>Total Pay</u>
Michael Blough	Mathematics UPJ	60	\$ 465.00
Samuel Gilles	Mathematics UPJ	45	\$ 348.75
Emily Gottshall	Early Childhood/ Special Education IUP	135	\$1,046.25
Melissa Gregory	Reading Specialist Edinboro University	30	\$ 232.50
Amber Kirsch	Early Childhood UPJ	120	\$ 930.00
Sarah Lipitz	Neuroscience Brandeis University	30	\$ 232.50
Melissa Lobb	Early Childhood UPJ	45	\$ 348.75
Jamie Maneval	Biobehavioral Health Penn State	135	\$1,046.25

PERSONNEL continued:

B. 2014 ATOMS SCHOLARS PROGRAM – LAB ASSISTANTS continued:

<u>Name</u>	<u>Area of Expertise/ College</u>	<u>Total Hours</u>	<u>Total Pay</u>
Shannon McConnell	Elementary Ed. UPJ	120	\$ 930.00
Kristen Murgio	Early Child./Spec. Ed. IUP	180	\$1,395.00
Lindsay Parnell	Art Ed. VA Commonwealth Univ.	60	\$ 465.00
Melissa Ritchey	Early Childhood UPJ	120	\$ 930.00
Celine Rupp	Elementary Ed. Penn Highlands College	90	\$ 697.50

C. ARMSTRONG vs. KLINE EXTENDED SCHOOL YEAR PROGRAM:

The following list of personnel (pending receipt of required employment forms and information) were approved to be hired for the Armstrong vs. Kline Extended School Year Program. The pay rate for teachers participating in the summer program will be set as per contract. The Armstrong vs. Kline Extended School Year Program will be implemented from the end of the 2013-2014 school year to the beginning of the 2014-2015 school year.

Bedford County Professionals:

Deanna Bassett
Lorrie Beth Logsdon
Tiffany Trotz

Blair County Professionals:

Angela Boutiller	Mary Hershberger
Lori Carrier	Pamela Knott
Olivia Dumm	Beth LaVanish
Edward Harrison	Molly McCaffrey

Cambria County Professionals:

Louise Abrams	Jennifer Havener
Kathleen Babik-Kovach	Shannon Koss
Brian Basile	Julie Kovach
Carol Battaglia	Lea Kubat
Elisa Charles	Margaret Link
Meghan Clark	Shila Matson
Rebecca Daly	Samantha Miller
Christopher DeGol	Kimberly Mock
Sally Drager	Alexandra Moore
Dawn Dunbar	Barbara Ramirez

PERSONNEL continued:**C. ARMSTRONG vs. KLINE EXTENDED SCHOOL YEAR PROGRAM continued:****Cambria County Professionals continued:**

Brenna Durst	Deirdra Romano
Elissa Ferry	Amanda Slaventa
Julia Fitz	Dorothy Thomas
Jodie Lynn Francis	Susan Wrabley

Somerset County Professionals:

Marc Cacciotti	Rebekah Sidone
Kristy Kreger	Martha Vukela
Sara Reichhold	Sheena Zolla
Beth Shaffer	

Bedford County Paraprofessionals:

Diane Feather	Celeste Ritchey
Lisa Hoffman	Darlene Shaffer

Blair County Paraprofessionals:

Walter Graboski
Melissa McMullen
Julia Shanholtz

Cambria County Paraprofessionals:

Deborah Buchan	Geneva Jones
Susan Gojmerac	Mary Kassick
Miranda Hartzler	Darlene Rosenbaum
Lisa Jennings	Pamela Smith

Somerset County Paraprofessionals:

Patrick Breen	Ashley Pritts
Samantha Holt	Megan Salzer
Terri Link	Deborah Werner

D. ADDITIONAL HOURS/DAYS:

- Approval was given for the following Preschool Support professionals to work additional hours beyond the 189 contracted days in order to fulfill IEP requirements to deliver services for preschool students, and for children transitioning from birth to 3:

Brandi Bender	20 hours maximum
Julie Della	60 hours maximum
Christine Dupirack	20 hours maximum
Susan Gaffron	20 hours maximum
Melissa Garrett	40 hours maximum
Nichole Hoover	60 hours maximum
Robin Kessler	40 hours maximum
Christina Rhodes	20 hours maximum

PERSONNEL continued:**D. ADDITIONAL HOURS/DAYS continued:**

- 2) Approval was given for the following Speech and Language Support professionals to work additional hours beyond the 189 contracted days to deliver services for school age and preschool students in order to fulfill IEP requirements:
- | | |
|----------------|------------------|
| Deanna Bassett | 40 hours maximum |
| Sally Drager | 60 hours maximum |
| Jennifer Hagen | 40 hours maximum |
| Tamara Hoyt | 40 hours maximum |
| Deb Morgart | 40 hours maximum |
| Janet Simanski | 40 hours maximum |
| Andrea Zern | 40 hours maximum |
- 3) Approval was given for the following Hearing Impaired Support professionals to work additional hours beyond the 189 contracted days to deliver services for school age, preschool, and Birth to 3 children in order to fulfill IEP requirements:
- | | |
|-----------------|------------------|
| Allena Davis | 10 hours maximum |
| Wendy Black | 48 hours maximum |
| Julia Fitz | 10 hours maximum |
| Beth Fluke | 59 hours maximum |
| Heidi Wadlinger | 80 hours maximum |
| Molly McCaffrey | 63 hours maximum |
| Alexandra Moore | 50 hours maximum |
| L. Jo O'Brien | 10 hours maximum |
- 4) Approval was given for the following Visually Impaired Support professionals to work additional hours beyond the 189 contracted days to deliver services for school age, preschool, and Birth to 3 children in order to fulfill IEP requirements:
- | | |
|------------------|-------------------|
| Jeff Danel | 15 hours maximum |
| Beth LaVanish | 110 hours maximum |
| Mary Hershberger | 120 hours maximum |
| Marilyn Neal | 14 hours maximum |
| Kate Ruhlman | 20 hours maximum |
- 5) Approval was given for Monica Neri-Hamer, Guidance/Transition Support professional at CSTU to work five (5) additional days beyond her 189 contracted days in order to fulfill program requirements.
- 6) Approval was given for Judy Moyer, School Social Worker to work fifteen (15) additional days beyond her contracted 205 days in order to meet district requests.
- 7) Approval was given for Dr. John Breen, School Psychologist to work three (3) additional days beyond his contracted 205 days in order to complete psychological evaluations.

E. NEW POSITIONS:

Approval was given to create the following positions and the job descriptions (gray attachment).

- 1) Administrator of Innovation, Incubation and Development
- 2) Quality Data Specialist
- 3) Instructional Designer

AGENDA ITEMS APPROVED...On a motion by Mr. Perl, seconded by Mr. Dadey and carried by roll call vote, the following Agenda items were approved – Resignations/Retirements (B & C):

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

RESIGNATIONS/RETIREMENTS:

A. Professional: None

B. Support Staff – Aides:

Name	Position Location	Date Received	Effective Date of Service Termination
Marie C. Mrosko	Hourly Aide – DD Educational Development Center	04/23/2014	Close of Business 04/30/2014 (Resignation)

C. Support Staff – Secretaries:

Name	Position Location	Date Received	Effective Date of Service Termination
Darlene Crist	Secretary Altoona Office	04/30/2014	Close of Business 07/15/2014 (Resignation)

D. Support Staff – Other: None

AGENDA ITEM NOT APPROVED....On a motion by Mr. Bullington, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was not approved – Resignations/Retirements (B & C):

Roll call vote – No – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

LEAVES OF ABSENCE:

A. Professional:

Name	Type of Leave	From --- Through	Pay
Barbara J. Ramirez (Teacher)	Personal Illness or Disability	04/30/2014	Without

B. Support Staff – Aides: None

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

RECOMMENDED TO BE HIRED:

A. Professional: None

B. Support Staff – Aides: None

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

A. Professional: None

B. Support Staff – Aides: None

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

AGENDA ITEMS APPROVED....On a motion by Mr. Revak, seconded by Ms. Mourey and carried by roll call vote, the following Agenda items were approved – Travel, and Other Business (A, B, C, D, and E):

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

TRAVEL:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Work Days Missed</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
EDUCATION PROGRAMS & SERVICES:							
Karen Dillen Transition Teacher	State College	07/16/14 07/18/14	Making Transition Happen	No	3	No	\$314.83
Heather Rhine Supervisor	Harrisburg	07/17/14 07/18/14	See the Sound Visual Phonics	No	2	No	\$412.12
				<i>Education Programs & Services Budget Total \$726.95</i>			

SUMMARY OF TRAVEL:

Education Programs & Services Budget Total **\$726.95**

GRAND TOTAL **\$726.95**

OTHER BUSINESS:**A. GROUP LONG TERM DISABILITY INSURANCE:**

Approval was given to provide long term disability insurance coverage to all non-director employees with Reliance Standard Insurance Company. Premium levels are \$6.55 per month or \$11.88 per month depending on the coverage elected with amounts remaining the same as with the prior carrier. This benefit is fully funded by the employee.

B. INSURANCE PACKAGE:

Approval was given for the 2014-2015 insurance package with WRM America and PSBA for the coverage listed at a premium cost of \$78,138.00. The price includes raising the limit of insurance to 100% of replacement value from 90%. This is a decrease of \$1,564.00 from the prior year and is due in part to our new appraisal values (turquoise attachment).

C. BONDING:

Approval was given for 2014-2015 bonds for the Board Secretary and Assistant Board Secretary at a premium of \$700.00 which is the same amount as 2013-2014.

D. LAMINATING FILM BID:

The Board approved the rejecting of the 2014-2015 laminating film bids and approved to utilize Costars or other approved cooperative purchasing program for those purchases.

E. ITEM#30 – PAGE 16 – TRAVEL:

Approval was given for CSTU staff (Don Arotin, Lance Hudak, Dawn Mellott, and Monica Neri-Hamer) to attend the 2014 Regional Correctional Education Conference in Grantville from June 4-6, 2014 at a total cost of approximately \$2,686.52 for registration, lodging, travel and meals.

AGENDA ITEM APPROVED....On a motion by Mr. Dadey, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Other Business (F):

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

F. AGREEMENT:

Approval was given of the agreement as presented to the Board and discussed in Executive Session at the May 22, 2014 Board meeting in the matter of Employee#01-14.

AGENDA ITEM APPROVED....On a motion by Mr. Bullington, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Other Business (G):

Roll call vote – yes – 10 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Mr. Thomas Dadey, Mr. Norman Huff, Mr. B. Wayne Lohr, Mr. Wayne Meekins, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant and Mr. Michael Revak.

OTHER BUSINESS continued:

G. ADMINISTRATOR OF INNOVATION, INCUBATION AND DEVELOPMENT:

Approval was given to hire Janel A. Vancas for the position of Administrator of Innovation, Incubation and Development beginning on July 1, 2014. The salary for the position of Administrator of Innovation, Incubation and Development will be \$70,107.93 (prorated) for 2013-2014 and \$70,809.00 for 2014-2015. This position will be covered by the Non-Bargaining Unit Compensation Plan covering Act 93 Employees and other Non-Bargaining Unit Employees with respect to compensation, benefits and terms and conditions of employment.

BUILDINGS & GROUNDS INFORMATION REPORT: *Mr. Bullington, Chairperson*

FUTURE MEETINGS.....The next Committee/Board Meeting is scheduled for **Thursday, June 26, 2014**, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT.....The meeting was adjourned at 6:53 p.m. on a motion by Ms. Acker-Knisely, seconded by Mr. Perl and carried by unanimous voice vote.

Respectfully submitted,

Brian Myers, Board Secretary

B. Wayne Lohr
Board President