

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
SEPTEMBER 23, 2010
6:34 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, September 23, 2010, 6:34 p.m. Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak, and Mr. David Worthing – 11 – present. Absent – 2 – Mr. Chris Cronrath and Ms. Susan Diehl.

OTHERS ATTENDING: Others in attendance were: Dr. Joseph Macharola - Executive Director, Mr. Jared Cronauer, Mr. Brian Myers, Ms. Carolyn Shipley, Mr. David Stultz, Ms. Laura Toki, Dr. Barbara Uncapher, Ms. Judy Voytko, Ms. Sue Wolf, and Ms. Amy Woomer – Staff; Mr. James Beener – Solicitor.

VISITORS: Mr. William Batzel, IU8 Educator and PSEA Representative

EXECUTIVE DIRECTOR'S CORRESPONDENCE –*For Information Only:*

Dr. Macharola shared that President Obama delivered his second annual Back to School Speech to the nation's students on September 14th.

He discussed the 2010-2011 state budget; mentioning that IU's will receive \$4.76 million from the state; a decrease of 14% or \$793,000 from last year. He stated that Governor Rendell has already ordered cuts in the budget. PSERS investments performed better than expected in 2010, with a 14.95% return for the fiscal year ending June 30, 2010.

Dr. Macharola advised the Board that a Unit Council meeting was held on September 17th and that a Superintendent Roundtable meeting is scheduled for Friday, October 8th.

He discussed the 2009-2010 annual report (which was included with the agenda).

Dr. Macharola presented the book titled "*Hollowing Out the Middle: The Rural Brain Drain and What It Means for America*"; each member will be provided with a copy of the book.

ANNOUNCEMENTS:**A. EXECUTIVE SESSION:**

An Executive Session was held during the Committee Meeting, September 23, 2010, Altoona Office Board Room, from 6:00 p.m. to 6:12 p.m. for discussion of personnel items.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF SEPTEMBER 23, 2010: On a motion by Ms. Hendricks, and seconded by Mr. Dadey and carried by unanimous voice vote, a correction to Page 4; item 20 in sequential order to item 30; was approved.

MINUTES: On a motion by Mr. Revak and seconded by Mr. Bullington and carried by unanimous voice vote, the minutes of the August 26, 2010 regular meeting, numbered pages 1-18, which were previously mailed to each member, were approved.

AGENDA ITEM APPROVED....On a motion by Mr. Dadey, seconded by Mr. Padamonsky and carried by roll call vote, the following Agenda item was approved: Treasurer's Report.

Roll call vote – yes – 11 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak and Mr. David Worthing.

A) TREASURER'S REPORT: The Treasurer's Report, including Payroll Checking and General Checking as submitted on blue colored pages for August 2010, included in the September 23, 2010 Agenda, was presented and approved subject to audit. Reports included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED....On a motion by Mr. Pruchnic, seconded by Ms. Hendricks and carried by roll call vote, the following Agenda item was approved: Listing of Bills.

Roll call vote – yes – 11 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak and Mr. David Worthing.

B) LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 08/01/10 to 08/31/10 as listed on gold summary pages and General Checking Account from 08/20/10 to 09/10/10, as listed on gold summary pages which were included in the September 23, 2010 Agenda, and also in the detailed Listing of Bills booklet which is included with the Supplemental to Official Minutes.

C) PRESENTATION & INCLUSION IN OFFICIAL MINUTES – *No action required:*

1) Investments – The report to the Board on the securities presently held and the record of investments for August 2010 is filed with the Supplemental to Official Minutes for final audit.

2) Budget Summary Report – The detailed fiscal report, pages 1-53, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for August 2010 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED....On a motion by Mr. Padamonsky, seconded by Ms. Hendricks and carried by roll call vote, the following Agenda items were approved: Bills to be Paid, Petty Cash, Budgets, and School Lunches.

Roll call vote – yes – 11 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak and Mr. David Worthing.

BUSINESS

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

PETTY CASH:

Approval was given to transfer the custodianship of the CBI Programs Petty Cash Account in the amount of \$500.00 from supervisor, Vicky Lang, to supervisor, Jennifer Anderson.

BUDGETS:

A. Alternative Education Budget:

Approval was given to operate the 2010-2011 Alternative Education Budget at a total of \$549,380.00. This budget supports education services at the four county prisons, as well as other Alternative Education services provided throughout the IU8 service area.

B. Challenge Program Budget:

Approval was given for the 2010-2011 Challenge Program Budget. The base allocation from PDE is \$90,000.00, with a possibility of additional funds during the year for a total estimated budget of \$110,000.00.

SCHOOL LUNCHESES:

A. Central Cambria Contract:

Approval was given to continue a contract with the Central Cambria School District to provide lunches for students educated by IU staff at the AYS Program in Ebensburg during 2010-2011. The cost is \$2.75 per meal.

B. School Lunch Cost:

Approval was given to set the cost of a student lunch at \$1.35 for the 2010-2011 school year at the AYS Program. The Intermediate Unit will follow the federal school lunch guidelines to determine free and reduced lunch eligibility.

AGENDA ITEMS APPROVED....On a motion by Ms. DeSalvo, seconded by Mr. Dadey and carried by roll call vote, the following Agenda items were approved: Special Education Plan Revisions 2010-2011, Early Intervention Letters of Agreement, Supplemental Staffing Agreement, CSTU Operations and Policy Manual, Contract, Transportation, and Mail Ballot for IU8 Board Members Term 2011-20114.

Roll call vote – yes – 11 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak and Mr. David Worthing.

EDUCATIONAL PROGRAMS & SERVICES

SPECIAL EDUCATION PLAN REVISIONS – 2010-2011:

Approval was given to revise the 2010-2011 Intermediate Unit 8 Special Education Plan. All additions, deletions or moves of special education programs/positions are contingent upon the Pennsylvania Department of Education approval as set forth in the Special Education Revision Notice process and Chapter 14 of the Pennsylvania School Code. The revision is as follows:

ADD: 1) A part-time paraprofessional position for the multidisabilities classroom at Conemaugh Valley Elementary School for approximately 30 hours per week. 2) A day-to-day substitute Social Worker position. 3) A full-time professional Emotional Support position at the Children’s Aid Home of Somerset County.

EARLY INTERVENTION LETTERS OF AGREEMENT:

A. Hollidaysburg Area School District:

Approval was given to continue the agreement with Hollidaysburg Area School District to provide breakfast for preschool children in the Inclusive Classroom in order to fully integrate with Head Start Children at the Educational Technology Building at Foot of Ten Road, Duncansville PA.

B. Bedford County Head Start:

Approval was given to enter into an agreement with Bedford County Head Start to provide snacks for preschool children in the Inclusive Classroom in order to fully integrate with Head Start children at the Bedford Museum of the Coverlet preschool program.

SUPPLEMENTAL STAFFING AGREEMENT:

Approval was given to enter into a Supplemental Staffing Agreement with Interim Health Care of Altoona to provide nursing or personal health care services to medically fragile preschool children, at the following rates:

<u>Service</u>	<u>Rate</u>
Licensed Practical Nurse	\$35.00/hour
Personal Care Aide	\$20.00/hour

CSTU OPERATIONS AND POLICY MANUAL:

A. Approval was given for adoption of the Cresson Secure Treatment Unit IU8 School Operations and Policy Manual for the 2010-2011 school year.

B. Approval was given for adoption of the Proposed Educational Program (PEP) for the Cresson Secure Treatment Unit for the 2010-2011 school year.

CONTRACT:

Approval was given to contract with Kristin Brasila Taylor, Physical Therapist, for Physical Therapy Services for a maximum of 16 hours per week, at a cost of \$51.00 per hour and mileage at the IRS rate.

TRANSPORTATION:

Approval was given of the following additional contracted transportation drivers for the 2010-11 school year.

Contractor:	Driver:
Perigo, Carmen	Fleegle, Connie
Perigo, Dennis	Shepley, James Shepley, Linda
Smith, James	Kurtz, Tracey

EXECUTIVE OFFICE

MAIL BALLOT FOR IU8 BOARD MEMBERS TERM – 2011-2014:

With respect to the election of IU8 Board members for a three-year term ending June 30, 2014, approval was given to continue the composition of the Board at 13 members with the election of nominees/members to be accomplished through mail ballot, all in accord with the IU’s long-standing practice.

AGENDA ITEMS APPROVED....On a motion by Mr. Worthing, seconded by Ms. Hendricks and carried by roll call vote, the following Agenda items were approved: Change in Position, Change Start Date, Resignations/Retirements, Leaves of Absence, Recommended to be Hired, Approval of Substitutes (Day-to-Day), Travel, and Other Business A.

Roll call vote – yes – 11 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. Larry Malzi, Mr. William Padamonsky, Mr. Edward Pruchnic, Mr. Michael Revak and Mr. David Worthing.

HUMAN RESOURCES

PERSONNEL:

A. NOTICE TO PERSONNEL - *For Information Only:*

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

PERSONNEL continued:

B. CHANGE IN POSITION:

Approval was given to change Jennifer Anderson from an Educational Consultant without Supervisor Certification to an Educational Consultant with Supervisor Certification effective September 7, 2010 at a salary of \$62,000.00 (prorated).

C. CHANGE START DATE:

Approval was given to change the start date for the 2010-2011 School Year to August 30, 2010 for the following hourly aides:

Amy Bochter, Brooke Brumbaugh, Diane Feather and Melissia Lindemann

RESIGNATIONS/RETIREMENTS: Approval was given for the following Resignations/Retirements:

A. Professional:

Name	Position Location	Date Received	Effective Date of Service Termination
Karen S. Frieben	Teacher – SLS Itinerant – Non-Public	08/19/2010	11/29/2010 (Retirement)

B. Support Staff – Aides:

Name	Position Location	Date Received	Effective Date of Service Termination
Jessica L. Sheesley	Hourly Aide – DD Blacklick Valley Elementary	08/30/2010	Close of Business 08/26/2010 (Resignation)
Krystine M. Skura	Hourly Aide – LSS Greater Johnstown CTC	09/01/2010	Close of Business 09/03/2010 (Resignation)
Heather M. Szekeresh	Hourly Aide – DD Greater Johnstown CTC	09/04/2010	Close of Business 09/17/2010 (Resignation)

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

LEAVES OF ABSENCE: Approval was given for Leaves of Absence for the following personnel:

A. Professional:

Name	Type of Leave	From ---- Through	Pay
Marilyn J. Neal (Teacher)	FMLA	09/09/2010 through the exhaustion of FMLA (intermittent)	Without
Vicky L. Lang (Ed. Consultant)	Sabbatical	09/15/2010 through 05/24/2011	With ½ Pay

B. Support Staff – Aides: None

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

RECOMMENDED TO BE HIRED: Approval was given to hire the following personnel:

A. Professional: None

B. Support Staff - Aides:

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Karla J. Britcher	N/A	New Position, Aide – MDS, Conemaugh Valley Elementary	\$9.92/hr., Max. of 30 hrs/wk., Regular Part-Time	09/15/2010	End of 2010-2011 School Year

C. Support Staff – Secretaries: None

D. Support Staff - Other: None

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

A. Professional:

Name	College Graduate	Certification Held
Kathleen Capon	Yes	IU Program Specialist
Lindsay S. Clark*	Yes	Various Areas
Frank W. Craig	Yes	Special Education N-12 (Pending)
Patricia S. Hanley	Yes	Elementary K-6
Crystal N. Keim	Yes	Mathematics 7-12
Mary Heather King*	Yes	Various Areas
Glenda K. Stump	Yes	Mathematics 7-12
Nina R. Zimmerman	Yes	Special Education N-12

***Various areas of certification due to the completion of the Substitute Teacher Training Consortium for emergency certification.**

B. Support Staff – Aides:

Name	Name	Name	Name	Name
Lois M. Brant	Evelyn M. Feather	Amy J. Misera	Dana N. Smith	

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

TRAVEL: Approval was given for the following travel:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Work Days Missed</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
<u>AMERICORPS BUDGET:</u>							
Carol Overly Program Manager	Dearborn, MI	11/14/10 11/17/10	CNCS Grants Management Institute	No	3	No	\$1,134.90
						<i>AmeriCorps Budget Total \$1,134.90</i>	

SUMMARY OF TRAVEL:
AMERICORPS BUDGET TOTAL

\$1,134.90

GRAND TOTAL

\$1,134.90

OTHER BUSINESS:**A. RETIREMENT INCENTIVE:**

Approval was granted for a memorandum of agreement to offer to eligible members of the Education Support Professionals PSEA/NEA bargaining unit a special limited time retirement incentive on the terms set forth under said agreement.

FUTURE MEETINGS.....The next Committee/Board Meeting is scheduled for October 28, 2010, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT.....The meeting was adjourned at 6:58 p.m. on a motion by Mr. Bullington, seconded by Ms. Hendricks and carried by unanimous voice vote.

Respectfully submitted,

Judith Voytko, Board Secretary

B. Wayne Lohr, Board President

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