

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING AGENDA

February 7, 2017
Board Meeting – 8:00 p.m.
Library

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

_____ Robert Adams	_____ Samuel Nastory
_____ Maryann Brett	_____ Suzanne Raoul
_____ Carol Gardner	_____ Daniel Sinclair
_____ Bruce Gibson	_____ Joseph Walker
_____ John Griffin	

OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 11, 2017 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends, The Record, and The North Jersey Herald & News. This meeting notice states a regular meeting will be held on February 7, 2017 at 8:00PM.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

Fire Exits are the Library main entrance to the audience's left and the alternate is located to the audience's right in the opposite corner of the Library.

PRESIDENT'S COMMENTS

PUBLIC COMMENTS

Moved by _____ seconded by _____ that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns on agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

Moved by _____ seconded by _____ that the Board close the public comments session.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

SENIOR OPTIONS PROGRAM PRESENTATION - BY KEITH KELLEY

TEXT BOOK VS ON-LINE TEXT PRESENTATION - BY DAVID NIEDOSIK AND MICHAEL NOVAK

APPROVAL OF MINUTES

Moved by _____seconded by _____that the Board approve the following Board Minutes:

January 24, 2017 Regular Meeting

ROLL CALL: YES _____ NO _____ ABSTAIN _____

COMMITTEE REPORTS

- **Education**
- **Finance**
- **Shared Services**
- **Legislative**

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

1. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the ESEA Accountability Action Plans - 2016 Participation Rate and Assurances as presented.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

2. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the *appointment* of Ms. Elizabeth DiModugno, 208 Zinnia Drive, Glenwood, NJ 07418, as an **ABA Therapist Aide**, effective **February 15, 2017, or sooner, through June 30, 2017**, at Step 9 with a **prorated** salary based on an annual salary of \$29,258.00. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

3. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment and stipends of the **Spring** Coaching positions for the **2016-2017** school year as per the attached list, and "Schedule C" of the 2016-2019 contract agreement. All **Out of District** coaches for the 2016-2017 school year are contingent upon the successful attainment and verification of all NJ Department of Education requirements needed for **Coaching** certification and employment. ***Denotes Out of District Coach**

ROLL CALL: YES _____ NO _____ ABSTAIN _____

4. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mr. Ryan Sottolano, as a Assistant Boy's Lacrosse Coach, for the **Spring 2017 Season** Step 1 at a stipend of \$4,328.00.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

5. Moved by_____, seconded by_____, that the Board of Education, approve in accordance with the provisions of Board Policy 6471 and N.J.A.C. 6A:23B-1.1 et seq. as recommended by the Superintendent and Business Administrator the reimbursement of work related travel and expenses that directly relate to and within the scope of following employee’s current work responsibilities. This is in accordance with the previously authorized request for such travel and the District’s Business Administrators review of the appropriate and complete documentation that is found to be in compliance with the Board’s policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act and the Accountability Act P.L. 2007 c.53. Each item listed for reimbursement has been found to directly promote the delivery of instruction and/or the furtherance of the efficient operation of the school district:

Employee	Event	Travel Date(s)	Reimbursement Amount	Total Cost
Jennifer Clauss	US Lacrosse Coaching Clinic, Baltimore, MD	1/20-22/2017	\$133.92	\$233.92
Dianalyn Matlosz	Care Plus - Trauma Workshop, Paramus, NJ	1/12/2017	\$13.64	\$53.64
Erin Murphy	US Lacrosse Coaching Clinic, Baltimore, MD	1/20-22/2017	\$133.92	\$233.92

ROLL CALL: YES _____ NO _____ ABSTAIN _____

6. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the travel request and the reimbursement of travel related expenses in compliance with Board Policy, N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act, P.L. 2007 c. 53, the Accountability Act and the State Travel Guidelines.

The following employees are attending the events as indicated below. The attendance at this event and the work related travel expenses were approved by the Superintendent as work related and within the scope of the work responsibilities of the attendees; as promoting the delivery of instruction or furthering efficient operation of the school district and fiscally prudent.

Employee	Event	Date(s)	Total Est. Cost	Superintendent Approval Date
David Bochkay	NJDOE - PARCC Regional Training, Whippany, NJ	2/10/2017	\$0.00	2/2/2017
Ashley DiBiasi	Working with Students with Anxiety, Lincoln Park, NJ	2/17/2017	\$6.82	2/2/2017
Patrick Phelan	Poetry Out Loud Regional's, Paramus, NJ	2/23/2017	\$0.00	2/2/2017
Audrey Poggioli	NJ Special Education annual Summit, Newark, NJ	2/22/2017	\$71.39	2/2/2017
Eric White	Poetry Out Loud Regional's, Paramus, NJ	2/23/2017	\$12.40	2/2/2017
Barbara Ziegler	NGSS - Explanations & Argument, Branchburg, NJ	2/15/2017	\$152.28	2/2/2017

ROLL CALL: YES _____ NO _____ ABSTAIN _____

7. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the following Field Trip Requests and chaperones. This activity will be supervised in accordance with a chaperone ratio as prescribed by District Regulation File Code #2340.

- a. **Dance Team** to participate in the *DTU Dance Competition* at Bergenfield High School, Bergenfield, NJ on **Sunday, January 29, 2017**, from 11:00 a.m. to 4:00 p.m., for approximately 10 students, at an expense of approximately \$206.00 for transportation.

Chaperone:

- Ashley Talmage – Dance Advisor
- Desiree Holm - Parent

- b. **LEAP** to *provide a prevention program for 6th grade students* at Ryerson School, Ringwood, NJ on **Friday, February 24, 2017 (snow date: Thursday, March 2, 2017)** for approximately 38 students, from 11:15 a.m. to 1:30 p.m., with **students missing approximately one and one-half (1½) blocks of school**, at an expense of approximately \$50.00 for transportation.

Chaperones:

- Raymond Danziger – Advisor/Substance Abuse Coordinator
- Janet Ross – LEAP Advisor

- c. **Asian Cultural, LASO, and Spanish Honor Society Clubs** to *experience cross cultural involvement and team building* at Amazing Escape Room, Montclair, NJ **and** Noches de Colombia, Montclair, NJ on **Friday, February 24, 2017**, from 3:00 p.m. to 8:30 p.m., for approximately 25 students, at an expense of approximately \$189.00 for transportation to be paid from the Asian Cultural, LASO and Spanish Honor Society Clubs student activities accounts.

Chaperones:

- Andrew Truong - Advisor/Teacher
- Estela Diaz - Co-Advisor/Teacher
- Linda Dietz - Co-Advisor/Teacher
- Amy Saco - Co-Advisor/Teacher

- d. **Guidance Department – Juniors/Seniors** to tour **Siena College**, Albany, NY **and** **SUNY**, Oneonta, NY on **Friday, March 3, 2017**, from 6:30 a.m. to 5:30 p.m., for approximately 30 students, with **students missing one (1) day of school**, at an expense of approximately \$547.00 for transportation to be paid from the Guidance Activities Account #64.

Chaperones:

- Brian Mulhern – Guidance Counselor
- Jamie Carvajal – Guidance Intern
- Kelly Venezia - Guidance Intern

- e. **Forensic Science Class** to *experience science behind true crime* at Columbia University, New York, NY on **Tuesday, April 4, 2017** from 7:30 a.m. to 6:00 p.m., for approximately 17 students, with **students missing one (1) day of school**, at an expense of approximately \$335.00 for transportation.

Chaperones:

- Lorraine Nangle – Teacher
- David Nidosik - Supervisor

OR

- Michael Kelly - Teacher

OR

- Jared Slusarczyk - Teacher

- f. **Spanish 4H / Spanish AP Classes** to view the *bilingual production of “La Gringa”* at Repertorio Espanol, New York, NY and *have lunch* at Noches de Colombia, Clifton, NJ on **Thursday, June 1, 2017** from 9:15 a.m. to 4:00 p.m., for approximately 45 students, with **students missing four (4) blocks of school**, at an expense of approximately \$250.00 for transportation.

Chaperones:

- Estela Diaz – Teacher
- Linda Dietz – Teacher
- Rodolfo Rodriguez - Teacher

ROLL CALL: YES _____ NO _____ ABSTAIN _____

8. Moved by _____, seconded by _____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Robotics Team** to attend/compete in the following **First Robotics Competitions**. These activities will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

1. **Compete in the Robotics Competition** at Blacksburn High School, Blacksburn, VA from **Friday, March 3, 2017, 2016 through Sunday, March 5, 2017**, for approximately 10 students, at an expense of approximately \$71.00 for transportation only to Clifton High School, **departing LRHS at 4:30 a.m.**

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini - Special Education Aide

2. **Compete in the MAR Bridgewater-Raritan District Robotics Competition** at Bridgewater-Raritan High School, Bridgewater, NJ **Saturday, March 18, 2017 and Sunday, March 19, 2017**, from 6:30 a.m. to 5:30 p.m. each day, for approximately 30 students, at an expense of approximately \$360.00 for transportation.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini - Special Education Aide

3. **Compete in the MAR Montgomery District Robotics Competition** at Montgomery High School, Montgomery, NJ **Saturday, April 1, 2017 and Sunday, April 2, 2017**, from 6:30 a.m. to 5:30 p.m. each day, for approximately 30 students, at an expense of approximately \$400.00 for transportation.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini - Special Education Aide

4. **Compete in the MAR First Robotics District Championships (if qualified)** at Lehigh University, Bethlehem, PA from **Thursday, April 6, 2017 through Saturday, April 8, 2017**, for approximately 30 students, with **students missing two (2) days of school**, at no expense to the Board.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini - Special Education Aide

NOTE: For each Robotics field trip above Parent Chaperones **as Needed:**

James & Nancy Ando	Jason Gerber
Marisol Arenas	Amy Jolin
John Burke	Renee Kroll
John & Christine Cioletti	Ronald Ploger
Karl & Deborah Clauss	Robert Quinn
Joseph DeMaio	John & Carol Schaffer
Todd & Debra Donow	Peter Sobel
Kenneth & Karen Gauharou	James & Virginia Tronolone
Jeffrey & Ellen Gay	Rosanna Walters
Patricia Hoffmann	John Yochim

ROLL CALL: YES _____ NO _____ ABSTAIN _____

9. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Robotics Team** to compete in the ***FIRST World Robotics Championships (pending qualification)*** in St. Louis, MO from **Wednesday, April 26, 2017 through Sunday, April 30, 2017**, for approximately 12 students, students **missing three (3) days of school**, at an expense of approximately \$300.00 for transportation to and from Newark Airport. This activity will be supervised in accordance with a chaperone ratio as prescribed by district regulation File Code: 2340.

Chaperones:

- Randy Coren – Advisor/Teacher
- Kimberly Allegrini - Special Education Aide

Parent Chaperones as Needed:

James & Nancy Ando	Jason Gerber
Marisol Arenas	Amy Jolin
John Burke	Renee Kroll
John & Christine Cioletti	Ronald Ploger
Karl & Deborah Clauss	Robert Quinn
Joseph DeMaio	John & Carol Schaffer
Todd & Debra Donow	Peter Sobel
Kenneth & Karen Gauharou	James & Virginia Tronolone
Jeffrey & Ellen Gay	Rosanna Walters
Patricia Hoffmann	John Yochim

ROLL CALL: YES _____ NO _____ ABSTAIN _____

10. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student:

Student #17390(s)	Medical	\$35.00 per hour @ 10 hours per week Total: 4,200.00	From: January 20, 2017 To: April 26, 2017 Total: 60 days
Student #19365(r)	Administrative	\$35.00 per hour @ 10 hours per week Total: \$3,150.00	From: January 23, 2017 To: March 30, 2017 Total: 45 days
Student #17297(r)	Administrative	\$35.00 per hour @ 10 hours per week Total: \$3,150.00	From: January 30, 2017 To: April 4, 2017 Total: 45 days

ROLL CALL: YES _____ NO _____ ABSTAIN _____

11. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the placement for the following student at East Mountain School, Belle Meade, NJ, for the remainder of the 2016-2017 school year:

Student #19384(s)	\$351.27 per diem @ 107 days Total: \$37,585.89	From: January 19, 2017 To: June 30, 2017 Total: 107 days
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ROLL CALL: YES _____ NO _____ ABSTAIN _____

12. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the home instruction for the following student. Instructional services will be provided by Professional Education Services, Inc. (PESI) of Glassboro, NJ while student is at High Focus Center of Paramus, NJ:

Student #18128(s)	Medical	\$35.00 per hour @ 2 hours per day Total: \$2,100.00	From: January 23, 2017 To: March 7, 2017 Total: 30 days
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ROLL CALL: YES _____ NO _____ ABSTAIN _____

13. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the following request by the **Lakeland Volleyball Booster Club**, the use of the **Student Meeting Room, nearby restrooms and parking lots**, for a **Kick-Off Pasta Dinner** to be held on **Thursday, March 30, 2017** from **4:00 p.m. to 8:00 p.m.**

ROLL CALL: YES _____ NO _____ ABSTAIN _____

14. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by the **Lakeland Volleyball Booster Club** use of the **West Parking Lot and nearby restrooms** for a **Car Wash Fundraiser** to be held on **Sunday, April 9, 2017** from 8:00 a.m. to 1:00 p.m.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

15. Moved by_____, seconded by_____, that the Board of Education, upon the recommendation of the Superintendent, approve the request by **Inferno Dance** use of the **Auditorium, Student Meeting Room, Cafeteria, Classrooms (TBD), nearby restrooms and parking lots** for the **West Milford 2017 Regional Event Dance Competition** on the dates and times as indicated below with a fee schedule set as per District Policy/Regulation #7510, *pending certificate of liability insurance and fire:*

<u>Date</u>	<u>Program Time</u>
Friday, May 12, 2017	3:00 p.m. – 11:00 p.m.
Saturday, May 13, 2017	8:00 a.m. – 11:00 p.m.
Sunday, May 14, 2017	8:00 a.m. – 11:00 p.m.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

- 1. Moved by _____ seconded by _____ that the Board of Education, upon the recommendation of the Business Administrator, approve the bill list in the amount of \$ _____ and reviewed by the Board Finance Committee Members:

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
02/01/2017	Bill List	\$331,353.28
01/30/2017	Payroll	\$708,661.88
01/27/2017	Pre-pays (Bond Payment)	\$ 28,800.00
	TOTAL:	<u>\$1,068,815.16</u>

ROLL CALL: YES _____ NO _____ ABSTAIN _____

- 2. Moved by _____ seconded by _____

RESOLVED that the Lakeland Regional High School Board of Education, upon the recommendation of the Superintendent and School Business Administrator, approve a Capital Reserve withdrawal in the amount of \$1,000,000 to be transferred to the General Fund in 2016-17. The district intends to utilize these funds for Athletic Field Upgrades upon approval of the final project by the Board of Education.

ROLL CALL: YES _____ NO _____ ABSTAIN _____

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

Moved by _____ seconded by _____ that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

Moved by _____ seconded by _____ that the Board close the public comments session.

VOICE VOTE: YES _____ NO _____ ABSTAIN _____

PRIVATE EXECUTIVE SESSION

Moved by _____seconded by _____that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN _____

- a. Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. Collective bargaining agreements with Teacher’s Association, Cafeteria Association, and School Business Administrator’s contract.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

VOICE VOTE: YES _____NO _____ABSTAIN _____

Moved by _____seconded by _____that the Board of Education return to public session at _____

VOICE VOTE: YES _____NO _____ABSTAIN _____

ADJOURNMENT

Moved by _____seconded by _____that the meeting be adjourned at _____.

VOICE VOTE: YES _____NO _____ABSTAIN _____

Respectfully submitted,

Kathryn Davenport
Business Administrator/Board Secretary