

**REGIONAL SCHOOL UNIT NO. 38  
SCHOOL BOARD STAFF COMMUNICATIONS**

The School Board desires to maintain open channels of communication between itself and the staff. Staff input on Board policy is welcome. The primary means of communication will, however, be through the Superintendent.

**A. Staff Communications to the School Board**

All communications or reports to the School Board or any School Board from principals, supervisors, teachers, or other staff members will be submitted through the Superintendent. This necessary procedure will not be construed as denying the right of any employee to appeal to the School Board administrative decisions about important matters, provided that the employee has discussed the matter with the Superintendent, attempted to resolve the issue, and notified the Superintendent of the forthcoming appeal. The appeal must be processed in accordance with the School Board policy on complaints and grievances.

Also, School Board meetings are public meetings. As such, they provide an excellent opportunity to observe at first-hand the School Board deliberations on issues of staff concern. Staff members may participate in School Board meetings in accordance with the policy on public participation at such meetings. Further, at times, and with the knowledge of the Superintendent, the School Board may invite staff members to speak at School Board meetings or to serve on advisory committees to the School Board.

**B. School Board Communications to Staff**

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep staff fully informed of the School Board problems, concerns, and actions.

**C. Board and Teachers**

The relationship of the teacher to the Board is indirect. The teacher is directly responsible to the Principal and through him/her to the Superintendent, and then to the Board. However, this does not mean that the teacher does not have access to the Superintendent or to the Board. Conditions may arise when direct access may be obtained through channels established for grievances.

**D. Visits to Schools**

Individual School Board members who, in their parental capacity, wish to visit the school(s) or classroom(s) of their child(ren) will follow the regular procedures for visitors. School Board

members who wish to visit other schools or classrooms as an informal expression of interest in school affairs (not as "inspection") will inform the Superintendent who will arrange such visit(s) through the appropriate principal(s).

Official visits by School Board members will be conducted only under School Board authorization and with the full knowledge of the Superintendent, principal(s), and staff.

E. School Board Member Authority

Staff and Board members are reminded that individual School Board members have no special authority, except when they are convened at a legal meeting of the School Board or vested with special authority by School Board action.

Adopted: 04/27/105

Adopted by RSU #38 Board of Directors: 04/27/09

Revised: March 7, 2012

Revised: 01/04/18