

**APPALACHIA INTERMEDIATE UNIT 8
BOARD OF SCHOOL DIRECTORS
ALTOONA, PENNSYLVANIA
OCTOBER 28, 2010
6:30 P.M.**

MINUTES

The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, October 28, 2010, 6:30 p.m. Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Chris Cronrath Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. William Padamonsky, Mr. Edward Pruchnic and Mr. Michael Revak – 10 – present. Absent – 3 – Ms. Susan Diehl, Mr. Larry Malzi and Mr. David Worthing

OTHERS ATTENDING: Others in attendance were: Dr. Joseph Macharola - Executive Director, Mr. Jared Cronauer, Mr. Derek Jones, Mr. Brian Myers, Ms. Carolyn Shipley, Ms. Laura Toki, Dr. Barbara Uncapher, Ms. Judy Voytko, Ms. Sue Wolf, and Ms. Amy Woomer – Staff; Mr. Sam Clapper – Solicitor.

VISITORS: There were no visitors present. The press was not in attendance.

EXECUTIVE DIRECTOR'S CORRESPONDENCE – *For Information Only:*

Dr. Macharola shared that Mr. G. Thomas Katouff presented “Ageless Timeless Athletes” at the Superintendent Roundtable on October 8th.

Dr. Macharola presented each Board member with a copy of the book “*Hollowing Out the Middle: The Rural Brain Drain and What It Means for America*”.

Dr. Macharola discussed Pennsylvania’s revenue status and provided Board members with the latest legislative update.

He reminded Board members that the next Unit Council meeting is on Friday, November 19, 2010.

Dr. Macharola informed the Board that he has been selected to participate in an educational forum in Maryland.

ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF OCTOBER 28, 2010: On a motion by Mr. Padamonsky, and seconded by Ms. Hendricks and carried by unanimous voice vote, the following correction was approved: Page 6; Item 26 Professional – removed the word None.

MINUTES: On a motion by Ms. Hendricks and seconded by Mr. Bullington and carried by unanimous voice vote, the minutes of the September 23, 2010 regular meeting, numbered pages 1-12, which were previously mailed to each member, were approved.

AGENDA ITEM APPROVED....On a motion by Mr. Cronrath, seconded by Mr. Bullington and carried by roll call vote, the following Agenda item was approved: Treasurer's Report.

Roll call vote – yes – 10 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Chris Cronrath, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. William Padamonsky, Mr. Edward Pruchnic and Mr. Michael Revak.

A) TREASURER'S REPORT: The Treasurer's Report, including Payroll Checking and General Checking as submitted on blue colored pages for September 2010, included in the October 28, 2010 Agenda, was presented and approved subject to audit. Reports included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED....On a motion by Mr. Padamonsky, seconded by Ms. Hendricks and carried by roll call vote, the following Agenda item was approved: Listing of Bills.

Roll call vote – yes – 10 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Chris Cronrath, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. William Padamonsky, Mr. Edward Pruchnic and Mr. Michael Revak.

B) LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 09/01/10 to 09/30/10 as listed on gold summary pages and General Checking Account from 09/17/10 to 10/15/10, as listed on gold summary pages which were included in the October 28, 2010 Agenda, and also in the detailed Listing of Bills booklet which is included with the Supplemental to Official Minutes.

C) PRESENTATION & INCLUSION IN OFFICIAL MINUTES – *No action required:*

1) Investments – The report to the Board on the securities presently held and the record of investments for September 2010 is filed with the Supplemental to Official Minutes for final audit.

2) Budget Summary Report – The detailed fiscal report, pages 1-53, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for September 2010 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED....On a motion by Ms. DeSalvo, seconded by Mr. Cronrath and carried by roll call vote, the following Agenda items were approved: Bills to be Paid, Return of Interest, Intermediate Unit Technology Integration Mentor Program, Videoconference Integration, e-Fund Grant, Agreements, Special Education Plan Revisions 2010-2011, Orientation and Mobility Certification, Transportation-Revised Contractor Rates, Transportation-Additional Contractor Rates, and Transportation-Additional Contractor.

Roll call vote – yes – 10 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Chris Cronrath, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. William Padamonsky, Mr. Edward Pruchnic and Mr. Michael Revak.

BUSINESS

BILLS TO BE PAID:

Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

STATEMENT OF FINANCIAL INTERESTS: *For Information Only*

Board Members and Directors were reminded that if they served at the Intermediate Unit at any time during the 2010 calendar year, they are required to submit a Statement of Financial Interests for the year. The necessary forms will be available for distribution early in 2011.

GENERAL OPERATING BUDGET: *For Information Only*

The Administration is beginning work on preparation of the 2011-2012 General Operating Budget. A draft of the budget will be presented for discussion at the December Board Meeting.

RETURN OF INTEREST:

Approval was given to return interest earned on Federal funds on a quarterly basis as required by OSEP (Office of Special Education Programs). An annual administrative fee will be taken as allowed by OSEP regulations.

CURRICULUM

INTERMEDIATE UNIT TECHNOLOGY INTEGRATION MENTOR PROGRAM:

Approval was given for IU8 to participate in the Intermediate Unit Technology Integration Mentor program that will provide \$26,000.00 in the 2010-2011 school year for IU8 to support the Pennsylvania Department of Education's Classrooms for the Future/21st Century Teaching and Learning as well as Title IID Enhancing Education Through Technology.

VIDEOCONFERENCE INTEGRATION:

Approval was given to pay Intermediate Unit 1 approximately \$53,010.00 for professional development services as a part of the Videoconference Integration Project. The expenditure is approved as part of the 2008-2010 Act 183 eFund grant.

e-FUND GRANT:

Approval was given for IU8 to apply for an Act 183 e-fund grant in partnership with ARIN Intermediate Unit 28 in the estimated amount of \$1,000,000.00 in order to support the educational applications of the Regional WAN project.

AGREEMENTS:

Approval was given to coordinate certification workshops as requested by the Pennsylvania Department of Education. Funding will be through a contract with Montgomery County Intermediate Unit for IU8 in the approximate amount of \$40,000.00.

EDUCATIONAL PROGRAMS & SERVICES

SPECIAL EDUCATION PLAN REVISIONS – 2010-2011:

Approval was given to revise the 2010-2011 Intermediate Unit 8 Special Education Plan. All additions, deletions or moves of special education programs/positions are contingent upon the Pennsylvania Department of Education approval as set forth in the Special Education Revision Notice process and Chapter 14 of the Pennsylvania School Code. The revision is as follows:

ADD: 1) A day-to-day substitute Health Assistant position.

ORIENTATION AND MOBILITY CERTIFICATION:

Approval was given to provide funding for the Orientation and Mobility Specialist Recertification for the next five-year cycle, in order to secure ACCESS reimbursement.

TRANSPORTATION – REVISED CONTRACTOR RATES:

Approval of the following revised contractor rates was given for the 2010-2011 School Year. These rates were listed on the June & July 2010 Agendas with no dollar amount specified for layover. The rates listed below specify the dollar amount for the layover.

<u>Contractor</u>	<u>Less than 100 miles - per day rate</u>	<u>Over 100 miles - per mile rate</u>	<u>Vehicle Type</u>
Maxwell Trans Inc	108.73 + 18.48/hr layover	1.09 + 18.48/hr layover	W/C Van
Smith, Dennis	86.99 + 10.85/hr layover 119.61 + 10.85/hr layover	.91 + 10.85/hr layover 1.47 + 10.85/hr layover	Van W/C Van/Bus
Smith, James	86.99 + 11.00/hr layover	.87 + 11.00/hr layover	Van

<u>Contractor</u>	<u>CBI</u>	<u>Field Trip</u>	<u>Vehicle</u>
Smith, Dennis	.91/mi + 10.85/hr layover -35.70 min 1.80/mi + 10.85/hr layover -53.04 min	.91/mi + 10.85/hr layover -35.70 min 1.80/mi + 10.85/hr layover -53.04 min	Van W/C

TRANSPORTATION - ADDITIONAL CONTRACTOR RATES:

Approval of the following additional contractor rates was given for the 2010-11 School Year.

<u>Contractor</u>	<u>Less Than 100 Miles - per Day Rate</u>	<u>Over 100 Miles - per Mile Rate</u>	<u>Modified Quotation Rate</u>	<u>Vehicle Type</u>
Perigo, Dennis	13.05/hr layover			Van
<u>Contractor</u>	<u>CBI</u>		<u>Field Trip</u>	<u>Vehicle</u>
Smith, James	.87/mi + 11.00/hr layover		.87/mi + 11.00/hr layover	Van

TRANSPORTATION - ADDITIONAL CONTRACTOR:

Approval of the following additional contracted transportation drivers was given for the 2010-2011 school year.

Contractor:	Driver:
Maxwell Trans Inc.	Draeger, John Hillegass, Donald
Perigo, Carmen	Shaffer, Terry

AGENDA ITEMS APPROVED....On a motion by Ms. Hendricks, seconded by Mr. Revak and carried by roll call vote, the following Agenda items were approved: Disposal of Equipment Item, Personnel, Travel and Other Business (A and B).

Roll call vote – yes – 10 – Mr. Thomas Bullington, Mr. Thomas Creehan, Mr. Chris Cronrath, Mr. Thomas Dadey, Ms. Arlene DeSalvo, Ms. Margaret Hendricks, Mr. B. Wayne Lohr, Mr. William Padamonsky, Mr. Edward Pruchnic and Mr. Michael Revak.

INFORMATION TECHNOLOGY

DISPOSAL OF EQUIPMENT ITEM:

Approval was given to dispose of an RTI Vt-3100 ¾” Video Cleaner. The unit is obsolete.

HUMAN RESOURCES

PERSONNEL:

A. NOTICE TO PERSONNEL: *For Information Only*

There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. PERSONNEL LISTING: *For Information Only*

A listing of Professional and Support Staff Personnel for 2010-2011 was provided for each Board Member.

PERSONNEL continued:

C. INCREASE IN HOURS:

Approval was given to increase the hours of Julie Smith, Hourly Teacher, from 8 to 10 hours per week at the Children's Aid Home, Somerset for the 2010-2011 school year.

D. NEW POSITION:

Approval was given to create a part-time hourly (2 hours per week) custodial position for the Claysburg Preschool classroom.

E. EXECUTIVE DIRECTOR'S UNUSED VACATION:

Approval was given to rollover the Executive Director's unused vacation days from the 2009-2010 fiscal year to the 2010-2011 fiscal year.

RESIGNATIONS/RETIREMENTS: Approval was given for the following Resignations/Retirements:

A. Professional:

Name	Position Location	Date Received	Effective Date of Service Termination
Heather L. Diener	Teacher – AS Itinerant – Somerset County	10/13/2010	To be determined. (Resignation)

B. Support Staff – Aides:

Name	Position Location	Date Received	Effective Date of Service Termination
Mary H. Kenner	Hourly Aide – DD Westmont Learning Lamp	09/27/2010	Close of Business 10/21/2010 (Resignation)

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

LEAVES OF ABSENCE: Approval was given for Leaves of Absence for the following personnel:

A. Professional:

Name	Type of Leave	From ---- Through	Pay
Laura R. Miltenberger (Teacher)	Military	10/15/2010 through 10/18/2010	With
Laura R. Miltenberger (Teacher)	Military	11/12/2010	With
Bonnie E. Slickerman (Teacher)	FMLA	12/17/2010 through the exhaustion of FMLA (intermittent)	Without

B. Support Staff – Aides: None

C. Support Staff – Secretaries: None

D. Support Staff – Other: None

RECOMMENDED TO BE HIRED: Approval was given to hire the following personnel:

A. Professional: None

B. Support Staff - Aides:

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Evelyn M. Feather	N/A	Transfer of John Green, Aide – DD, Claysburg Preschool	\$9.92/hr., Max. of 25 hrs/wk., Regular Part-Time	10/18/2010	End of 2010-2011 EI Calendar

C. Support Staff – Secretaries: None

D. Support Staff - Other:

Name	Cert & College	Position Created by Exceptionality & Location	Step & Amount on Salary Schedule	Date Employment Begins	Date Employment Ends
Dawn S. Wombacher	N/A	New Position, Custodian, Claysburg Preschool (NBUCP)	\$8.35/hr., Max. of 1 hr/wk., Part-Time Hourly	10/04/2010	End of 2010-2011 EI Calendar
Evelyn M. Feather	N/A	New Position, Custodian, Claysburg Preschool (NBUCP)	\$8.35/hr., Max. of 1 hr/wk., Part-Time Hourly	10/18/2010	End of 2010-2011 EI Calendar

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):

A. Professional:

Name	College Graduate	Certification Held
Diane L. Derr*	Yes	Various Areas
Laura M. Fisher*	Yes	Various Areas
Donna J. Gambol*	Yes	Various Areas
Kelly C. Henry*	Yes	Various Areas
John M. Hornick*	Yes	Various Areas
Karen L. Leidy*	Yes	Various Areas
Teressa Morris*	Yes	Various Areas
Kelly A. Parnell*	Yes	Various Areas
Christine G. Sandusky*	Yes	Various Areas
Jennifer L. Scianna*	Yes	Various Areas
Mark G. Slick*	Yes	Various Areas
Michael L. Solomon*	Yes	Various Areas
Patricia C. Staller*	Yes	Various Areas
Jennifer L. Stern*	Yes	Various Areas
Amanda E. Tercek*	Yes	Various Areas
Kaitlyn M. Thiel*	Yes	Various Areas
Mary Elizabeth Winfield*	Yes	Various Areas
Megan N. Wiseman*	Yes	Various Areas

***Various areas of certification due to the completion of the Substitute Teacher Training Consortium for emergency certification.**

B. Support Staff – Aides:

Name	Name	Name	Name	Name
Diane L. Derr	Sean C. Neff	Apryl L. Toth		

C. Support Staff – Secretaries:

Name	Name	Name	Name	Name
Apryl L. Toth				

D. Support Staff – Other:

Name	Name	Name	Name	Name
Sean C. Neff (Custodian)				

TRAVEL: Approval was given for the following travel:

<u>Name</u>	<u>Place</u>	<u>Part. Conference Date(s)</u>	<u>Work</u>	<u>Paid by Organization</u>	<u>Total In Conf. Program</u>	<u>Days Missed</u>	<u>Conference or Grant</u>	<u>Anticipated Expense</u>
<u>BUSINESS BUDGET:</u>								
Jared Cronauer Asst. Director of Business	Pittsburgh	03/15/11 03/18/11		PASBO Conf.	No	4	No	\$1,108.00
Judy Voytko Director of Business	Pittsburgh	03/15/11 03/18/11		PASBO Conf.	No	4	No	\$1,139.00
<i>Business Budget Total \$2,247.00</i>								
<u>CURRICULUM BUDGET:</u>								
Tracy Colbert Curr. Dev. Specialist	Hershey	12/05/10 12/08/10		SAS Training	No	3	No	\$887.00
Carolyn Shipley Asst. Director of Curriculum	Hershey	12/05/10 12/08/10		SAS Training	No	3	No	\$845.00
<i>Curriculum Budget Total \$1,732.00</i>								
<u>EDUCATIONAL PROGRAMS & SERVICES BUDGET:</u>								
Barry Frye Manager of Student Data	Hershey	03/09/11 03/11/11		Spring Child Accounting Conf.	No	3	No	\$987.30
Nichole Kopco Supervisor	Hershey	12/05/10 12/08/10		SAS Training	No	3	No	\$903.00
Nichole Kopco Supervisor	Hershey	01/11/11 01/14/11		PDE Conf. 2011 Making a Difference	No	4	No	\$795.25

TRAVEL continued:

<u>Name</u>	<u>Place</u>	<u>Conference Date(s)</u>	<u>Organization</u>	<u>Part. In Conf. Program</u>	<u>Work Days Missed</u>	<u>Paid by Conference or Grant</u>	<u>Total Anticipated Expense</u>
<u>EDUCATIONAL PROGRAMS & SERVICES BUDGET continued:</u>							
Christine Lewis Supervisor	Hershey	12/05/10 12/08/10	SAS Training	No	3	No	\$765.00
Pete Noel Supervisor	Hershey	01/11/11 01/14/11	PDE Conf. 2011 Making a Difference	No	4	No	\$848.00

Educational Programs & Services Budget Total \$4,298.55

SUMMARY OF TRAVEL:

BUSINESS BUDGET TOTAL	\$2,247.00
CURRICULUM BUDGET TOTAL	\$1,732.00
EDUCATIONAL PROGRAMS & SERVICES BUDGET TOTAL	<u>\$4,298.55</u>
GRAND TOTAL	\$8,277.55

OTHER BUSINESS:

A. IU8 REGIONAL WAN PROJECT:

Approval was given to enter into a two year contract extension with Sting Communications to continue to provide network connectivity services for the IU8 Regional WAN Project through the 2011-2012 and 2012-2013 school years at an estimated annual cost of \$840,000.00 a year.

B. PAGE 6, ITEM 26 – RESIGNATIONS/RETIREMENTS:

B. Support Staff - Aides:

<u>Name</u>	<u>Position Location</u>	<u>Date Received</u>	<u>Effective Date of Service Termination</u>
Catherine M Klepser	Aide - MDS Hollidaysburg Sr. High	10/27/2010	Close of Business 11/30/2010 (Retirement)

FUTURE MEETINGS.....The next Committee/Board Meeting is scheduled for December 9, 2010, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT.....The meeting was adjourned at 6:35 p.m. on a motion by Mr. Padamonsky, seconded by Mr. Dadey and carried by unanimous voice vote.

Respectfully submitted,

Judith Voytko, Board Secretary

B. Wayne Lohr, Board President

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