

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
AUGUST 28, 2014
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, August 28, 2014, 7:14 p.m. Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order by the Board President, Mr. B. Wayne Lohr with the following additional board members present: Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr. – 11 – present. Absent – 2 – Mr. Thomas Bullington and Dr. Thomas Woods.

OTHERS ATTENDING: Others in attendance were: Dr. Thomas Butler – Executive Director, Ms. Jennifer Anderson, Mr. Derek Jones, Mr. Brian Myers, Mr. Karl Olschesky, Ms. Laura Toki, Ms. Janel Vancas, Mr. Jason Wasovich, Ms. Sue Wolf, Ms. Amy Woomeer, and Ms. Valerie Wyper – Staff; Mr. Sam Clapper – Solicitor.

VISITORS: Mr. William Batzel, IU8 Educator and PSEA Representative, was present. The press was not in attendance.

EXECUTIVE DIRECTOR'S UPDATE:

Dr. Butler stated that 6 new school districts have joined the MCL Consortium which brings the total to 13. We are having a MCL Summit on Wednesday, October 1, 2014 at Bedford Springs; Board Members are invited to attend.

Dr. Butler presented a video that Jennifer Anderson put together showing the highlights of the past year of the children who are served by IU8.

EXECUTIVE SESSION:

An Executive Session was held during the Committee Meeting, August 28, 2014, Altoona Office Board Room, from 6:01 p.m. to 6:29 p.m. to discuss personnel issues.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF AUGUST 28, 2014: On a motion by Mr. Perl and seconded by Ms. Mourey and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

MINUTES: On a motion by Ms. Mourey and seconded by Mr. Truscello and carried by unanimous voice vote, the minutes of the July 24, 2014 regular meeting, numbered pages 1-21, which were previously distributed to each member, were approved.

AGENDA ITEM APPROVED....On a motion by Dr. Gella, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Treasurer’s Report:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for July 2014, included in the August 28, 2014 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED....On a motion by Ms. Mourey, seconded by Mr. Dadey and carried by roll call vote, the following Agenda item was approved – Listing of Bills:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 07/01/14 to 07/31/14 as listed on gold summary pages, General Checking Account from 07/18/14 to 08/15/14, as listed on gold summary pages and Online Registration Account from 07/01/14 to 07/31/14 as listed on gold summary pages, which were included in the August 28, 2014 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – *No action required:*

1. Investments – The report to the Board on the securities presently held and the record of investments for July 2014 was filed with the Supplemental to Official Minutes for final audit.
2. Budget Summary Report – The detailed fiscal report, pages 1-54, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for July 2014 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

BUILDINGS & GROUNDS INFORMATION REPORT: presented by Brian Myers

AGENDA ITEMS APPROVED...On a motion by Mr. Perl, seconded by Ms. Mourey and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Bids, 2013-2014 Budget Correction, PSBA Volunteer Risk Insurance Program, Petty Cash, Natural Gas Procurement, Lease Renewals, School Lunches, Additional Driver, and Grant Writing Consortium:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

BUSINESS

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

BIDS:

Approval was given to advertise as necessary for bids for paper and other general school supply items during the 2014-2015 year. These bids may be open to all IU8 area schools.

2013-2014 BUDGET CORRECTION:

Approval was given to revise the Title I to \$157,152.00 from \$152,966.00 due to an increase in revenue. Title I provides funds for remedial reading and for implementing various state aligned standards.

PSBA VOLUNTEER RISK INSURANCE PROGRAM:

Approval was given to renew participation in the PSBA Volunteer Risk Management Program during 2014-2015. This program provides insurance coverage for IU8 volunteers who are not covered through Workers' Compensation. The annual premium remains at \$675.00.

PETTY CASH:

Approval was given to temporarily close the special projects petty cash account until a new custodian is appointed. Approval was also given to change the custodian of a CBI petty cash account to Barbara Cassel (George Christ) {green attachment}.

NATURAL GAS PROCUREMENT:

Approval was given to renegotiate the natural gas transportation cost with Peoples Natural Gas Company; the current contract is through June 30, 2015.

LEASE RENEWALS:

Approval was given for the continuation of the following classroom and office rentals for 2014-2015:

Lessor:	2014-2015	2013-2014
Altoona Alliance Church (Preschool)	\$5,747.40	\$5,580.00
Lessee:		
Child Advocates of Blair County – Ed. Dev. Center	\$4,980.00	\$4,980.00
Child Advocates of Blair County – Williamsburg	\$3,540.00	\$3,540.00

SCHOOL LUNCHESES:**A. Central Cambria Contract:**

Approval was given to continue a contract with the Central Cambria School District to provide lunches for students educated by IU8 staff at the Appalachian Youth Services Program in Ebensburg during 2014-2015. The cost is \$2.80/meal, a \$.05 increase over last year.

B. School Lunch Cost:

Approval was given to set the cost of a student lunch at \$1.50 for the 2014-2015 school year at the AYS Program. The Intermediate Unit will follow the federal school lunch guidelines to determine free and reduced lunch eligibility.

ADDITIONAL DRIVER:

Approval of the following additional contracted transportation drivers was given for the 2014-2015 school year.

Contractor:	Driver:
Kountry Kids Express, LLC	Duppstadt, Tina
Perigo, Rose	Foust, John
Smith, Dennis	Snyder, Erma

GRANT WRITING CONSORTIUM:

Approval was given to amend the independent contractor agreement for grant writing services with the Write Group, Inc. for 2014-2015. The amount, *\$24,000.00 ~~\$25,500.00~~, will be reimbursed by the participating school districts.

**Adjust amount per Item#31A – Page 20*

AGENDA ITEMS APPROVED...On a motion by Dr. Gella, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda items were approved – Contractor Rates-Revision, Allegheny and Chesapeake Physical Therapy Agreement, Ferndale Area School District Agreement, Sign Language Specialists of Western PA Agreement, Personnel (B, C, D, E):

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

CONTRACTOR RATES – REVISION:

Approval of the following revised contractor rates was given for the 2014-2015 School Year. Rates will be adjusted down for share-a-ride vehicles.

<u>Contractor</u>	<u>Less Than 100 Miles - per Day Rate</u>	<u>Over 100 Miles - per Mile Rate</u>	<u>Modified Quotation Rate</u>	<u>Vehicle Type</u>
Maxwell Trans. Inc.	94.88	.95	+12.00/hr-over 3 hrs/day	Van
	118.59	1.19	+12.00/hr-over 3 hrs/day	W/C Van
Maxwell Transit Systems	94.85	.95	+12.25/hr-over 3 hrs/day	Van
	115.93	1.15	+13.27/hr-over 3 hrs/day	W/C Van
	158.09	1.58	+13.27/hr-over 3 hrs/day	W/C Bus

EDUCATIONAL PROGRAMS & SERVICES**ALLEGHENY AND CHESAPEAKE PHYSICAL THERAPY AGREEMENT:**

Approval was given to continue the agreement with Allegheny and Chesapeake Physical Therapy to provide Physical Therapy, Occupational Therapy, and Speech Therapy Services, as needed, during the school year 2014-2015, at the rate of \$31.76 per 15-minute unit.

FERNDALE AREA SCHOOL DISTRICT AGREEMENT:

Approval was given to enter into an Agreement with Ferndale Area School District to provide the services described below to preschool children who have been identified as eligible for services, and are enrolled in the Ferndale K-4 program for the school year 2014-2015:

<u>Service</u>	<u>Rate</u>
SLS Teacher Services	\$82.09/hour
Autistic Support Teacher	\$91.16

SIGN LANGUAGE SPECIALISTS OF WESTERN PA AGREEMENT:

Approval was given to maintain the agreement with Sign Language Specialists of Western PA to provide Educational Interpreter Services, as needed, during the school year 2014-2015, at the rate of \$50.00 per 60-minute unit.

HUMAN RESOURCES**PERSONNEL:****A. NOTICE TO PERSONNEL – *For Information Only:***

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. CHANGE IN 2014/2015 RATE:

Approval was given to make the following change to an employee rate from the July 24, 2014 Board Meeting:

Karen M. Betker – from \$10.10/hr. to \$10.15/hr.

PERSONNEL continued:**C. CURTAILMENT AND ALTERATION OF EDUCATIONAL PROGRAM; SUPPORT STAFF FURLOUGHS:**

It was approved that the Intermediate Unit furlough the following full-time non-professional support staff due to the curtailment and/or alteration of the educational program.

Deborah Buchan

Cathy DeLattre

Lisa Jennings

Tina Lewis

Julia Shanholtz

D. NEW POSITION:

Approval was given to create the following position and job description (white attachment).

1) Instructional Coach/Literacy Specialist

E. ADDITIONAL DAYS/HOURS:

1) Approval was given for Lauren Rose, School Social Worker to work ten (10) additional hours beyond her contracted 205 days in order to meet district requests.

2) Approval was given for Dr. David Makin-Byrd, School Psychologist to work ten (10) additional days beyond his contracted 205 days in order to complete psychological evaluations.

AGENDA ITEMS APPROVED....On a motion by Mr. Truscello seconded by Mr. Klingeman and carried by roll call vote, the following Agenda items were approved – Resignations/Retirements, Leaves of Absence, Recommended to be Hired, Day-to-Day Substitutes:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

RESIGNATIONS/RETIREMENTS:

A. Professional:

Name	Position Location	Date Received	Effective Date of Service Termination
Deanna J. Replogle	Teacher (Displaced)	07/29/2014	07/28/2014 (Resignation)
Julia M. Fitz	Teacher - HIS Itinerant – Cambria County	08/13/2014	08/13/2014 (Resignation)

B. Support Staff – Aides:

Name	Position Location	Date Received	Effective Date of Service Termination
Kori L. Halverson	Hourly Aide – DD Somerset Preschool	07/18/2014	Close of Business 07/24/2014 (Resignation)
Megan M. Salzer	Hourly Aide – DD Somerset Learning Lamp Preschool	07/24/2014	07/31/2014 (Resignation)
Melissia R. Lindemann	Hourly Aide (Displaced)	08/12/2014	08/11/2014 (Resignation)

C. Support Staff – Secretaries:

Name	Position Location	Date Received	Effective Date of Service Termination
Lynda S. Shingler- Piotti	Secretary Altoona Office	08/06/2014	08/27/2014 @ 11:30 AM (Resignation)

D. Support Staff – Other: None

LEAVES OF ABSENCE:**A. Professional: None****B. Support Staff – Aides:**

Name	Type of Leave	From --- Through	Pay
Vanessa G. Pisarski	Unpaid	08/18/2014 through 08/28/2014	Without

C. Support Staff – Secretaries: None**D. Support Staff – Other: None**

RECOMMENDED TO BE HIRED:**A. Professional:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Amy L. Kirsch	Special Education PK-8 IUP	Resignation of Carrie Peterman, Teacher – DD, Learning Lamp, Somerset	\$40,433.00	08/11/2014	
Tisha N. Hockey	Special Education N-12 The George Washington University, Washington, DC	Resignation of Pamela Knott, Long-Term Sub. Teacher – MDS, Defiance Elementary	\$40,433.00 (Prorated)	08/11/2014	End of 1 st Semester of 2014/2015 School Year
Kelli A. (Kline) Brown	Special Education N-12 St. Francis University	Resignation of Barbara Ramirez, Long-Term Sub. Teacher assigned to Appalachia Youth Services	\$40,433.00 (Prorated)	08/11/2014	End of 1 st Semester of 2014/2015 School Year

RECOMMENDED TO BE HIRED continued:**A. Professional continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Jason W. Wasovich	Principal K-12 St. Francis University	Transfer of Janel Vancas, Supervisor of Instructional Services, Altoona Office (NBUCP)	\$62,000.00 (Prorated)	08/18/2014	
Ashley S. Mattis	Speech & Language Impaired N-12 Hampton University, VA	Resignation of Kathleen Boose, Teacher – SLS, Itinerant – Bedford/Blair Counties	\$40,733.00	08/25/2014	
Diane I. Hubona	English 7-12 Penn State	New Position, Instructional Coach/Literacy Specialist, Altoona Office (NBUCP)	\$63,000.00 (Prorated)	To be determined.	

RECOMMENDED TO BE HIRED continued:**A. Professional continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
*Amanda N. Winfield	Business, Computer and Information Technology IUP	New Position, Instructional Designer, Altoona Office (NBUCP)	\$47,000.00 (Prorated)	To be determined.	

**Delete per Item#31C – Page 20*

B. Support Staff – Aides:

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Clare Ann Dumm	N/A	Continuation of Program, Aide – DD, Gallitzin Head Start Preschool (NBUCP)	\$11.28/hr., Max. of 20 hrs/wk, Part-Time Hourly	07/01/2014	End of 2014/2015 EI Calendar
Ashley M. Pritts	N/A	Continuation of Program, Aide – DD, Broad Street Head Start	\$10.07/hr., Max. of 25 hrs/wk, Regular Part-Time	07/01/2014	End of 2014/2015 EI Calendar
Carrie A. Raus	N/A	Continuation of Program, Aide – DD, Ed./Dev. Center, Duncansville	\$10.69/hr., Max. of 25 hrs/wk, Regular Part-Time	07/01/2014	End of 2014/2015 EI Calendar

RECOMMENDED TO BE HIRED continued:**B. Support Staff – Aides continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Andrea L. Emeigh	N/A	Continuation of Program, Aide – DD, Claysburg Preschool	\$10.10/hr., Max. of 25 hrs/wk, Regular Part-Time	07/21/2014	End of 2014/2015 EI Calendar
Charlotte M. Greene	N/A	Continuation of Program, Aide – DD, Claysburg Preschool	\$11.19/hr., Max. of 25 hrs/wk, Regular Part-Time	07/21/2014	End of 2014/2015 EI Calendar
Linda M. Plummer	N/A	Continuation of Program, Aide – DD, Ed./Dev. Center, Duncansville	\$10.96/hr., Max. of 25 hrs/wk, Regular Part-Time	07/22/2014	End of 2014/2015 EI Calendar
Lori L. Bence	N/A	Resignation of Kori Halverson, Aide – DD, Somerset Georgian Place Preschool	\$10.35/hr., Max. of 25 hrs/wk, Regular Part-Time	08/18/2014	End of 2014/2015 EI Calendar
Cathy A. DeLattre	N/A	New Position, Aide – DD, Gallitzin Head Start	\$10.96/hr., Max. of 25 hrs/wk, Regular Part-Time	08/18/2014	End of 2014/2015 EI Calendar

RECOMMENDED TO BE HIRED continued:**B. Support Staff – Aides continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Lisa A. Jennings	N/A	Resignation of J. Ostrowsky, Aide – DD, Admiral Peary AVTS (NBUCP)	\$10.97/hr., Max. of 15 hrs/wk, Part-Time Hourly	08/18/2014	End of 2014/2015 EI Calendar
Julia H. Shanholtz	N/A	Transfer of Trudy White, Aide – DD, Williamsburg Preschool	\$11.69/hr., Max. of 25 hrs/wk, Regular Part-Time	08/19/2014	End of 2014/2015 EI Calendar
Marycathryne S. Cairns	N/A	Continuation of Program, Aide – LSS, Westmont Elementary	\$10.07/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Diane M. Feather	N/A	Continuation of Program, Aide – ES, EFA, Everett	\$11.19/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Patricia A. Kibler	N/A	Continuation of Program, Aide – ES/LS, Cambria County Detention Home	\$11.19/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year

RECOMMENDED TO BE HIRED continued:**B. Support Staff – Aides continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Neta M. Knisely	N/A	Continuation of Program, Aide – MDS, Everett Middle/ Sr. High School	\$10.15/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Tina M. Lewis	N/A	Resignation of Ashley Kline, Aide – MDS, Westmont Elementary	\$11.19/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Barbara L. Moschgat	N/A	Continuation of Program, Aide – LSS, Westmont Middle School	\$10.96/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Victoria Svencer	N/A	Continuation of Program, Aide – LSS, Westmont Elementary	\$10.96/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year
Mary Ellen Wright	N/A	Continuation of Program, Aide – ES/LS, Cambria County Detention Home	\$10.96/hr., Max. of 30 hrs/wk, Regular Part-Time	08/25/2014	End of 2014/2015 School Year

RECOMMENDED TO BE HIRED continued:**B. Support Staff – Aides continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Gloria J. Ginter	N/A	Continuation of Program @ request of Williamsburg Community School District, Aide – LSS, Central High School	\$10.69/hr., Max. of 30 hrs/wk, Regular Part-Time	08/26/2014	End of 2014/2015 School Year
Dorothy M. Summers	N/A	Continuation of Program, Aide – MDS, Hollidaysburg Jr. High	\$11.28/hr., Max. of 30 hrs/wk, Regular Part-Time	08/26/2014	End of 2014/2015 School Year
Jannette L. Jarrett	N/A	Continuation of Program, Aide – MDS, Bedford High School	\$10.53/hr., Max. of 30 hrs/wk, Regular Part-Time	08/27/2014	End of 2014/2015 School Year

C. Support Staff – Secretaries: None

RECOMMENDED TO BE HIRED continued:**D. Support Staff – Other:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Andrea L. Emeigh	N/A	Continuation of Program, Custodian, Claysburg Preschool (NBUCP)	\$8.49/hr., Max. of 2 hrs/wk, Part-Time Hourly	07/21/2014	06/30/2015
Danene F. Engle	N/A	Continuation of Program, Custodian, Altoona Alliance Preschool (NBUCP)	\$8.53/hr., Max. of 2 hrs/wk, Part-Time Hourly	07/22/2014	06/30/2015
Patricia L. Hicks	N/A	Continuation of Program, Custodian, Williamsburg Preschool (NBUCP)	\$8.53/hr., Max. of 4 hrs/wk, Part-Time Hourly	07/22/2014	06/30/2015
Jennifer Bentley	N/A	Continuation of Program, Interpreter (NBUCP)	\$22.64/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015

RECOMMENDED TO BE HIRED continued:**D. Support Staff – Other continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Celeste Crossman	N/A	Continuation of Program, Interpreter (NBUCP)	\$22.64/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015
JennyLynn Farabaugh	N/A	Continuation of Program, Interpreter (NBUCP)	\$16.98/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015
Ronald C. Korber	N/A	Continuation of Program, Interpreter (NBUCP)	\$17.61/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015
Celeste A. Ritchey	N/A	Continuation of Program, Interpreter (NBUCP)	\$18.96/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015

RECOMMENDED TO BE HIRED continued:**D. Support Staff – Other continued:**

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Polly J. Simmons	N/A	Continuation of Program, Interpreter (NBUCP)	\$16.98/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015
Annette M. Thompson	N/A	Continuation of Program, Interpreter (NBUCP)	\$22.64/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015
Trudy A. White	N/A	Continuation of Program, Interpreter (NBUCP)	\$16.98/hr., Max. of 32.5 hrs/wk, Part-Time Hourly	08/25/2014	06/30/2015

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

A. Professional:

Name	College Graduate	Certification Held
Cherie A. Bower	Yes	English 7-12 Communications 7-12
Amanda E. Casteel	Yes	Mid-Level Mathematics 7-9 Elementary K-6 Mid-Level Science 7-9 Mathematics 7-12 General Science 7-12
Melissa N. Fleming	Yes	Special Education PK-8 Grades PK-4
Darrell L. Shildt*	Yes	Various Areas
John-Michael Werking	Yes	Elementary K-6 Special Education N-12 English 7-12

***Various areas of certification due to the completion of the Substitute Teacher Training Consortium for emergency certification.**

B. Support Staff – Aides:

Name	Name	Name	Name	Name
Susan L. Finnegan				

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

AGENDA ITEM APPROVED....On a motion by Ms. Mourey, seconded by Mr. Dadey and carried by roll call vote, the following Agenda item was approved – Travel:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Dadey, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Keith Perl, Mr. Marion Pheasant, Mr. Michael Revak, and Mr. Francis Truscello, Sr.

**Dr. Kamal Gella abstained*

TRAVEL Approval was given for following conference travel:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Work Days Missed</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
EDUCATION PROGRAMS & SERVICES:							
Mark DeRubeis Educ Consultant	Pittsburgh	09/18/14 09/19/14	Mental Health Conference	No	2	No	\$714.00
Erica Kaurudar Educ Consultant	Pittsburgh	09/24/14 09/25/14	RENEW Core Team Training	No	2	No	\$271.92
Christine Lewis Supervisor	Harrisburg	10/21/14 10/23/14	Intensive Skill Training in ABA	No	3	No	\$470.08
Susan Phillips Supervisor	State College	10/21/14 10/22/14	OCDEL – State Leadership	No	2	No	\$214.00
Education Programs & Services Budget Total							\$1,670.00
EXECUTIVE OFFICE BUDGET:							
Dr. Thomas Butler Executive Director	Hershey	10/22/14 10/22/14	PSBA School Leadership Conf.	No	1	No	\$422.00
Dr. Kamal Gella Board Member	Hershey	10/20/14 10/21/14	PSBA School Leadership Conf.	Yes	0	No	\$464.69
Executive Office Budget Total							\$886.69
SUMMARY OF TRAVEL:							
Education Programs & Services Budget Total				\$1,670.00			
Executive Office Budget Total				\$886.69			
GRAND TOTAL				\$2,556.69			

AGENDA ITEMS APPROVED....On a motion by Mr. Klingeman, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda items were approved – Other Business (A, B, C) and Executive Director Unused Vacation:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Marion Pheasant, Mr. Michael Revak, Mr. Francis Truscello, Sr., and Dr. Thomas Woods.

OTHER BUSINESS:

A. ITEM#20 – PAGE 3 – GRANT WRITING CONSORTIUM:

Change amount to \$24,000.00.

B. ITEM#27 – PAGE 7 – LEAVES OF ABSENCE:

B: Support Staff - Aides:

<u>Name</u>	<u>Type of Leave</u>	<u>From -- Through</u>	<u>Pay</u>
Amy J. Rapczak	Unpaid	07/21/2014 through 10/02/2014	Without

C. ITEM#28 – PAGE 10 – RECOMMENDED TO BE HIRED:

A. Professional

Delete the hire of Amanda N. Winfield.

ADD:

A. Professional:

<u>Name</u>	<u>Cert. & College</u>	<u>Position Created By, Exceptionality, and Location</u>	<u>Step & Amt. on Salary Schedule</u>	<u>Date Employ. Begins</u>
Matthew M. Danel	Principal Saint Francis Univ.	Resignation of Joan Conway, Special Projects Coordinator, Altoona Office (NBUCP)	\$50,000.00 (Prorated)	To be determined.
Amanda E. Casteel	Science & Math 7-12 Penn State	Resignation of B. Slickerman, Teacher – Science/Math/English, CSTU	\$40,433.00 (Prorated)	To be determined.

OTHER BUSINESS continued:

B. Support Staff - Aides:

<u>Name</u>	<u>Position</u> <u>Created By,</u> <u>Exceptionality,</u> <u>and Location</u>	<u>Step & Amt.</u> <u>on Salary</u> <u>Schedule</u>	<u>Date</u> <u>Employ.</u> <u>Begins</u>	<u>Date</u> <u>Employ.</u> <u>Ends</u>
Walter L. Graboski	Resignation of Gilda Hammer, Aide – DD Altoona Alliance Church	\$10.07/hr. Max. of 25 hrs/wk Regular Part-Time	08/25/2014	End of 2014/2015 EI Calendar

C. ITEM#28 – PAGE 10 – RECOMMENDED TO BE HIRED continued:

B. Support Staff – Aides continued:

<u>Name</u>	<u>Position</u> <u>Created By,</u> <u>Exceptionality,</u> <u>and Location</u>	<u>Step & Amt.</u> <u>on Salary</u> <u>Schedule</u>	<u>Date</u> <u>Employ.</u> <u>Begins</u>	<u>Date</u> <u>Employ.</u> <u>Ends</u>
Susan L. Finnegan	Continuation of Program @ request of Claysburg-Kimmel School District, Aide – LSS, Martinsburg Elementary (NBUCP)	\$8.53/hr. Max. of 15 hrs/wk Part-Time Hourly	08/26/2014	End of 2014/2015 School Year

EXECUTIVE DIRECTOR UNUSED VACATION:

Approval was given to rollover the Executive Director’s unused vacation days into the 2014-2015 contract year.

AGENDA ITEM APPROVED....On a motion by Dr. Gella, seconded by Ms. Acker-Knisely and carried by roll call vote, the following Agenda item was approved – Executive Director Salary:

Roll call vote – yes – 11 – Ms. Amy Acker-Knisely, Mr. Thomas Bullington, Dr. Kamal Gella, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Chris McCartney, Ms. Carrie Mourey, Mr. Marion Pheasant, Mr. Michael Revak, Mr. Francis Truscello, Sr., and Dr. Thomas Woods.

EXECUTIVE DIRECTOR SALARY:

The Board voted to provide the Executive Director, Dr. Thomas A. Butler, with a 4.53% increase to his salary for the 2014-2015 contract year.

**Dr. Butler advised the Board that a portion of this increase will be returned to the IU.*

FUTURE MEETINGS.....The next Committee/Board Meeting is scheduled for **Thursday, September 25, 2014**, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT.....The meeting was adjourned at 7:23 p.m. on a motion by Dr. Gella, seconded by Mr. Klingeman and carried by unanimous voice vote.

Respectfully submitted,

Brian Myers, Board Secretary

B. Wayne Lohr, Board President

sdw