

	GROTON AREA SCHOOL DISTRICT 06-6	NEPN Code: GBL-F
	POLICIES AND REGULATIONS	

NOTICE OF RELEASE OF PERSONNEL RECORDS

This is to advise you _____ (the employee) that a subpoena or other order has been received requesting your records (copy attached) and that they will be released in two business days or earlier if so ordered, unless you get a court order prohibiting the release.

 Superintendent
 Groton Area School District

 Date