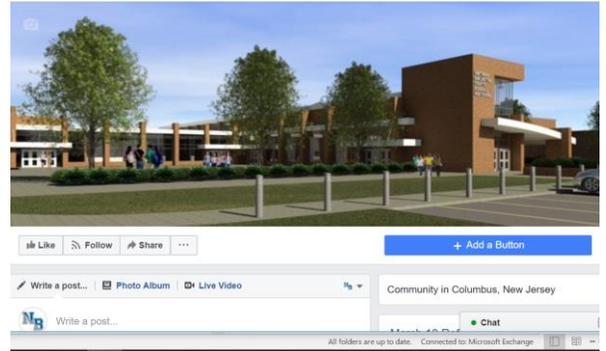


Superintendent's Report

August 13, 2018



300/400 Hallway Under Construction

Cover Photo to Construction Facebook Page

Board of Education Calendar of Events:

| | | |
|--|----------------------------|----------------|
| Negotiations Committee Meeting <i>Superintendent's Conference Room</i> | Monday, July 23rd | 5:30 PM |
| Buildings & Grounds Committee Meeting PM <i>Superintendent's Conference Room</i> | Monday, August 6th | 6:15 |
| Work Session Board Meeting PM <i>High School Media Center</i> | Monday, August 6th | 7:30 |
| Public Board Meeting <i>High School Media Center</i> | Monday, August 13th | 7:30 PM |

Correspondence/Attachments

- **June 2018 from graduating senior Gabrielle Kenny, Cpt. Sean Hoggs and Mstr. Sgt. Mark Irvin, thanking us for bringing the Air Force Jr. ROTC to Northern Burlington.**
- **June 13, 2018 from Kate Gibbs, Freeholder Director for Burlington County, thanking me for attending the school safety initiative announcement at Rancocas Valley High School.**

Business and Financial

Please note that there are several recommendations for various professional service contracts. As we prepare for opening day, the administration is recommending the approval of several professional contracts to better serve our students. These services include virtual

instruction for students who are temporarily not able to attend school for medical reasons, students in need of independent evaluations, assistive technologies, and translation services.

Also, I am pleased to note that Ms. Reading will be traveling to Washington DC in September to participate in the NAFIS fall conference with the Superintendent and the BA. She will participate in the General Sessions, the MISA meeting on Monday morning and the Hill Visits on Tuesday.

Elementary and Secondary Education Act (ESEA) Grant Application/Allocation (#7.18)

Submitted by Ms. Amy Stella

This month the Board will accept \$192,404 of funding via the 2019 Elementary and Secondary Education Act (ESEA) subgrant allocation, and approve the submission of the 2019 ESEA Grant application. The district's allocation by entitlement fund is as follows: Title IA \$144,029, Title IIA \$33,079, Title III (Immigrant) \$2,496 and Title IV \$12,800.

This year's Title IA allocation supports programs to enable students to meet the New Jersey Student Learning Standards in Mathematics, English/Language Arts (ELA), Technology and Career Ready Practices through Extended Learning, Graduation Portfolio Appeal, Type Right, and adaptive technology for mathematics intervention and technology integration for digital art. Summer curriculum projects for mathematics and ELA and mentors for new teachers with standard certifications are also supported with these funds.

Title IIA supports projects for teacher professional development including the Academic Advisory Committee and payment of substitutes to enable teachers to work together on associated projects.

Title III supports English Language Learners. Since NB's allocation is less than \$10,000, we participate in a consortium with the Bordentown Regional School District in order to utilize our funds. Title IV supports well rounded education, school climate, and technology/Career Ready Practices. Part of this allocation will enable us to bring Nelson Mandela's bodyguard, Chris Lubbe to NB in October. Three summer camps for students are also funded through this allocation including 3D Printing, Video and STEM.

Also, we are pleased to have recommendations to approve NB's Perkins and IDEA-B Grants for FY'19.

Students

The Board will note that we are recommending several resolutions to accept students on tuition from Bordentown. These students were living in district but were displaced from their home and have been living with family in Bordentown for over a year in June of 2018. They are now considered to be domiciled in Bordentown and tuition responsibility reverts to Bordentown since they have chosen to remain NB students.

Also, student field trip destinations are being approved for both the Middle School and the High School. These are ‘possible destinations’ for the district. Although the students most likely will not visit all these locations this school year, the administration and faculty use this list as a preapproved guide.

Construction Update

Buildings & Grounds Committee

The Buildings and Grounds Committee will meet on Monday, August 6th to discuss the status of the project and to review several recommendations. A report from the committee to the full board will follow at the work session.

Communication Strategies

In Review: Prior to the March 13th referendum, NB had a district web page www.nburlington.com and a district Facebook Page. During the strategic planning for the referendum, it was determined that both a Facebook Page and a Web Page needed to be constructed to better inform the community on the specifics of the referendum.

Currently: At this time, we continue to manage all four of these social media sites. The plan now is to revise both the Facebook and the Web Pages that were dedicated to the referendum and use them to provide timely updates to the community regarding progress on the construction project.

As discussed in previous reports, I continue to develop a redesign of the district’s Facebook Page and Web pages that are now dedicated to providing timely information on the construction project. In fact, meetings with the outside design team managing the web pages are now being scheduled and Mr. Lee and Mr. Kaz will support me in this effort.

Currently, the Facebook page is dedicated to construction project updates only and is separate from the district’s home Facebook page for general information regarding the district, programs, and students. I’ve changed the cover photo (see above) of the Facebook page and posted information regarding the hiring of New Roads Inc. as the construction manager. I’ve also recently posted on the Facebook page a description of the design specification review process.

The discussion now is to evaluate the district’s home Web page www.nburlington.com and determine how the district’s web page dedicated to the construction project can best complement the district’s home page. It is most likely that one of them will be eliminated.

Please frequent the Facebook page and feel free to send me emails with your thoughts.

Finally, a buildings and grounds committee meeting is scheduled prior to the Board work session on August 6th to update the committee. As always, this meeting will be followed-up with a full report to the Board on the 6th.

Preparing for the Bid Process:

As the Board and this administration prepares for the bid process this fall, several 'alternate bids' are being prepared for consideration. In April, the Board approved including the Health and Fitness Center project as an "alternate bid." The idea is to take advantage of the scope of the project and include this project in the main project with the hope of receiving more competitive construction bids. Please be reminded that the Board made the decision to eliminate the Health and Fitness Center from the March 13th referendum project for several reasons including the fact that it was not eligible for state aid. In fact, if it were included in the project, the district was scheduled to receive less state aid for the project. Instead, the Board decided to separate this project out from the main referendum project and appropriate Capital Reserve funds for the total cost of this project.

Programs

Mentoring Plan and Professional Development Plan (#14.04)

Submitted by Ms. Amy Stella

The District's Mentoring Plan outlines a thorough and comprehensive orientation and induction program that provides for sustained, ongoing and varied supports regardless of certification status. The Professional Development Goals align with the ongoing objectives of the Excellence By Design Strategic Plan and needs identified through the School Performance Reports.

Nelson Mandela's Bodyguard to Visit NB in October (#14.05)

Submitted by Ms. Amy Stella

Mr. Christopher Lubbe will be speaking to students in the Middle School and High School during the Week of Respect on October 4, 2018. Mr. Lubbe is a highly acclaimed inspirational keynote speaker and coach in educational, business, corporate, and community settings. His message includes themes such as fear, determination, courage, love and forgiveness, all in the face of blatant racial discrimination. His professional background includes service as Nelson Mandela's personal bodyguard. NB is receiving this event at a drastically reduced rate, as he typically receives \$10,000 per day. The fee of \$2,500 will be paid through ESEA entitlement funds. An opportunity for the Human Relations Committee to meet with Mr. Lubbe will also be built into the day.

Chemical Hygiene Plan (#14.07)

Submitted by Ms. Amy Stella

The District's Chemical Hygiene Plan is being Board approved this month. The purpose of the Chemical Hygiene Plan is to protect employees and students from exposure to hazardous chemicals. It accomplishes this through education, monitoring, routine housekeeping and the use of protective equipment. The plan was collaboratively developed by Mr. Konowicz and Ms. Stella with input from consultants through the Joint Insurance Fund, and is reviewed

annually. The plan designates Ms. Stella as the District's Chemical Hygiene Officer and outlines the roles and responsibilities for all individuals in the implementation of the plan. This document outlines procedures for all aspects of interacting with hazardous chemicals and provides the necessary oversight to ensure a safe work environment.

Video Production Camp and 3D Printing Camp

Submitted by Ms. Amy Stella

Since 2013 our Applied Technology Department has facilitated summer camps for local students rising into grades 7- 10. This summer's Video Camp ran out of our Northern TV studio for one week, while 3D Printing Camp worked in our high school prototyping lab for two weeks. Twenty students participated this summer. Video productions created by our young students included short films, music videos, commercials, and movie trailers. Prototypes including a cell phone holding video game controller were sketched, rendered and printed in our lab. We look forward to seeing these students back in our Applied Technology Department during the school year.

Personnel

With the goal of having all teaching and administrative positions filled for the upcoming school year prior to the June Board meeting, inevitably personnel moves happen over the summer months. This summer was no exception. More recently, we were able to fill the vacancy created in the Director of Instruction. NB is quite excited to welcome Dr. Leslie Puenta-Ervin and even though the administration actively seeks to have all personnel searches completed before the June Board meeting, there are several new hires on the August Board agenda.

Clinical Counselor Job Description

The job description for a 'clinical counselor' is being recommended for approval. With the resignation of our behaviorist, Mrs. Post, Director of Special Services, has proposed replacing the behaviorist with the clinical counselor. When Mrs. Post and I met to discuss this proposal, I asked for justification for the recommendation. Together with Mrs. Mallory, Director of Counseling, they researched the idea.

Based on the data that was gathered during the 2017-2018 school year, they were able to identify a population of students (general ed. and special ed.) that would be better served by the Clinical Counselor. There are students who present significant mental health issues such as suicidal ideation, anxiety disorders, bi-polar disorder, and eating disorder. Such challenges often result in school absence and/or avoidance. This creates a challenge for the district to work with a treating psychiatrist or therapist and to develop a plan to keep a student in school. This position will provide on-going communication and the ability to meet with outside therapists/agencies with the families in an effort to create a seamless support system with home and the school. That is the goal for the school based clinical counselor. We expect this individual to hold a NJDOE

certification as a school psychologist or school social worker with a preferred licensed practical counselor.

HIB Updates

Attached please find the Harassment, Intimidation, and Bullying report for the month of June 2018 :

Middle School

- 1 – Incident Investigations
- 1 – Confirmed HIB Reports

High School

- 1 – Incident Investigations
- 0 – Confirmed HIB Report



Enrollment Summary

Listed is an enrollment summary as of *June 22, 2018* and in parentheses is the enrollment summary from the first day of school, *September 7, 2017*.

| Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 |
|----------------------|---------|---------|----------|----------|----------|
| (439) | (403) | (346) | (360) | (321) | (328) |
| 440 | 395 | 342 | 345 | 317 | 328 |
| | | | | | |
| Middle School | | (842) | | | |
| | | 835 | | | |
| High School | | (1355) | | | |
| | | 1332 | | | |
| District | | (2197) | | | |
| | | 2167 | | | |

Final Thought:

During the Summer of 2018 there have been two significant facilities projects underway. First, the construction of the 300/400 corridor project is underway and although the contractors have been working hard to have the project completed before the students return in September, it is clear that this target deadline date will not be attainable. The last few weeks have had several delays including but not limited to weather delays. As of August 2nd, the target date is now the week of September 24th. As a result, the building administration

will plan accordingly. The second project underway is the repair and construction of the electrical switch gears that were damaged in June. Unfortunately, the weather has not been

cooperating at all and the continued storms and rain have caused significant delays in this project as well. Certainly we need to be careful not to disrupt instruction with these construction projects and all are working hard to make sure this is accomplished. I can see that these challenges are ‘just beginning.’ These and other issues will be discussed with the Buildings and Grounds committee on Monday evening and shared with the full Board at the work session.

Columbus, NJ (08022) 5 Day Weather
 8:03 pm EDT 

| DAY | DESCRIPTION | HIGH / LOW | PRECIP | WIND | HUMIDITY |
|-------------------|---|------------|--------|------------|----------|
| TONIGHT JUL 30 |  Mostly Clear | --/65° | ↓10% | ENE 3 mph | 94% |
| TUE JUL 31 |  Cloudy | 83/72° | ↓20% | E 7 mph | 79% |
| WED AUG 1 |  Thunderstorms | 86/75° | ↓90% | SSW 12 mph | 80% |
| THU AUG 2 |  PM Thunderstorms | 88/72° | ↓80% | SW 11 mph | 73% |
| FRI AUG 3 |  Scattered Thunderstorms | 84/70° | ↓60% | SSW 10 mph | 80% |
| SAT AUG 4 |  Scattered Thunderstorms | 84/69° | ↓60% | SW 8 mph | 78% |