

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING AGENDA

October 4, 2016
Board Meeting – 8:00 p.m.
Library

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

_____ Robert Adams	_____ Samuel Nastory
_____ Maryann Brett	_____ Suzanne Raoul
_____ Carol Gardner	_____ Daniel Sinclair
_____ Bruce Gibson	_____ Joseph Walker
_____ John Griffin	

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 5, 2016 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends, The Record, and The North Jersey Herald & News. This meeting notice states a regular meeting will be held on October 4, 2016 at 8:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the right rear and the alternate is located to my right in the adjacent corner of the Library.

PRESIDENT'S COMMENTS

PRESENTATION OF PARCC SCORES - Mr. Hugh Beattie

PUBLIC COMMENTS

Moved by _____ seconded by _____ that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns on agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

Moved by _____ seconded by _____ that the Board close the public comments session.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

APPROVAL OF MINUTES

Moved by _____seconded by _____that the Board approve the following Board Minutes:

September 20, 2016 Regular Meeting

ROLL CALL: YES _____ NO _____ ABSTAIN _____

COMMITTEE REPORTS

- **Education**
- **Finance**
- **Shared Services**
- **Legislative**

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent and the Education Committee, approve the **2016-2017 Assignment Plan for Certified and Non-Certified Nurses**, as presented.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

2. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the Agreement between Route 23 AutoMall and Lakeland Regional High School for the 2016-2017 AP Challenge, as presented.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

3. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, accept, with regret, the retirement of Ms. Lubertina Mendez, Utility Person, effective **March 1, 2017**.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

4. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve Ms. Laura Izzo to the Home Instructor List for the **2016-2017 school year** at a rate of \$35.00 per hour.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

5. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Business Administrator and Superintendent, approve the job title changes and the stipends for the following **twelve-month** full time employees effective **October 5, 2016 through June 30, 2016**:

- o William Grimes - from "at-will" Head Groundskeeper to "at-will" Facilities Coordinator
Prorated Stipend of \$3,200.00
- o Henry Ober - from "at-will" Bus Driver/Utility Person to "at-will" Head Groundskeeper
Prorated Stipend of \$2,400.00

ROLL CALL: YES _____ NO _____ ABSTAIN _____

6. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve two (2) additional hours per month, per employee, for the following School Psychologists to meet monthly with parents of students who receive counseling services per their Individualized Educational Plans (IEP) at an hourly rate based on their annual salary:

- Ms. Melanie Bronstein
- Dr. Ashley DiBiasi
- Mr. Peter Squire

ROLL CALL: YES _____ NO _____ ABSTAIN _____

7. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Ms. Gail Persico as **Saturday In-School Suspension Substitute**, as needed, at a rate of \$95.00 per day, for the **2016-2017 school year**.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

8. Moved by_____, seconded by_____, that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Superintendent and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee’s current work responsibilities. This is in accordance with the previously authorized request for such travel and the District’s Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board’s policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Rita Mazza	NJPSA/FEA - PARCC, Monroe Township, NJ	9/21/2016	\$55.80	\$205.80
Ann Mullin	MVC Driver Trainer Seminar, Clifton, NJ	8/4/2016	\$14.88	\$14.88
Patricia Wood	APA/DLM Training, Saddlebrook, NJ	9/15/2016	\$12.71	\$12.71

ROLL CALL: YES _____ NO _____ ABSTAIN _____

9. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Superintendent as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Superintendent Approval Date
Damiano Conforti	Annual US All-Star Track & Field/Cross Country Clinic, Atlantic City, NJ	12/8-9/2016	\$191.38	9/29/2016
Jessica DellaPenna	FBLA Advisor 101 Conference, New Brunswick, NJ	10/7/2016	\$38.75	9/29/2016
Ornella Incardona	Design Website with Google Site Workshop, Paramus, NJ	12/20/2016	\$78.00	9/29/2016
Thomas McCormack	Annual US All-Star Track & Field/Cross Country Clinic, Atlantic City, NJ	12/8-9/2016	\$191.38	9/29/2016

Robert Mueller	Annual US All-Star Track & Field/Cross Country Clinic, Atlantic City, NJ	12/8-9/2016	\$191.38	9/29/2016
Danielle Osborne	34th Annual Autism Conference, Atlantic City, NJ	10/27-28/2016	\$675.00	9/29/2016
Tammy Ozdemir	Design Website with Google Site Workshop, Paramus, NJ	12/20/2016	\$87.93	9/29/2016
Audrey Poggioli	504 & Affirmative Action Workshop, Blackwood, NJ	10/4/2016	\$204.64	9/29/2016
Audrey Poggioli	Google Education for Special Education Educators, Edison, NJ	10/7/2016	\$330.75	9/29/2016
Tara Ross-Salman	Guidance Expo, White Plains, NY	10/18/2016	\$28.56	9/29/2016

ROLL CALL: YES _____ NO _____ ABSTAIN _____

10. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the following Field Trip Requests and chaperones. This activity will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- a. **DECA** to attend *State Officer Leadership Training, Goal Setting, Team Building, Public Speaking*, at Kean University, Union, NJ on **Tuesday, October 25, 2016**, from 7:45 a.m. to 3:00 p.m. for approximately 10 students, with **students missing one (1) day of school**, at an expense of approximately \$150.00 for transportation.

Chaperones:

- Ornella Incardona - Co-Advisor/Teacher
- Kevin Ward - Co-Advisor/Teacher

- b. **Guidance Department – Juniors/Seniors** to tour **Rowan University**, Glassboro, NJ **and Seton Hall**, South Orange, NJ on **Friday, October 28, 2016**, from 6:30 a.m. to 4:30 p.m., for approximately 40 students, with **students missing one (1) day of school**, at an expense of approximately \$300.00 for transportation to be paid from the Guidance Activities Account #64.

Chaperones:

- Lisa Manicone – Guidance Counselor
- Alyssa D'Amato – Guidance Intern
- Kelly Venezia - Guidance Intern

ROLL CALL: YES _____ NO _____ ABSTAIN _____

11. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the placement based on the revised contract for the following student at the Chapel Hill Academy, 31 Chapel Hill Road, Lincoln Park, NJ for the **30-day 2016 Extended School Year** and the **180-day 2016-2017 Full School Year**:

Student #18151(s)	<u>30-day 2016 Extended School Year:</u> \$330.00 per diem @ 30 days Total: \$9,900.00	<u>2016 ESY</u> From: July 5, 2016 To: August 15, 2016
	<u>180-day 2016-2017 Full School Year:</u> \$253.85 per diem* @ 180 days Total: \$45,693.00	<u>Full School Year</u> From: September 6, 2016 To: June 30, 2017
GRAND TOTAL: \$55,593.00		

* As part of a transition plan this student attends LRHS block one every day, hence the reduced per diem rate.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

12. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, accept the following **incoming tuition** student into the Lakeland Regional High School **LEARN** Program for the **2016-2017 Full School Year** from the sending district as listed below:

Student ID	Sending District	# of Days	Tuition Total (\$216.67 per diem)	1:1 Aide (\$125.33 per diem)	TOTAL (\$342.00 per diem)
#17292(s)	Pompton Lakes	180	\$39,000.60	\$22,559.40	\$61,560.00

Student will attend the shared-time program at Morris County Vocational and Technical School, which is paid by the sending district.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

13. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student. Instructional services will be provided by Daytop Village while student is at Daytop Village, 80 West Main Street, Mendham, NJ:

Student #17283(r)	Administrative	\$54.00 per hour @ 10 hours per week Total: \$4,860.00	From: September 6, 2016 To: November 8, 2016 Total: 45 days
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ROLL CALL: YES _____ NO _____ ABSTAIN _____

14. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student. Instructional services will be provided by St. Clare's Hospital Behavioral Health while student is at St. Clare's Hospital:

Student #19102(r)	Medical	\$55.00 per hour @ 1 hour per day Total: \$770.00	From: October 3, 2016 To: October 21, 2016 Total: 14 days
Student #19384(s)	Medical	\$55.00 per hour @ 1 hour per day Total: \$550.00	From: September 20, 2016 To: October 3, 2016 Total: 10 days

ROLL CALL: YES _____ NO _____ ABSTAIN _____

15. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student:

Student #18209(r)	Administrative	\$35.00 per hour @ 2.5 hours per day Mon-Thurs = total 10 hours/week Total: \$5,600.00	From: September 22, 2016 To: January 29, 2017 Total: 64 days
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ROLL CALL: YES _____ NO _____ ABSTAIN _____

16. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following students. Instructional services will be provided by New Life Recover Center while students are at New Life Recovery Center, 1810 Macopin Road, West Milford, NJ:

Student #17320(r)	Medical	\$50.00 per hour @ 2 hours per day Total: \$4,500.00	From: September 26, 2016 To: December 5, 2016 Total: 45 days
Student #19108(s)	Medical	\$50.00 per hour @ 2 hours per day Total: \$3,000.00	From: September 26, 2016 To: November 9, 2016 Total: 30 days
Student #18395(s)	Medical	\$20.00 per hour @ 2 hours per day Total: \$3,000.00	From: September 26, 2016 To: November 9, 2016 Total: 30 days

ROLL CALL: YES _____ NO _____ ABSTAIN _____

17. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Lakeland Ice Hockey Association**, use of the **Lecture Hall, nearby Restrooms and Parking Lots** for a **Parent Meeting** to be held on **Tuesday, October 11, 2016** from 7:00p.m. to 9:00 a.m..

ROLL CALL: YES _____ NO _____ ABSTAIN _____

18. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by **Wanaque Recreation** on behalf of **Triple Threat Boy's and Girl's Basketball Camp**, use of the **East Gym, West Gym, nearby restrooms, locker rooms and parking** for a **Boy's and Girl's Basketball Camp for Grades 2-8** to be held on **Thursday, November 10, 2016 and Friday, November 11, 2016** from 8:00 a.m. to 1:30 p.m.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

19. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by **Lakeland Junior Wrestling** the use of the **West Gym, Cafeteria, Kitchen, nearby restrooms and the parking lots** for a **Wrestling Preparation, Set-up and Tournament** as follows:

Fri., February 3, 2017	6:00 p.m. – 9:00 p.m.	Cafeteria, Restrooms, Parking
Sat., February 4, 2017	4:30 p.m. – 7:00 p.m.	West Gym, Restrooms, Parking
Sun., February 5, 2017	6:30 a.m. – 6:30 p.m.	West Gym, Cafeteria, Kitchen, Restrooms, Parking

ROLL CALL: YES _____ NO _____ ABSTAIN _____

20. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by **Wanaque Recreation** on behalf of **Triple Threat Boy's and Girl's Basketball Camp**, use of the **East Gym, West Gym, nearby restrooms, locker rooms and parking** for a **Boy's and Girl's Basketball Camp for Grades 2-9** to be held **Monday-Thursday, June 26-29, 2017** from 8:00 a.m. to 2:00 p.m.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

21. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by **Wanaque Recreation** on behalf of **Triple Threat Volleyball Camp**, use of the **East Gym, nearby restrooms, locker rooms and parking** for a **Serves-Up Volleyball Camp for Grades 5-9** to be held **Monday-Thursday, July 10-13, 2017** from 8:00 a.m. to 1:30 p.m.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

- 1. Moved by _____seconded by _____that the Board of Education, upon the recommendation of the Business Administrator, approve the bill list in the amount of \$171,532.26 and reviewed by the Board Finance Committee Members.

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
10/4/16	Bill List	\$171,532.26

ROLL CALL: YES _____ NO _____ABSTAIN_____

- 2. Moved by _____ seconded by _____that the Board approve Payment #3 to GL Group for the LRHS Renovations Project in the amount of \$382,298.00 as authorized by the School Business Administrator, Superintendent, and Solutions Architecture, Board Architect.

ROLL CALL: YES _____NO _____ABSTAIN_____

OLD BUSINESS

Baseball Field Trip to Florida Update

NEW BUSINESS

PUBLIC COMMENTS

Moved by _____ seconded by _____ that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

VOICE VOTE: YES _____NO _____ABSTAIN_____

Moved by _____ seconded by _____ that the Board close the public comments session.

VOICE VOTE: YES _____NO _____ABSTAIN_____

PRIVATE EXECUTIVE SESSION

Moved by _____seconded by _____that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN _____

- a. Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule

- h. Purchase or lease of real property if public interest could be adversely affected
- i. Collective bargaining agreements with Teacher's Association, Cafeteria Association, and School Business Administrator's contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

Moved by _____ seconded by _____ that the Board of Education return to public session at _____

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

ADJOURNMENT

Moved by _____ seconded by _____ that the meeting be adjourned at _____.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

Respectfully submitted,

Kathryn Davenport
Business Administrator/Board Secretary