# THE ENGLEWOOD BOARD OF EDUCATION

#### AGENDA – PUBLIC MEETING April 27, 2017 6:30 p.m.

A Public Meeting of the Board of Education will be held this day opening in Room 311 at Dr. John Grieco Elementary School; immediately moving to closed session and returning to open session at 8 p.m. in the Cafeteria. The order of business and agenda for the meeting are:

# I. CALL TO ORDER

## II. OPEN PUBLIC MEETING STATEMENT – Board of Education President

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be posted in the Board Office, City Clerk's Office, Public Library, and all Englewood public schools and e-mailed or faxed to the Record, Suburbanite, Co-Presidents of the ETA and EAA, Presidents of parent-teacher organizations and any person who has requested individual notice and paid the required fee.

III. ROLL CALL Kim Donaldson, Angela Midgette-David, Elisabeth Schwartz, Molly Craig-Berry, George Garrison, III, Glenn Garrison, Betty Griffin, Henry Pruitt, Stephen Brown

#### IV. PLEDGE OF ALLEGIANCE

V. CLOSED SESSION AS NECESSARY (Use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

## VI. APPROVAL OF MINUTES

TAB-1

March 9, 2017 – Regular Board Meeting and Closed Session April 18, 2017 – Executive Session

# VII. BOARD SECRETARY REPORT:

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of February 2017 and Board Secretary's report for the month of February 2017; and

FUND	CASH BALANCE	APPROPRIATIONS	<b>ENCUM BRANCES</b>	EXPENDITURES	FUND BALANCE
General Current Expense Fund		\$68,816,812.68	\$ 27,921,695.08	\$ 38,566,099.22	\$ 2,329,018.38
(10),(11),(18) Current Expense	\$ 6,855,887.77	\$65,783,150.68	\$ 27,677,071.24	\$ 36,578,322.68	\$ 1,527,756.76
(12) Capital Outlay		\$ 3,033,662.00	\$ 244,623.84	\$ 1,987,776.54	\$ 801,261.62
(13) Special Schools					
Capital Reserve					
(20) Special Revenue Fund	\$ 1,504,446.37	\$ 4,866,009.92	\$ 1,494,906.75	\$ 2,104,938.52	\$ 1,266,164.65
(30) Capital Projects Fund	\$ (1,286,271.94)	\$ 1,920,644.12	\$ 52,910.03	\$ 1,520,719.95	\$ 347,014.14
(40) Debt Service Fund	\$ 1,080,695.99	\$ 1,816,157.00	\$-	\$ 506,156.00	\$ 1,310,001.00
(50) Enterprise Fund	\$ 5,024.69				
(1) NET Payroll	\$ (21,687.41)				
(60) Enterprise Fund	\$ 115,430.86				
TOTAL	\$ 8,253,526.33	\$77,419,623.72	\$ 29,469,511.86	\$ 42,697,913.69	\$ 5,252,198.17

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

# VIII. SUPERINTENDENT'S REPORT

#### IX. BOARD PRESIDENT'S REPORT

# X. REVIEW OF CONSENT AGENDA

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

	Admin Financ Persor			
Section	Section	Торіс	Page	Tab
Administration	17-A-76	Approval – Report of Student Suspensions	4	
	17-A-77	Approval – Superintendent's Harassment, Intimidation and Bullying Report	4	
	17-A-78	Approval – Field Trips	4	3
	17-A-79	Approval – District Enrollment in Schools	5	
	17-A-80	Approval – Purchased Services 2016-2017	5	
	17-A-81	Approval – Second Reading and Final Adoption of BOE Policies	6	4
	17-A-82	Approval – First Reading of Board of Education Policies	6	5
	17-A-83	Approval – Revision of 2016-2017 School Calendar	6	
	17-A-84	Approval – Revision of 2017-2018 School Calendar	6	6
	17-A-85	Approval – 2017 Summer School Program	7	-
	17-A-86	Approval – 2017 Summer School Fees	7	
Finance	17-F-92	Approval – Staff and BOE Travel	8	7
	17-F-93	Approval – Line Item Transfers	8	8
	17-F-94	Approval – Bills List	8	9
	17-F-95	Approval – Adopt 2017-2018 School Budget	8	-
	17-F-96	Approval – Brick Repointing Project and Tower Repair	9	10
	17-F-97	Approval – Renewal of Maintenance, Custodial and Gounds Operations & Management Services	9	
	17-F-98	Approval – Appointment of Dental Contract	9	
	17-F-99	Approval – Appointment of Vision Contract	9	
	17-F-100	Approval – Keyboard Consultants	9	
	17-F-101	Approval – Cooperative Purchasing Agreement	10	
	17-F-102	Approval – Cablevision Lightpath, Inc. Contract	10	
	17-F-103	Approval – Target Field Trip Grant Monies	10	
	17-F-104	Approval – Acceptance of Grant Monies from Asia Society Confucius Classroom Network	11	
	17-F-105	Approval – 2017-2018 Joint Transportation Agreement	11	
	17-F-106	Approval – High Point Solutions Agreement	11	11
	17-F-107	Approval – Financing for Technology Infrastructure Upgrade Project	11	12
Personnel	17-P-82	Approval – 2017-2018 Employment of Personnel: Full-Time, Non-Guide, Part-Time Employees and Substitutes	12	
	17-P-83	Approval – 2017-2018 Extra Compensation Positions	12-15	
	17-P-84	Approval – 2016-2017 Salary Adjustments, Reclassifications & Transfers	15	
	17-P-85	Approval – Retirement, Resignations, Leaves of Absence, Terminations	15-16	
	17-P-86	Approval – Job Descriptions	16	13

#### XI. PRIVILEGE OF THE FLOOR

# XII. APPROVAL OF CONSENT AGENDA

- a. Motion to approve the consent agenda: \_\_\_\_\_Second: \_\_\_\_\_
- b. Board Discussion
- c. Vote

#### XIII. OLD/NEW BUSINESS

# XIV. ADJOURNMENT

#### Page 4 of 16

# ADMINISTRATION

# 17-A-76 APPROVAL - REPORT OF STUDENT SUSPENSIONS

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **March 2017** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and

BE IT RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

Number of Suspensions	March '17
High School	12
Middle School	3
McCloud Elementary School	3
Grieco Elementary School	-
Quarles Elementary School	-
Total Suspensions:	18

Number of Suspensions	March '16
High School	10
Middle School	4
McCloud Elementary School	5
Grieco Elementary School	2
Quarles Elementary School	-
Total Suspensions:	21

# 17-A-77 APPROVAL – SUPERINTENDENT'S HARASSMENT, INTIMIDATION AND BULLYING REPORT

BE IT RESOLVED, that the Board of Education approves the Superintendent's determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **April 27, 2017** closed session meeting.

## 17-A-78 APPROVAL – FIELD TRIPS

#### **TAB-03**

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

	30-Sep- 16	15-Oct- 16	31-Oct- 16	30-Nov- 16	31-Dec- 16	31-Jan- 17	28-Feb- 17	31-Mar- 17	YTD Diff.
Academies	483	485	485	485	479	479	478	478	-5
DMHS	573	569	573	571	572	571	569	569	-4
EAGLE	39	37	37	36	35	33	32	32	-7
DMHS Total	1,095	1,091	1,095	1,092	1,086	1,083	1,079	1,079	-16
JDMS	379	383	381	378	379	382	383	385	6
McCloud	577	582	577	579	579	582	584	585	8
Grieco	596	600	595	603	601	610	610	612	16
Quarles	424	432	425	428	431	441	444	451	27
In-District Total	3,071	3,088	3,073	3,080	3,076	3,098	3,100	3,112	41

# 17-A-79 APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS

# 17-A-80 APPROVAL – PURCHASED SERVICES 2016 – 2017

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Legacy-Mary Dobbins	1:1 Aide	11-000-100-566-40-000-000	\$9,900.00
School	Student (#144344)		estimate
	February 6, 2017 - June 2017		
Bergen Boulevard School-	Tuition + 1:1 Aide	11-000-100-562-40-000-000	\$19,295.21
Ridgefield Schools	Student (#149929)		
-	March 22, 2017 - June 2017		
Union County Ed Services	Tuition	11-000-100-562-40-000-000	\$22,008.32
	Student (#150995)		ΨΖΖ,000.0Ζ
	February 2017 - June 2017		
Viva Your Voice, Inc.	To provide interpretation and	11-000-218-500-20-000-000	\$20.00 per page
	translation services in over 17		φ20.00 pol pago
Parsippany, NJ	languages.		

# 17-A-81 APPROVAL – SECOND READING AND FINAL ADOPTION OF BOE POLICY TAB-04

WHEREAS, this policy has been presented at a public Board of Education meeting for review and comment by Board members and community members,

BE IT RESOLVED, that the Board of Education approves the following <u>attached</u> Board of Education policy:

Number	Policy
R 5610	SUSPENSION PROCEDURES- M

#### 17-A-82 APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES

**TAB-05** 

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment\* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting,

Number	Policy
2460	Special Education - M
2467	Surrogate Parents and Foster Parents- M
R 2460.1	Special Education - Location, Identification, and Referral - M
R 2460.8	Special Education - Free and Appropriate Public Education - M
R 2460.9	Special Education - Transition From Early Intervention Programs to Preschool
	Programs- M
R 2460.15	Special Education - In-Service Training Needs for Professional and
	Paraprofessional Staff (New)- M
R 2460	Special Education M

# 17-A-83 APPROVAL – REVISION OF 2016-2017 SCHOOL CALENDAR

WHEREAS, there are three (3) emergency closing days built into the 2016-2017 school calendar in which the district used two days on February 9, 2017 and March 14, 2017,

WHEREAS, there is one unused day remaining, the Englewood Public Schools will be closed on Friday, May 26, 2017, to take advantage of this emergency closing,

BE IT RESOLVED, that the Board of Education approves the revision of the 2016-2017 school calendar for the 2016-2017 school year.

#### 17-A-84 APPROVAL – REVISION OF 2017-2018 SCHOOL CALENDAR

**TAB-06** 

WHEREAS, the 2017-2018 school calendar was approved at the January 19, 2017, meeting and upon recommendation of the Superintendent of Schools two changes will be made to the district calendar for the 2017-2018 school year,

WHEREAS, the entire district will have a half day on December 22, 2017

WHEREAS, all staff will have a professional development on Feburary 22 & 23, 2018

BE IT RESOLVED, that the Board of Education approves the revision of the 2017-2018 school calendar for the 2017-2018 school year.

#### 17-A-85 **APPROVAL – 2017 SUMMER SCHOOL PROGRAM**

WHEREAS, upon the recommendation of the Superintendent, the Board of Education hereby approves Summer School Programming for in-district students only at Quarles and Grieco, and

WHEREAS, upon the recommendation of the Superintendent, the Board of Education hereby approves PK-8 grade summer school programming which will include:

District Supported Intervention/Remedial (PK-8 grade Remediation) 2017 Summer Language Institute (Grades 1-6)

WHEREAS, upon the recommendation of the Superintendent, the Board of Education hereby approves the day and times as follows,

District Closed on Tuesday, July 4, 2017

District Supported Intervention/Remedial (PK-8 grade) June 28, 2017-July 28, 2017 Time: 8 AM-11:30AM 2017 Summer Language Institute (Grades 1-6) June 28, 2017-July 28, 2017 Time: 8 AM-11:30 AM

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves 2017 Summer School Program.

#### **APPROVAL – 2017 SUMMER PROGRAM FEES** 17-A-86

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the fees for the summer program, which are as follows:

Grades 1-6

Time Period	Program	Income Eligible	Full Price
8 AM – 11:30 AM	Intervention/Remediation	\$0	\$0
	Title I, Title III,		
8 AM – 11:30 AM	Summer Language	\$100 weekly fee	\$125 weekly fee
	Institute	-	·

#### FINANCE

#### 17-F-92 APPROVAL – STAFF AND BOE TRAVEL

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the <u>attached</u> list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

# 17-F-93 APPROVAL – LINE ITEM TRANSFERS

RESOLVED, the Englewood Board of Education approves the attached list of February 2017 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

#### 17-F-94 APPROVAL – BILLS LIST

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$8,557,190.61

# 17-F-95 APPROVAL – ADOPT 2017-2018 SCHOOL BUDGET

Current General Expense (Fund 11)

Capital Outlay (Fund 12)

Transfer to Charter Schools

**TOTAL GENERAL FUND** 

Special Revenue (Fund 20)

Debt Service (Fund 40)

WHEREAS, the Preliminary 2017-2018 budget was submitted and approved by the Bergen County Office of the Department of Education; now

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Englewood City Public Schools Board of Education, County of Bergen, adopts the 2017-2018 School Year Budget as follows:

\$63,547,143

\$839,772

\$2.607.916

\$3,454,470

\$1,813,757

\$72,263,058

\$66,994,831

BE IT FURTHER RESOLVED, that the General Fund tax levy \$51,794,332 and Debt Service tax levy \$1,813,757 are
approved to support the 2017-2018 school year budget.

TOTAL EXPENDITURES/APPROPRIATIONS

**TAB-07** 

# **TAB-09**

**TAB-08** 

# 17-F-96 APPROVAL – BRICK REPOINTING PROJECT AND TOWER REPAIR TAB-10

WHEREAS, the Dwight Morrow High School is in need of brick repointing and the Dwight Morrow High School tower is in need of repair; and

WHEREAS, the 2017-2018 budget has allocated funds for this project; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education authorizes the Business Administrator to advertise for bids for the brick repointing/high school tower repair project; and

BE IT FURTHER RESOLVED, the Englewood Board of Education approves DiCara Rubino Architects to be the architect for the brick repointing/high school tower repair as per the attached proposal.

## 17-F-97 APPROVAL – RENEWAL OF MAINTENANCE, CUSTODIAL AND GROUNDS OPERATIONS & MANAGEMENT SERVICES

WHEREAS, the Englewood Board of Education awarded the Maintenance, Custodial and Grounds Operations & Management Services bid to Pritchard Industries, Inc. for an initial term of 36 months and now has the ability to extend the contract to years four and five; now

THEREFORE BE IT RESOLVED, the Englewood Board of Education extends the contract for year four for the 2017-2018 school year not to exceed \$1,960,000.

#### 17-F-98 APPROVAL – APPOINTMENT OF DENTAL CONTRACT

WHEREAS the Englewood Public Schools provides dental care coverage to its employees, and

BE IT RESOLVED upon the recommendation of the Superintendent of Schools that the Englewood Board of Education approves a contract for dental benefits to Delta Dental at a no cost increase through June 30, 2019.

#### 17-F-99 APPROVAL – APPOINTMENT OF VISION CONTRACT

WHEREAS the Englewood Public Schools provides vision care coverage to its employees, and

NOW BE IT RESOLVED upon the recommendation of the Superintendent of Schools that the Englewood Board of Education approves a contract for vision benefits to United Healthcare Vision at a no cost increase through June 30, 2018.

# 17-F-100 APPROVAL – KEYBOARD CONSULTANTS

WHEREAS, the DA Quarles Early Childhood Center is in need of SMART Boards for student learning; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Englewood Board of Education approves the purchase of seventeen (17) SMART Boards for the DA Quarles Early Childhood Center in the amount of \$96,526. The SMART Boards are being purchased under the #ESCNJ 16/17-28. These SMART Boards shall be be paid with Title 1 and Pre-school grant funds.

# 17-F-101 APPROVAL – COOPERATIVE PURCHASING AGREEMENT

RESOLVED, that the Englewood Board of Education authorizes the Board Secretary/Business Administrator on behalf of the Englewood Board of Education to participate in the following cooperative purchasing agreement for the 2016-2017 school year:

Mondo NJPA

# 17-F-102 APPROVAL – CABLEVISION LIGHTPATH, INC. CONTRACT

WHEREAS, the District renegotiated the contract with Cablevision Lightpath, Inc. on April 21, 2016; and

WHEREAS, as per the new contract Liberty School connection was to be eliminated; however, the technology study revealed that the Liberty School connection is part of the route of the network; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Englewood Board of Education authorizes the Business Administrator to increase the Cablevision Lightpath contract in the amount not to exceed \$48,000 for the 2016-2017 school year.

# 17-F-103 APPROVAL – TARGET FIELD TRIP GRANT MONIES

WHEREAS, the Englewood Board of Education has received grant monies in the amount of \$700.00 from Target Field Trips, Scholarship America; and

WHEREAS, said monies will be used to finance a field trip to the Intrepid Space and Air Museum, located in New York City, for students attending Dr. Leroy McCloud Elementary School; and

WHEREAS, a separate account will be established by the Business Administrator/Board Secretary to properly account for all monies disbursed in connection with the grant award in order to comply with generally accepted accounting principles;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the Englewood Board of Education hereby approves the acceptance of the aforementioned grant monies and extends its heartfelt appreciation to Target for its monetary contribution to the school district.

#### 17-F-104 APPROVAL – ACCEPTANCE OF GRANT MONIES FROM ASIA SOCIETY CONFUCIUS CLASSROOM NETWORK

WHEREAS, Englewood Public Schools is being recognized to lead the development of Chinese teaching and learning via curriculum and instruction, integration of culture, leadership and, partnerships with Chinese-based schools;

BE IT RESOLVED, that the Englewood Board of Education hereby approves the acceptance of grant monies in the amount of \$49,123 for the 2016-2017 school year from the Asia Society Confucius Classroom Network, an international partnership between Hanban and Asia Society, dedicated to building the field of Chinese language teaching and learning in American Schools.

#### 17-F-105 **APPROVAL – 2017-2018 JOINT TRANSPORTATION AGREEMENT**

BE IT RESOLVED, that the Englewood Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1977 for the time period 2017-2018 school year. The services to be provided include, but are not limited to the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the Englewood Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

#### 17-F-106 **APPROVAL – HIGH POINT SOLUTIONS AGREEMENT**

WHEREAS, the Englewood Public School District has awarded a contract to High Point Solutions to complete a review of the District's technology infrastructure. As per their review, it was determined that the network system, wireless system and data center server system are in need of upgrading; now

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the Englewood Board of Education approve a contract with High Point Solution for the following:

- Network Hierarchy Design \$282,308.50 NASPO #AR233 (NJ#87720) PEPPM Contract
- Wireless Remediation \$111,270.00
  - NASPO #AR233 (NJ#87720)
- Data Center Solution \$457.566.51 \$851,145.01 TOTAL

#### 17-F-107 **APPROVAL – FINANCING FOR TECHNOLOGY INFRASTRUCTURE UPGRADE TAB-12** PROJECT

WHEREAS, Englewood Board of Education desires to enter into that certain Lease-Purchase Agreement, by and between Government Capital Corporation and Englewood Board of Education, for the purpose of procuring a perpetual "Technology Project". The District desires to designate this Agreement as a "qualified tax exempt obligation" of the District for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Englewood Board of Education desires to designate Cheryl Balletto, Board Secretary, as an authorized signer of the Agreement.

NOW THEREFORE BE IT RESOLVED, by the Board of the Englewood Board of Education:

That the District enters into a Lease Purchase Agreement with Government Capital Corporation for Section 1. the purpose of procuring a perpetual "Technology Project".

Section 2. That the Lease Purchase Agreement, by and between the District and Government Capital Corporation is designated by the District as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Englewood Board of Education designates Cheryl Balletto, Board Secretary, as an authorized signer of the Lease Purchase Agreement, by and between the Englewood Board of Education and Government Capital Corporation.

# PERSONNEL

### 17-P-82 APPROVAL - 2016-2017 EMPLOYMENT OF PERSONNEL: FULL-TIME, NON-GUIDE, PART-TIME EMPLOYEES AND SUBSTITUTES

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

- 1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
- 2. A medical examination, including satisfactory results of the Mantoux tuberculin skin test.

N = New R = Replacement RI = Reinstatement

School Codes:	Grieco (04)	JDMS (10)	A @E (30)	DMHS (20)
Out-of-District (OOD)	Eagle Wings (05)	Central Office (60)	Quarles (01)	McCloud (03)

Name	Position	Loc	Salary/Budget	Effective Dates
Famuyiwa, Omolola	Per-diem Substitute Teacher Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	05/01/17-06/30/17
Jahnke, Ryan	Per-diem Substitute Teacher CEAS: Teacher of English	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	05/01/17-06/30/17
Palmer, Brenda	Per-diem Substitute Teacher Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	05/01/17-06/30/17
Scott, Elijawon	Per-diem Substitute Teacher Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	05/01/17-06/30/17
Thornton-Miller, Kia	Per-diem Substitute Teacher Substitute Credential	District	\$100 - \$110 per diem, Budget Code: Dependent upon location	05/01/17-06/30/17

# 17-P-83 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

After-Care Program Staff – All staff subject to hire contingent upon student enrollment.						
Name	Assignment	Rate	Max	Effective Dates	Budget Account	
Manche, Barbara	Nurse AE - Registration	\$30.50 ph	4 hrs.	05/10/17 & 05/11/17	11-000-213-100-??-103-000	

After-Care Program Staff – All staff subject to hire contingent upon student enrollment.						
Name	Assignment	Rate	Max	Effective Dates	Budget Account	
Humphrey, Pamela	EPSD After School Child Care Program	\$30.50 ph	100 hrs.	05/01/17- 06/30/17	60-057-100-100-000	

DMHS/AE Extended Day Class/Overload/Per. 9 Club Stipends (pro-rata)									
Name	Scale	Step	Base Salary	Program Mgr.	Ext. Day	Overloa d	Per. 9 Club	Total	Effective Dates
Marmolejos,	MA+30	19	\$89,968			\$5,120		\$95,088	04/26/17-06/30/17
Winston Santos, Rufi	MA+30	3-4	\$69,535		\$4,096	\$5,120		Pro-rata \$78,751	09/06/16-01/27/17

<b>Home Instruction</b>					
Name	Assignment	Rate	Max	Effective	Budget Account
Oden, Lisa	Home Instructor	\$30.50 p/h	100 add'l	<b>Dates</b> 2016 -	11-150-100-101-40-101
,			hrs.	2017	

(All	(All Summer Programming Appointments are contingent upon student enrollment.)					
Extended School Y	ear (Students with Disabilities:	ABA, Self-0	Contained)	Summer Prog	gramming	
Name	Assignment	Rate	Max	Effective Dates	Budget Account	
Atamian, Gary	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000	
Carlisle, Sandy	Summer Program Psychologist - Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-220-216-100-101-40-000	
Chambers, Tianah	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000	

DeEsposito, Carmen	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Emont, Tamara	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Farrell, Kerry	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Gilliard, Veronica	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Gordon, Adele	Summer Program Nurse – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-213-100-101-40-000
Gordon, Stephanie	Summer Program Nurse – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-213-100-101-40-000
Heslin, Stephanie	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Jano, Jaclyn	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Jones, Mitzu	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Kearney, Stephanie	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Kurikova, Marina	Summer Program Speech Language Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-216-100-101-40-000
Londono, Denise	Summer Program Nurse – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Lupardi, Amy	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
McClaren, Tanisha	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
McCrosson, Debra	Summer Program Nurse – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-213-100-40-101-000
Montenegro, Casey	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Pascarello, Beth	Summer Program LDTC – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-216-100-101-40-000
Perry, Debby	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Peterkin, Claudette	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Rodriguez, Crystal	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Romano, Nicole	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000
Sadler, Ketsia	Summer Program Nurse – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-000-213-100-101-40-000
Salazar, Yolanda	Summer Program Teacher – Extended School Year	30.50 p/h	130 hrs	06/26/17- 07/28/17	11-212-100-101-40-101-000

# DMHS/AE GUIDANCE

Name	Assignment	Rate	Max	Effective Dates	Budget Account
Drumgoole, Kathryn	Guidance Transcript Review	\$30.50p/h	62 hrs	03/18/17- 06/30/17	11-000-218-101-77-000-000

# 17-P-84 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

Name	From	То
Armpriester, Gabriella	Per-Diem Substitute Teacher,	Long-Term Substitute Teacher,
	\$100 per diem	\$270.30 per diem
		Effective: March 7, 2017 - March 15, 2017
Baird, Richard <sup>1</sup>	Start Date: March 10, 2017	Start Date: March 27, 2017
Brown, Crystal	Per-Diem Substitute Teacher,	Long-Term Substitute Teacher,
-	\$100 per diem	\$270.30 per diem
		Effective: March 21, 2017 - April 13, 2017
Prettypaul, Indeerah	Per-Diem Substitute Teacher,	Long-Term Substitute Teacher,
	\$100 per diem	\$270.30 per diem
		Effective: March 27, 2017 - April 13, 2017

<sup>1</sup>Board Approved March 9, 2017 Res. #17-P-80

# Reclassifications

Name	From	То
Banas, Christine	MA, Step 9-10 \$59,805	MA+30, Step 9-10 \$71,055 pro rata
		Effective: 04/01/17-06/30/17

## 17-P-85 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

School Codes:	Grieco (04)	JDMS (10)	A@E (30)	DMHS (20)
Out-of-District (OOD)	Eagle Wings (05)	Central Office (60)	Quarles (01)	McCloud (03)

#### Leaves of Absence

Name	Notice/Position	Effective Date(s)
Bickoff, Robbin	Paid Medical Leave of Absence	March 20, 2017 - May 24, 2017
(01)	Undpaid Medical Leave of Absence	May 25, 2017 - June 30, 2017
	Teacher of Kindergarten	
Harmon, Pauline <sup>2</sup>	Revised:	
(03)	Paid Medical Leave of Absence,	December 1, 2016 - December 15, 2017
	Unpaid Medical Leave of Absence,	December 16, 2016 - February 28, 2017
	Elementary School Teacher	March 1, 2017 - April 7, 2017
Murray, Mary Jane	Paid Medical Leave of Absence	April 3, 2017 - June 26, 2017

(03)	Teacher of Elementary	
O'Shea, Danielle	Paid Medical Leave of Absence	April 26, 2017 - May 11, 2017
(20)	Unpaid Medical Leave of Absence	May 12, 2017 - June 30, 2017
	Teacher of Social Studies	
Panarese, Melanie	Paid Medical Leave of Absence	February 28, 2017 - April 6, 2017
(20)	Unpaid Medical Leave of Absence	April 7, 2017 - May 31, 2017
	Teacher of English	
Travkin, Kristen	Paid Medical Leave of Absence	September 5, 2017 - October 18, 2017
(03)	Unpaid Medical Leave of Absence	October 19, 2017 - December 13, 2017
	Teacher of Elementary	
Yun, Junghye <sup>1</sup>	Revised: Paid Medical Leave of Absence,	November 14, 2016 - November 30, 2016
(30)	Unpaid Medical Leave of Absence,	December 1, 2016 - February 10, 2017
	Personal Leave of Absence,	February 13, 2017 - March 31, 2017
	Teacher of Mathematics	Extended: April 3, 2017 - April 12, 2017
Yuri, Carly	Paid Medical Leave of Absence	September 5, 2017 - October 18, 2017
(10)	Unpaid Medical Leave of Absence	October 19, 2017 - January 1, 2018
	Teacher of Physical Education	

<sup>1</sup>Revised approved October 20, 2016 Resolution #17-P-47 <sup>2</sup>Revised approved December 15, 2016 Resolution #17-P-62

# Resignation(s)

Name		Notice/Position	Effective Date(s)
	Finn-Bruce, Lisa (04)	Supervisor of Curriculum and Instruction	June 30, 2017
	Mahoney, Nathalie (20)	Teacher of French	June 26, 2017
	Persaud, Christine (03)	Teacher of Elementary	June 23, 2017

# Retirement(s)

Name	Notice/Position	Effective Date(s)
Harper, Stephanie	Teacher of the Handicapped	June 30, 2017
McCall, Mary	Elementary School Teacher	June 30, 2017

### 17-P-86 APPROVAL – JOB DESCRIPTIONS

**TAB-13** 

RESOLVED, that the attached job descriptions be approved and effective immediately:

Director of Pupil Personnel Services	Instructional Coach - Math/Science Grades PreK-6
School Library Media Specialist	Instructional Coach – Math/Science Grades 7-12
Computer Technician Specialist	Instructional Coach – Humanities Grades PreK-6
Director of Curriculum, Instruction and Assesments	Instructional Coach – Humanities Grades 7-12
Director of Instruction and Technology	Director of Human Resources

# THE ENGLEWOOD BOARD OF EDUCATION MINUTES – PUBLIC MEETING March 9, 2017 6:30 p.m.

The meeting was called to order at 6:36 p.m. and the NJ Open Public Meeting Statement was read by Cheryl Balletto, Board Secretary.

Present:	Kim Donaldson, Angela Midgette-David, Elisabeth Schwartz (arrived at 6:53 p.m.; left the meeting at 10:05 p.m.), Molly Craig-Berry (arrived at 7:10 p.m.), George Garrison, III, Glenn Garrison, Betty Griffin, Henry Pruitt, Stephen Brown
Also Present:	Robert Kravitz, Superintendent of Schools, Cheryl Balletto, Business Administrator/ Board Secretary, Maggie Miller (in place of Mark Tabakin, Board Attorney)

Motion by Ms. Griffin, seconded by Mr. Pruitt to enter closed session.

CLOSED SESSION AS NECESSARY (Use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss

and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Motion by Ms. Craig-Berry, seconded by Mr. George Garrison, III to reconvene to public meeting.

# **APPROVAL OF MINUTES**

Motion by Ms. Schwartz, seconded by Mr. Pruitt to approve Board minutes.

February 16, 2017 – Regular Board Meeting and Closed Session

The Board minutes passed by a unanimous vote.

# **BOARD SECRETARY REPORT:**

Motion by Mr. George Garrison, III; seconded by Mr. Glenn Garrison

The Board Secretary Report passed by a unanimous vote.

WHEREAS, in compliance with N.J.A.C. 6:23-2.2h, the Board of Education has received the report of the School Treasurer for the month of January 2017 and Board Secretary's report for the month of January 2017; and

FUND	CASH BALANCE	APPROPRIATIONS	ENCUMBRANCES	EXPENDITURES	FUND BALANCE
General Current Expense Fund	\$ 7,218,153.96	\$68,816,812.68	\$33,507,074.81	\$33,076,931.33	\$ 2,232,806.54
(10),(11),(18) Current Expense		\$65,799,535.68	\$32,808,051.75	\$31,559,939.01	\$ 1,431,544.92
(12) Capital Outlay		\$ 3,017,277.00	\$ 699,023.06	\$ 1,516,992.32	\$ 801,261.62
(13) Special Schools					
Capital Reserve					
(20) Special Revenue Fund	\$ 1,259,881.96	\$ 4,856,009.92	\$ 1,812,399.74	\$ 1,784,656.17	\$ 1,258,954.01
(30) Capital Projects Fund	\$ (1,240,757.70)	\$ 1,920,644.12	\$ 98,643.41	\$ 1,474,986.57	\$ 347,014.14
(40) Debt Service Fund	\$ 914,990.79	\$ 1,816,157.00	\$-	\$ 506,156.26	\$ 1,310,000.74
(50) Enterprise Fund	\$ 167,968.20				
(1) NET Payroll	\$ (13,405.74)				
(60) Enterprise Fund	\$ 107,327.44				
TOTAL	\$ 8,414,158.91	\$77,409,623.72	\$35,418,117.96	\$36,842,730.33	\$ 5,148,775.43

WHEREAS, in compliance with N.J.A.C.6: 23-2.11(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above-referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6: 23-2.11(c)4, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6: 23-2.8(a)(1).

# **COMMITTEE REPORT(S)**

None

# SUPERINTENDENT'S REPORT

Tomorrow will be my 500<sup>th</sup> day in the District. Someone asked why I count the days – I count the days to try to tell everybody that we have a lot to do. I will continue to count the days because I believe that with everything we are doing that we will be the best District in Bergen County.

Two weeks ago we hit one million words learned for students at Quarles. We met with Fairleigh Dickinson as we develop our Pathway classes. We met with Bergen Community College to talk about our vocational classes to bring back to our district. Some of the classes we are looking into are social services that will introduce students as sophomores with nursing and criminal justice. Our freshman class is currently taking an aritificial intelligence class – learning how to build drones and repair drones. Those students will receive three college credits funded by the Englewood Board of Education. School counseling - In the last few weeks there has been extraordinary progress. We are looking at appropriate and accurate college advice. Our goal is to have all of the students by the end of this school year on track for graduation. I welcome you to come into the high school and meet with our counselors.

*Mr. Brown* – Mr. Kravitz has put together some things to remediate some of the issues and to advance education. There is a new Guidance website. There is a link on our website. There is a wealth of information to both students and their parents. There are a number of things that we decided that we have to do including the creation of a post secondary planning guide and a post secondary curriculum for 6-12 grades that will be put before the Board for their approval. We also have a school counseling internship program in place with Montclair State University. There will be new policies that will be created related to school counseling, accountability and a new internal audit system. I want to thank everyone who was here the week that school was closed. Everyone was extaordinarily helpful.

# **OPENED THE PRIVILEGE OF THE FLOOR**

*Retired A*@*E Math Teacher* - I am concerned about the way the credits and electives are being reissued according to the teachers' license rather than the course material. The conflicts do not really exist. To restrict electives to only licensed subjects contradicts the Academy way. Don't be afraid of trusting your teachers' passion.

Lucy Walker – The Superintendent has earned his raised. Thank you very much for taking Ivy out of the 3<sup>rd</sup> grade. There is a problem with the Ivy Program. I got the Ivy application in the mail this past weekend. The page that describes the requirements – what the students will do, what the parents will do but not what the teachers will do. Every single parent in the District should receive this. It might make more children want to do it. The State sets the requirements for graduation. Some of the problems of the requirements were discussed in 2011 but were ignored. We have the videotape.

Shirley Smith – I'm really happy with the changes that I've seen. Teachers are role models – they are wearing flip flops. They are professionals. Dr. McCloud would send you home and you would lose a day's pay. This should be part of your changes. *Mr. Kravitz* – If a 5<sup>th</sup> grade teacher is teaching math then her/she should have a math certification. A Physical Education teacher is now teaching an Art class – they can't get Art credit. It's coming from the State. There are certain guidelines that we have to follow. We should implement model programs. I review anyone who is up for tenure. In some cases, I didn't see what I wanted to see – we are raising the bar. I came from a district that was a blue ribbon school. We have to move forward with the way we think. It's all part of the culture change – we will be better.

Motion by Mr. Pruitt; seconded by Mr. George Garrison, III to go to closed session for matters of personnel, litigation and student matters.

Motion by Mr. Glenn Garrison, seconded by Ms. Craig-Berry to approve consent agenda as amended.

# **BOARD DISCUSSION**

*Mr. Pruitt* - It takes a lot of work to put together the preliminary budget and I want to applaud the administration.

# **REVIEW OF CONSENT AGENDA**

(The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Roll Call Vote on the Consent Agenda – yes to all except:

Resolution #	Торіс	Kim Donaldson	Angela Midgette- David	Molly Craig-Berry	George Garrison, III	Glenn Garrison	Betty Griffin	Henry Pruitt	Stephen Brown
17-B-11 ADDENDUM	Approval – Motion to Disenroll Student #152791								
17-B-12 ADDENDUM	Approval – Motion to Disenroll Student #152999						Abs.		
17-B-13 ADDENDUM	Approval – Reopen Superintendent's Contract								
17-A-69	Approval – Report of Student Suspensions								
17-A-70	Approval – Superintendent's Harassment, Intimidation and Bullying Report								
17-A-71	Approval – Field Trips								
17-A-72	Approval – District Enrollment in Schools								
17-A-73	Approval – Purchased Services 2016-2017								
17-A-74	Approval – Second Reading and Final Adoption of BOE Policies								
17-A-75	Approval – First Reading of Board of Education Policies								
17-F-86	Approval – Staff and BOE Travel					No			
17-F-87	Approval – Line Item Transfers								
17-F-88	Approval – Bills List								
17-F-89	Approval – Submission of the 2017-2018 Preliminary Budget								
17-F-90	Approval – Maximum Travel Expenditure for 2017- 2018 School Year								
17-F-91	Approval – Capital Reserve Withdrawal								
17-P-75	Approval – Contracted Appointments								
17-P-76 AMENDED	Approval – Extra Compensation Positions								
17-P-77	Approval – Salary Adjustments, Reclassifications								
17-P-78	Approval – Student Teacher, Practicum Or Internship Placement(s)								
17-P-79	Approval – Retirement Resignations Leaves of								
17-P-80 ADDENDUM	Approval – 2016-2017 Contracted Appointments								
17-P-81 ADDENDUM	Approval – Retirement, Resignations, Leaves of Absence, Terminations								

#### **OLD/NEW BUSINESS**

*Ms. Griffin* – In the Bergen County area there are a lot of vacancies for Superintendent. We have the privilege of having a good Superintendent. Tonight I would like for us as a Board to affirm that we will support our Superintendent in any means necessary to keep this District moving, to keep our children achieving and to keep our children receiving the best education that is offiered. I would like for everyone to move that whatever we need to do to keep our Superintendent on staff that we need to do it.

*Mr. Pruitt* – there are certain contractual limitations. There is a budgetary line amount that would result in additional compensation.

Ms. Griffin - I'll change the wording to say "whatever is contractually legal."

*Ms. Craig-Berry* – In terms of reevaluating his contract – one way of doing that is to bring him up to cap and give him a five year contract.

*Mr. Brown* – From a process standpoint, we are about to go through an evaluation. That would be the appropriate time. I look forward to evaluating our Superintendent. To add to what Ms. Griffin is saying, is that we're glad that we have a Superintendent who has shown this far that he is doing his job.

*Mr. Pruitt* – My suggestion is that we don't make it as a motion. My opinion is that I would not want to vote yes. This is not the proper venue. There is a better way to get the same result.

Ms. Griffin – I move that the Englewood Board of Education take the necessary steps to reopen Mr. Kravitz's contract and adjust the compensation and length of the contract and have the contract finalized and ready for Board vote.

*Mr. George Garrison, III* – I second that motion.

*Mr. Brown* – That's a different motion.

Motion to adjourn at 10:50 p.m. by Mr. George Garrison, III; seconded by Mr. Pruitt.

# ADMINISTRATION

# 17-A-69 APPROVAL - REPORT OF STUDENT SUSPENSIONS

WHEREAS, school principals have reported to the Superintendent of Schools that during the month of **February 2017** they have imposed disciplinary suspensions on certain students pursuant to N.J.S.A. 18A:37-2; and

BE IT RESOLVED, that the Board of Education acknowledges that this report has been filed with the Secretary and constitutes a report to the Board of Education in compliance with N.J.S.A. 18A:37-4:

Number of Suspensions	February '17
High School	15
Middle School	1
McCloud Elementary School	6
Grieco Elementary School	3
Quarles Elementary School	-
Total Suspensions:	25

Number of Suspensions	February '16
High School	10
Middle School	4
McCloud Elementary School	5
Grieco Elementary School	2
Quarles Elementary School	-
Total Suspensions:	21

#### 17-A-70 APPROVAL – SUPERINTENDENT'S HARASSMENT, INTIMIDATION AND BULLYING REPORT

BE IT RESOLVED, that the Board of Education approves the Superintendent's determination and actions taken for all reported incidents of Harassment, Intimidation and Bullying as discussed at the **March 9, 2017** closed session meeting.

# 17-A-71 APPROVAL – FIELD TRIPS

TAB-3

BE IT RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education confirms the following field trips subject to the Principals compiling a list of students/faculty/chaperones together with parental permission forms, insurance, etc.:

	30-Sep- 16	15-Oct- 16	31-Oct- 16	30-Nov- 16	31-Dec- 16	31-Jan- 17	28-Feb- 17	YTD Diff.
	10	10	10	10	10	17		Din.
Academies	483	485	485	485	479	479	478	-5
DMHS	573	569	573	571	572	571	569	-4
EAGLE	39	37	37	36	35	33	32	-7
DMHS Total	1,095	1,091	1,095	1,092	1,086	1,083	1,079	-16
JDMS	379	383	381	378	379	382	383	4
McCloud	577	582	577	579	579	582	584	7
Grieco	596	600	595	603	601	610	610	14
Quarles	424	432	425	428	431	441	444	20
In-District Total	3,071	3,088	3,073	3,080	3,076	3,098	3,100	29

# 17-A-72 APPROVAL – DISTRICT ENROLLMENT IN SCHOOLS

# 17-A-73 APPROVAL – PURCHASED SERVICES 2016 – 2017

WHEREAS, the district requires specialized services to satisfy educational and business requirements,

BE IT RESOLVED, the Englewood Board of Education authorizes the president and secretary to enter into agreement with the listed individuals and/or organizations, subject to attorney review of any applicable agreement both as to content and form:

Name	Service / Dates	Budget	Max. Fees
Windsor Bergen Academy	Tuition	11-000-100-566-40-000-000	\$24,045.60
	Student (#151686)		estimate
	February 21, 2017 - June 2017		
YCS-Fort Lee	Tuition	11-000-100-566-40-000-000	\$22,988.80
	Student (#151236)		estimate
	February 27, 2017 - June 2017		

# 17-A-74 APPROVAL – SECOND READING AND FINAL ADOPTION OF BOE POLICIES TAB-4

WHEREAS, these policies has been presented at a public Board of Education meeting for review and comment by Board members and community members, be it

BE IT RESOLVED, that the Board of Education approves the following <u>attached</u> Board of Education policies:

Number	Policy
2415.30	TITLE I – EDUCATIONAL STABILITY FOR CHILDREN IN FOSTER CARE (M)
2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 - STUDENTS (M)
R 2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 - STUDENTS (M)
5561	USE OF PHYSICAL RESTRAINT
R 5561	USE OF PHYSICAL RESTRAINT

# 17-A-75 APPROVAL – FIRST READING OF BOARD OF EDUCATION POLICIES TAB-5

LET IT BE RESOLVED, that the Board of Education discusses and entertains oral or written public comment\* on the following attached Board of Education policy and agrees to consider adoption of this policy at the forthcoming Board of Education meeting,

Number	Policy
R 5610	SUSPENSION PROCEDURES- (M)

# FINANCE

# 17-F-86 APPROVAL – STAFF AND BOE TRAVEL

WHEREAS, the Englewood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Englewood Board of Education establishes, for regular district business day travel only, an annual school year threshold of \$1,000 per staff/Board member where prior Board approval shall not be required unless this threshold for a staff/Board member is exceeded in a given school year; and

RESOLVED, the Englewood Board of Education approves all travel not in compliance with N.J.A.C. 6A:23N-1.1 et seq. as being necessary and unavoidable as per noted on the <u>attached</u> list; and

FURTHER RESOLVED, the Englewood Board of Education approves the travel and related expense reimbursement as listed on the attached.

# 17-F-87 APPROVAL – LINE ITEM TRANSFERS

RESOLVED, the Englewood Board of Education approves the attached list of January 2017 budget transfers within the 2016-2017 budget pursuant to Policy 6422M.

# 17-F-88 APPROVAL – BILLS LIST

RESOLVED, the Board of Education approves payment of the attached bills in the total amount of \$5,147,170.39

# 17-F-89 APPROVAL – SUBMISSION OF THE 2017-2018 PRELIMINARY BUDGET

**Current General Expense** 

Transfer to Charter Schools

Capital Outlay

Total General Fund

Debt Service Fund

Special Revenue Fund

Total 2016-2017 Budget

WHEREAS, the 2017-2018 Preliminary Budget is due to be submitted for review and approval by the Bergen County Office of the Department of Education by March 20, 2017, now

BE IT RESOLVED, that the Englewood City Public School Board of Education, County of Bergen, approves the 2017-2018 Preliminary School Budget as follows:

\$

\$63,552,143

\$ 2,607,916

\$66,994,831

\$ 3,454,470

\$ 1,813,757

\$72,263,058

834,772

BE IT FURTHER RESOLVED, that this budget includes a general fund tax levy in the amount of \$51,794,332 and a Debt
Service tax levy in the amount of \$1,813,757.

# TAB–6

TAB-8

TAB-7

## 17-F-90 APPROVAL – MAXIMUM TRAVEL EXPENDITURE FOR 2017-2018 SCHOOL YEAR

WHEREAS, per state regulations, the district needs to adopt a maximum travel expenditure for the 2017-2018 school year per and such resolution be submitted with the budget to the county superintendent of schools; now

THEREFORE BE IT RESOLVED, upon the recommendation of the superintendent the Englewood Board of Education establishes the maximum travel expenditure allowance to be \$100,000.

#### 17-F-91 APPROVAL – CAPITAL RESERVE WITHDRAWAL

WHEREAS, the District is in need of brick repointing and a High School tower repair; now

THEREFORE BE IT RESOLVED, the Englewood Board of Education authorizes the Business Administrator to withdraw and budget \$650,000 from capital reserve for the following:

District Brick Repointing and Tower Repair	\$600,000
Architect Fee	\$ 50,000
Total	\$650,000

# PERSONNEL

#### 17-P-75 **APPROVAL – 2016-2017 CONTRACTED APPOINTMENTS**

WHEREAS, the Superintendent of Schools, after considering the recommendation of his administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district, be it

RESOLVED, upon recommendation of the Superintendent of Schools, that the following individuals be appointed to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the District is provisional subject to:

.. ..

- 1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent's Office for emergent hiring.
- 2. A medical examination including satisfactory results of the Mantoux tuberculin skin test.

N = New	R = Replacement	RI = Reinstatement	

School Codes:	Grieco (04)	JDMS (10)	A @E (30)	DMHS (20)
Out-of-District (OOD)	Eagle Wings (05)	Central Office (60)	Quarles (01)	McCloud (03)

# Instructional Appointments

Name	Certification	Initial Loc	All salaries per annum unless noted	10/12 Month	Effective Dates	Budget Code
Cassandra Katsogiannos <sup>1</sup> (R – R.B.)	CEAS: Elementary School Teacher in Grades K - 5	01	BA, Step 1-2 \$54,060 pro rata	10	03/28/17- 06/30/17	11-110-100-101-85-101-000
Ortiz, Gina <sup>1</sup> (R - E.D.)	CEAS: Teacher of Preschool through Grade 3	04	MA, Step 1-2 \$57,810 pro rata	10	02/28/17- 04/07/17	11-120-100-101-74-101-000

<sup>1</sup>Leave Replacement/Non-Tenurable

#### 17-P-76 2016-2017 EXTRA COMPENSATION POSITIONS

WHEREAS, the Superintendent of Schools has recommended that certain Board of Education employees be compensated for additional duties or responsibilities, be it

RESOLVED, the Board of Education approves the following assignments and payments for services rendered as indicated:

SPRING SPORTS 2017									
Assignment Name of program	Rate Hourly/ Per diem	Max Hours/ Days	Effective Dates	Budget Account					
Head Track Coach	\$7,560.00		Spring 2017	11-402-100-100-77-101-000					
Assistant Track Coach	\$4,725.00		Spring 2017	11-402-100-100-77-101-000					
Assistant Softball Coach	\$4,725.00		Spring 2017	11-402-100-100-77-101-000					
Assistant Track Coach	\$4,725.00		Spring 2017	11-402-100-100-77-101-000					
	Assignment Name of program Head Track Coach Assistant Track Coach Assistant Softball Coach	Assignment Name of programRate Hourly/ Per diemHead Track Coach\$7,560.00Assistant Track Coach\$4,725.00Assistant Softball Coach\$4,725.00	Assignment Name of programRate Hourly/ Per diemMax Hours/ DaysHead Track Coach\$7,560.00Assistant Track Coach\$4,725.00Assistant Softball Coach\$4,725.00	Assignment Name of programRate Hourly/ Per diemMax Hours/ DaysEffective DatesHead Track Coach\$7,560.00Spring 2017Assistant Track Coach\$4,725.00Spring 2017Assistant Softball Coach\$4,725.00Spring 2017					

oved February 16, 2017 Res. # 17-P-71 as Assistant Track Coach being changed to Head Track Coach

<sup>2</sup> Pending Criminal History Approval

DMHS/AE GUIDANCE / McCLOUD ACTIVITIES							
Name	Assignment	Rate	Max	Effective Dates	Budget Account		
	-	Hourly/	Hours/		-		

Last name, First Name	Name of program	Per diem	Days		
Calenda, Elizabeth	McCloud Student Leadership	\$600.00		2016-17 SY	11-401-100-101-67-103-000
	Council				
Drumgoole, Kathryn	Guidance Transcript Review	\$30.50p/h	40.5	02/17/17-02/25/17	11-000-218-101-77-000-000
Salazar, Evelyn	azar, Evelyn McCloud Student Leadership			2016-17 SY	11-401-100-101-67-103-000
_	Council				
Tarquino, Luz	McCloud Student Leadership	\$600.00		2016-17 SY	11-401-100-101-67-103-000
	Council				

# DMHS/AE Extended Day Class/Overload/Per. 9 Club Stipends

Effective date is January 28, 2017 – June 30, 2017 unless otherwise noted below										
Name	Scale	Step	Base Salary	Program Mgr.	<i>Prorated</i> Ext. Day	Overload	Per. 9 Club	Total	Effective Dates	
Acebo, Janice	MA+30	5-7	\$70,045				\$1,024	\$71,069	09/06/2016-06/30/2017	
Aronson, Judy	MA	13	\$60,805		\$4,096		\$1,024	\$65,925		
Baskerville-Norris, Gail	MA	1-2			\$4,096			\$4,096	09/01/2015-06/30/2016	
Battista, Carmine	BA	22	\$86,980		\$4,096			\$91,076		
Bitetto, Christopher	BA	5-7	\$55,045				\$1,024	\$56,069		
Campagnolo, Joseph	DOCT	11-12	\$73,430		\$4,096		\$1,024	\$78,550		
Cirilli, John	MA+30	11-12	\$71,555		\$4,096		\$1,024	\$76,675		
Clark, Constance	MA+30	16	\$79,105				\$1,024	\$84,225		
Corizzi, Thomas	BA	3-4	\$54,535		\$4,096		\$1,024	\$58,631		
Cyran, Shawn	MA+30	9-10	\$71,055		\$4,096		\$1,024	\$76,175		
Dailey, Kathleen	BA	5-7	\$55,045		\$4,096			\$59,141		
Dinallo, Anthony	MA	15	\$64,935	\$6,064.00			\$1,024	\$72,023		
Dodd, Jeffrey	MA	5-7	\$58,795			\$5,120	\$1,024	\$59,819		
Doell, Charles	BA	1-2	\$54,060		\$4,096			\$58,156		
Escobedo, Michelle	MA	9-10	\$59,805				\$1,024	\$60,829		
Frangiosa, Grace	ВА	8	\$55,555		\$4,096			\$59,651	01/28/2017-03/06/2017 06/05/2017-06/30/2017	
Garrigo, Jose	BA	22	\$86,980		\$4,096	\$5,120		\$91,076		
Gonzalez-Gil, Saadia	MA+30	15	\$76,185			\$5,120		\$81,305		
Goolsarran, Jacqueline	MA+30	17	\$82,290				\$1,024	\$83,314		
Ha, Ivy	BA	1-2	\$54,060		\$4,096			\$58,156		
Hall, Brian	DOCT	16	\$80,980		\$4,096		\$1,024	\$86,100		
Hanson, Stephen	MA	22	\$93,536		\$4,096		\$1,024	\$98,656		
Hollander, Gary	DOCT	11-12	\$73,430	\$6,064.00	\$4,096			\$83,590		
Hoyos, Laura	BA	1-2	\$54,060		\$4,096			\$58,156	03/06/2017-06/05/2017	
Jasinski, John	MA+30	11-12	\$71,555		\$1,024			\$72,579	01/28/2017-02/16/2017	
Markowitz, Elyse	MA+30	5-7	\$70,045		\$4,096			\$74,141	01/28/2017-02/16/2017	
Mauder, Amanda	MA+30	3-4	\$69,535		\$4,096			\$73,631		
Mauder, Amanda	MA+30	2-3	\$68,605		\$5,120			\$73,725	01/01/2016-06/30/2016	
McClelland, Dorothy	MA+30	20	\$94,408				\$1,024	\$95,432		
Meltzer, Sandra	MA+30	22	\$104,158		\$4,096	\$5,120	\$1,024	\$108,254		
Moyle, Brian	BA	9-10	\$56,055			\$5,120		\$61,175		

	1	1			1				
Murphy, Theodora	BA	9-10	\$56,055		\$4,096		\$1,024	\$61,175	
Nesfield, Cliff	BA	19	\$74,290		\$4,096		\$1,024	\$79,410	
Nieto, Mariemma	MA+30	13	\$72,055		\$4,096			\$61,175	
Pratt, Randall	MA+30	19	\$89,968				\$1,024	\$90,992	
Pribula, Andrea	BA	8	\$55,555		\$5,120			\$60,675	01/28/2017-2/10/2017 04/13/2017-06/30/2017
Ravitz, Mitchell	BA	Off- Guide	\$86,330		\$4,096		\$1,024	\$91,450	
Rochman, Mindy	MA+30	11-12	\$71,555		\$4,096		\$1,024	\$76,675	
Rodriguez, Mauricio	BA	8	\$55,555		\$4,096		\$1,024	\$60,675	
Rose, Venus	MA+30	16	\$79,105		\$4,096			\$83,201	01/28/2017-02/16/2017
Salvatore , Nicholas	BA	9-10	\$56,055				\$1,024	\$57,079	
Samuel, Ashley	MA+30	5-7	\$70,045		\$4,096			\$74,141	01/28/2017-03/10/2017
Santos, Rufi	MA+30	3-4	\$69,535		\$4,096			\$73,631	
Sebe, Alina	MA	22	\$93,536		\$4,096		\$1,024	\$98,656	
Sherry, Randy	MA	11-12	\$60,305	\$6,064.00	\$4,096		\$1,024	\$71,489	
Sperber, Jana	MA+30	13	\$72,055			\$5,120		\$77,175	
Syperski, Nicole	MA	8	\$59,305		\$4,096			\$63,401	01/28/2017-02/16/2017
Valcarcel, Jorge	BA	22	\$86,980		\$4,096		\$1,024	\$92,100	

# 17-P-77 APPROVAL - 2016-2017 SALARY ADJUSTMENTS, RECLASSIFICATIONS & TRANSFERS

RESOLVED, upon recommendation of the Superintendent of Schools, that the following reclassification(s) be approved as provided by the budget:

Name	From	То
Farrell, Kerry	CEAS: Teacher of Students w/ Disabilities	CEAS: Teacher of Students w/ Disabilities
(01)	BA, Step 1-2	BA, Step 1-2
	\$54,060 pro rata	\$54,060 pro rata
	02/27/17-06/30/17	March 2, 2017 – June 30, 2017
Hoyos, Laura	CEAS: Teacher of Art	CEAS: Teacher of Art
(20)	BA, Step 1-2	BA, Step 1-2
	\$54,060 pro rata	\$54,060 pro rata
	March 1, 2017 – June 30, 2017	March 1, 2017 – May 31, 2017
Ortiz, Gina	Per-Diem Substitute Teacher,	Long-Term Substitute Teacher,
(04)	\$100 per diem	\$270.30 per diem
		Effective: January 24, 2017 through February 27, 2017

<sup>1</sup>Board Approved Resolution #17-P-69 February 16,2017 - Revised From/To Dates

# 17-P-78 APPROVAL – STUDENT TEACHER, PRACTICUM OR INTERNSHIP PLACEMENT(S)

WHEREAS, the principal and/or department director to the assigned school has recommended that the following student(s) be approved for a student teaching, practicum or internship, be it

RESOLVED, that the name(s) listed below be approved for a student teaching, practicum or internship placement, with no compensation, subject to the dates indicated.

RESOLVED the Board Secretary shall give notice to this student regarding this approval as soon as possible.

NAME	COLLEGE	DATES	LOC	<b>INSTRUCTOR</b>	CONCENTRATION	TYPE
Patel, Ankita	Caldwell College	03/10/17- 04/21/17	Quarles/ Grieco	TBD	Elementary Education	Classroom Observation

## 17-P-79 APPROVAL - RETIREMENT, RESIGNATIONS, LEAVES OF ABSENCE, TERMINATIONS

RESOLVED, that the Englewood Board of Education hereby approves the following:

School Codes:	Grieco (04)	JDMS (10)	A @E (30)	DMHS (20)
Out-of-District (OOD)	Eagle Wings (05)	Central Office (60)	Quarles (01)	McCloud (03)

## Leaves of Absence

Name	Notice/Position	Effective Date(s)
Frangiosa, Grace <sup>2</sup> (20)	Revised Paid Medical Leave of Absence,	March 6, 2017 - March 29, 2017
	Unpaid Medical Leave of Absence	March 30, 2017 - May 31, 2017
	Teacher of Art	
Kays, Alicia (04)	Unpaid Intermittent Medical Leave of	March 2, 2017 - June 30, 2017
	Absence,	
	Teacher of Art	
Regalado, Jerry (20)	Paid Medical Leave of Absence	March 7, 2017 – March 8, 2017
	Unpaid Medical Leave of Absence	March 9, 2017 – March 14, 2017
	Teacher of Spanish	
Robin Bickoff (01)	Revised Paid Medical Leave of Absence	April 3, 2017 – May 5, 2017
	Unpaid Medical Leave of Absence	May 8, 2017 – June 30, 2017
	Elementary School Teacher	
Steelman, Amanda <sup>1</sup> (10)	Revised Paid Medical Leave of Absence,	February 27, 2017 - March 23, 2017
	Unpaid Medical Leave of Absence	March 24, 2017 - May 5, 2017
	Elementary School Teacher	
Tarquino, Luz (03)	Paid Medical Leave of Absence,	March 6, 2017 - March 17, 2017
	Elementary School Teacher	

<sup>1</sup>Revised dates - Originally Board Approved January 19, 2017 #17-P-68

# <sup>2</sup>Revised dates - Originally Board Approved February 16, 2017, 2017 #17-P-74

### **Rescinding Appointment(s)**

Name	Notice/Position	Effective Date(s)
Cummings, Carlene	Assistant Track Coach	February 16, 2017
Scott, Jamayla	Head Track Coach	February 16, 2017

#### Termination of Contract(s)

Name	Notice/Position	Effective Date(s)
Samuel, Ashley (20)	Teacher of Mathematics	May 9, 2017

Form A-149	REPORT OF THE TREAS TO THE BOARD OF EDUC			
	District of Englewood	d		
	All Funds			
	For The Month Ending:		02/28/2017	
	CAS	SH REPORT		
	(1) Beginning	(2) Cash	(3) Cash	(4) Ending
FUNDS	Cash Balance	Receipts This Month	Disbursements This Month	Cash Balances (1) + (2) - (3)
GOVERNMENTAL FUNDS	· · · · · · · · · · · · · · · · · · ·			
General Fund - Fund 10	\$7,218,153.96	\$5,580,524.76	\$5,942,790.95	\$6,855,887.77
Special Revenue Fund - Fund 20	\$1,259,881.96	\$582,360.76	\$337,796.35	\$1,504,446.37
Capital Projects Fund - Fund 30	(\$1,240,757.70)	\$219.14	\$45,733.38	(\$1,286,271.94
Debt Service Fund 40	\$914,990.79	\$165,705.20		\$1,080,695.99
Total Governmental Funds	\$8,152,269.01	\$6,328,809.86	\$6,326,320.68	\$8,154,758.19
Enterprise Fund - Fund 50	\$167,968.20	\$31,876.65	\$194,820.16	\$5,024.69
Enterprise Fund - Fund 60	\$107,327.44	\$46,136.75	\$38,033.33	\$115,430.86
Payroll Account (Net)	(\$13,405.74)	\$1,801,433.23	\$1,809,714.90	(\$21,687.41)
Total All Funds	\$8,414,158.91	\$8.208.256.49	\$8,368,889.07	\$8,253,526.33

Prepared and Submitted By:

Polert R. Brown, CPA

Robert R. Brown, CPA Treasurer of School Moneys

Page 1

	Da	ink Reconcillation				
		ink Reconcination				
nk Name count Number	See Below				Prepared by: Robert R. Brown	
itement Date	See Below				Date:	02/28/2
nd/Funds	02/28/2017				······································	
1 Balance per Bank:						
Capital One Referendu	m #00007047886222		\$816,283.66			
Capital One #00007047	886230		\$6,014,815.62			
Capital One Compensa Capital One Payroll #70	ting Balance #00007527021191		\$1,500,000.00			
Petty Cash	47000141		\$55,633.44			
			\$1,300.00			
	· · · · · · · · · · · · · · · · · · ·					
			<u> </u>			
Sub Total Balance Pe	er Banks					\$8,388,032
Reconciling Items: Additions;	····					
riduitona,	· · · · · · · · · · · · · · · · · · ·					
	Date	Amount				
<u>2a</u>	Ck#37628 cashed 2/24	\$442.00				
<u>2b</u>	Unlocated Difference	\$239.07				
2c 2d	Fund 50 Adjustment	\$588.38				
	Total D.I.T.'s & Other	<u> </u>	AL 000. 15			
	Total Additions		\$1,269.45	\$ 1,269,45		
Deductions:				\$ 1,269.45		
	Outstanding Checks					
<u>4</u> 5			(\$135,775.84)			
	Total Deductions					
7 Net Reconciling Item	8			(\$135,775.84)		
		k***				(\$134,506.
8 Adjusted Balance per	Bank as of:		02/28/2017			\$8,253,526
						+0,200,020
9 Balance per Board Ser	retary's Records as of:					
Reconciling Items:			02/28/2017			\$8,253,526.
Additions:						
10	Interest Earned					
11	Other					
	Total Additions			\$0.00		
	Bank Charges					
14	Other					
15	Total Deductions			\$0.00		
16 Net Reconciling Items	3					\$0.
17 84404-10-010						φυ.
17 Adjusted Board Secret	ary's Balance as of:	<u>.</u>	02/28/2017			\$8,253,526.

3/21 4:12pm

For 8 Month Period Ending 02/28/2017 Englewood Public School District General Fund - Fund 10 TO THE BOARD OF EDUCATION Interim Balance Sheet REPORT OF THE SECRETARY

ASSETS AND RESOURCES

• \$1,501,300.00 \$17,186,235.08 \$0.00 \$8,163,330.83 **\$5,354,586.97** \$3,710,546.74 (\$29,670,00) (\$54,376,041.17) \$38,462.05 \$2,485,546.12 \$34,332.05 \$62,539,372.00 **\$1,181,876.5**2 Other (net of est uncollectible of  $\$_{-}$ Intergovernmental - Federal Intergovernmental - Other Intergovernmental - State Cash and cash equivalents Other Current Assets Accounts receivable: Tax levy receivable Estimated Revenues Less Revenues ---- RESOURCES ----Interfund Cash in bank ---- ASSETS-153,154 102-107

143

142

132

141

101

121

Total assets and resources

301

302

\$35,915,999.62

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Englewood Public School District General Fund - Fund 10 Interim Balance Sheet For 8 Month Period Ending 02/28/2017

LIABILITIES AND FUND EQUITY		\$645,230.27	(\$1,426,652.73)	(\$781,422.46)			\$27,868,334.38	\$53,360.70		\$2,559,005.00	\$2,559,005.00 \$700.000	\$700,000.00	\$602,000.00	\$602,000.00 \$1.007.700.00	\$1,007,700.00	\$598,748.00	\$68,816,812.68		(\$56,487,794.30)	\$2,329,018.38	\$35,718,166.46		\$6,114,613.32	(\$5,135,357.70)		\$36,697,422.UB	\$32,915,999.62
LIABILI							ar			\$2,5		,		\$1.00			\$68,83	\$38,566,099.22	\$27,921,695.08 (\$66,48								
			lities	TLTTTES	·		s - Current Ye	- Prior Year		1	nents		anse Emergenci									đ	1	ance			AD FOUTEX
	L N N N N N N N N N N N N N N N N N N N	Accounts Payable	Other current liabilities	TOTAL LIABILITIES	U BALANCE	о о о о о о о о о о о о о о о о о о о	- + eserve for Engumbra	Reserve for Encumbrance	Reserved fund balance:	Capital reserve account	Reserve for Tuition Payments	ι	Reserve for Current Expense Emergencies	Reserve for Maintenance		Reserved Fund Balance	Appropriations	Less : Expenditures	Encumbrances		Total Appropriated	парркоркіаtе	Unreserved Fund Balance	Budgeted Fund Balance	TOWAT THAT TANON	CIAL FURN BAMBANCE	TOTAL LIABLILIERS AND FUND EQUIT
	I I I	421			N D F	4	753	754		761	765		766	764		760	601	602	603				770	303			

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Englewood Public School District General Fund - Fund 10 Interim Balance Sheet

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	THREETIN PATANCE SUGGL	Sucer		
For	For 8 Month Period Ending 02/28/2017	ing 02/28/2017		
RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance	
Appropriations Revenues	\$68,816,812.68 (\$62,539,372.00)	\$68,816,812.68 \$66,487,794.30 (\$62,539,372.00) (\$54,376,041.17)	\$2,329,018.38 (\$8,163,330.83)	
	\$6,277,440.68	\$12,111,753.13	(\$5,834,312.45)	
Less: Adjust for prior year encumb.	(\$1,142,082.98)	(\$1,142,082.98)		
Budgeted Fund Balance	\$5,135,357.70	\$10,969,670.15	(\$5,834,312.45)	
Recapitulation of Budgeted Fund Balance by Subfund Fund 10 (includes 10, 11, 12, and 13) Fund 18 (Restricted ED JOBS) Fund 19 (Restricted FEMA Block Grants)	\$5,135,357.70 \$0.00 \$0.00	\$10,969,670.15 \$0.00 \$0.00	(\$5,834,312.45) \$0.00 \$0.00	
rorar Budgeted Fund Balance	\$5,135,357.70	\$10,969,670.15	(\$5,834,312.45)	

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	REPORT TO THE I Englewood I GENEI GENEI SUDGET REVENU	REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Englewood Public School District GENERAL FUND - FUND 10 INTERIM STATEMENTS COMPARING BUDGET REVENUE WITH ACTUAL TO DATE AND	RY HON istrict 10 2RING O DATE AND		
	APPROFRIATIONS WITH EXPENDITURES AND ENCUMERANCES For 8 Month Period Ending 02/28/2017	NS WITH EXPENDITURES AND ENCUMBRANCE For 8 Month Period Ending 02/28/2017	NCUMBRANCES TO DATE 02/28/2017	調査	
		BUDGETED	ACTUAL TO	NOTE: OVER	UNREALIZED
		ESTIMATED	DATE	OR (UNDER)	BALANCE
*** REVENTES/SOURCES	URCES OF FUNDS ***				
1XXX	iocal Sour	\$52,348,657.00	\$47,114,426.00		\$E,234,231.00
		\$10,109,835.00	\$7,152,662.90		\$2,957,172.10
4xxx	From Federal Sources	\$80,880.00	\$108,952.27		(\$28,072.27)
	TOTAL REVENUE/SOURCES OF FUNDS	\$62,539,372.00	\$54,376,041.17		\$8,163,330.83
		And a feat of the second se			AVAILABLE
*** EXPENDITURES ***	*** 0	APPROPELATIONS	expendit tures	ENCOMBRANCES	BALANCE
CURRENT EXPENSE					
11-1XX-100-XXX	Regular Programs - Instruction	\$16,886,641.12	\$9,922,199.41	\$6,804,138.53	\$160,303.18
11-2XX-100-XXX	Special Education - Instruction	\$7,215,547.92	<b>\$3,826,559.07</b>	\$3,371,321.62	\$17,668.23
11-240-100-XXX	Bilingual Education - Instruction	\$1,750,045.55	\$1,035,265.80	\$702,056.89	\$12,722.86
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$168,500.00	\$84,475,92	\$74,708.52	\$9,315.56
11-402-100-XXX	School-Spons. Athletics - Instruction	\$882,915.00	\$323,270.87	\$405,526.39	\$154,117.74
UNDISTRIBUT	UNDISTRIBUTED EXPENDITURES				
11-000-100-XXX	Instruction	\$5,179,355.99	\$1,755,810.56	\$3,355,092.42	\$68,453.01
11-000-211-XXX	Attendance and Social Work Services	\$742,964.54	\$460,297.13	\$272,718.95	\$9,948.46
11-000-213-XXX		\$672,609.65	\$386,194.23	\$261,773.86	\$24,641.56 22 -22 20
11-000-216-XXX	Speech, OT, PT & Related Svcs	\$1,867,406.76	\$1,038,747.32	\$822,153.12 \$200 710 42	\$6,506.32 477 400 01
11-000-218-XXX	Guídance	\$747,609.57	\$391,628.65 \$201 100 72	\$280,542.11 \$540 741 00	18.854,073
11-000-219-XXX	Child Study Teams Totano of Totano Staff	\$1,3/2,76/.75 \$510 011 00	5270, 367 BR	\$131.650.92	\$5.997.20
11-000-222-XXX	b I	\$1,821,789.07	\$1,393,456.36	\$348,286.50	\$80,046.21
11-000-223-XXX		\$46,400.00	\$1,734.00	\$3,544.17	\$41,121.83
11-000-230-XXX	Supp. ServGeneral Administration	\$1,416,916.76	\$833,190.16	\$418,254.80	\$165,471.80
11-000-240-XXX	Supp. Serv.~School Administration	\$3,245,462.32	\$1,662,082.05	\$1,487,768.94	\$95,611.33
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$1,271,735.35	\$791,215.31	\$461,109.14	\$19,410.90
11-000-261-XXX	Require Maint. for School Facilities	\$636,053.70	\$328,613.20	\$217,474.12	\$89,966.38
11-000-262-XXX	Custodial Services	\$4,709,506.40	\$2,823,278.65	\$1,687,211.25	\$199,016.50
11-000-263-XXX	Care and Upkeep of Grounds	\$51,700.00	\$24,640.56	\$23,109.44	\$3,950.00
11-000-266-XXX	Securi ty	\$623,046.95	\$407,484.94	\$211,965.46	\$3,596.55
11-000-270-XXX	Student Transportation Services	\$3,898,269.26	\$1,665,397.41	\$2,172,549.45	\$60,322.40
<b>11-XXX-XXX-2XX</b>	Allocated and Unallocated Benefits	\$7,938,483.00	\$4,759,914.47	\$2,965,275.65	\$213,292.88
	TOTAL GENERAL CURRENT EXPENSE				
	EXPENDITURES/USES OF FUNDS	\$63,655,737.67	\$35,109,006.68	\$27,018,974.24	\$1,527,756.75

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							AVALLAKINE BATANTE			\$5,671.80	\$795,589.82	\$801,261.62	\$0.01	\$2,329,018.38
					1		o abuv societative			\$20,810.00	\$223,813.84	<b>\$244,623.84</b>	\$658,097.00	\$27,921,695.08
л		strict	RING	DATE AND	ICUMERANCES TO DAT	12/28/2017		CITYO & TONIZAVI		\$101,508.20	\$1,886,268.34	\$1,987,776.54	\$1,469,316.00	\$38,566,099.22
REPORT OF THE SECRETARY	TO THE BOARD OF EDUCATION	Englewood Public School District General Fund - Fund 10	INTERIM STATEMENTS COMPARING	BUDGET REVENUE WITH ACTUAL TO DATE AND	CPENDITURES AND EN	For 8 Month Period Ending 02/28/2017		SNOTIFIADAAAF		\$127,990.00	\$2,905,672.00	\$3,033,662.00	\$2,127,413.01	\$68,816,812.68
10422		CEN CEN CEN	INTERIA	BUDGER REVEN	APPROPRIATIONS WITH EXPENDITURES AND ENCUMERANCES TO DATE	For 8 Mont		*** EXPENDITURES - Cont'd ***	*** Cartar outlax ***	12-XXX-XXX-73X Equipment	12-000-4XX-XXX Facilities acquisition & constr. serv.	TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	10-000-100-56X Transfer of Funds to Charter Schools	total general fund expenditures

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GENERAL FUND - FUND 10 TO THE BOARD OF EDUCATION REPORT OF THE SECRETARY SCHEDULE OF REVENUES

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(\$87,001.67) \$4,231,563.09 \$428,371.74 UNREALIZED \$46,547,193.91 \$171,628.26 ACTUAL For 8 Month Period Ending 02/28/2017 Englewood Public School District ACTUAL COMPARED WITH ESTIMATED \$50,778,757.00 \$600,000.00 ESTIMATED

\$190,988.22 \$47,114,426.00 \$87,001.67 \$117,613.94 \$1,465,111.40 \$687,644.00 \$460,000.00 \$350,000.00 \$619,900.00 \$52,348,657.00 \$4,324,509.00 \$687,644.00 TOTAL Tuition from LEAs Within State Categorical Transportation Aid Transp Fees from Other LEAs Rents and Royalties School Choice Aid Local Tax Levy Miscellaneous --- LOCAL SOURCES -1420-1440 1210 1320 1910 1 X X X

\$159,011.78

\$502,286.06

\$5,234,231.00

\$460,000.00 \$1,813,061.00 \$977,741.00 \$1,754,930.00 \$91,950.00 \$10,109,835.00 Categorical Special Education Aid TOTAL Other Unrestricted State Aid Categorical Security Extraordinary Aid Adjustment Aid --- STATE SOURCES ---3116 3121 3131 3132 3178 3190 3177

8. 8. \$97,774.50 8. 8.

\$1,813,061.00 \$879,966.50 \$1,754,930.00 \$91,950.00 \$2,957,172.10

\$7,152,662.90

00.

\$2,859,397.60

TOTAL Medicaid Reimbursement ARRA/SEMI Revenue --- FEDERAL SOURCES ----4200 4210

(\$20,648.80) (\$7,423.47)

\$101,528.80 \$7,423.47

\$80,880.00

(\$28,072.27)

\$108,952.27

\$80,880.00

TOTAL REVENUES/SOURCES OF FUNDS --- OTHER FINANCING SOURCES ----

\$8,163,330.83 \$54,376,041.17 \$62,539,372.00

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		Available	Encumbrances Balance		\$529,947.91 615 800 80 80 90		\$1,430,424.19 \$2.708,671.35 \$0.25		\$17,220.50 \$0.00	\$1,480.00 \$4,209.73	.00.000,1\$	00 136 70 00 000 00	ŝ		\$2,.771.20 \$17,687.89		\$6,804,138.53 \$160,303.18		2240 106 15 \$0 00	\$1\$,955.00 \$2,000.00		\$2,695	.00 \$500.00	\$555,061.15 \$5,195.08		0&		₹Т,530,000.00 \$529_13 \$6.870.87	\$1,798,027.08	\$786.216.58 \$0.00		.00 \$2,353.93	\$786,216.58 \$2,353.93		0 ¢	\$81 65 \$2.848.35		-	\$232,016.81 \$3,248.35
cow strict 10 cons	ENCOMBRANCES 02/28/2017		Expenditures				\$7,780,000.37 \$2,865,291,14		\$20,999.25	\$745.03	00'	00 000 L4	\$749.513 75	\$310,529.58	\$397,333.66	\$7,000.00	\$9,922,199.41 \$		01 <b>1</b> 01 4	S10.745.00 S10.045.00	\$250,000.00	\$477.42	00.	\$1,043,286.60		\$671,565.97		* 00.	\$671,565.97 \$	\$1.137.251.22	\$300,000,00	\$1,634.38	\$1,438,885.60		\$345,749.90 +201 010 00	00,070,252	00.	V errori	\$672,819.90
TO THE BOARD OF EDUCATION Englewood Public School District CENERAL FUND - FUND 10 STATEMENT OF APPROPRIATIONS	COMPARED WITH EXPENDITURES AND ENCOMBRANCES For 8 Month Period Ending 02/28/2017		Appropriations		\$1,229,332.14	54,408,930.48	53,018,879.13 sk 572 962 74		\$38,219.75	\$6,434.76	\$1,000.00		200-127/274	\$470,989.31	\$417,792.75	\$14,419.00	\$16,886,641.12			\$2.070,425,14 \$95,000,00	\$250,000.00	\$3,172.50	\$500.00	\$1,603,542.83		\$1,084,063.92	\$5,000.00	51,380,000.00 57 ADD AD	\$2,476,463.92	\$1 923 467 BD	\$300.000.000	\$3,988.31	\$2,227,456.11		\$577,685.06	\$327,070.00 \$2 830 00	\$400.00		\$908,085.06
TO I Englew G STATE	COMPARED WITH For 8 MG				Kindergarten - Salaries of	Grades 1-5 - Salaries of	11-130-100-101 Grades 6-8 - Salaries of Teachers	Jarares Vr Instruction	ies of 1	11-150-100-320 Purchased ProfEd. Sarvices	11-150-100-610 General Supplies		11-190-100-320 Purchased Prot. Marthes		11-190-100-640 Textbooks		TOTAL	SPECIAL EDUCATION	Learning and/or Language Disabilities:		II-204-IOU-340 FUICHASED FIOH. PEL PELVICES 11-204-1001500 Othor Duroh Saver (400-500 aarias)	al Supplies	11-204-100-800 Other Objects	1. TOTAL	Multiple Disabilities:	11~212-100-101 Salaries of Teachers	ased ProfEd.	11-212-100-500 Other Furch. Serv. (400-500 series)	TATOT	Kesource Koom/Kesource Center:	LI-LIJTLOO-LOI VALAILOO OL LEGUIELS 11-210-100/EDO Othor Dividh Romi (400-500) sories)	General supplies	TOTAL	Preschool Disabilities ~ Full-Time:	Salaries of Teache	11-216-100-500 Other Furch.Serv. (400-500 series)	11-216-100~600 General Supples 11-216-100-800 Other Objects		TOTAL

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REPORT OF THE SECRETARY

STATEM	STATEMENT OF APPROPRIATIONS	SNOID		
COMPARED WITE I	COMPARED WITH EXPENDITURES AND ENCUMBRANCES	ENCUMBRANCES		
For 8 Mont	8 Month Period Ending 02/28/2017	02/28/2017		○ [ 4] ○ [ → 1 → 1
	Appropriations	Expenditures	Encumbrances	Balance
TOTAL SPECIAL ED - INSTRUCTION	\$7,215,547.92	\$3,826,558 <b>.</b> 07	\$3,371,321.62	\$17,668.23
Bilingual Education-Instruction				
Salaries of J	\$1,522,145.55	\$889,260.44	\$632,885.11	\$0.00
11-240-100-500 Other Purch. Serv. (400-500 series)	\$200,000.00	\$143,000.00	\$57,000.00	00.
11-240-100~610 General Supplies	\$27,841.23	\$3,005.36	\$12,113.01	\$12,722.86
11-240-100-640 Textbooks	\$58.77	00.	\$58.77	00.
TOTAL	\$1,750,045.55	\$1,035,265.80	\$702,056.89	\$12,722.86
School spons.cocurricular activities-Instruction """				
11-401-100-100 Salaries	\$122,475.00	\$55,125.00	\$66,475.00	\$875.00
11-401-100-500 Purchased Services (300-500 series)	\$22,286.00	\$8,860.70	\$8,099.52	\$5,325.78
11-401-100-600 Supplies and Materials	\$23,739.00	\$20,490.22	\$134.00	\$3,114.78
TOTA	\$168,500.00	\$84,475.92	\$74,708.52	\$9,315.56
School sponsored athletics-Instruct				
11-402-100-100 Salaries	\$474,200.00	\$201,477.50	\$272,722.50	00.
11-402-100-500 Purchased Services (300-500 series)	\$282,777.73	\$64,999.80	\$100,189.46	\$117,588.47
11-402-100-600 Supplies and Materials	\$125,937.27	\$56,793.57	\$32,614.43	\$36,529.27
LETURE	\$882,915.00	\$323,270.87	\$405,526.39	\$154,117.74
SEALEGTED EXPENDITORES				
Tuition to Other IEAs within	\$104,500.00	\$45,176.20	\$49,753.00	\$9,570.80
Tuition	\$458,958.99	\$234,825.73	\$224,133.26	00.
Tuition to	\$255,000.00	\$213,408.00	\$41,592.00	00.
Tuition	\$409,320.00	\$245,592.15	\$163,727.85	00
Tuition to	\$2,245,862.00	\$216,833.80	\$1,996,466.20	\$32,562.00
Tuition to	\$1,640,122.00	\$775,621.48	\$839,109.11	\$25,391.41
Tuition -	\$35,593.00	00.	\$35,398.00	\$195.00
11-000-100-569 Tuition - Other	\$30,000.00	\$24,353.20	\$4,913.00	\$733.80
Total	\$5,179,355.99	\$1,755,810.56	\$3,355,092.42	\$68,453.01
	\$88,731.00	\$57,653.92	\$31,077.08	00'
Sal.of Family Support Teams	\$485,330.62	\$288,679.84	\$196,650.66	\$0.12
11-000-211-173 Sal. of Famly Liaisons/Comm. Prnt Inv. Spec	\$167,554.71	\$113,088.62	\$44,518.40	\$9,947.69
11-000-211-600 Supplies and Materials	\$1,348.21	\$874.75	\$472.81	\$0.65
Тедол	\$742,964.54	\$460,297.13	\$272,718.95	\$9,948,46
Eealth services				
11-000-213-100 Salaries	\$441,239.90	\$264,204.93	\$177,034.97	00.
11-000-213-300 Furchased Frof. & Tech. Svc.	\$214,481.75	\$114,544.07	\$84,139.68	\$15,798.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$3,065.00	\$794.80	\$270.00	\$2,000.20
11-000-213-600 Supplies and Materials	\$12,523.00	\$6,650.43	\$329.2I	\$5,543.36
11-000-213-800 Other Objects	\$1,300.00	00	00.	\$1,300.00
- TOTAL	\$672,609.65	\$386,194.23	\$261,773.86	\$24,641.56
Speech, OT, PT & Related Svcs				č
11-000-216-100 Salaries	\$760,680.60	\$448,373.22	\$312,307.38	00.

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Englewood Public School District GENERAL FUND - FUND 10

(BE) (2E)	GENERAL FUND - FUND 10 STATEMENT OF APPROPRIATIONS	0 IO		
COMPARED WITH :	COMPARED WITH EXPENDITURES AND ENCUMBRANCES	ENCUMBRANCES		
For 8 Moni	8 Month Period Ending 02/28/2017	02/28/2017		0 Teles L Second
	Appropriations	Expenditures	Encumbrances	AVALLADLE Balance
11-000-216-320 Purchased Prof. Ed. Services	\$1,097,618.16	\$588,735.51	\$507,225. <b>4</b> 7	\$ <b>1,657.1</b> 8
69	\$9,108.00	\$1,638.59	\$2,620.27	\$4,849.14
TOTAL	\$1,867,406.76	\$1,038,747.32	\$822,153.12	\$6,506.32
Guidance 11_AAAA-218_104 Salavies Other Drof Staff	\$433,859.57	\$262,643.77	\$171,215.80	00.
11-000-218-320 Purchased Prof Ed. Services	\$3,000.00	00.	\$1,397.00	\$1,603.00
Other Purchased Servic	\$257,000.00	\$106,634.40	\$88,335.00	\$62,030.60
11-000-218-600 Supplies and Waterials	\$26,750.00	\$10,350.48	\$7,594.31	\$8,805.21
11-000-218-800 Other Objects	\$27,000.00	\$12,000.00	\$12,000.00	\$3,000.00
	\$747,609.57	\$391,628.65	\$280,542.11	\$75,438.81
unit study reads 11-000-219-104 Salaries Other Prof. Staff	\$1,104,521.30	\$673,84 <b>4.</b> 85	\$430,676.45	00,
Sal Secr	\$65,691.46	\$45,754.02	\$19,937.44	00.
Purchased	\$152,680.00	\$54,030.00	\$89,006.00	\$9,644.00
11-000-219-592 Mise Furch Ser(400-500 O/than Resid costs)	\$41,375.00	\$40,699.00	\$614.99	\$61.01
11-000-219-600 Supplies and Materials	\$8,000.00	\$6,860.86	\$207.11	\$932.03
11-000-219-800 Other Objects	\$500.00	00.	\$300.00	\$200.00
L.C.L.C.L.	\$1,372,767.76	\$821,188.73	\$540,74 <b>1.9</b> 9	\$10,837.04
instr. Serv				Ċ
	\$288,469.00	\$198,651.89	\$89,817.11 ***	00.00
11-000-221-500 Other Purchased Services (400-500 series)	\$209,742.00	\$169,441.10	540,300.0U	06.90 6 202 30
11-000-221-600 Supplies and Materials	\$11,800.00	<b>54,269.89</b>	18.55C,15	05.022,04
TOTAL	\$510,011.00	\$372,362.88	\$131,650.92	\$5,997.20
Educational media serv./sch.library	800 - 100 8001 - 100	\$211 000 05	5131.142.21	00.
11-000-222-100 Salaries 11-000-000-500 Othor Durviesed Sarries (400-500 saries)	\$843.958.91	\$633,467.12	\$166,664.65	\$43,827.14
	\$602,597.00	\$515,898.29	\$50,479.64	\$36,219.07
.1.2.1.0.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	\$1_821_789_07	\$1,393,456.36	\$348,286.50	\$80,046.21
Instructional Staff Training Services				
11-000-223-320 Purchased Prof Ed. Services	\$31,900.00	\$515.00	00.	\$31,385.00
11-000-223-500 Other Furchased Services (400-500 series)	\$14,500.00	\$1,219.00	\$3,544.17	\$9,736.83
TOTAL	\$46,400.00	\$1,734.00	\$3,544.17	\$41,121.83
Support services-general administration	\$444 751 00	96 798 676\$	\$100.885.69	\$0.95
LL-UUU-KSUTLOU SALAAARS 11-OOO-230-331 Teral Servires	\$237.013.00	\$88,595.18	\$116,896.82	\$31,521.00
	\$101,600.00	\$50,784.00	00.	\$50,816.00
11-000-230-339 Other Furchased Prof. Svc.	\$24,067.00	\$20,067.00	00.	\$4,000.00
11-000-230-530 Communications/Telephone	\$212,000.00	\$63,220.83	\$110,084.62	\$38,694.55
	\$4,000.00	\$3,874.70	00.	\$125.30
ę 1	533,432.62	77, 1000, 124 74 171 05	92.020¢	*+, coc. oo
11-000-230-610 General Supplies 11-000-230-820 Wedements Acainst. School District.	\$10,198.500.00 \$288,500.00	60.396.001\$	\$73,104.00	\$25,000.00
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Englewood Public School District GENERAL FUND - FUND 10

					Encumbra
Englewood Fublic School District	GENERAL FUND - FUND 10	STATEMENT OF APPROPRIATIONS	COMPARED WITH EXPENDITURES AND ENCOMBRANCES	For 8 Month Period Ending 02/28/2017	Appropriations Expenditures

		:		atoprieA4
	Appropriations	bxpend. tures	Encumbrances	Balance
				A for a state of the
11-000-230-890 Misc. Expenditures	\$32,355.00	\$12,156.91	\$14,556.41	\$5,641.68
11-000-230-895 BOE Membership Dues and Fees	\$29,000.00	\$24,974.41	00.	\$4,025.59
TOIRT	\$1,416,916.76	\$833,190.16	\$418,254.80	\$165,471.80
Support services-school administration				
11-000-240-103 Salaries Princ./Asst. Princ.	\$2,727,138.73	\$1,608,924.81	\$1,042,543.37	\$75,670.55
11-000-240-500 Other Purchased Services	\$473,661.00	\$36,940.75	\$433,059.25	\$3,661.00
11-000-240-600 Supplies and Materials	\$40,862.59	\$14,877.18	\$12,166.32	\$13,819.09
11-000-240-800 other Objects	\$3,800.00	\$1,339.31	00.	\$2,460.69
TOTAL	\$3,245,462.32	\$1,662,082.05	\$1,487,768.94	\$95,611.33
Central Services				
11-000-251-100 Salaries	\$859,790.27	\$555,298.05	\$304,492.22	00.
11-000-251-330 Furchased Prof. Services	\$35,400.00	\$33,163.00	\$2,215.00	\$22.00
11-000-251-340 Furchased Technical Services	\$101,076.20	\$41,574.66	\$59,251.25	\$250.29
11-000-251-592 Misc Pur Serv (400-500 seriess )	\$7,100.00	\$406.92	\$6,600.00	\$93.08
11-000-251-600 Supplies and Materials	\$18,923.88	\$12,297.60	\$5,697.53	\$928.75
11-000-251-89X Other Objects	\$24,189.00	\$2,557.70	\$3,514.52	\$18,116.78
TOTAL	\$1,046,479.35	\$645,297.93	\$381,770.52	\$19,410.90
Admin. Info. Technology				
11-000-252-100 Salaries	\$224,831.00	\$1,45,492.38	\$79,338.62	00.
11-000-252-500 Other Pur Serv. (400-500 seriess )	\$425.00	\$425.00	00.	00.
TOTAL	\$225,256.00	\$145,917.38	\$79,338.62	\$0.00
TOTAL Cent. Svcs. & Admin IT	\$1,271,735.35	\$791,215.31	\$461,109.14	\$19,410.90
Required Maint.for School Facilities				
11-000-261-100 Salaries	\$70,247.05	\$46,831.36	\$23,415.69	00.
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$565,806.65	\$281,781.84	\$194,058.43	\$89,966.38
LETOT	\$636,053.70	\$328,613.20	\$217,474.12	\$89,966.38
Custodial Services				
11-000-262-1XX Salaries	\$126,646.77	\$84,431.04	\$42,215.73	\$0.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$1,948,000.00	\$949,734.62	\$936,955.36	\$61,310.02
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$170,096.00	\$122,741.28	\$47,258.72	\$96.00
11-000-262-490 Other Purchased Property Svc.	\$228,800.00	\$105,497.80	\$105,692.12	\$17,610.08
11-000-262-520 Insurance	\$407,500.00	\$403,162.84	\$1,300.00	\$3,037.16
11-000-262-590 Misc. Purchased Services	\$451,782.00	\$427,165.57	\$7,487.00	\$17,129.43
11-000-262-510 General Supplies	\$277,181.63	\$102,285.50	\$91,396.35	\$83,499.78
11-000-262-622 Energy (Electricity)	\$1,070,000.00	\$613,851.23	\$454,477.50	\$1,671.27
11-000-262-8XX Other Objects	\$29,500.00	\$14,408.77	\$428.47	\$14,662.76
LEDOT	\$4,709,506.40	\$2,823,278.65	\$1,687,211.25	\$199,016.50
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$42,000.00 50 mm	\$17,390.56 27 250 20	\$21,609.44	\$3,000.00 2010.00
	00.007.63	00.052,75	\$1,500.00	00.0425

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Available

Елдіеноо	Englewood Fublic School District	District	-	วา ธั ษุ
GE	GENERAL FUND - FUND 10 STATEMENT OF APPROPRIATIONS	0 T O		
COMPARED WITH	COMPARED WITTE EXPENDITURES AND ENCUMERANCES	ENCUMBRANCES		
	A 102/20 Guinning Doursa' Million o	- +		Available
	Appropriations	Expenditures	Encumbrances	Balance
TELOI	\$51,700.00	\$24,640.56	\$23,109.44	\$3,950.00
Security 11-000-266-100 Salaries	\$594,746.95	\$391,875.65	\$202,871.30	00.
11-000-266-300 Purchased Prof. & Tech. Svc.	\$3,794.00	00-	\$23 <b>4</b> .98	\$3,559.02
11-000-266-420 Cleaning, Repair, & Maintenance Serv.	\$6,000.00	\$6,000.00	00-	00.
11-000-265-610 General Supplies	\$18,506.00	\$9,609.29	\$8,859.18	\$37.53
летот	\$623,046.95	\$407,484.94	\$211,965.46	\$3,596.55
TOTAL Oper & Maint of Plant Services	\$6,020,307.05	\$3,584,017.35	\$2,139,760.27	\$296,529.43
Student transportation services				-
11-000-270-160 Sal Pupil Trans (Bet Home & Sch) -reg	\$53,632.80	\$35,754.88	\$17,877.92	00.
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$183,947.00	\$100,442.81	\$83,504.19	00.
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$40,000.00	\$32,347.17	\$7,417.53	\$235.30
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$1,651,478.60	\$829,201.54	\$804,927.06	\$17,350.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$67,676.50	\$15,259.00	\$20,034.00	\$32,383.50
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$496,120.00	\$204,526.45	\$291,593.25	\$0.30
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$743,922.96	\$297,032.38	\$446,813.54	\$77.04
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$251,491.40	\$148,973.67	\$97,947.24	\$4,570.49
11-000-270-593 Misc. Furchased Svc Transp.	\$405,000.00	\$150.00	\$400,000.00	\$4,850.00
11-000-270-615 Transportation Supplies	\$3,705.09	\$1,009.33	\$1,840.67	\$855.09
11-000-270-800 Misc. Expenditures	\$1,294.91	\$700.18	\$594.05	\$0.68
TELOL	\$3,898,269.26	\$1,665,397.41	\$2,172,549.45	\$60,322.40
11-XXX-XXX-220 Social Security Contributions	\$420,000.00	\$227,934.42	\$175,567.76	\$16,497.82
11-XXX-XXX-241 Other Retirement Contrb PERS	\$289,750.00	\$289,750.00	00.	00-
11-XXX-XXX-260 Workman's Compensation	\$310,100.00	\$216,094.33	<b>\$93,815.64</b>	\$190.03
11-XXX-XXX-270 Health Benefits	\$6,871,778.00	\$4,015,104.37	\$2,660,068.60	\$196,605.03
11-XXX-XXX-290 Other Employee Benefits	\$46,855.00	\$11,031.35	<b>\$35,823.65</b>	
TOTAL	\$7,938,483.00	\$4,759,914.47	\$2,965,275.65	\$213,292.88
Total Undistributed Expenditures	\$36,752,088.08	\$19,917,236.61	\$15,661,222.29	\$1,173,629.18
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$63,655,737.67	\$35,109,006.68	\$27,018,974.24	\$1,527,756.75
*** TOTAL CURRENT EXPENDE EXPENDITORES & TRANSFERS ***	\$63,655,737.67	\$35,109,006.68	\$27,018,974.24	\$1,527,756.75

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Page 11

ood Public School Dist. GENERAL FUND - FUND 10 EMENT OF APPROPRIATION E EXPENDITURES AND ENCO	(2/28/2017
Englewood Public School District GENERAL FUND - FUND 10 STATEMENT OF APPROPRIATIONS MAPARED WITH EXPENDITURES AND ENCUMBRANCES	FOF 8 MONTA Period Ending U2/28/2017

Page 12

### Englewood Fublic School District GENERAL FUND - FUND 10 STATEMENT OF APPROPRIATIONS COMPARED WITH EXPENDITURES AND ENCUMERANCES For 8 Month Period Ending 02/28/2017

Available	Balance	tana anta Statista anna		
	Encombrances			
	Appropriations Expenditures Encumbrances			
2	Appropriations			
			N JOBS FUND **	
			*** EDUCATION JOBS	

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DEVELOPMENT
COMMUNITY
<u>E ENA</u>
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\$27,921,695.0
\$68,816,812.68 \$38,566,099.22 \$27,921,695.08
\$68,816,812.68
TOTAL GENERAL FUND EXPENDITURES

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\$0.01

\$2,329,018.38

## REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Englewood Public School District General Fund - Fund 10

For 8 Month Period Ending 02/28/2017

Board Secretary/Business Administrator

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Date

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All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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For 8 Month Period Ending 02/28/17 Englewood Fublic School District Special Revenue Fund - Fund 20 Interim Balance Sheet TO THE BOARD OF EDUCATION REPORT OF THE SECRETARY

--- ASSETS ----

		State	Federal	- Other	
		1	I.		
Cash in bank	Accounts receivable:	Intergovernmental	Intergovernmental	Intergovernmental	
101		141	142	143	

--- RESOURCES ----

Estimated Revenues Less Revenues 301 302 Total assets and resources

,

ASSETS AND RESOURCES

\$1,504,446.37

\$107,938.00 \$100,305.00 \$864.00 \$209,107.00

\$4,866,009.92 (\$1,537,020.97)

\$3,328,988.95

\$5,042,542.32

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## LIABILITIES AND FUND EQUITY

	payable
f	accounts
L L A B L L L L L L L L L L	Intergovernmental
1	411

payable - State	payable - Federal	
accounts	accounts payable	
Intergovernmental accounts payable - State	Intergovernmental	Accounts Payable
411	412	421

\$44,508.00 \$101,740.00 (\$271,913.07)

\$1,299,784.56

\$759,883.60

Deferred revenues 481

Other current liabilities

TOTAL LIABILITIES

\$1,934,003.09

BALANCE E U N D

### a t e d ក្ អ ជ ០ ЧЧЧК

\$1,494,906.75 \$347,467.83			\$1,266,164.65
	\$4,866,009.92	\$2,104,936.75 (\$3,599,845.27) \$1,494,906.75 (\$3,599,845.27)	
- Current Year - Frior Year		\$1,494,906.75	
Reserve for encumbrances - Current Year Reserve for encumbrances - Prior Year	Appropriations	Less: Expendatures Encumbrances	
753 754	601	602 603	

TOTAL FUND BALANCE

TOTAL LIABILITIES AND FUND EQUITY

\$3,108,539.23

\$5,042,542.32

					BALANCE		\$19,783.84	\$733,161.11	\$2,576,044.00	\$3,328,988.95	available balance	\$58,532.37	\$70,092.25	\$35,191.04	\$7,166.00	00.	00.	\$16,174.39	\$27,022,40	\$155,646.08		\$467,865.85	\$328,475.04	\$153,099.30	\$78,407.01	\$24,139.00	\$0.00	\$1,051,986.20		\$1,266,164.65
			ATTE		OR (UNDER)						ENCOMBRANCES	 \$3,138.15	\$357,962.78	\$6,779.68	\$6,841.03	\$222,577.53	\$80,222.25 *** 2 2 *** **	\$16,055.70	\$73,577.60	\$764,016.57		\$152,314.02	\$533,288.09	\$23,785.9 <b>4</b>	\$17,002.98	\$1,361.00	00'0\$	\$727,752.03		\$1,494,906.75
ARY PTON	District Tund 20	PARING	to date and Encumbrances to di	02/28/17 ACTTAT	DATE		\$3,945.10	\$1,302,898.87	\$230,177.00	\$1,537,020.97	EXERNDITURES	\$11,378.40	\$796,118.97	\$60,743.28	\$2,258.97	\$92,996.47	\$100,857.75	\$14,101.91	\$0.00	\$1,067,077.35		\$330,260.13	\$534,805.87	\$101,431.76	\$59,985.01	00.	00.03	\$1,026,482.77		\$2,104,938.52
REPORT OF THE SECRETARY TO THE ROARD OF EDITORTION	Englewood Public School Distric Special Revenue Fund - Fund 20	INTERIM STATEMENTS COMPARING	BUDGET REVENUE WITH ACTUAL TO DATE AND TONS WITH EXPENDITURES AND ENCOMBRANCE	For 8 Month Period Ending 02/28/17 arm/remen	ESTIMATED		\$23,728.94	\$2,036,059.98	\$2,806,221.00	\$4,866,009.92	APPROPRIATIONS	\$73,048.92	\$1,224,174.00	\$102,714.00	\$16,266.00	\$315,574.00	\$1.81,080.00 111,080.00	\$46,332.00	\$100,500.00	\$1,986,740.00	·	\$950,440.00	\$1,396,569.00	\$278,317.00	\$155,395.00	\$25,500.00	\$0.00	\$2,806,221.00		\$4,866,009.92
	Englewo Specia	LUTER	BUDGET REVENUE WITH ACTUAL TO DATE AND APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE	For 8 Mo:		*** REVENUES/SOURCES OF FUNDS ***	1XXX From Local Sources	From State	4XXX From Federal Sources	TOTAL REVENUE/SOURCES OF FUNDS	*** SREDITONEEXE ***	LOCAL PROJECTS:	Preschool Education Aid	Nonpublic textbooks	Nonpublic auxiliary services		Nonpublic nursing services	Nompublic Technology Aid	Other State Frojects	TOTAL STATE PROJECTS	FEDERAL PROJECTS:	NCLB Title I - Part A/D	I.D.E.A. Part B (Handicapped)	Títle II - P	NCLB Title III - English Language Enhancement	Vocational Education	Other Federal Projects	TOTAL FEDERAL PROJECTS	tit naveral starts to	*** CCTAL EXPENDITORS ***

Page 3

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Englewood Public School District SPECIAL REVENUE - FUND 20 SCHEDULE OF REVENUES ACTUAL COMPARED WITH ESTIMATED

~ \$241,125.00 \$1,315,597.00 \$2,576,044.00 \$19,783.84 \$19,783.84 \$378,522.00 \$354,639.11 \$733,161.11 \$736,077.00 \$257,745.00 \$25,500.00 \$3,328,988.95 UNREALIZED \$3,945.10 \$3,945.10 \$845,652.00 \$43,505.00 8 \$230,177.00 \$457,246.87 \$1,302,898.87 \$85,128.00 \$20,572.00 \$80,972.00 \$1,537,020.97 ACTUAL For 8 Month Period Ending 02/28/17 ACTUAL COMPARED WITE ESTIMATED \$284,630.00 \$23,728.94 \$23,728.94 \$1,224,174.00 \$811,885.98 \$2,036,059.98 \$278,317.00 \$1,396,569.00 \$2,806,221.00 \$4,866,009.92 \$821,205.00 \$25,500.00 ESTIMATED Total Revenues from Federal Sources Total Revenues from Local Sources Total Revenue from State Sources Other Revenue from Local Sources TOTAL REVENUES/SOURCES OF FUNDS I.D.E.A. Part B (Handicapped) Other Restricted Entitlements Preschool Education Aid Vocational Education Title III ---- FEDERAL SOURCES ----Title II Title I ---- STATE SOURCES ----LOCAL SOURCES --4430-39 4411-16 4451-55 4491-94 4420-29 TXXX 3218 32XX

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TO TH Englewoo Special	E BOARD OF EDUCA A Public School Revenue Fund -	rrion District Fund 20		
STATEMENT OF APPROPRIATIONS COMPARED WITH EXPEND	ιĤ	RESTRICTED STATE ENTITLEMENTS .URES AND ENCUMBRANCES	STAT	
For 8 Mo	8 Month Period Ending 02/28/17	02/28/17		
	Appropriations	Expendi tures	Encumbrances	Available Balance
Strate Projects:				
PRESCHOOL EDUCATION AID				
Preschool Education Aid - Instruction				
20-218-100-101 Salaries of Teachers	\$822,100.50	\$472,960.80	\$349,139.70	00.
20-218-100-500 Other purchased servs. (400-500 series)	\$305,000.00	\$305,000.00	00-	00.
20-218-100-600 General Supplies	\$40,000.00	\$18,158.17	\$8,823.08	\$13,018.75
TOTAL Instruction	\$1,167,100.50	\$796,118.97	\$357,962.78	\$13,018.75
Preschool Education Aid - Support Services				
20-218-200-511 Contr. Trans. Serv. (Bet. Home & Sch)	\$57,073.50	00.	.00	\$57,073.50
TOTAL Support Services	\$57,073.50	\$0.00	\$0.00	\$57,073.50
TOTAL PRESCEOOL EDUCATION ALD	\$1,224,174.00	\$796,118.97	\$357,962.78	\$70,092.25
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
			er er et manne et er volk die oorder volk op die de	
			a na an	
TOTAL OTHER STATE PROJECTS	\$1,224,174.00	\$796,118.97	\$357,962.78	\$70,092.25
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,641,835.92	\$1,308,819.55	\$1,136,943.97	\$1,196,072.40
ногал вхавирилов	\$4,866,009.92	\$2,104,938.52	\$1,494,906.75	\$1,266,164.65

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REPORT OF THE SECRETARY

REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Englewood Public School District

For 8 Month Period Ending 02/28/17 Special Revenue Fund - Fund 20

., Board Secretary/Business Administrator

I, \_\_\_\_\_\_\_, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

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Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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٦. For 8 Month Period Ending 02/28/17 Englewood Public School District Capital Projects Fund - Fund 30 TO THE BOARD OF EDUCATION Interim Balance Sheet REPORT OF THE SECRETARY

ASSETS AND RESOURCES

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TOT	Cash in bank
	Accounts receivable:
140	Intergovernmental - Accts. Recvble.
141	Intergovernmental - State

---- RESOURCES ----

Estimated Revenues	Less Revenues
301	302

Total assets and resources

(\$1,286,271.94)

\$854,951.00 \$807,996.00

\$1,662,947.00

\$1,920,644.12 (\$1,895.91)

\$1,918,748.21

\$2,295,423.27

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Englewood Fublic School District Capital Projects Fund - Fund 30 Interim Balance Sheet For 8 Month Period Ending 02/28/17

LIABILITIES AND FUND EQUIT

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FUND BALANCE

--- Арргоргіаtед ----

\$52,910.03	\$347,014.14	\$399,924.17		\$353,570.50	\$1,541,928.60
\$1,920,644.12	520,719.95 \$52,910.03 (\$1,573,629.98) 				I
r Frior Yean	\$1,520,719.95 \$52,910.03				
Reserve for encumbrances - Frior Year Appropriations	Less : Expenditures Encumbrances	Total Appropriated	Ипарркоркі асед	Fund balance	Budgeted Fund Balance
754 601	602 603		4 1 1 1	770	303

TOTAL LIABILITIES AND FUND EQUITY

TOTAL FUND BALANCE

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\$2,295,423.27

\$2,295,423.27

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รัก ชั น		•		UNREALIZED	BALANCE		\$1,918,748.21	\$1,918,748.21	AVALLABLE	BALANCE		\$2,328.46	00 <sup>-</sup>	52.95 5223.059.82	\$11,615.91		\$347,014.14	\$347,014.14	\$347,014.14	
			54	NOTE: OVER	OR (UNDER)					ENCUMBRANCES		00.	\$3,000.00	00. 210 010 012	00.		\$52,910.03	\$52,910.03	\$52,910.03	
ои к	STTICE	Fund 30 Earing To dath and	cumbrances to dat 2/28/17	ACTUAL TO	DATE		\$1,895.91	\$1,895.91		EXPENDITURES		00.	\$9,000.00	200°.	00.		\$1,520,719.95	\$1,520,719.95	\$1,520,719.95	
REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION	TOTIJISTE TOODOS OTTODA DOOMOTOUR	Capital Projects Fund - Fund 30 INTERIM STATEMENTS COMPARING RINGRY REVENUE WITE ACTUAL TO DATE	NITTE EXPENDITURES AND ENCUMBRAN For 8 Month Period Ending 02/28/17	CELEDOR	ESTIMATED		\$1,920,644.12	\$1,920,644.12		APPROPRIATIONS		\$2,328.46	\$12,000.00	\$9.95 21 001 500 00	эт, аз4, воз. ос \$11,615.91	there is a statement of the statement of	\$1,920,644.12	\$1,920,644.12	\$1,920,644.12	
REPOI	0000 TSUE	Capital I INTERL REVER	APPROPRIATIONS WITE EXPENDITURES AND ENCIMBRANCES TO DATE For 8 Month Period Ending 02/28/17			*** REVENUES/SOURCES OF FUNDS ***	Other	TOTAL REVENUE/SOURCES OF FUNDS		*** EXPENDITURES ***	Facilities acquisition and constr. serv. "	30-000-4XX-331 Legal services	30-000-4XX-334 Architectural/Engineering Services	30-000-4XX-390 Other purchased prof. & tech. serv.	30-000-4XX-450 Construction services 30-000-4XX-610 Supplies & Materials		Total fac.acg.and constr. serv.	TOTAL EXPENDITURES	*** TOTAL EXPENDITURES AND TRANSFERS	

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## REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Englewood Fublic School District

Capital Projects Fund - Fund 30

For 8 Month Period Ending 02/28/17

I, certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 5A:23A-16.10(d)3.

Board Secretary/Business Administrator

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Date

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For 8 Month Period Ending 02/28/17 Englewood Public School District Debt Service Fund - Fund 40 TO THE BOARD OF EDUCATION Interim Balance Sheet REPORT OF THE SECRETARY

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ASSETS AND RESOURCES

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Tax levy receivable Cash in bank 101 121

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\$1,080,695.99 \$568,569.46

--- NESOURCES

Estimated Revenues Less Revenues 301 302 Total assets and resources

(\$1,902,343.58) \$1,816,157.00

(\$86,186.58)

\$1,563,078.87

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REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Englewood Public School District

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Debt Service Fund - Fund 40 Interim Balance Sheet For 8 Month Period Ending 02/28/17

LIABILITES AND FUND EQUITY

FUND BALANCE

\$1,563,078.87 \$1,310,000.74 \$86,186.58 \$1,396,187.32 \$1,396,187.32 \$1,563,078.87 Variance (\$1,396,187.32) (\$1,902,343.58) (\$1,396,187.32) \$0.00 \$253,078.13 \$506,156.26 \$1,310,000.74 \$1,563,078.87 Actual \$1,816,157.00 (\$1,816,157.00) (\$506,156.26) \$0.00 \$0.00 \$0.00 \$1,816,157.00 Budgeted \$253,078.13 \$253,078.13 reserve account . Reserve for encumbrances - Current Year Less: Adjust for prior year encumb. TOTAL LIABILITIES AND FUND EQUITY Less : Expenditures Encumbrances ---- Uпарргоргіаtеd RECARITULATION OF FUND BALANCE: --- Change in Maint. / Capital i ated ----Reserved fund balance: Total Appropriated TOTAL FUND BALANCE Appropriations Appropriations --- Арркорк Revenues Subtotal 753 109 602 603

\$1,396,187.32

(\$1,396,187.32)

\$0°00

Budgeted Fund Balance

Page 2

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Englewood Public School District TO THE BOARD OF EDUCATION REPORT OF THE SECRETARY

Debt Service Fund - Fund 40 INTERIM STATEMENTS COMPARING BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE For 8 Month Period Ending 02/28/17	BUDGETED ACTUAL TO NOTE: OVER UNREALLIZED ESTIDATED DATE OR (UNDER) BALANCE			\$1,816,157.00 \$1,902,343.58 (\$86,186.58)	\$1,816,157.00 \$1,902,343.58 (\$86,126.58)	. \$1,816,157.00 \$1,902,343.58 (\$86,186.58)
APPROPRIATI		*** REVENUES/SOURCES OF FUNDS ***	Iocal Sources	1210 Local tax levy	Total Local Sources	TOTAL REVENUE/SOURCES OF FUNDS

REPORT OF THE SECRETARY	THE BOARD OF EDUCATION	wood Public School District
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# TOTATSIA TOODOS DITANA DOOMOTODI

## Debt Service Fund - Fund 40 INTERIM STATEMENTS COMPARING BUDGET REVENUE WITE ACTUAL TO DATE AND APPROPRIATIONS WITE EXPENDITURES AND ENCOMBRANCES TO DATE

-	AVAILABLE EXPENDITURES/Enc. BALANCE		\$506,156.26 \$0.74 .00 \$1,310,000.00	\$506,156.26 \$1,310,000.74	\$506,156.26 \$1,310,000.74
For 8 Month Feriod Ending 02/28/17	APPROPRIATIONS		\$506,157.00 tpal \$1,310,000.00	TOTAL \$1,816,157.00	TOTAL USES OF FUNDS BRFORE TRANSFERS
	*** STATICUTEXE ***	Debt Service - Regular	40-701-510-834 Interest on Bonds 40-701-510-910 Redemption of Principal		TOTAL USES OF FI

\$1,310,000.74

\$506,156.26

\$1,816,157.00

\*\*\* TOTAL USES OF FUNDS \*\*\*

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Page 4

REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Englewood Public School District Debt Service Fund - Fund 40

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For 8 Month Period Ending 02/28/17

, Board Secretary/Business Administrator

Date	-		-	
Board Secretary/Administrator	· · · · ·			

All Accounts in the Expense Account File appear to be included in the details of THE REFORT OF THE SECRETARY

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DMAE	WorldStrides	April 27-April 30,	Students: 28	Paid by Students	\$11,113.00
Grades:	Heritage Music	2017		Admission:	<u></u>
10-12	Festival		Chaperones/	\$396.90 each	
	Williamsburg, VA		Teachers	student activities	
	Purpose: Students			Paid by District	
	will perform in a			Sub:	¢ 4 4 0 0 0
	National Music Fest.			11-140-100-101-80- 102-000	<u>\$440.00</u>
	This trip is curricular driven all students			Overnight Stipend:	<u>\$660.00</u>
	are enrolled in			11-140-100-101-67-	<u>\$000.00</u>
	chorus and select			103-000	\$4,400.00
	vocal ensemble.			Transportation:	<u></u>
				A&R Transportation	
				LLC	
				student activities	
				Overall Cost of Trip:	<u>\$16,613.00</u>
				Final Cost to District:	<u>\$1,100.00</u>
DMAE	Teen Talk About	May 17, 2017	Students: 20	Paid by Students	<u>\$0</u>
Grades: 9-12	Racism @ FDU Hackensack, NJ		Chaperones/	Admission: Paid by District	
5-12	Purpose: To have		Teachers	Sub:	<u>\$110.00</u>
	students participate		reachers	11-140-100-101-80-	<u>\u00e9110.00</u>
	in conference with			102-000	\$95.00
	other teens in			Transportation:	
	Bergen County.			11-000-270-800-63-	
	Students enrolled in			000-000	
	Diversity elective and			Overall Cost of Trip:	<u>\$205.00</u>
	coordinating Diversity Day.			Final Cost to District:	\$205.00
DMAE	Metropolitan	April 4, 2017	Students: 20	Paid by Students	<u>\$100.00</u>
Grade:	Museum of Art			Admission:	
10	New York, NY		Chaperones/	11-190-100-500-98-	
	Purpose: Provide students from the AP		Teachers	000-000 Reid by District	
	US History a tour of			Paid by District: Sub:	
	the American Wing			11-140-100-101-80-	
	Collection of			102-00	<u>\$110.00</u>
	painting, sculpture			Transportation:	
	and furniture of artist			District Bus	<u>\$150.00</u>
	from the 1700's-			11-000-270-800-63-	
	1900's century.			000-000	¢200.00
				Overall Cost of Trip:	<u>\$360.00</u>
				Final Cost to District:	<u>\$260.00</u>
DMHS	Monroe College	April 28, 2017	Students: 20	Paid by District:	
Grades:	New Rochelle, NY			Sub:	
11&12	Purpose: DMHS Band Seniors will be		Chaperones/ Teachers	11-140-100-101-80-	¢100.00
	taking placements		reachers	102-00 Transportation:	<u>\$100.00</u>
	test, interviewing			Bus Paid by Monroe	<u>\$0</u>
	with admissions and				<u>40</u>
	meeting with			Overall Cost of Trip:	<u>\$100.00</u>
	financial aid officers.			Final Cost to District:	<u>\$100.00</u>

McCloud Grade: 4	Public Library Englewood, NJ Purpose: To show the 4 <sup>th</sup> grade students to the town's resources. The Library was under construction	April 11- Connors/Karoutsos & Lupardi April 12- Wagner/Romba & Travkin May 4- Gilroy May 16- Clark/Hincapie	Students: 219 Chaperones/ Teachers	Paid by District: Nurse: 11-000-213-100-60- 102-00 Transportation: Walking Trip Overall Cost of Trip:	<u>\$500.00</u> <u>\$.0</u> \$500.00
	on the day's previous board approved.	May 17- Hriczov/Timbie & Lagos		Final Cost to District:	<u>\$500.00</u>
DMHS Grades: 10-12 The Zone	Teen Leadership Conference Edison, NJ Purpose: To empower, educate, and engage in a presentation of health and wellness activities.	May 16, 2017	Students: 17 Chaperones/ Teachers	Paid by District: Transportation: Overall Cost of Trip: Final Cost to District:	\$100.00 \$100.00 \$100.00
Quarles Grade: K	Quarles Annual Kindergarten Tour	May 24th & May 25th, 2017	Students: 215 Chaperones/ Teachers	Paid by District: Transportation: Overall Cost of Trip: Final Cost to District:	<u>\$0</u> <u>\$0</u> <u>\$0</u>

**Englewood Board of Education** 

#### 5610- SUSPENSION PROCEDURES (M)

- A. Short-Term Suspensions
- 1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a student suspended for one, but not more than ten consecutive school days by providing for the following:
  - a. As soon as practicable, oral or written notice of charges to the student.
    - (1) When charges are denied, an explanation of the evidence forming the basis of the charges also shall be provided.
  - b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of the events regarding his or her actions leading to the short-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5.
    - (1) The informal hearing shall be conducted by a school administrator or designee;
    - (2) To the extent that a student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension;
    - (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and
    - (4) The informal hearing and the notice given may take place at the same time.
  - c. Oral or written notification to the student's parent of the student's removal from the student's educational program prior to the end of the school day on which the Principal decides to suspend the student. The notification shall include an explanation of:
    - (1) The specific charges;
    - (2) The facts on which the charges are based;
    - (3) The provision(s) of the code of student conduct the student is accused of violating;



- (4) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.2; and
- (5) The terms and conditions of the suspension.
- d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day; and
- e. Academic instruction, either in school or out of school that addresses the Core Curriculum Content Standards.
  - (1) The student's academic instruction shall be provided within five school days of the suspension.
  - (2) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
  - (3) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended. A re-entry meeting shall be held upon the student's return to school. Student will be permitted to attend class at the completion of the re-entry meeting.
    - a. A Re-Entry Meeting shall consist of the following:
      - 1. Mandatory attendance for the parent/guardian
      - 2. An Individual Student Action Plan
- 2. The Principal suspending the student shall immediately report the suspension to the Superintendent, who shall report it to the Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.
- 3. An appeal of the Board's decision affecting the general education student's educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- 4. For a student with a disability, the provisions set forth in N.J.A.C. 6A:16-7.2 shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.
- 5. The Board may deny the student participation in extracurricular activities, school functions, sports, or graduation exercises as disciplinary sanctions, where such measures are designed to maintain the order and integrity of the school environment.
  - B. Long-Term Suspensions



- 1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a student suspended for more than ten consecutive school days by providing the following:
- a. Notification to the student of the charges prior to the student's removal from school;
- b. Prior to the suspension, an informal hearing during which the student is given the opportunity to present his or her version of events regarding his or her actions leading to the long-term suspension and is provided notice of the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;
- c. Immediate notification to the student's parent of the student's removal from school;
- d. Appropriate supervision of the student while waiting for the student's parent to remove the student from school during the school day;
- e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:
- (1) The specific charges;
- (2) The facts on which the charges are based;
- (3) The student's due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 6A:16-7.3; and
- (4) Further engagement by the student in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the student's right to a free public education, in the event that a decision to expel the student is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.
- (a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A:16-7.3(a)5.iv subsequent to the removal of the student from his or her educational program, pursuant to N.J.A.C. 6A:16-7.3.
- f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to j. below;
- g. For a student with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;
- h. Information on the student's right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)7;



- Either in- or out-of-school educational services that are comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with N.J.A.C. 6A:16-9 or 10.
- (1) The student's educational services shall be provided within five school days of the suspension.
- (2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education student based on the Core Curriculum Content Standards and the following considerations:
- (a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;
- (b) The results of relevant testing, assessments, or evaluations of the student;
- (c) The student's academic, health, and behavioral records;
- (d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;
- (e) Considerations of parental input; or
- (f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.
- (3) Educational services provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
- j. A formal hearing before the Board that shall, at a minimum:
- (1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator, or an impartial hearing officer for the purpose of determining facts or making recommendations.
- (a) Before taking final action, the Board as a whole shall receive and consider either a transcript or detailed report on the hearing.
- (2) Include the opportunity for the student to:
- (a) Confront and cross-examine witnesses, if there is a question of fact; and
- (b) Present his or her own defense, and produce oral testimony or written supporting affidavits.



- (3) Take place no later than thirty calendar days following the day the student is suspended from the general education program; and
- (4) Result in the Board's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
- k. A written statement to the student's parent regarding the Board's decision within five school days after the close of the hearing. The statement shall include at a minimum:
- (1) The charges considered;
- (2) A summary of the documentary or testimonial evidence from both the student and the administration that was brought before the Board at the hearing;
- (3) Factual findings relative to each charge and the Board's determination of each charge;
- (4) Identification of the educational services to be provided to the student, pursuant to i. above;
- (5) The terms and conditions of the suspension; and
- (6) The right to appeal to the Commissioner of Education the Board's decision regarding the student's general education program, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- 1. If at any time it is found that the student did not commit the offense, the student shall be immediately returned to the program from which he or she was removed; and
- m. At the completion of a long-term suspension, the Board shall return the general education student to the general education program.
- 2. An appeal of the Board's decision regarding the general education student's program shall be made to the Commissioner of Education, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- 3. Suspension of a general education student shall not be continued beyond the Board's second regularly scheduled meeting following the suspension, unless the Board so determines, pursuant to N.J.S.A. 18A:37-5.
- a. The Board shall determine whether to continue the suspension, pursuant to B.1. above, based on the following criteria:
- (1) The nature and severity of the offense;



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- (2) The Board's removal decision;
- (3) The results of relevant testing, assessments, or evaluations of the student; and
- (4) The recommendation of the Superintendent, after considering input from the Principal or Director of the alternative education program or home or other in-school or out-of-school instruction program in which the student has been placed.
- b. The Board shall develop and adopt policies and procedures providing for action on the continuation of student suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5. In this unlikely event, a special committee of the Board, which will include the Superintendent of Schools or his/her designee, will be appointed by the Board President to make a decision on the continuation of the suspension. The committee's decision will be implemented subject to ratification of the committee's decision at the next regularly scheduled Board meeting.
- 4. When the Board votes to continue a general education student's suspension, it shall review the case, in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:
- a. The status of the student's suspension;
- b. The appropriateness of the suspended student's current educational program; and
- c. Whether the suspended student's current placement, pursuant to i. above, should continue or whether the student should return to the general education program.
- 5. When the Board votes to continue a general education student's suspension, it shall make, in consultation with the Superintendent, the final determination on:
- a. When the student is prepared to return to the general education program;
- b. Whether the student will remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or
- c. Whether to initiate expulsion proceedings in accordance with N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
- 6. The Board shall provide a general education student suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the student graduates from high school or reaches the age of twenty, whichever comes first.



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- a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or
- b. The educational services provided, either in-school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.
- 7. For a student with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the student's educational placement to an interim or alternate educational setting.
- a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to a student with a disability who is subjected to a long-term suspension.
- b. All decisions concerning the student's educational program or placement shall be made by the student's Individualized Education Program team.
- c. The provisions of B.2. through B.6. above shall not apply to students with disabilities.

Adopted:



### ENGLEWOOD BOARD OF EDUCATION

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#### 2460 SPECIAL EDUCATION

The Englewood Board of Education assures compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and the New Jersey Administrative Code 6A:14-1.1 et seq. Furthermore, the Board will have programs and procedures in effect to ensure the following:

- 1. All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3.
- 2. Homeless students are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 et seq.
- 3. Students with disabilities are evaluated according to N.J.A.C. 6A:14-2.5 and 3.4.
- 4. An Individualized Education Program (IEP) is developed, reviewed and as appropriate, revised according to N.J.A.C. 6A:14-3.6 and 3.7.
- 5. To the maximum extent appropriate, students with disabilities are educated in the least restrictive environment according to N.J.A.C. 6A:14-4.2.
- 6. Students with disabilities are included in State-wide and district-wide assessment programs with appropriate accommodations, where necessary according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in State-wide assessments or the applicable alternative assessment in grades three, four, five, six, seven, eight, and high school in the applicable courses.
- 7. Students with disabilities are afforded procedural safeguards required by N.J.A.C. 6A:14-2.1 et seq., including appointment of a surrogate parent as set forth in N.J.A.C. 6A:14-2.2 and Policy 2467, when appropriate.
- 8. The rules set forth in N.J.A.C. 6A:14 ensure a free appropriate public education is available to all students with disabilities between the ages of three and twenty-one, including students with disabilities who have been suspended or expelled from school:



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- a. The obligation to make a free, appropriate public education available to each eligible student begins no later than the student's third birthday and that an individualized education program (IEP) is in effect for the student by that date;
- b. If a child's third birthday occurs during the summer, the child's IEP Team shall determine the date when services under the IEP will begin;
- c. A free appropriate public education is available to any student with a disability who needs special education and related services, even though the student is advancing from grade to grade;
- d. The services and placement needed by each student with a disability to receive a free, appropriate public education are based on the student's unique needs and not on the student's disability; and
- e. The services and placement needed by each student with a disability to receive a free, appropriate public education are provided in appropriate educational settings as close to the student's home as possible and, when the IEP does not describe specific restrictions, the student is educated in the school he or she would attend if not a student with a disability.
- 9. Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14 will experience a smooth transition and have an IEP developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.
- 10. Full educational opportunity to all students with disabilities is provided.
- 11. The compilation, maintenance, access to, and confidentiality of student records are in accordance with N.J.A.C. 6A:32-7.
- 12. Provision is made for the participation of students with disabilities who are placed by their parent(s) in nonpublic schools according to N.J.A.C. 6A:14-6.1 and 6.2.
- 13. Students with disabilities who are placed in private schools by the district Board are provided special education and related services at no cost to their parent(s) according to N.J.A.C. 6A:14-1.1 and N.J.A.C. 6A:14-7.5(b)3.



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- 14. All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law, pursuant to N.J.A.C. 6A:14-1.2(b)13.
- 15. Pursuant to N.J.A.C. 6A:14-1.2(b)4, the in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified and that appropriate in-service training is provided. The district Board shall maintain information to demonstrate its efforts to:
  - a. Prepare general and special education personnel with content knowledge and collaborative skills needed to meet the needs of children with disabilities;
  - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
  - c. Acquire and disseminate to teachers, administrators, school Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;
  - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
  - e. Provide for joint training activities of parent(s) and special education, related services and general education personnel.
- 16. Instructional materials will be provided to blind or print-disabled students in a timely manner, consistent with a plan developed by the district.
- 17. For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the Developmentally Disabled Uniform Application Act, N.J.S.A. 30:4-25.10 et seq., and N.J.A.C. 6A:14-1.2(b)17, the necessary materials to the parent to apply for such services.



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- 18. The school district will accept the use of electronic mail from the parent(s) to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. The parent(s) shall be informed by the Child Study Team secretaries of the procedures to access the electronic mail system. The parent(s) may not utilize electronic mail to provide written consent when the district provides written notice and seeks parental consent as required by N.J.A.C. 6A:14-1.2(b)18.]
- 19. The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP, pursuant to N.J.A.C. 6A:14-4.5(d).
- 20. The school district has a plan in effect to establish stability in special education programming. The plan takes into account the consistency of the location, curriculum, and staffing in the provision of special education services as required by N.J.A.C. 6A:14-3.7(c)4.
- 21. The school district screens students who have exhibited one or more potential indicators of dyslexia or other reading disabilities in accordance with N.J.S.A. 18A:40-5.1 et seq. and Policy 5339.

The school district shall provide an Assurance Statement to the County Office of Education that the Board of Education has adopted the required special education policies and procedures/regulations and the district is complying with the mandated policies and procedures/regulations.

N.J.A.C. 6A:14-1 et seq. 20 USC §1400 et seq. 34 C.F.R. §300 et seq.

Adopted: 1 July 2004 Revised: 30 April 2009 Revised: 13 March 2014 Revised:



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#### 2467 SURROGATE PARENTS AND FOSTER PARENTS

Federal and State laws require the Board ensure the rights of a student are protected through the provision of an individual to act as surrogate for the parent and assume all parental rights under N.J.A.C. 6A:14-2.2 when:

- 1. The parent, as defined according to N.J.A.C. 6A:14-1.3, cannot be identified;
- 2. The parent cannot be located after reasonable efforts;
- 3. An agency of the State of New Jersey has guardianship of the student and that agency has not taken steps to appoint a surrogate parent for the student;
- 4. The student is a ward of the State and no State agency has taken steps to appoint a surrogate parent for the student;
- 5. No parent can be identified for the student in accordance with N.J.A.C. 6A:14-1.3 except a foster parent, the foster parent does not agree to serve as the student's parent, and no State agency has taken steps to appoint a surrogate parent for the student; and
- 6. The student is an unaccompanied homeless youth and no State agency has taken steps to appoint a surrogate parent for the student.

#### Qualifications and Selection

The district will make reasonable efforts to appoint a surrogate parent within thirty days of its determination that a surrogate parent is required for a student. If the district fails to appoint a surrogate parent for a ward of the State, a judge may appoint a surrogate parent if the judge determines a surrogate parent is necessary for such student.

The person serving as a surrogate parent shall:

- 1. Have no interest that conflicts with those of the student he/she represents;
- 2. Possess knowledge and skills that ensure adequate representation of the student;
- 3. Not be replaced without cause;



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- 4. Be at least eighteen years of age;
- 5. Have a criminal history review in accordance with N.J.S.A. 18A:6-7.1 completed prior to his or her serving as the surrogate parent, if the school district compensates the surrogate parent for such services; and
- 6. Not be an employee of the New Jersey Department of Education, this district, or a public or nonpublic agency that is involved in the education or care of the child.

The district designee shall serve as Surrogate Parent Coordinator and will: determine whether there is a need for a surrogate parent for a student; contact any State agency that is involved with the student to determine whether the State has a surrogate parent appointed for the student; and make reasonable efforts to appoint a surrogate parent for the student within thirty days of determining that there is a need for a surrogate parent for the student.

When a student (who is or may be a student with a disability) is in the care of a foster parent, and the foster parent is not the parent of the student as defined in N.J.A.C. 6A:14-1.3, the district where the foster parent resides shall contact the student's case manager at the Division of Child Protection and Permanency (DCP&P) in the Department of Children and Families to determine whether the parent retains the right to make educational decisions and determine the whereabouts of the parent.

If the parent retains the right to make educational decisions and the parent's whereabouts are known to the school district, the Surrogate Parent Coordinator shall obtain all required consent from and provide written notices to the parent.

If the district cannot ascertain the whereabouts of the parent, the foster parent, unless that person is unwilling to do so, shall serve as the parent pursuant to N.J.A.C. 6A:14-1.3. If there is no foster parent, or if the foster parent is unwilling to serve as the student's parent, the Surrogate Parent Coordinator shall consult with the student's case manager at DCP&P to assist in identifying an individual to serve as a surrogate parent and appoint a surrogate parent and obtain all required consent from, and provide written notices to, the surrogate parent.

#### Training

N.J.A.C 6A:14-2.2(d) requires the district train surrogate parents so they have the knowledge and skills that ensure adequate representation of the student. The Surrogate Parent Coordinator shall coordinate the training for surrogate parents. The training will include, but not be limited to:



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- 1. Providing the surrogate parent a copy of:
  - a. Parental Rights in Special Education booklet;
  - b. N.J.A.C. 6A:14;
  - c. The Special Education Process;
  - d. Code Training Materials from the Department of Education website; and
  - e. Other relevant materials.
- 2. Providing the surrogate parent an opportunity to meet with the Surrogate Parent Coordinator to discuss the rights of the surrogate parent and the applicable statutes, administrative codes, and Federal laws. The Surrogate Parent Coordinator shall provide the surrogate parent the opportunity to review and to become familiar with the State and Federal requirements for assessment, individualized educational program development, and parental rights with respect to the referral and placement process, including their rights with respect to seeking a due process hearing if they disagree with the local procedure or decisions;
- 3. Providing the surrogate parent adequate time to become familiar with the student and the nature of the student's disability through a review of the student's record;
- 4. Providing the surrogate parent an opportunity to confer with the student's case manager to discuss the student; and
- 5. Other information and resources to provide the surrogate parent the knowledge and skills to ensure adequate representation of the student.

Rights of the Surrogate Parent

A surrogate parent appointed in accordance with N.J.A.C. 6A:14-2.2 shall assume all parental rights under N.J.A.C. 6A:14.

N.J.A.C. 6A:14-2.2 Adopted: 1 July 2004 Revised: 30 April 2009 Revised:



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PROGRAM R 2460.1/Page 1 of 8 SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

#### R 2460.1 <u>SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND</u> <u>REFERRAL (M)</u>

M

All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, and highly mobile students such as migrant and homeless students regardless of the severity of their disabilities, are located, identified and evaluated according to N.J.A.C. 6A:14-3.3.

- A. Procedures for Locating Students with Disabilities
- 1. The Director of Special Education or his/her designee will coordinate the child find activities to locate, identify and evaluate all children, ages three through twenty-one, who reside within the school district or attend nonpublic schools within the school district and who may have a disability.
- 2. By March 1 of each school year, the Director of Special Education and Student Personnel Services or his/her designee will conduct child find activities, in the native language of the population, as appropriate, including but not limited to:
- a. Development of child find materials for distribution.
- b. Broadcasting of child find information on the school district website.
- c. Distribution of flyers to the parents of all students enrolled in the school district.
- d. Mailing of child find material to nonpublic schools in the area.
- e. Mailing of child find material to local pediatricians, hospitals and clergy.
- f. Public service announcements on the local foreign language radio stations and cable television stations.
- g. Public service announcements in local newspapers.



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- h. Distribution of child find materials in supermarkets, convenience stores, shelters for the homeless, public and private social service agency locations and nursery school providers.
- i. Mailing information letters to local physicians, hospitals, nursery schools, non-public schools, health departments, community centers, rescue squads and churches.
- j. Q guide to preschool services for potentially disabled children age's three to five is made available to the public.
- k. Posting of state-developed child find materials in the registration office and the Office of Special Education for potentially disabled students and/or early intervention program.
- 1. Training of home school advocate/school community liaisons or others to assist in the identification of potentially disabled students.
- m. Listings of Early Intervention Program (EIP), local nursery schools and pediatricians are maintained. The district's preschool coordinator (or other) maintains contact with EIP coordinator and nursery school director.
- n. Information is distributed through the Parent Advisory Committee.
- o. School handbooks distributed to parents contain information describing special education services.
- p. Distribution of information to the school district's ESL/Bilingual teachers describing child find activities.
- q. Students entering Kindergarten are screened to identify students who may have a disability.
- r. Intervention and Referral Services Committees (I&RS) have been established in all school buildings.



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SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

B. Procedures for Intervention in the General Education Program

A staff member or agency shall provide in writing a request for intervention services for students ages 3 to 18, to the Building Principal or designee. The request shall contain the following:

- 1. Reason for request (including parental or adult student request);
- 2. Descriptive behavior of student performance; and
- 3. Indication of the prior interventions.

Teachers and other school professionals, as appropriate, will be inserviced annually by the Building Principal or designee regarding the procedures for initiating and providing interventions in the general education program. The parent(s) will be informed of the procedures to initiate interventions in the general education program.

- The Superintendent or designee will oversee the district's implementation/evaluation of the interventions identified.
- An Intervention and Referral Services Committee (I&RS) will be in place in each school building pursuant to N.J.A.C. 6A:16-8.1 et seq. and Policy and Regulation 2417.

The Building Principal or designee will be responsible for the following:

- 1. The implementation and effectiveness of building level I&RS Committee;
- 2. Will identify the roles and responsibilities of building staff who participate in planning and providing intervention services; and



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(M)

- 3. Review, assess and document the effectiveness of the services provided in achieving the outcome identified in the intervention plan.
- 4. The I&RS Committee shall:
- a. Plan and provide appropriate intervention services;
- b. Actively involve the parent(s) in the development and implementation of intervention plans;
- c. Develop an action plan for an identified student which specifies specific tasks, resources, persons responsible, completion dates, date for review;
- d. Coordinate the services of community based social and health provider agencies;
- e. Process and complete the documentation forms;
- f. Review and assess the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral plan; and
- g. Ensure the type, frequency, duration, and effectiveness of the interventions are documented.
- 5. The Building Principal will ensure that:
  - a. I&RS Committee receives in-service training by the Building Principal or designee by each school year by the end of the first marking period;
  - b. Staff handbooks are updated in the beginning of each school year and include information regarding intervention procedures;
  - c. New Instructional staff attend the district's orientation program by the end of the first marking period of each school year which includes information on the I&RS Committee;



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SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

- d. School calendars that are distributed at the beginning of each school year will provide information on intervention services.
- e. Parent/student handbooks distributed hard copy or via district website will be available no later than October 1 of each year to include information on intervention services.
- C. Referral process procedures

Referral procedures are included in professional staff handbooks and referral forms are available in the Principal's office, the Child Study Team(CST) office, and the Office of Special Education and Student Personnel Services.

1. Parental Notification of Referral Procedures

Referral procedures shall be included in student handbook, newsletter, special education brochure or pamphlet or other school district publication, which shall be distributed to the parent(s). These procedures and publications shall be updated annually and be distributed to the parent(s) and appropriate social service and welfare agencies not later than October 1 of each year.

2. Parent Initiated Referral

When a parent makes a written request for an evaluation to determine eligibility for services:

- a. The written request shall be received and dated by the Building Principal or designee;
- b. The written request shall be immediately forwarded to the Office of Special Education and Student Personnel Services;
- c. A file will be initiated to include a timeline for processing the referral including the date that initiates the twenty-day timeline for conducting the referral/identification meeting and forms used to open a case;



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.1/Page 6 of 8 SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

- d. Upon receipt of the referral a request for a summary and review of health and medical information regarding the student shall be forwarded to the school nurse who will transmit the summary to the (CST);
- e. The Director of Special Education and Student Personnel Services will convene a referral/identification meeting within twenty calendar days (excluding school holidays, but not summer vacation) of the date the request was received by the district;
- f. A "Notice of a Referral/Identification Meeting" will be sent to the parent(s);
- g. The notice will contain "Parental Rights in Special Education" (PRISE) Booklet; and
- h. The referral/identification meeting will be attended by the parent(s), CST and regular education teacher.
- 3. School Initiated Referral

Referral of a student to the CST may be made by administrative, instructional and other professional staff to determine eligibility for special services when:

- a. It is determined that interventions in the general education program have not been effective in alleviating the student's educational difficulties.
- b. It can be documented that the nature of the student's educational problem(s) is such that an evaluation to determine eligibility for services is warranted without delay.
- c. The Director of Special Education and Student Personnel Services, through inservice training, shall ensure that students are referred who may have a disability, but are advancing from grade to grade.



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM

R 2460.1/Page 7 of 8 SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

- (1) A student with a disability, who is advancing from grade to grade with the support of specially designed services, may continue to be eligible when:
  - (a) As part of the re-evaluation, the Individualized Education Plan (IEP) team determines that the student continues to require specially designed services to progress in the general education curriculum; and
  - (b) The use of functional assessment information supports the IEP team's determination.

The following procedure will be followed for a school initiated referral:

- a. A referral to the CST will be completed by the referring staff member;
- b. I&RS documentation (including, but not limited to: teacher reports, grades and other relevant data shall be forwarded with the referral to the CST along with any other relevant data;
- c. I&RS documentation does not need to be forwarded for direct referral when the nature of the student's problem is such that the evaluation is warranted without delay;
- d. The referral should be dated upon receipt by the CST;
- e. A file will be initiated to include a timeline for processing the referral including the date that initiates the twenty-day timeline for conducting the referral/identification meeting;
- f. Upon receipt of the referral, a request for a summary and review of health and medical information regarding the student shall be forwarded to the school nurse who will transmit the summary to the CST;
- g. The Director of Special Education and Student Personnel Services will convene a referral/identification meeting within twenty calendar days (excluding school holidays, but not summer vacation) of the date recorded on the referral;
- h. A "Notice of a Referral/Identification Meeting" will be sent to the parent(s);



#### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.1/Page 8 of 8 SPECIAL EDUCATION – LOCATION, IDENTIFICATION, AND REFERRAL (M)

- i. The notice shall contain "Parental Rights in Special Education" (PRISE); and
- j. The referral/identification meeting will be attended by the parent(s), CST and regular education teacher.
- 4. The district may use community rehabilitation programs approved by the New Jersey Department of Labor, Division of Vocational Rehabilitation Services or any other State agency empowered to accept secondary level student placement according to N.J.A.C. 6A:14-4.7(f)1.
- 5. Each evaluation of the student requires an assessment to determine appropriate postsecondary outcomes as part of transition services planning.
- 6. Each IEP Team member is required to certify in writing whether the IEP Team report reflects his or her conclusions. In the event the IEP Team report does not reflect the IEP Team member's conclusion, the IEP Team member must submit a dissenting opinion in order to ensure the parent(s) is aware of dissenting opinions regarding the determination of eligibility for a specific learning disability.
- 7. The parent(s) must receive a copy of their child's evaluation report and any documentation leading to a determination of eligibility not less than ten calendar days prior to the eligibility conference in order to ensure the parent(s) has a reasonable amount of time to review documentation prior to an eligibility conference.
- 8. A student may be referred directly to the CST when warranted.

Approved: 1 July 2004 Revised: 30 April 2009 Revised: 13 March 2014 Revised:



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.8/Page 1 of 5 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)

#### R 2460.8 <u>SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC</u> <u>EDUCATION (M)</u>

#### М

A free appropriate public education is available to all students with disabilities between the ages of 3 and 21, including students with disabilities who have been suspended or expelled from school.

Procedures regarding the provision of a free and appropriate public education to students with disabilities who are suspended or expelled are as follows:

- 1. The Superintendent and/or designee and building principals are responsible for implementing suspensions/expulsions in the district.
  - a. \_\_\_\_ Grades Nine Twelve Principal/Vice Principal or designee;
  - b. Grades Six Eight Principal/Vice Principal or designee;
  - c. \_\_\_\_ Grades Pre-Kindergarten Five Principal/Vice Principal or designee;
  - 2. Each time a student with a disability is removed from his/her current placement for disciplinary reasons, notification of the removal is provided to the case manager by the Principal or designee. (Notification must be in written format for documentation.)
    - a. Removal for at least half of the school day shall be reported via the Electronic Violence and Vandalism Reporting System.
  - 3. Each Principal or designee will ensure that a system is in place to track the number of days a student with disabilities has been removed for disciplinary reasons. Documentation will include:



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.8/Page 2 of 5 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)

- a. Student's name;
- b. The infraction;
- c. Time suspended; and
- d. The cumulative days suspended including removal for a portion of the school day which is counted proportionately.
- 4. When a student is suspended from transportation:
  - a. Suspension from transportation is not counted as a day of removal if the student attended school.
  - b. Suspension from transportation is counted as a day of removal if the student does not attend school.
  - c. If transportation is included in the student's IEP as a required related service, the school district shall provide alternate transportation during the period of suspension from the typical means of transportation.
  - d. Suspension from transportation may be counted as a day of absence rather than a day of removal if the district made available an alternate means of transportation and the student does not attend school.
- 5. When a student with a disability participates in an in-school suspension program, the Principal or designee shall ensure that participation in the program is not considered removal when determining whether a manifestation determination must be conducted if the program provides the following:
  - a. Opportunity for the student to participate and to progress in the general curriculum,
  - b. Services and modifications specified in the student's IEP;
  - c. Interaction with peers who are not-disabled to the extent they would have in the current placement, and
  - d. The student is counted as present for the time spent in the inschool suspension program.



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.8/Page 3 of 5 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)

- 6. When a series of short-term removals will accumulate to more than ten school days in the year:
  - a. The Principal/Vice Principal or designee and the case manager will consult to determine whether the removals create a change of placement according to N.J.A.C. 6A:14-2.8(c)2. Written documentation of the consultation between the school administration and the case manager shall be maintained by the case manager.
  - b. If it is determined that there is no change in placement, the Principal/Vice Principal or designee, the case manager, and special education teacher, if appropriate, will consult to determine the extent to which services are necessary to:
    - (1) Enable the student to participate and progress appropriately in the general education curriculum; and
    - (2) Advance appropriately toward achieving the goals set out in the student's IEP-

Written documentation of the consultation and services provided shall be maintained in the student's file.

- 7. When a disabled student is removed from his/her current placement for more than ten days and the removal does not constitute a change in placement, the case manager shall convene a meeting of the IEP Team and, as necessary or required, conduct a functional behavior assessment and review the behavioral intervention plan according to N.J.A.C. 6A:14 Appendix A, Individuals with Disabilities Education Act Amendments of 2004, 20 U.S.C. §1415(k). The IEP Team shall:
  - a. Review the behavioral intervention plan and its implementation;
  - b. Determine if modifications are necessary; and



### ENGLEWOOD BOARD OF EDUCATION

#### PROGRAM R 2460.8/Page 4 of 5 SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)

c. Modify the behavioral intervention plan and its implementation as appropriate. The plan will be modified to the extent necessary if at least one member of the team determines that modifications are necessary.

The case manager will document the date and the outcome of the meeting.

The documentation shall be placed in the student's file.

Procedures Regarding the Provision of a Free and Appropriate Public Education to Preschool Age Students with Disabilities

To ensure that preschoolers with disabilities who are not participating in an early intervention program have their initial IEP's in effect by their third birthday, a written request for an initial evaluation shall be forwarded to the district.

The following procedures will be followed:

- 1. A parent of a preschool-age student suspected of having a disability, who requests a Child Study Team (CST) evaluation by telephone, will be advised to submit a written request for an evaluation to the Preschool Coordinator or Director of Special Education and Student Personnel Services.
- 2. Upon receipt of the written request, the request shall be dated and signed by the recipient;
- 3. The district will respond to referrals of preschoolers according to N.J.A.C. 6A:14-3.3(e).
- 4. A file will be initiated for the potentially disabled preschooler;
  - a. The Director of Special Education and Student Personnel Services or his/her designee will convene a referral/identification



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.8/Page 5 of 5

SPECIAL EDUCATION - FREE AND APPROPRIATE PUBLIC EDUCATION (M)

meeting within twenty calendar days (excluding school holidays but not summer vacation) of the date recorded on the request;

- b. A "Notice of Referral/ Identification Meeting" will be sent to the parent(s);
- c. The notice will contain "Parental Rights in Special Education" (PRISE) Booklet;
- d. The meeting will be attended by the CST, including a speech language specialist, the parent(s), and a teacher who is knowledgeable about the district's program; and
- e. A program shall be in place no later than ninety calendar days from the date of consent.

Procedures Regarding the Provision of a Free, Appropriate Public Education to Students with Disabilities Who Are Advancing From Grade to Grade

The Director of Special Education and Student Personnel Services through inservice training, shall ensure students with disabilities who are advancing from grade to grade with the support of specially designed services, continue to be eligible when as part of a reevaluation, the IEP Team determines the student continues to require specially designed services to progress in the general education curriculum and the use of functional assessment information supports the IEP Team's determination.

Procedures Involving Procedural Safeguards to Students Not Yet Eligible For Special Education

Disciplinary procedural safeguards will apply to students not yet eligible for special education. The parent and/or adult student may assert any of the protections of the law if the district had knowledge the student was a student with a disability before the behavior that precipitated the disciplinary action occurred.

Issued: 1 July 2004 Revised: 1 September 2011 Revised: 13 March 2014 Revised:



# ENGLEWOOD BOARD OF EDUCATION

#### PROGRAM R 2460.9/Page 1 of 2 SPECIAL EDUCATION - TRANSITION FROM EARLY INTERVENTION PROGRAMS TO PRESCHOOL PROGRAMS (M)

#### R 2460.9 SPECIAL EDUCATION - TRANSITION FROM EARLY INTERVENTION PROGRAMS TO PRESCHOOL PROGRAMS (M)

#### $\mathbf{M}$

Children with disabilities participating in early intervention programs (EIP) assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14-1.1 et seq. will experience a smooth transition and will have an Individualized Education Program (IEP) developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.

Procedure for Child Study Team (CST) Member Attendance at the Preschool Transition Planning Conference

- 1. The district will make available a CST member to participate in the preschool transition planning conference arranged by the designated Part C service coordinator from the early intervention system and will:
  - a. Review the Part C Individualized Family Service Plan for the child;
  - b. Provide the parent(s) written district registration requirements;
  - c. Provide the parent(s) written information with respect to available district programs for preschool students, including general education placement options; and
  - d. Provide the parent(s) a form to use to request that the Part C service coordinator be invited to the child's initial IEP meeting.
- 2. The district will work collaboratively with the EIP designated Part C service coordinator or early intervention system to eliminate barriers regarding meeting times and locations.
- 3. School district officials shall adhere to all procedures contained in N.J.A.C. 6A:14-1.1 et seq. for transitioning children with disabilities from EIP to preschool programs.



#### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.9/Page 2 of 2 SPECIAL EDUCATION - TRANSITION FROM EARLY INTERVENTION PROGRAMS TO PRESCHOOL PROGRAMS (M)

4. The Part C service coordinator shall be invited to the initial IEP meeting for a student transitioning from Part C to Part B.

Issued: 1 July 2004 Revised: 13 March 2014 Revised:



### ENGLEWOOD BOARD OF EDUCATION

PROGRAM R 2460.15/page 1 of 1 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff M

#### R 2460.15 <u>SPECIAL EDUCATION – IN-SERVICE TRAINING NEEDS FOR</u> <u>PROFESSIONAL AND PARAPROFESSIONAL STAFF</u>

The in-service training needs for professional and paraprofessional staff who provide special education, general education, or related services will be identified and appropriate in-service special education training will be provided by the district.

The district will maintain information to demonstrate its efforts to:

- 1. Prepare general and special education personnel with the content knowledge and collaborative skills needed to meet the needs of children with disabilities;
- 2. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
- 3. Acquire and disseminate to teachers, administrators, Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials, and technology;
- 4. Insure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
- 5. Provide for joint training activities of parents and special education, related services, and general education personnel.

Adopted:



PROGRAM R 2460/Page 1 of 1 SPECIAL EDUCATION (M)

#### R 2460 SPECIAL EDUCATION (M)

#### Μ

School district officials and staff shall adhere to all regulations included in N.J.A.C. 6A:14-1.1 et seq. and the following special education regulations:

R 2460.1	Special Education - Location, Identification, and
	Referral (M)
R 2460.8	Special Education - Free and Appropriate Public
	Education (M)
R 2460.9	Special Education - Transition from Early Intervention
	Programs to Preschool Programs (M)
R 2460.15	Special Education – In-Service Training Needs for
	Professional and Paraprofessional Staff (M)
R 2460.16	Special Education - Instructional Material to Blind or
	Print-Disabled Students (M)

Definitions:

Refer to N.J.A.C. 6A:14-1.3 for definitions of terms used in Regulations 2460.1 through 2460.16.

Issued: 16 March 2007 Revised: 15 March 2012 Revised:



JULY					
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М	Т	W	Т	F	Make-up Days:
				1	1-Apr 4 ,
4	5	6	7	8	2-Apr 5 , 3-Apr 6
11	12	13	14	15	Or add on end of the
18	19	20	21	22	year;
25	26	27	28	29	June 25, June 26,
Approve		E: 1/19,	/2017		June 27 Staff
Revised:	0				

JULY

#### EPSD 2017-2018 SCHOOL CALENDAR

Independence Day/District Closed

New Teacher Orientation. **Teachers Orientation Day One** All Staff /No Students

#### EPTEMBER

- **District Closed** Labor Day/District Closed **Teachers Orientation Day Two** All Staff /No Students Opening Day for Students (Full Day) Rosh Hashanah/District Closed
- Staff Prof. Develop/ Early **Dismissal Students**

#### **NOVEMBER**

NJEA Convention-Schools/Offices Closed Early Dismissal Staff & Students Thanksgiving/District Closed Early Dismissal Staff & Students Winter Recess/ District Closed New Year's Day/District Closed Schools Reopen MLK Birthday/District Closed President's Day/District Closed Winter Break /Schools Closed & Offices Open All Staff /No Students- Prof. Develop Superintendent's Day/Staff Prof. Develop- Early Dismissal Students Good Friday/District Closed Spring Break/Schools Closed Memorial Day/District Closed Early Dismissal Students Graduation Day-DMHS Office Closes @1pm Last Day (Students)-Rain Date for Graduation Last Day (Staff) Summer hours begin Monday, June 25, 2017 and end August 29, 2017. Offices open Monday - Friday 8:00 a.m.-3:00 p.m. with 1 hour for lunch. **District Closed** New Teachers Only

Schools Closed/Offices Open Early Dismissal Students/ Staff Staff Only in Attendance Early Dismissal Students Only Early Dismissal Students-PD for Staff & Mission1

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#### **Englewood Public Schools Days of Attendance**

Month	Students	<b>Teachers</b>	
August	<u>0</u>	<b>1 All Staff</b>	New 2 days
September	<u>16</u>	17	
October	22		
November	<u>18</u>		
December	<u>16</u>		
January	<u>21</u>		
February	<u>15</u>		
March	<u>21</u>		
April	<u>16</u>		
May	22		
June			
Total	183	188	
ol for students is June	22 and June 25 for teachers.		
	August September October November December January February March April May June Total	August0September16October22November18December16January21February15March21April16May22June16	August       0       1 All Staff         September       16       17         October       22       22         November       18       18         December       16       16         January       21       21         February       15       17         March       21       21         April       16       16         May       22       22         June       16       17         Total       183       188

Last day of school for students is June 22 and June 25 for teachers. There are three (3) emergency closing days built into the calendar.

#### Back to School Night Dates for 2017-18 School Calendar

September 12-Quarles Pre-K-Half Day for all Quarles Students September 13-Quarles Kindergarten-<u>Full Day</u> for all Quarles Students September 19-Grieco-Half Day for Grieco Students September 26-McCloud Students-Half Day for McCloud Students September 27-JDMS-Half Day for JDMS Students September 28-DMHS/A@E/Eagle-Half Day for DMHS/A@E/Eagle Students

#### Parent/Teacher Conference Dates for 2017-18 School Calendar

October 4 & 5-McCloud P/T Conference-Half Day for McCloud Students October 11&12-JDMS P/T Conference-Half Day for JDMS Students October 24 & 25-Quarles Pre-K & Kindergarten P/T Conference -Half Day for all Quarles Students October 26 & 27-DMHS/A@E/Eagle P/T Conference-Half Day for DMHS/A@E/Eagle Students November 14 & 15-Grieco P/T Conference-Half Day for Grieco Students February 6 & 7-JDMS P/T Conference-Half Day for JDMS Students February 27 & February 28 -McCloud P/T Conference-Half Day for McCloud Students March 6 & 7 -Quarles Pre-K & Kindergarten P/T Conference-Half Day for all Quarles Students March 8 & 9-DMHS/A@E/Eagle P/T Conference-Half Day for DMHS/A@E/Eagle Students

### Testing Days for the High School

June 14, 15, 18 & 19- DMHS/A@E/Eagle-Half Day for DMHS/A@E/Eagle Students

#### **Marking Periods**

1<sup>st</sup> Marking Period Begins: September 6
2<sup>nd</sup> Marking Period Begins: November 14
3<sup>rd</sup> Marking Period Begins: January 29
4<sup>th</sup> Marking Period Begins: April 17

Ends: November 13 Ends: January 26 Ends: April 16 Ends: June 22

Schools	2 Hour Delayed Opening Time
Quarles	10:00AM
Grieco	10:25AM
McCloud	10:30AM
JDMS	10:00AM
DM/A@E	10:00AM
Eagle	10:30AM

Schools	Early Dismissal Time
Quarles	12:30PM
Grieco	1:35PM
McCloud	1:25PM
JDMS	12:35PM
DM/A@E	12:54PM
Eagle	1:00PM

### April 27, 2017 Staff/Board Travel

DESTINATION	DATE				TRAVEL/ ACCOMODATIONS	SUBSTITUTE	TOTAL
DESTINATION	DATE	NAME	BUDGET CODE	REGISTRATION	ACCOMODATIONS	SUBSTITUTE	TOTAL
Long Branch, NJ	4/27-4/28/2017	Marina Kurikova	11-000-216-800-40-000-000	\$350.00	\$0.00	\$0.00	\$350.00
Mahwah, NJ	5/17/2017	Stephen Hanson	11-140-100-101-80-102-000	\$0.00	\$0.00	\$100.00	\$100.00
	- / / / / 0 - / -						No Cost to
On-line course	5/1/2017	Jaime Drumeler					District No Cost to
		Jagela Mercado					District
							No Cost to
		Serena Fernandez					District
Brookdale Community College							
Lincroft, NJ	6/2/2017	Rosandra Cece	11-000-230-590-61-000-000	\$0.00	\$50.09	\$0.00	\$50.09
							No Cost to
		Anna Pawlak					District
Hyatt Regency							
Princeton, NJ	5/24/2017	Robert Kravitz	11-000-230-590-61-000-000	\$0.00	\$51.43	\$0.00	\$51.43
		Cheryl Balletto					No Cost to District
Bergen County ETTC							
Paramus, NJ	5/5/2017	Lauren Burke	20-270-200-590-66-000-000	\$75.00	\$2.17	\$100.00	\$177.17
		Lauren Capilli	20-270-200-590-66-000-000	\$75.00	\$2.17	\$100.00	\$177.17
	5/11/2017	Angelina Croce	20-270-200-590-66-000-000	\$75.00	\$2.17	\$100.00	\$177.17
		Nina Celuch	20-270-200-590-66-000-000	\$75.00		\$100.00	\$177.17
	6/6/2017	Angelina Croce	20-270-200-590-66-000-000	\$75.00		\$100.00	\$177.17
		Nina Celuch	20-270-200-590-66-000-000	\$75.00	\$2.17	\$100.00	\$177.17

### April 27, 2017 Staff/Board Travel

DESTINATION	DATE	NAME	BUDGET CODE	REGISTRATION	TRAVEL/ ACCOMODATIONS	SUBSTITUTE	TOTAL
NJPSA Monroe Township, NJ	2/7/2017	Peyton Fischer	11-000-223-580-05-000-000	\$0.00	\$38.74	\$100.00	\$138.74
	2///201/	Evelyn Salazar	11-000-223-580-05-000-000	\$0.00		\$100.00	\$138.74
		Elizabeth Calenda	11-000-223-580-05-000-000	\$0.00		\$100.00	\$149.84
		Margaret Gilroy	11-000-223-580-05-000-000	\$0.00		\$100.00	\$149.84
			11 000 223 300 03 000 000		Ş+3.0+	<b>9100.00</b>	Ş143.04
Monroe, NJ	5/10/2017	Glenda James	11-000-240-800-20-000-000	\$75.00	\$0.00	\$0.00	\$75.00
		Carol Bender	11-000-240-800-20-000-000	\$75.00	\$0.00	\$0.00	\$75.00
Caesars							
Atlantic City, NJ	5/17-5/19/17	Michael Brown	11-000-251-890-63-000-000	\$575.00	\$454.00	\$0.00	\$1,029.00
		Dorian Milteer	20-270-200-500-66-000-000	\$575.00	\$451.98	\$0.00	\$1,026.98
FEA Conference Centr							
Monroe, NJ	5/24/2017	Michael Brown	11-000-251-890-63-000-000	\$75.00	\$49.84	\$0.00	\$124.84
		Rosemary Seitel	11-000-251-890-63-000-000	\$75.00	\$49.84	\$0.00	\$124.84
CAR Foundation for Educational							
Administration	5/11/2017	Dave Vignola	11-000-223-580-05-000-000	\$0.00		\$100.00	\$149.84
		Iliana Cruz	11-000-223-580-05-000-000	\$0.00		\$100.00	\$149.84
		Stacey Reinert Doviak	11-000-223-580-05-000-000	\$0.00		\$100.00	\$149.84
		Maribel Hincapie	11-000-223-580-05-000-000	\$0.00	\$49.84	\$100.00	\$149.84

#### April 27, 2017 Staff/Board Travel

DESTINATION	DATE	NAME	BUDGET CODE	REGISTRATION	TRAVEL/ ACCOMODATIONS	SUBSTITUTE	TOTAL
Reader, Writer							
Workshop	4/28/2017	Arlene Ng	11-000-240-800-02-000-000	\$0.00	\$2.00	\$0.00	\$2.00
		Gina Leonard-Edone	11-000-240-800-02-000-000	\$0.00	\$2.00	\$0.00	\$2.00
		Jennifer Donnelly	11-000-224-500-02-000-000	\$0.00	\$2.00	\$100.00	\$102.00
		Kate Moronta	11-000-224-500-02-000-000	\$0.00	\$2.00	\$100.00	\$102.00
		Kristina Gormaly	11-000-224-500-02-000-000	\$0.00	\$2.00	\$100.00	\$102.00
ECPA ELL 1 Supervisor's							
Meeting	5/5/2017	Arlene Ng	11-000-240-800-02-000-000	\$0.00	\$5.00	\$0.00	\$5.00
		Gina Leonard-Edone	11-000-240-800-02-000-000	\$0.00	\$5.00	\$0.00	\$5.00

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## Englewood Public School District Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	16,423,126.62	37,189.38	16,460,316.00	1,646,031.60	426,325.12	2.59	2,072,356.72	160,794.99
	18-1XX-100-XXX								
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/P1 and Ex	1X-2XX-100-XXX T 1X-000-216-XXX _1X-000-217-XXX	10,786,033.60	289,353.97	11,075,387.57	1,107,538.76	( 242,387.34)	-2.19	865,151.42	36,953.27
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,023,800.00	34,800.00	1,058,600.00	105,860.00	( 7,185.00)	-0.68	98,675.00	163,487.17
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		28,232,960.22	361,343.35	28,594,303.57					361,235.43
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	5,064,681.00	26,715.00	5,091,396.00	509,139.60	87,959.99	1.73	597,099.59	68,453.01
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	4,772,035.71	177,128.96	4,949,164.67	494,916.47	408,575.92	8.26	903,492.39	200,728.64
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	890,683.00	72,000.00	962,683.00	96,268.30	( 406,272.00)	-42.20	0.00	47,131.53
General Administration	1X-000-230-XXX	954,752.00	52,247.76	1,006,999.76	100,699.98	409,917.00	40.71	510,616.98	152,883.90
School Administration	1X-000-240-XXX	3,177,295.00	6,223.59	3,183,518.59	318,351.86	61,943.73	1.95	380,295.59	95,611.33
Central Services & Administrative Information Technology	1X-000-25X-XXX	1,095,570.00	4,089.08	1,099,659.08	109,965.91	172,076.27	15.65	282,042.18	19,410.90
Operation and Maintenance of Plant Services	1X-000-26X-XXX	6,202,336.77	22,812.28	6,225,149.05	622,514.91	( 204,842.00)	-3.29	417,672.91	297,795.46
Student Transportation Services	1X-000-270-XXX	3,673,985.00	23,622.96	3,697,607.96	369,760.80	200,661.30	5.43	570,422.10	59,467.31

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## Englewood Public School District Monthly Transfer Report

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	8,643,861.00	0.00	8,643,861.00	864,386.10	( 705,378.00)	-8.16	159,008.10	213,292.88
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Deb Service Fund to Repay CDL	t 11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		34,475,199.48	384,839.63	34,860,039.11				*****	1,154,774.96
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	108,000.00	0.00	108,000.00	10,800.00	19,990.00	18.51	30,790.00	5,671.80
Facilities Acquisition and Construction Services	12-000-4XX-XXX	2,509,772.00	395,900.00	2,905,672.00	0.00	0.00	0.00	0.00	795,589.82
Capital Reserve-Transfer to Capital Expend Fund	. 12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	. 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES	Av	2,617,772.00	395,900.00	3,013,672.00					801,261.62
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	2,348,798.00	0.00	2,348,798.00	234,879.80	( 221,384.99)	-9.43	13,494.81	0.01
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		67,674,729.70	1,142,082.98	68,816,812.68					2,317,272.02

School Business Administrator Signature

Date

	BUDGET TRANSFERS			
<u></u>	FEBRUARY, 2017			
DATE	ACCOUNT	FROM	то	DESCRIPTION
02/28/17	11-000-213-600-02-000-000	\$ 300.00		Health Services - Supplies and Materials
02/28/17	11-190-100-610-02-000-000	\$ 300.00		Regular Programs - Instruction - General Supplies
02/28/17	11-190-100-320-02-000-000		\$ 600.00	Regular Programs - Instruction - Purchased Professional - Educational Services
02/28/17	11-402-100-600-20-000-000	\$ 16,385.00		School Sponsored Athletics - Instruction - Supplies and Materials
02/28/17	12-402-100-732-20-000-000		\$ 16,385.00	Capital Outlay - School Sponsored Athletics - Instruction - Non-Instructional Equipment
02/28/17	11-000-230-590-69-000-000	\$ 150.38		General Administration - Miscellaneous Purchased Services
02/28/17	11-000-230-610-69-000-000		\$ 150.38	General Administration - General Supplies
02/28/17	11-000-270-800-63-000-000	\$ 205.09	· ·	Student Transportation Services - Other Objects
02/28/17	11-000-270-615-63-000-000		\$ 205.09	Student Transportation Services - Transportation Supplies
02/28/17	11-190-100-320-98-000-000	\$ 619.00		Regular Programs - Instruction - Purchased Professional - Educational Services
02/28/17	11-190-100-890-98-000-000		\$ 619.00	Regular Programs - Instruction - Miscellaneous Expenditures
02/28/17	11-000-230-610-62-000-000	\$ 426.00		General Administration - General Supplies
02/28/17	11-000-230-610-69-000-000		\$ 426.00	General Administration - General Supplies
	TOTAL	\$ 18,385.47	\$ 18,385.47	
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## Englewood Public School District Bills And Claims Report By Account Number

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04/01/2017

for Batch 56 and Check Date is from 03/01/2017 to 03/31/2017

Account # / Description	PO#	lnv #	Vendor# / Name		eck Check Description or e * Multi Remit To Check Name	Check#	Check Amount
POSTED CHECKS		··· ·					
11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES	17-02479		8802 / COHEN, RACHEL	CP	PAY DATES 2/27 - 3/15, 2017	39665	1,650.00
	17-02486		8803 / PIEKARZ, DANIEL RAYMOND	CP	PAY DATES 2/27 - 3/13, 2017	39668	1,650.00
	17-02487		8804 / LONSDALE, BRITTANY	CP	PAY DATES 2/27 - 3/15, 2017	39666	1,800.00
	17-02488		8805 / ASTUTO, DENISE	СР	PAY DATES 2/27 TO 3/15 2017	39664	1,800.00
	17-02489		8806 / MINAROVICH, KIMBERLY	СР	PAY DATES 2/27 - 3/15, 2017	39667	1,800.00
	17-02490		8807 / TOUSSAINT, SAPPHIRE	CP	PAY DATES 2/27 - 3/15, 2017	39669	1,800.00
			Total for 11-000-218-500-20-000-000 OTHER PURCHASED SERVICES				\$10,500.00
11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE	17-01171		7094 / CABLEVISION LIGHTPATH, INC.	CF	ACCT #51267	39662	80,000.00
	17-02608		8569 / THE EDUCATION CONSORTIUM FOR	CF	INV #182-122911,185-122911	39673	23,383.42
			Total for 11-000-230-530-71-615-000 COMMUNICATION TELEPHONE			\$103,383.42	
11-000-230-590-61-000-000/ OTHER PURCH SERV (400-50	17-02584		8542 / BCASA	CF	2017 CONF R. KRAVITZ	39663	35.00
11-000-262-590-71-000-000/ MISCELLANEOUS PURCHASED	17-1421		6281 / DE LYON, THOMAS	CF	MISCELLANEOUS PURCHASED	39670	570.00
11-000-262-800-71-000-000/ OTHER OBJECTS	17-1422		6267 / PETERSON, JOHN	CF	OTHER OBJECTS	39671	117.49
11-000-270-503-30-000-000/ AID IN LIEU NON PUBLIC	17-02103		8126 / HALEVY, SHLOMI	CP	JANUARY 2017	39651	442.00
	17-02045		8133 / SANTIAGO-BABB, ESTHER	СР	JANUARY 2017	39652	442.00
			Total for 11-000-270-503-30-000-000 AID IN LIEU NON PUBLIC			<u></u>	\$884.00
11-000-291-220-63-000-000/ EMP BENEFITS SOC SEC	17-01467		6982 / CAPITAL ONE BANK	HP	PAYROLL 03/15/2017	1751	14,287.71
11-000-231-220-000-000, LMI BENELTIO 000 020	17-01467		6982 / CAPITAL ONE BANK	HP	PAYROLL 03/31/2017	1753	17,848.54
			Total for 11-000-291-220-63-000-	000	EMP BENEFITS SOC SEC		\$32,136.25
11-190-100-500-98-000-000/ REG PROGRAM-UNDISTRIBUTE	17-02562		8527 / RUTGERS-SHRP-NJ-HOSA PROGRAM	CF	3/18 - 3/19 HOSA EVENT	39654	300.00
11-190-100-890-98-000-000/ OTHER OBJECTS	17-02623		7008 / THE COLLEGE OF NEW	CF	NJ TSA STATE CONF 2017	39674	480.00

Total for Posted Checks

\$148,406.16

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## Englewood Public School District Bills And Claims Report By Account Number

for Batch 56 and Check Date is from 03/01/2017 to 03/31/2017

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Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

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Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$116,269.91		\$32,136.25		\$148,406.16
	GRAND	TOTAL	\$116,269.91	\$0.00	\$32,136.25	\$0.00	\$148,406.16

Chairman Finance Committee

**Member Finance Committee** 

#### **Bills And Claims Report By Vendor Name**

for Batch 57 and Check Date is from 04/01/2017 to 04/30/2017

04/01/2011							
Vendor # / Name	PO #	Account # / Description	lnv #		K Check Description or * Multi Remit To Check Name	Check # Ch	eck Amount
Posted Checks							
ASTUTO, DENISE/ 8805	17-02488	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		СР	PAY PERIOD 3/16 - 3/30, 2017	39675	1,800.00
COHEN, RACHEL/ 8802	17-02479	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		СР	PAY PERIOD 3/16-3/30, 2017	39676	1,800.00
LONSDALE, BRITTANY/ 8804	17-02487	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		СР	PAY PERIOD 3/16-3/30, 2017	39677	1,800.00
MINAROVICH, KIMBERLY/ 8806	17-02489	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		CP	PAY PERIOD 3/16-3/30, 2017	39678	1,800.00
NEW JERSEY DIVISION OF MOTOR VEHICLE/ 5942	17-01538	11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS		CP	INSPECTION DATES 3/15, 3/17	39685	175.00
PIEKARZ, DANIEL RAYMOND/ 8803	17-02486	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		СР	PAY PERIOD 3/16-3/30, 2017	39679	1,800.00
PROFILES SERIES PRODUCTIONS LL 8834	C/ 17-02616	11-000-221-500-60-137-000/ TEACHER EVALUATION		CF	PROJECT FEE INV #000928	39686	19,900.00
PUBLIC SERVICE ELECTRIC & GAS/ 2672	17-01493	11-000-262-622-71-516-000/ ELECTRICITY		СР	FEB 2017 INVOICES	39680	129,455.43
TOUSSAINT, SAPPHIRE/ 8807	17-02490	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		СР	PAY PERIOD 3/16-3/30, 2017	39681	1,800.00
UNITED HEALTH CARE / SPECTERA INC./ 3966	17-01185	11-000-291-270-63-452-000/ VISION BENEFITS		СР	INV #20170317000185	39682	7,363.60
VERIZON WIRELESS/ 3759	17-01268	11-000-261-420-71-512-000/ PAGING SERVICES		CP	ACCT #586021457-00001	39683	1,058.46
VISTA TRAVEL, INC./ 8841	17-02555	11-190-100-890-98-000-000/ OTHER OBJECTS		CF	NJ FBLA SLC 2017	39684	2,418.43
					Total for Poste	d Checks	\$171,170.92

\* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial Run on 04/21/2017 at 12:39:29 PM

va\_bill5.10272014 04/01/2017

#### Englewood Public School District Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

#### for Batch 57 and Check Date is from 04/01/2017 to 04/30/2017

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 04/21/2017 at 12:39:29 PM

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Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$171,170.92				\$171,170.92
	GRAND	TOTAL	\$171,170.92	\$0.00	\$0.00	\$0.00	\$171,170.92

**Chairman Finance Committee** 

Member Finance Committee

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

					k Check Description or		1. A
Vendor # / Name	PO #	Account # / Description	Inv #	Туре	* Multi Remit To Check Name	Check # Ch	eck Amoun
Unposted Checks							
A&A RIDGEWOOD REGISTERED PROF ASSOC/ 1000	17-01586	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		СР	FEB 2017	39687	5,141.56
AAA METAL & GLASS, INC./ 7627	1 <b>7-0</b> 1223	11-000-261-420-71-523-000/ WINDOW REPAIRS		СР	INV #19241	39688	375.00
AAS TECHNOLOGIES INC./ 8611	17-02523	11-000-261-420-71-519-000/ SECURITY ALARMS		CF	#320151771,320151838,320152129	39689	22,950.00
ACCURATE LABEL DESIGN, INC./ 1041	17-02471	11-000-240-600-10-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #152514	39690	404.95
ALARM & COMMUNICATION TECHNOLOGIES, INC/ 5724	17-02491	11-000-261-420-71-530-000/ PA SYSTEM REPAIRS		CF	INV #1273-151956	39691	594.72
ALEMAN, PETER/ 8851	17-1462	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39692	75.00
ALLIANCE COMMERCIAL PEST CONTROL, INC./ 7989	17-01111	11-000-261-420-71-505-000/ EXTERMINATION SVCS		CF	VARIOUS INVOICES	39693	1,400.00
ALVAREZ, JESUS/ 8853	17-1463	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39694	75.00
AMERICAN PAPER & SUPPLY COMPANY/ 5732	17-01302	11-000-262-610-71-602-000/ CLEANING SUPPLIES		CP	VARIOUS INVOICES	39695	7,622.32
AMTNJ/ 1158	17-02547	11-000-223-580-20-000-000/ STAFF TRAINING TRAVEL		CF	INV #2017-RW-124	39696	560.00
ANDERSON, CRAIG/ 6266	17-1465	11-000-262-800-71-000-000/ OTHER OBJECTS		CF	. OTHER OBJECTS	39697	117.49
ATLANTIC BUSINESS PRODUCTS/ 1226	6 17-01614	11-000-251-340-63-000-000/ CENTRAL SVCS TECH SVC		СР	INV #CNIN614402	39698	132.4
ATLANTIC TOMORROWS OFFICE/ 6860	) 17-01172	11-000-251-600-60-203-000/ COPY MACHINE STAPLES		CP	INV #ARIN384945,382203	39699	93.6
ATRA JANITORIAL SUPPLY CO., IN/	17-02427	11-000-262-610-71-518-000/ FLOORS		CF	INV #40577	39700	44.43
1230	17-02439	11-000-262-610-71-518-000/ FLOORS		CF	INV #39393	39700	103.3
			Total fo	r ATRA	JANITORIAL SUPPLY CO., IN/ 1230		\$147.7
AUTOMATIC TEMPERATURE CNTRL SVC. INC./ 5196	17-01225	11-000-261-420-71-538-000/ JOHNSON CONTROL CONT		СР	INV #SC8988-3	39701	10,107.5

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

#### Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

Vendor # / Name	PO #	Account # / Description	Inv #		Check Description or * Multi Remit To Check Name	Check # Ch	neck Amount
Unposted Checks							
AUTOZONE NORTHEAST, INC./ 6216	17-01213	11-000-262-420-71-549-000/ VEHICLE REPAIRS		CP	VARIOUS INVOICES - LESS CREDIT	39702	214.38
B.F. PLASTICS INC./ 8726	17-02212	11-000-262-610-71-604-000/ FIRE/BELL SUPPLIES		CF	INV #1243883-IN	39703	236.91
BABE'S TAXI/ 1263	17-02432	11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS		CP CF	INV #0000018044FEB 2017 INV #0000018044	39704 39704	2,852.45 353.94
	17-01403	11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS	Total for		TAXI/ 1263		\$3,206.39
							-
BALLETTO, CHERYL/ 1280	17-1430	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJEC		CF	CENTRAL SVC OTHER OBJECT	39705	65.60
	17-1431	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJEC		CF	CENTRAL SVC OTHER OBJECT	39705	21.95 21.95
	17-1432	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJEC		CF	CENTRAL SVC OTHER OBJECT	39705	\$109.50
			l'otal for	BALLE	rto, CHERYL/ 1280		\$109.50
BARNES & NOBLE BOOKSELLERS/ 4731	17-02606	11-000-221-600-64-000-000/ IMPVT OF INST SUPPLIES		CF	INV #3439499	39706	251.55
BARNSTABLE ACADEMY/ 1292	17-01672	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	MARCH - APRIL 2017	39707	10,570.00
BASILE, DAN/ 8774	17-1410	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39708	79.00
BEGLYN, GEORGE/ 7327	17-1453	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39709	60.00
BENJAMIN BROS. INC./ 4757	17-01227	11-000-262-610-71-610-000/ MISC SUPPLIES		СР	VARIOUS INVOICES	39710	645.52
BENWAY SCHOOL/ 1404	17-02517	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	JAN-FEB-MAR-APR 2017	39711	36,872.06
BERGEN ARTS AND SCIENCES CHARTER SCHOOL/ 7162	17-01564	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CH/	Ą	СР	APRIL 2017	39712	975.00
BERGEN CENTER FOR CHILD/ 1412	17-01442	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	MARCH - APRIL 2017	39713	46,352.54
	11-01-12	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	FEB 2017	39713	24,539.58
			Total for	BERGE	N CENTER FOR CHILD/ 1412		\$70,892.12
BERGEN CNTY SPECIAL SERV/ 1407	17-02024	20-503-100-300-40-000-000/ NON PUB AUX ESL		CP	INV #S201600310	39714	548.10

## **Bills And Claims Report By Vendor Name**

va\_bill5.10272014 04/01/2017

04/01/2017				Check	Check Description or		
Vendor # / Name	PO #	Account # / Description	lnv #		Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
BERGEN CNTY SPECIAL SERV/ 1407	17-01612	20-253-200-300-40-030-000/ PURCHASED PROFESSIONAL		CP	INV #M201601171JAN 2017	39714	30,340.00
	17-01638	A 20-502-100-300-40-000-000/ NON PUB AUX COMP ED		CP	INV #S201600310	39714	716.64
	17-01030	20-506-100-300-40-000-000/ NON PUB HAND SUPPL INSTR	ł	CP	INV #S201600310	39714	8,082.41
		20-507-100-300-40-229-000/ NON PUB EXAM & CLASS		CP	INV #S201600310	39714	7,559.16
		20-507-100-300-40-230-000/ NON PUB EXAM & CLASS		CP	INV #S201600310	39714	3,610.00
		20-508-100-300-40-000-000/ NON PUB CORRECTIVE SPEE	C	CP	INV #S201600310	39714	8,658.30
				BERGE	N CNTY SPECIAL SERV/ 1407		\$59,514.61
BERGEN CNTY SPECIAL SERV -REG/ 1367	17-01872	11-000-100-565-40-000-000/ TUITION CSSD SPEC		СР	INV #T201600594,T201600713	39715	36,120.32
BERGEN COUNTY SPECIAL SERVICES	/ 17-02418	11-000-100-565-40-000-000/ TUITION CSSD SPEC		СР	INV #M201601171JAN 2017	39716	31,500.00
1388	17-01829	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CP	INV #M201601171	39716	50,971.00
	17-01023	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CF	INV #M201600979	39716	425.00
	17-02587	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CF	INV #M201601171	39716	170.00
				BERGE	N COUNTY SPECIAL SERVICES/ 1388		\$83,066.00
BERGEN COUNTY TECHNICAL	1 <b>7-</b> 01170	11-000-100-563-77-000-000/ TUITION VOCATIONAL REG		CF	INV #V201600496, V201600550	39717	75,088.00
SCHOOL/ 1377	17-01805	11-000-100-564-40-000-000/ TUITION VOCATIONAL SPEC		CP	INV #V201600496, V201600550	39717	86,412.06
	17-01000		Total for	BERGE	N COUNTY TECHNICAL SCHOOL/		\$161,500.06
			1377				
BETANCES, RICHARD/ 7509	17-1405	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39718	58.00
BEYOND PLAY/ 3655	17-02554	11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES		CF	INV #588830	39719	115.74
BOTTARI, JOE/ 7284	17-1461	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39720	75.00
BRIGGS, WAYNE/ 7419	17-1412	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39721	58.00
BROOKES PUBLISHING CO., INC./ 5345	5 17-02594	11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES		CF	INV #1088357	39722	621.44

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Vendor # / Name	PO #	Account # / Description	Inv #		<ul> <li>Check Description or</li> <li>Multi Remit To Check Name</li> </ul>	Check # C	Check Amount
Unposted Checks BSN SPORTS / SPORT SUPPLY GROUP, INC./ 3714	17-02506	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #98806899	39723	59.46
BUCKLEY, MARIA/ 8839	17-1437	11-190-100-610-20-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39724	23.66
	17-02653	PROGRAM-UNDISTRIBUTE 11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	REG PROGRAM-UNDISTRIBUTE	39724	23.66
		Τi	otal for	BUCKL	EY, MARIA/ 8839		\$47.32
CABLEVISION LIGHTPATH, INC./ 7094	17-02622	11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE		СР	INV #21078086	39725	69,962.03
CALIFON CONSULTANTS/ 1503	17-02626	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJECT		CF	INV #993	39726	325.00
CALOCINO, PAUL/ 7318	17-1408	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39727	137.00
CATAPULT LEARNING, LLC./ 4072	17-01405	20-509-200-330-28-000-000/ NON PUB NURSE SERV		CP	FEB 2017	39728	435. <b>2</b> 4
CATA OLI LEARNING, LEOS NOTE		20-509-200-330-32-000-000/ NON PUB NURSE SERV		CP	FEB 2017	39728	12,523.68
		20-509-200-330-33-000-000/ NON PUB NURSE SERV		ĊP	FEB 2017	39728	5,279.04
		20-509-200-330-35-000-000/ NON PUB NURSE SERV		CP	FEB 2017	39728	8,339.76
		20-509-200-330-36-000-000/ NON PUB NURSE SERV		CP	FEB 2017	39728	828.36
		т		\$27,406.08			
CENTER FOR MODERN DANCE EDUCATION/ 8678	17-02335	11-190-100-500-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	2/6/2017 PERFORMANCE	39729	850.00
CHAPEL HILL ACADEMY/ 8645	17-01799	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	APRIL 2017	39730	6,240.00
CHISHOLM, BRAWLEY/ 8749	17-1419	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39731	45.00
CHRISTIANA, RUSSELL/ 7589	17-1442	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39732	75.00
CIANCIOSI, KRISTIN/ 6557	17-01406	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		СР	MARCH 2017	39733	2,000.00
CINTAS CORPORATION NO.2/ 8483	17-01246	11-000-262-610-71-610-000/ MISC SUPPLIES		СР	INV #5007483943	39734	58.00
CIRCLE AUTO SERVICE, INC./ 5723	17-01298	11-000-262-420-71-549-000/ VEHICLE REPAIRS		СР	INV #112039,112031	39735	909.60

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		Account # / Description	Inv #		K Check Description or Multi Remit To Check Name	Check # Ch	eck Amount
Vendor# / Name	PO #	Account #7 Description		- 71			
Unposted Checks CKEPUSA, LLC/ 8632	17-02437 17-01744	50-910-310-732-63-000-000/ FOOD SERVICES 50-910-310-732-63-000-000/ FOOD SERVICES		CF CF	INV #CK00257 INV #CK00250	39736 39736	4,126.82 3,156.34
			Total for	CKEPU	SA, LLC/ 8632		\$7,283.16
CLARK, GERRY/ 7902	17-1455	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39737	81.00
CLEAR GEAR/ 8764	17-02347	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #11232	39738	807.00
COCHRAN, CYNTHIA/ 7554	17-01407	11-000-216-320-40-000-000/ PURCHASED PROFESSIONA	\L -	СР	SVC DATES AUG 2016 - FEB 2017	39739	1,350.00
COMPREHENSIVE EDUCATIONAL SERVICES/ 7399	17-01408	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	MARCH 2017	39740	3,600.00
COOPER ELECTRIC SUPPLY COMPANY, INC./ 8562	17-01266	11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES		СР	INV #S028354806.002	39741	112.17
CORRADO, ARNIE/ 7751	17-1464	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39742	75.00
CRESKILL BOARD OF EDUCATION/ 1749	17-01503	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		СР	JAN-FEB SPCH, EXT DAY, APR TUI	39743	3,552.20
CUSTOM BANDAG, INC/ 8623	17-01548	11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN		CF	INV #60143681	39744	2,437.96
D&J SIGN COMPANY, LLC/ 8744	17-02248	11-000-261-420-71-508-000/ GENERAL REPAIRS		CF	INV #0010	39745	2,208.00
D/B/A MEDCO SPORTS MEDICINE/ 764	1 17-01274	11-402-100-600-20-000-000/ ATHLETICS		CF	VARIOUS INVOICES	39746	8,572.90
DATA MANAGEMENT, INC./ 5109	17-02475	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #I389745	39747	230.00
DE ROBERTO, JERRY/ 7439	17-1420	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39748	79.00
DECKER EQUIPMENT/ 4413	17-02282	11-190-100-610-02-000-000/ REG		CF	ORD #175922A-B	39749	477.54
		PROGRAM-UNDISTRIBUTE 20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES		CF	ORD #175922A-B	39749	542.23
			Total fo	or DECK	ER EQUIPMENT/ 4413		\$1,019.77

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04/01/2017		Tor Batches 30,05 and Oncek Date to non					
Vendor # / Name	PO#	Account # / Description	lnv #		< Check Description or * Multi Remit To Check Name	Check #	Check Amount
Unposted Checks				СР	INV #PM0000000212570	39750	33,556.04
DELTA DENTAL PLAN OF NJ/ 1787	17-01184	11-000-291-270-63-451-000/ DENTAL BENEFITS		UF	1144 #F M00000002 12070		·
DESIDERIO, KENNETH/ 8852	17-1460	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39751	81.00
DEVINE, GERARD/ 7416	17-1415	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39752	79.00
DI CARA / RUBINO ARCHITECTS/ 7927	17-01218	12-000-400-334-71-000-000/ FA & CS ARCH/ENG SVCS		CP	PROJECT #3046.0 PARTIAL ROOF	39753	1,910.80
DIAMOND ROCK WATER COMPANY/ 6466	17-01273	11-000-262-610-71-610-000/ MISC SUPPLIES		CP	INV #807322	39754	245.00
DIAZ, ROGER/ 8848	17-1457	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39755	60.00
DMHS / A@E PETTY CASH/ 8836	17-1429	11-190-100-610-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	REG PROGRAM-UNDISTRIBUTE	39756	187.96
DONALDSON, KIM/ 8838	17-1434	11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV		CF	BOE OTHER PURCHASED SERV	39757	53.92
DUTTON, TERESA/ 8822	17-1409	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39758	79.00
DYNAMIX ADVERTISING/ 8016	17-02505	11-000-266-610-71-620-000/ SECURITY UNIFORMS		CF	INV #2490	39759	1,263.00
EASTWICK COLLEGE- HACKENSACK	17-01732	11-190-100-500-07-000-000/ REG		СР	MARCH 2017	39760	8,855.00
CAMPUS/ 6278	17-02551	PROGRAM-UNDISTRIBUTE 11-190-100-500-07-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	PAST DUE 2014-2015 SCH YEAR	39760	14,190.00
			Total for CAMPU		VICK COLLEGE- HACKENSACK		\$23,045.00
EBP SUPPLY SOLUTIONS/ 8820	17-02537	11-000-262-610-71-602-000/ CLEANING SUPPLIES		CF	INV #12411363	39761	642.40
ECLC OF N.J./ 1975	17-01444	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	FEB SVCS, APR 17 TUITION	39762	5,816.29
ENGLEWOOD BOE - TREASURER ACCO/ 1778	17-02474	60-057-291-220-02-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	765.49

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Vendor# / Name	PO #	Account # / Description	inv #	Туре	* Multi Remit To Check Name	Check #	Check Amount
Unposted Checks ENGLEWOOD BOE - TREASURER		60-057-291-220-03-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	728.46
ACCO/ 1778		60-057-291-220-05-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	1,342.58
	17-02472	20-231-200-200-66-000-005/ TITLE I - EMPLOYEE BENEF		CF	TITLE I - EMPLOYEE BENEF	39763	984.05
	17-02472	20-241-200-200-66-000-000/ TITLE III EMP BENE		CF	TITLE III EMP BENE	39763	230.99
	17-02601	60-057-291-220-02-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	1,423.51
	11 02001	60-057-291-220-03-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	519.01
		60-057-291-220-05-000-000/ SOCIAL SECURITY		CF	SOCIAL SECURITY	39763	896.94
	17-02602	20-241-200-200-66-000-000/ TITLE III EMP BENE		CF	TITLE III EMP BENE	39763	112.00
	17-02603	20-231-200-200-66-000-005/ TITLE I - EMPLOYEE BENEF		CF	TITLE I - EMPLOYEE BENEF	39763	599.06
	17-02605	20-044-200-200-66-000-000/ PERSONAL SERVICES - EMPL	_	CF	PERSONAL SERVICES - EMPL	39763	9.33
				ENGLE	WOOD BD OF EDUCATION/ 1778		\$7,611.42
ENGLEWOOD ON THE PALISADES/ 2045	17-01508	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CH	A	CP	APRIL 2017	39764	155,722.00
ENGLEWOOD POLICE DEPARTMENT/ 2048	17-02544	11-402-100-500-20-000-000/ ATHLETICS		CF	INV #876, 898	39765	840.00
EPIC HEALTH SERVICES INC./ 6911	17-01621	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		СР	INV #687481,687412,6687434	39766	7,770.00
EPS SCH SPECIALITY LITERACY & INTERVENTI/ 6337	17-01356	20-501-100-640-32-000-000/ N.P. TEXTBOOKS		CF	INV #10885852	39767	231.00
ESSEX REGIONAL EDUCATIONAL	17-02431	11-000-270-514-40-000-000/ TRANS SPECIAL VENDORS		CP	NOV-DEC 2016, JAN-FEB 2017	39768	15,696.79
SVCS COMM/ 8767	17-02318	11-000-100-561-63-000-000/ TUITION TO OTHER LEAS WI		CP	FEB 2017	39768	3,753.80
	17-02010				( REGIONAL EDUCATIONAL SVCS		\$19,450.59
EVERBIND BOOKS/ 2089	17-01429	11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #209196,208365	39769	586.56
EXPRESS HEATING CO. INC./ 1948	17-01498	11-000-261-420-71-503-000/ MAINTENANCE BOILER		СР	VARIOUS INVOICES	39770	3,375.50

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Vendor # / Name	PO #	Account # / Description	Inv #		Check Description or * Multi Remit To Check Name	Check # Ch	eck Amount
Unposted Checks FELDMAN BROTHERS ELECTRICAL SUPPLY CO./ 6849	17-02529	11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES		СР	INV #2298751-00	39771	212.50
FELICIAN SCH EXCEPT CHILD/ 1954	17-01445	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN, FEB, MAR, APR 2017	39772	64,552.50
FIRST STUDENT INC. 1309/ 2155	17-02478 17-02421 17-02501 17-01939	11-000-270-512-02-220-000/ FIELD TRIPS 11-000-270-512-98-221-000/ FIELD TRIPS 11-000-270-512-10-220-000/ FIELD TRIPS 11-000-218-500-98-000-000/ OTHER PURCHASED		CF CF CF CP	INV #11328403 INV #11321500 INV #11314982 INV #11288260	39773 39773 39773 39773 39773	225.00 200.00 300.00 295.00
	17-01939 17-01960 17-01796 17-01735	SERVICES 11-000-270-512-02-220-000/ FIELD TRIPS 11-000-270-512-02-220-000/ FIELD TRIPS 11-000-270-511-84-000-000/ TRANS HOME AND SCHOOL		CF CF CP	INV #11289496 INV #11285056 INV #11322141	39773 39773 39773	200.00 200.00 101,967.30
		-	Total for	FIRSTS	STUDENT INC. 1309/ 2155		\$103,387.30
FIRST STUDENT PRINCIPAL BUS CO/ 2157	17-02402	11-000-270-512-03-220-000/ FIELD TRIPS		CF	INV 311317033	39774	590.00
FORTE PIANO MUSIC CO./ 8816	17-02504	12-140-100-730-20-000-000/ GRADES 9-12 EQUIPMENT		CF	INV #C1723	39775	3,205.00
FRAMAN MECHANICAL, INC/ 8515	16-02186	30-917-400-450-20-000-000/ SDA CONSTRUCTION SERVIC	E	СР	APPLICATION #12	39776	46,774.03
FRONTLINE TECHNOLOGIES GROUP	17-02470	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #INVUS65517	39777	803.00
LLC/ 5201	17-02469	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE	Total for	CF	INV #INVUS63836 LINE TECHNOLOGIES GROUP LLC/	39777	29,412.93 \$30,215.93
			5201	i Kolti			
FURST & ASSOCIATES, INC./ 6796	17-02005	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		СР	FEB - MARCH 2017	39778	4,320.00
GARCIA, MELVIN/ 8845	17-1448	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39779	58.00
GARCIA, MERCEDES/ 2228	17-01412	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	FEB-MAR EVALS	39780	2,250.00
GARCIA, RICHARD/ 2231	17-01413	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CF	FEB - MAR 2017 EVALS	39781	5,400.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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04/01/2017			<u></u>	Checl	Check Description or	<u> </u>	
Vendor# / Name	PO #	Account # / Description	Inv #	Туре		Check #	Check Amount
Unposted Checks							
GENERAL PLUMBING/ 7480	17-01297	11-000-262-610-71-612-000/ PLUMBING/HEAT SUPPLIES		CP	INV #S6834798.001,S6885033.001	39782	232.46
GENESIS EDUCATIONAL SERVICES/ 8532	17-02350	11-000-222-500-68-000-000/ ED MEDIA TECH SERVICE		CF	INV #16-418	39783	1,687.50
GOMEZ, STEVEN/ 8849	17-1458	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39784	60.00
GOODHEART-WILCOX/ 8626	17-01512	11-190-100-640-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #01535872	39785	2,503.92
GOVCONNECTION, INC./ 5400	17-01560	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		СР	INV #54556733,54618635	39786	826.57
GRIFFITH SHADE COMPANY, INC./ 23	55 17-02374	11-000-261-420-71-523-000/ WINDOW REPAIRS		CF	INV #102589,102590	39787	5,540.00
GUTTSAIT, SLAVA/ 8821	17-1406	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39788	
	17-1441	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39788	
			Total for	r GUTTS	AIT, SLAVA/ 8821		\$116.00
HANDWRITING WITHOUT TEARS/ 238	8 17-02368	11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #1102056-1	39789	217.02
HAQUE, SAMIUL/ 8840	17-02629	50-910-310-500-63-000-000/ FOOD SERVICES		CF	REFUND LUNCH MONEY	39790	91.50
HARTFORD STEAM BOILER/ 4804	17-01879	11-000-262-590-71-558-000/ MISC PURCHASED SVCS		CF	INV #434219	39791	275.00
HELD, JOE/ 7435	17-1417	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39792	79.00
HENRY SCHEIN INC./ 2437	17-02428	11-000-213-600-05-000-000/ SUPPLIES AND MATERIALS		CF	INV #39932940 LESS CR. BAL	39793	74.89
HERTZ FURNITURE SYSTEMS/ 2448	17-02363	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #593114	39794	3,246.05
HIGH POINT SOLUTIONS, INC./ 8571	17-02267	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #76896	39795	3,264.49
HOHOKUS SCHOOL OF TRADE/ 5762	17-01733	11-190-100-500-07-000-000/ REG		CP	MARCH 2017	39796	1,265.00
	17-02520	PROGRAM-UNDISTRIBUTE 11-190-100-500-07-000-000/ REG		CF	PAST DUE 2014-2015 SCH YR	39796	3 13,035.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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	<u></u>				Check Description or		
Vendor # / Name	PO #	Account # / Description	Inv #	Type '	Multi Remit To Check Name	Check # C	heck Amount
Unposted Checks							
-	17-02520	PROGRAM-UNDISTRIBUTE				39796	1,650.00
HOHOKUS SCHOOL OF TRADE/ 5762	17-02518	11-190-100-500-07-000-000/ REG		CF	APRIL - JUNE 2015 PAST DUE	39790	1,000.00
		PROGRAM-UNDISTRIBUTE	Total for	НоНоК	IS SCHOOL OF TRADE/ 5762		\$15,950.00
		44 400 400 500 00 000 000/ ATHI ETICS		CF	ATHLETICS	39797	81.00
HOLDER, OSCAR/ 8850	17-1459	11-402-100-500-20-000-000/ ATHLETICS		0.	····· <u></u> ···		
HOLY NAME HOSPITAL/ 2491	17-02358	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	VARIOUS ACCTS	39798	1,113.00
	17-02424	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	ACCT #81404190,81404214	39798	594.00
	17-02435	11-000-213-320-40-000-000/ HEALTH - ED SERVICES		CF	VARIOUS ACCTS	39798	988.00
			Total for	HOLY	IAME HOSPITAL/ 2491		\$2,695.00
	47 00400	11-000-262-610-71-610-000/ MISC SUPPLIES		CF	INV #6061530,4061779	39799	173.37
HOME DEPOT/ 2494	17-02492 17-02493	11-000-262-610-71-610-000/ MISC SUPPLIES		CF	INV #5011843	39799	38.46
	17-02493	11-000-202-010-11-010-000, 111-0-0-011-0-0-0	Total for	HOME	DEPOT/ 2494		\$211.83
HOUGHTON MIFFLIN/ 2507	17-02359	11-240-100-610-64-101-000/ GENERAL SUPPLIES		CF	INV #952920094	39800	1,865.20
HOUGHTON MIFFLIN HARCOURT/ 1076	17 02433	11-190-100-610-03-000-000/ REG		CF	INV #952961690	39801	431.85
HOUGHTON MIFFLIN HARCOURT 1070	()-02400	PROGRAM-UNDISTRIBUTE					
HOUGHTON-MIFFLIN HARCOURT/ 2509	17-02589	20-231-100-600-66-000-002/ TITLE I -SUPPLIES /MATER		CF	INV #952420940	39802	2,430.40
HOWARD INDUSTRIES, INC./ 6469	17-01953	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CP	VARIOUS INVOICES	39803	1,524.00
HOWARD INDUSTRIES, INC./ 0405	17-02541	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #17-00784495	39803	688.00
	17-02429	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #17-00781893	39803	1,182.00
	17-02361	20-253-100-600-40-000-000/ GENERAL SUPPLIES		CF	INV #17-00781542	39803	38.00
	17-02334	20-253-100-600-40-000-000/ GENERAL SUPPLIES		CF	INV #17-00781337,17-00781314	39803	348.00
	17-02440	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #17-00782205,17-00783604	39803	1,072.00
	17-02521	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #17-00783642	39803	1,630.00
	17-02376	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #17-00781470,17-00781012	39803	2,690.00
			Total fo	r Howar	d Industries, Inc./ 6469		\$9,172.00
INNOVATIVE TRANSPORTATION LLC/ 8631	17-01573	11-000-270-511-63-000-000/ TRANS - DISPLACED		СР	MARCH 2017	39804	2,029.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

04/01/2017					Check Description or		
Vendor # / Name	PO #	Account # / Description	lnv #	Type '	Multi Remit To Check Name	Check # Che	ck Amount
Unposted Checks							
INSTITUTE FOR EDUCATIONAL DEVELOPEMENT/ 4373	17-02531	20-270-200-300-66-000-034/ PURCHASED PROFESSIONAL A	1	CF	INV #4736305	39805	245.00
INSTITUTE FOR MULTI-SENSORY EDUCATION/ 6998	17-02366	11-000-221-600-64-000-000/ IMPVT OF INST SUPPLIES		CF	INV #29185	39806	33.95
J.P. PATTI TECTA AMERICA, INC./ 8737	7 17-02227	11-000-261-420-71-514-000/ ROOF REPAIRS		CF	INV #S030001112	39807	6,450.00
J.W. PEPPER & SON INC/ 2718	17-02280	11-401-100-600-20-000-000/ COCURRICULAR ACTIVITIES		CF	INV #01R54433,01R45933	39808	135.00
JACE GENERAL CONTRACTORS, LLC./ 8590	17-02563	11-000-261-420-71-511-000/ MASONRY		CF	REPAIR DAMAGED WALL	39809	350.00
JAYSON OIL COMPANY/ 7078	17-01693	11-000-261-420-71-503-000/ MAINTENANCE BOILER		CF	INV #0407040-1N	39810	385.00
JENNIFER M. SULLIVAN LLC/ 6639	17-01421	11-000-216-320-40-000-000/ PURCHASED PROFESSIONA		СР	JAN - FEB 2017	39811	8,550.00
JEWEL ELECTRIC SUPPLY CO./ 2659	17-01253	11-000-262-610-71-603-000/ ELECTRICAL SUPPLIES		CP	INV #247121,247017,247381	39812	1,431.06
JOHN SIMON INSTRUMENT CO., INC/ 2683	17-02380	11-190-100-500-98-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	ORD #1S-130916	39813	289.00
KARAMCROS, GEORGE/ 8823	17-1418	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39814	79.00
KAZIANIS, CHRIS/ 7917	17-1456	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39815	81.00
LAKESHORE LEARNING MATERIALS/	17-01870	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #2493541116	39816	255.87
4766	17-60635	20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES		CF	INV #4160090816	39816	159.22
	17-01869	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #2493471116	39816	248.47
			Total fo	r LAKES	HORE LEARNING MATERIALS/ 4766		\$663.56
LAKESHORE LEARNING STORE/ 2834	17-01465	11-190-100-610-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #4930390816	39817	3,572.20
	17-01305	20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES		CF	INV #4149640816,4150680816	39817	2,799.33

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Unposted Checks		Account # / Description	lnv #		Check Description or Multi Remit To Check Name	Check # Ch	eck Amount
Unposted Checks		Account #7 Description		• 7 1			
•	7_02233						
		20-218-100-600-02-000-000/ PRESCHOOL SUPPLIES 11-190-100-610-02-000-000/ REG			INV #5208940117 INV #1232200217,1232820317	39817 39817	296.70 1,265.42
		PROGRAM-UNDISTRIBUTE	Total for	LAKESH	IORE LEARNING STORE/ 2834		\$7,933.65
LEGACY TREATMENT SERVICES, INC./ 17- 8235	7-02441	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		СР	JAN - FEB 2017 TUITION	39818	8,932.88
LEGO EDUCATION/ 5226 16	6-00865	11-190-100-610-98-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #1190138515	39819	793.38
LEONIA BOARD OF EDUCATION/ 3614 17	7-02571	11-000-100-561-63-241-000/ TUITION - DISPLCED REG		CF	INV #161	39820	3,749.00
LONGO, GARY/ 8847 17	7-1452	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39821	60.00
LUBIN, KATLYNE - MD, MPH, FAAP/ 17 3664	7-01415	11-000-219-320-40-000-000/ CHILD STUDY TEAM SVCS		CP	INV #1338,1335,1340	39822	1,950.00
LUCIANI, MICHAEL/ 8777 17	7-1411	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39823	21.00
LUTZ, ERIC/ 8846 17	7-1449	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39824	58.00
HIN CODING YEED Y THE	7-1426	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS ATHLETICS	39825 39825	290.00 58.00
17	7-1427	11-402-100-500-20-000-000/ ATHLETICS	Total for		ATHLETICS		\$348.00
			rotar for				
MARRO, DAN/ 7903 17	17-1450	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39826	81.00
MARTINEZ, ERNESTO/ 7723 17	17-1445	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39827	75.00
MATH-U-SEE INC./ 8034 17	17-01506	20-501-100-640-36-000-000/ N.P TEXTBOOKS		CF	INV #0412703-IN	39828	1,125.85
MEADOWBROOK ASSOCIATES, LP/ 17 6282	17-01602	11-000-262-420-71-549-000/ VEHICLE REPAIRS		CP	INV #182901	39829	78.28
MGL PRINTING SOLUTIONS/ 3085 1	17-02516	11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES		CF	INV #145440	39830	214.00

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017 for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

	<u>.</u>				Check Description or	ol 1 "	
Vendor # / Name	PO#	Account # / Description	inv #	Туре	* Multi Remit To Check Name	Check #	Check Amoun
Unposted Checks MIDGETTE-DAVID, ANGELA/ 8837	17-1433	11-000-230-585-63-000-000/ BOE OTHER PURCHASED SERV		CF	BOE OTHER PURCHASED SERV	39831	53.92
MIELE SANITATION/ 4803	17-01245	11-000-261-420-71-524-000/ DUMPSTERS/WASTE		СР	INV #20506281	39832	1,200.00
MIRACLES IN COMMUNICATION OF NORTHERN NJ/ 7483	17-01417	11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS		СР	FEB 2017	39833	1,050.00
MISSION ONE EDUCATIONAL	17-01721	11-000-221-500-63-722-000/ MISSION ONE		СР	INV #INV029880,029110,025519	39834	34,746.25
STAFFING SERV LL/ 7338	17-01194	11-000-270-593-63-723-000/ DELTA - T		CF	VARIOUS INVOICES	39834	185,031.07
	17-01134	11-190-100-500-63-723-000/ DELTA -T		СР	VARIOUS INVOICES	39834	88,688.4
			Total for SERV LI		N ONE EDUCATIONAL STAFFING		\$308,465.7
MUNICIPAL CAPITAL CORP/ 6893	17-02026	11-000-262-490-63-202-000/ OTHER PURCHASED		СР	MARCH -APR. 2017 LEASE #9078	39835	3,672.1
	17-01528	PROPERTY 11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY		СР	LEASE # 15921 APR. 2017	39835	6,373.0
	17-01529	11-000-262-490-63-202-000/ OTHER PURCHASED PROPERTY		CP	LEASE #12519 APR - MAY 2017	39835	2,279.9
			Total for	r MUNIC	IPAL CAPITAL CORP/ 6893	B <sup>2</sup> C	\$12,325.2
MURRAY, TODD/ 8191	17-1407	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39836	58.0
NASCO/ 2537	17-02533	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #82697	39837	21.5
		11-190-100-610-20-000-000/ REG		CF	INV #87496	39837	5.7
	17-02477	PROGRAM-UNDISTRIBUTE 11-190-100-610-03-000-000/ REG		CP	VARIOUS INVOICES	39837	831.0
	17-02468	PROGRAM-UNDISTRIBUTE 11-190-100-610-03-000-000/ REG		CF	VARIOUS INVOICES	39837	815.3
		PROGRAM-UNDISTRIBUTE	Total fo	r NASC	0/ 2537		\$1,673.7

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial Run on 04/21/2017 at 12:35:53 PM

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## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017 for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

04/01/2017					Check Description or		
Vendor # / Name	PO #	Account # / Description	Inv #	Туре	* Multi Remit To Check Name	Check # Ch	eck Amoun
Unposted Checks				05	NN / #4 40570	39838	222.96
NATIONAL SCHOOL PRODUCTS/ 3240	17-01903	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #113570	33000	
NEFF COMPANY/ 2557	17-02360	11-402-100-600-20-000-000/ ATHLETICS		CF	INV #002535606	39839	581.41
NJ COUNCIL FOR EXCEPTIONAL CHILDREN/ 8577	17-02550	11-000-223-580-02-000-000/ STAFF TRAINING TRAVEL		CF	3/13/17 WRKSHP	39840	375.00
NJ DEPARTMENT OF TREASURY/ 4284	17 00440	11-000-262-590-71-558-000/ MISC PURCHASED SVCS		CF	INV #170133740	39841	820.00
NJ DEPARTMENT OF TREASOR 17 4204	17-02409	11-000-262-590-71-558-000/ MISC PURCHASED SVCS		CF	#170093880,170086650,170086630	39841	2,460.00
			Total for	· NJ Dep	arment of Treasury/ 4284		\$3,280.00
NJ DEPT OF LABOR & WORKFORCE DEVELOPMENT/ 8789	17-02426	11-000-262-590-71-558-000/ MISC PURCHASED SVCS		CF	INV #91582	39842	750.00
NJ SCHOOL BOARDS INSURANCE GROUP/ 3320	17-02226	11-000-291-260-63-000-000/ WORKER'S COMP INS		CP	INV #CON-0000019800, 19974	39843	51,651.6
NJ SCHOOL BOARDS ASSOC./ 2560	17-02291	11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS	;	СР	INV #0000214775	39844	25.0
NJAFPA/ 6415	17-02559	20-241-200-500-66-000-000/ OTHER PURCHASED SERVICES		CF	SPRING CONF	39845	149.0
NJPSA/ 8835	17-02604	11-000-251-890-63-000-000/ CENTRAL SVC OTHER OBJEC	т	CF	NJPSA ID #52560	39846	820.0
NJSBGA/ 8503	17-02255	11-000-262-800-71-000-000/ OTHER OBJECTS		CF	INV #1895340-98347370	39847	200.0
NORTH HUDSON ACADEMY/ 2573	17-01450	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		СР	FEB - MAR - APR 2017	39848	24,344.0
	17-02452	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	FEB, MAR, APR 2017	39848	12,658.8
	17-01873	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	FEB, MAR, APR 2017	39848	24,344.0
			Total fo	r NORTI	HUDSON ACADEMY/ 2573		\$61,346.8
NORTH JERSEY MEDIA GROUP/ 3344	17-02552	11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS	S	CF	VARIOUS ADS	39849	357.4
NUKTH JEKSET MEDIA GROUP/ 3344	17-02552	11-000-230-890-63-000-000/ GEN ADMIN OTHER OBJECTS		CF	AD #0004149237,4149877	39849	125.8
					H JERSEY MEDIA GROUP/ 3344		\$483.3

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

#### Bills And Claims Report By Vendor Name

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for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

	DO #	Account # / Description	Inv #		Check Description or Multi Remit To Check Name	Check # Che	eck Amount
/endor # / Name	PO #	Account #7 Description		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Unposted Checks NORTHERN VALLEY REGIONAL H.S./ 4229	17-01418	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL	-	СР	INV #2016-2017	39850	1,320.00
ON-SITE FLEET SERVICE, INC./ 6789	17-01307	11-000-270-420-63-000-000/ CLEANING, REPAIR, & MAIN		CP	INV #110071781	39851	144.72
ORIENTAL TRADING CO./ 3410	17-02456	11-190-100-610-02-000-000/ REG		CF	INV #682500624-01	39852	193.65
	17-02499	PROGRAM-UNDISTRIBUTE 11-190-100-610-02-000-000/ REG		CF	INV #682531927-01	39852	90.96
		PROGRAM-UNDISTRIBUTE	Total for	ORIENT	AL TRADING CO. INC./ 3410		\$284.61
OTICON INC./ 5320	17-02328	20-253-100-600-40-000-000/ GENERAL SUPPLIES		CF	INV #INV5462150	39853	791.50
	17-02348	20-250-100-600-40-000-000/ GENERAL SUPPLIES		CF	INV #INV5462140	39853	966.00
			Total for	OTICON	NINC./ 5320		\$1,757.50
PALMORE, BARRY/ 7436	17-1414	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39854	79.00
PASCACK VALLEY REG H.S. DSTRCT/ 4978	17-01629	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CP	APRIL 2017	39855	6,509.90
PASCACK VALLEY COUNCIL-REGION II/ 7821	/ 17-01419	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CP	JAN-FEB 2017	39856	223.00
PASSAIC ARTS AND SCIENCE CHARTER SCHOOL/ 8544	17-01563	10-000-100-561-63-238-000/ TRANSFER OF FUNDS TO CH	A	CP	APRIL 2017	39857	424.00
PEDIATRIC OCCUPATIONAL THERAPY/ 3482	/ 17-01423	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		СР	FEB MAR 2017	39858	3,822.00
PITT BULL SECURE TECHNOLOGIES,	17-02507	11-000-218-500-20-000-000/ OTHER PURCHASED SERVICES		CF	INV #03575849	39859	12,000.00
INC./ 8748					NN 1 #0 1070	39860	1,300.00
POLARIS GALAXY INSURANCE, LLC/ 5295	17-02443	11-000-262-520-63-458-000/ FIDELITY BOND INS		CF	INV #94272	55000	1,000.01
POMPTONIAN FOOD SERVICE/ 3536	17-01222	50-910-310-500-63-000-000/ FOOD SERVICES		СР	MARCH 2017, WKEND 4/7/2017	39861	231,372.0

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

04/01/2017				Chack	Check Description or		
Vendor # / Name	PO#	Account # / Description	Inv #		Multi Remit To Check Name	Check #	Check Amount
Unposted Checks							
POSTER COMPLIANCE CENTER/ 4732	17-02484	11-000-230-590-69-000-000/ GEN ADMIN OTHER SVC		CF	INV #2973236-NJ	39862	538.30
PRITCHARD INDUSTRIES/ 4537	17-01214	11-000-262-420-71-501-000/ CUST/MAINT CONTRACT		CP	#0020012915,12918,12927,13005	39863	615,320.40
PRITCHARD INDUS INIES/ 4007	17-01216	11-000-263-420-71-521-000/ SNOW REMOVAL		CP	#0020012981,0020012886	39863	1,400.00
	17-01215	11-000-262-420-71-500-000/ CUST/MAINT EXTRA HOURS		CP	#0020012885,12979,13108	39863	5,032.08
	17-01213		Total for	PRITCH	ARD INDUSTRIES/ 4537		\$621,752.48
PRNY, PC/ 8693	17-01984	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CP	FEB - MAR 2017	39864	1,250.00
PROFESSIONAL EDUCATION SERVICE INC. /PM/ 3584	17-02365	11-212-100-320-40-000-000/ MULTIPLE DISABILITIES		СР	INV #PM-1438	39865	991.25
PSAT/NMSQT/ 7703	17-01977	11-190-100-500-20-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #381756918A	39866	3,525.00
R.D. SALES, LLC./ 3630	17-01258	11-000-261-420-71-519-000/ SECURITY ALARMS		CP	#DH12644,12681,12747,12753,127	39867	5,113.25
N.D. OALLO, LLO, 3000	17-01256	11-000-261-420-71-526-000/ LOCKSMITH SERVICES		CP	VARIOUS INVOICES	39867	4,523.25
			Total for	R.D. SA	LES, INC./ 3630		\$9,636.50
RAPP, JIM/ 7256	17-1451	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39868	81.00
REALLY GOOD STUFF/ 6385	17-01837	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5831504	39869	284.99
REALLY GOOD STOLY 0000	17-01847	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #5831856	39869	118.07
	17-02532	11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	INV #5746640	39869	339.80
	11-02002	11-190-100-610-07-000-000/ REG		CF	INV #5599738	39869	59.20
		PROGRAM-UNDISTRIBUTE	Total for	REALL	Y GOOD STUFF/ 6385		\$802.0
RICKARD REHABILITATION SERVICE/ 3697	17-01420	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL	L -	СР	FEB 2017	39870	2,466.00
RIDDELL/ ALL AMERICAN/ 3698	16-02247	P1-402-100-600-20-000-000/ ATHLETICS	16-022	247 CF	INV #98505927	39871	1,650.9
RIDGEFIELD BOARD OF ED./ 2712	17-02362	11-000-216-320-40-000-000/ PURCHASED PROFESSIONA	L	CP	FEB 2017 OT/PT	39872	100.0

## Bills And Claims Report By Vendor Name

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<b>Unposted Checks</b>							
RIDGEFIELD BOARD OF ED./ 2712	17-02416	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CF	2016-2017 1:1 AIDE	39872	20,552.49
	17-01979	11-000-100-562-40-000-000/ TUITION IN STATE SPECIAL		CP	MAR-APR-MAY 2017	39872	10,511.10
			Total for	RIDGE	FIELD BOARD OF ED./ 2712		\$31,163.59
ROSENZWEIG, AMY/ 8844	17-1440	20-073-100-600-02-000-000/ PBSIS QUARLES SUPPLIES		CF	PBSIS QUARLES SUPPLIES	39873	192.25
ROTO-ROOTER/ 4376	17-01217	11-000-261-420-71-513-000/ PLUMBING/HEATING		CP	INV #000384973,384978,384985	39874	480.00
RUSSO, RICH/ 7420	17-1443	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39875	75.00
SADDLE RIVER TOURS/ 4544	17-02593	11-000-270-512-98-221-000/ FIELD TRIPS		CF	INV #1	39876	2,760.00
SAGE DAY/ 3784	17-01547	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	APRIL 2017	39877	9,330.00
SAMMARCO, STEVE/ 7545	17-1454	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39878	75.00
	17-1446	11-402-100-500-20-000-000/ ATHLETICS		ĊF	ATHLETICS	39878	75.00
			Total for	SAMM	ARCO, STEVE/ 7545		\$150.00
SCHOLASTIC CLASSROOM	17-01149	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #M5887781	39879	6,688.61
MAGAZINES/ 3845	17-01150	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #M5888249	39879	395.56
	17-01844	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #M6081995	39879	429.46
	17-01842	20-241-100-600-66-000-000/ TITLE III SUPPLIES		CF	INV #M6086738	39879	85.80
			Total for 3845	SCHO	LASTIC CLASSROOM MAGAZINES/		\$7,599.43
SCHOLASTIC INC./ 2763	17-01348	20-501-100-640-32-000-000/ N.P. TEXTBOOKS		CF	INV #M5973611	39880	202.13
SCHOOL HEALTH SUPPLY CO/ 2768	17-60539	11-190-100-610-02-000-000/ REG		CF	INV #3176003-00	39881	25.57
		PROGRAM-UNDISTRIBUTE		CF	INV #3262637-00	39881	34.79
	17-02460	11-000-213-600-03-000-000/ HEALTH SUPPLIES	Total fo		OL HEALTH CORP/ 2768		\$60.36
			i otai iu	00110			
SCHOOL SPECIALTY INC/ 2770	17-02408	11-000-222-600-05-000-000/ SUPPLIES AND MATERIALS		CF	INV #308102688168	39882	215.20

### Englewood Public School District Bills And Claims Report By Vendor Name

va\_bill5.10272014

04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

					Check Description or	<b>.</b>	
Vendor # / Name	PO #	Account # / Description	Inv #	Туре '	* Multi Remit To Check Name	Check # (	Check Amount
Unposted Checks							
SCHOOL SPECIALTY INC/ 2770	17-02302	11-190-100-610-03-000-000/ REG		CF	INV #308102694902	39882	425.35
		PROGRAM-UNDISTRIBUTE					
	17-02213	11-240-100-610-64-101-000/ GENERAL SUPPLIES		CF	INV #208117725914	39882	1,136.40
	17-02372	11-190-100-610-02-000-000/ REG		CF	INV #308102693551	39882	1,047.45
		PROGRAM-UNDISTRIBUTE					
	17-02371	11-190-100-610-02-000-000/ REG		CF	#308102696925,208117969023	39882	1,568.38
		PROGRAM-UNDISTRIBUTE					0.004.00
	17-01803	11-190-100-610-07-000-000/ REG		CF	INV #208117528168	39882	2,294.99
		PROGRAM-UNDISTRIBUTE		~ -	111 / 100010000010	39882	583.60
	17-01502	11-000-240-600-07-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #308102600619	39882	242.92
	17-01802	11-190-100-610-07-000-000/ REG	-	CF	INV #308102647860	39002	242.02
		PROGRAM-UNDISTRIBUTE		CF	INV #208117527915	39882	172.16
	17-01861	20-241-100-600-66-000-000/ TITLE III SUPPLIES					\$7,686.45
		1	otal for	SCHOO	L SPECIALTY INC/ 2770		φ7,000.40
SCHOOL SPECIALTY ED ESSENTIALS/	17_60069	11-190-100-610-20-000-000/ REG		CF	#208116801382,208117167694,	39883	146.21
4964	11-00000	PROGRAM-UNDISTRIBUTE					
							4 000 00
SHARP ELEVATOR COMPANY, INC./	17-01335	11-000-261-420-71-528-000/ ELEVATOR REPAIRS		CP	INV #38618MAINT,38778MAINT	39884	1,280.00
3882							
	17-01622	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL		CP	VARIOUSINVOICES	39885	16,028.85
SOUTH BERGEN JOINTURE COMMISSION/ 3957	17-01022			0.			
COMMISSION 3957		20-253-200-300-40-000-000/ PURCHASED PROFESSIONAL		CF	VARIOUS INVOICES	39885	45,168.18
		A					
	17-01404	11-000-270-515-40-000-000/ TRANS SPEC JOINTURE		CP	INV #51430,51877,52111	39885	258,284.48
	17-02025			CF	INV #51430, 51877, 52111	39885	66,731.35
		11-000-270-511-98-000-000/ TRANS HOME AND SCHOOL		CP	INV #51430, 51877, 52111	39885	203,057.60
			fotal for	SOUTH	BERGEN JOINTURE COMMISSION/		\$589,270.46
			3957				
SOUTH JERSEY ENERGY/ 8506	17-02225	11-000-262-622-71-516-000/ ELECTRICITY		СР	CUST #00150539	39886	12,265.83
			-	CE.	ACCT #346472	39887	5,088.38
SPECTROTEL/ 8624	17-01510	11-000-230-530-71-615-000/ COMMUNICATION TELEPHONE	=	CF	AOOT #040472	53007	5,000.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

### Englewood Public School District Bills And Claims Report By Vendor Name

va\_bill5.10272014

04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

04/01/2017			Ch	eck Check Description or		
Vendor # / Name	PO #	Account # / Description		e * Multi Remit To Check Name	Check # Ch	eck Amount
Unposted Checks						
SPORTS TIME, INC/ 3972	17-02466	11-402-100-600-20-000-000/ ATHLETICS	CF	INV #1639433	39888	56.85
	17-02496	11-402-100-600-20-000-000/ ATHLETICS	CF	INV #1640400	39888	1,822.35
	17-02465	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1740527	39888	1,719.00
	17-02464	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1640426	39888	2,572.50
	17-02463	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1740481	39888	1,516.00
	17-02461	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1740536	39888	1,956.00
	17-02467	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1640429	39888	400.00
	17-02238	11-402-100-600-20-000-000/ ATHLETICS	CI	INV #1640428	39888	1,268.00
			otal for SPO	RTS TIME, INC/ 3972		\$11,310.70
STUDICA/ 8329	17-02415	11-190-100-610-20-000-000/ REG	C	- INV #INV072588	39889	1,575.00
		PROGRAM-UNDISTRIBUTE				
SUCHANSKI, RICHARD/ 8639	17-1435	11-402-100-100-77-101-000/ ATHLETICS	C	ATHLETICS	39890	185.89
	17-1436	11-402-100-100-77-101-000/ ATHLETICS	С	F ATHLETICS	39890	393.80
		T	otal for SUC	HANSKI, RICHARD/ 8639		\$579.69
SUEZ WATER/ 4901	17-01175	11-000-262-490-71-522-000/ WATER SERVICES	с	P VARIOUS ACCOUNTS	39891	9,357.39
SYSTEMS 3000 INC./ 4977	17-02417	11-000-251-340-63-000-000/ CENTRAL SVCS TECH SVC	С	F INV #367-094015	39892	750.00
TEANECK PUBLIC SCHOOL/ 8404	17-02599	11-000-216-320-40-000-000/ PURCHASED PROFESSIONAL	- c	P INV #1 TO 5, 10 TO 16	39893	2,922.00
TEQUIPMENT, INC/ 7647	17-02387	12-000-100-731-03-000-000/ UNDISTRIBUTED EXPENDITUR	c C	F INV #105484	39894	4,425.00
THE BOOKSOURCE/ 6297	17-02321	11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE	С	F INV #601516	39895	47.16
	17-01852	20-241-100-600-66-000-000/ TITLE III SUPPLIES	с	F INV #582606	39895	219.72
	11 01002		Total for THE	BOOKSOURCE/ 6297	i Alw	\$266.88
THE OTO ACADEMIN INC ( 4993	17-01443	11-000-100-566-40-000-000/ TUTION PSD IN STATE	с	P APRIL - MAY 2017	39896	13,794.12
THE CTC ACADEMY, INC./ 4223	17-01443	11-000-100-566-40-000-000/ TUTION PSD IN STATE	C		39896	3,960.00
	11-02227		Total for THE	CTC ACADEMY, INC./ 4223		\$17,754.12
THE SHERWIN-WILLIAMS CO./ 4603	17-01209	11-000-262-610-71-611-000/ PAINT SUPPLIES	С	P #2327-6,2422-5,3322-6,3526-2	39897	104.26

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

Vendor # / Name	PO #	Account # / Description	Inv #		Check Description or Multi Remit To Check Name	Check #	Check Amount
Unposted Checks			_				
THERAPEUTIC SERVICES, INC./ 5478	17-02445	11-000-219-580-40-000-000/ CHILD STUDY TEAM TRAVEL		CF	1 DAY SEMINAR, K. KNIGHT	39898	225.00
THERAPRO CATALOG/ 4184	17-02413	11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES		CF	INV #IN462260	39899	196.63
TIME FOR KIDS/ 4244	17-01357	20-501-100-640-32-000-000/ N.P. TEXTBOOKS		CF	ACCT #3424768673	39900	178.40
TOLOMEO, JIM/ 7687	17-1444	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39901	75.00
TRIUMPH LEARNING / COACH BOOKS/ 4830	17-02323	20-231-100-600-66-000-003/ TITLE I - SUPPLIES/MATER		CF	INV #IR069232	39902	2,233.15
UNITED MOTOR PARTS INC./ 8791	17-02419	11-000-262-420-71-549-000/ VEHICLE REPAIRS		СР	INV #1660728,1662588	39903	82.53
UNIVERSAL ELECTRIC MOTOR SERV./ 4332	17-02337	11-000-261-420-71-504-000/ ELECTRICAL REPAIRS		CP	INV #0206276	39904	276.59
URBANOVICH, NICK/ 7858	17-1413	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39905	79.00
VERIZON WIRELESS/ 3759	17-01268	11-000-261-420-71-512-000/ PAGING SERVICES		CP	ACCT #586021457-00001	39906	928.98
VISTA HIGHER LEARNING/ 7655	17-02021	11-190-100-640-60-000-000/ TEXTBOOKS		CF	INV #SI133359	39907	268.55
W.W. GRAINGER INC/ 2060	17-02519 17-01206	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS 11-000-262-610-71-610-000/ MISC SUPPLIES	Total for	CF CP	INV #9387640411 VARIOUS INVOICES RAINGER INC/ 2060	39908 39908	119.60 4,168.36 <b>\$4,287.96</b>
	17-1416	11-402-100-500-20-000-000/ ATHLETICS	10101107	CF	ATHLETICS	39909	137.00
WAACK, RON/ 7372	17-01425	11-000-230-820-63-459-000/ COURT JUDGEMENTS		СР	JAN - MARCH 2017 PAYMENTS	39910	15,000.00
WAGNER, KENNETH & SARAH/ 8505 WALSH-MERKEL, ROBYN MA, CCC-SLP/ 4740	17-01425	11-204-100-320-40-000-000/ SPEC ED-LEARN & LANG DIS		СР	FEB - MAR EVALS	39911	810.00
WB MASON CO., INC./ 5743	17-60237	11-190-100-610-03-000-000/ REG		CF	INV #I38398081	39912	83.49
	17-60239	PROGRAM-UNDISTRIBUTE 11-190-100-610-03-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #136772606	39912	79.72

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

va\_bill5.10272014

04/01/2017

### Englewood Public School District Bills And Claims Report By Vendor Name

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

					Check Description or	Ohach # Oh	ak Amarin
Vendor # / Name	PO #	Account # / Description	lnv #	Type '	Multi Remit To Check Name	Check # Ch	eck Amoun
<b>Unposted Checks</b>							
WB MASON CO., INC./ 5743	17-02357	11-000-221-600-64-000-000/ IMPVT OF INST SUPPLIES		CF	INV #I41642379	39912	58.63
	17-01992	11-000-218-600-07-000-000/ GUIDANCE SUPPLIES		CF	INV #I41338993	39912	1,199.83
	17-01798	11-000-216-600-40-000-000/ OT/PT/SPEECH SUPPLIES		CF	INV #I40959299	39912	838.50
		11-000-218-600-20-000-000/ GUIDANCE SUPPLIES		CF	GUIDANCE SUPPLIES	39912	838.50
		11-000-230-610-62-000-000/ SUPPLIES AND MATERIALS		CF	SUPPLIES AND MATERIALS	39912	838.50
		11-000-230-610-69-000-000/ SUPPLIES AND MATERIALS		CF	SUPPLIES AND MATERIALS	39912	838.50
		11-000-240-600-03-000-000/ SCHOOL ADMIN SUPPLIES		CF	SCHOOL ADMIN SUPPLIES	39912	838.50
		11-000-240-600-05-000-000/ SUPPLIES AND MATERIALS		CF	SUPPLIES AND MATERIALS	39912	838.50
		11-000-240-600-07-000-000/ SCHOOL ADMIN SUPPLIES		CF	SCHOOL ADMIN SUPPLIES	39912	838.50
		11-000-240-600-20-000-000/ SCHOOL ADMIN SUPPLIES		CF	SCHOOL ADMIN SUPPLIES	39912	838.50
		11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES		CF	SCHOOL ADMIN SUPPLIES	39912	838.50
		11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES		CF	CENTRAL SVCS SUPPLIES	39912	838.50
		11-190-100-610-02-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39912	838.50
		PROGRAM-UNDISTRIBUTE					
		11-190-100-610-03-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39912	838.5
		PROGRAM-UNDISTRIBUTE					
		11-190-100-610-05-000-000/ GENERAL SUPPLIES		CF	GENERAL SUPPLIES	39912	838.5
		11-190-100-610-10-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39912	838.5
		PROGRAM-UNDISTRIBUTE					
		11-190-100-610-20-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39912	838.5
		PROGRAM-UNDISTRIBUTE					
		11-190-100-610-98-000-000/ REG		CF	REG PROGRAM-UNDISTRIBUTE	39912	838.5
		PROGRAM-UNDISTRIBUTE					
	17-02217	11-000-211-600-60-000-000/ SUPPLIES AND MATERIALS		CF	INV #I40303947	39912	472.8
		11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #140303947	39912	234.0
	17-02279	11-000-222-600-68-000-000/ SUPPLIES AND MATERIALS		CF	INV #I41053274	39913	233.0
	17-02289	11-000-251-600-63-000-000/ CENTRAL SVCS SUPPLIES		CF	INV #I41057285	39913	259.9
	17-02235	11-000-240-600-02-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #141053012	39913	459.3
	17-02240	11-000-240-600-98-000-000/ SCHOOL ADMIN SUPPLIES		CF	INV #140393220	39913	91.4
			Total for	WB MA	SON CO., INC./ 5743		\$16,588.2
	17-02543	11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEES	5	CF	INV #201062,201063	39914	3,864.0
WEINER LAW GROUP/ 4452	17-02543	11-000-230-331-63-401-000/ GENERAL ADMIN LEGAL FEE		CP	INV #201064, 201567	39914	29,993.5

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

## Bills And Claims Report By Vendor Name

va\_bill5.10272014 04/01/2017

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

			[		k Check Description or * Multi Remit To Check Name	Check # Ch	neck Amount
Vendor # / Name	PO #	Account # / Description	lnv #	туре	Wulti Rennt To Check Name	Offect # Of	
Unposted Checks							\$33,857.52
			Total for	WEINE	R LAW GROUP/ 4452		433,007.0Z
WINDSOR BERGEN ACADEMY, INC./	17-01452	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	APRIL 2017	39915	9,017.10
8422		11-000-100-566-40-000-000/ TUTION PSD IN STATE		СP	FEB ADJ TUITION, LESS CR	39915	300.57
			Total for	WINDS	OR BERGEN ACADEMY, INC./ 8422		\$9,317.67
WINDSOR LEARNING CENTER/ 7841	17-01453	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	APRIL 2017, LESS ADJ	39916	10,065.00
WINDSOR PREP. INC/ 4501	17-01455	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		CP	APRIL 2017, LESS ADJMENTS	39917	16,137.55
WUHL M.D., CHARLES/ 3690	17-02525	11-190-100-320-02-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #2000-24755	39918	600.00
YOUNG AUDIENCES OF NEW JERSEY/	/ 17-01474	11-190-100-500-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV010348	39919	1,415.00
4575	17-01476	11-190-100-500-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV010350	39919	1,175.00
	17-01475	11-190-100-500-10-000-000/ REG PROGRAM-UNDISTRIBUTE		CF	INV #INV010349	39919	1,520.00
			Total for	YOUN	G AUDIENCES OF NEW JERSEY/ 4575	<u> </u>	\$4,110.00
YOUTH CONSULTATION SERVICE/ 458	3017-02453	11-000-100-566-40-000-000/ TUTION PSD IN STATE		СР	FEB 2017	39920	2,831.08
	17-02000	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		СР	FEB 2017	39920	4,023.04
	17-01556	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	FEB 2017	39920	24,957.80
			Total for	YOUTI	H CONSULTATION SERVICE/ 4580		\$31,811.92
YOUTH CONSULTATION SERVICES/ 4579	17-02592	20-253-100-500-40-000-000/ OTHER PURCHASED SERVICES		СР	FEB 2017	39921	693.70
4019	17-02591	11-000-100-566-40-000-000/ TUTION PSD IN STATE		CP	JAN - FEB 2017	39921	9,364.95
			Total fo	r YOUTI	H CONSULTATION SERVICE/ 4579		\$10,058.65
ZANGA, JOSEPH/ 7575	17-1447	11-402-100-500-20-000-000/ ATHLETICS		CF	ATHLETICS	39922	58.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Englewood Public School District

## **Bills And Claims Report By Vendor Name**

for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

Total for Unposted Checks \$3,496,147.29

#### **Bills And Claims Report By Vendor Name**

va\_bill5.10272014 04/01/2017

#### for Batches 58,59 and Check Date is from 04/01/2017 to 04/30/2017

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 04/21/2017 at 12:35:53 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	10	\$157,121.00				\$157,121.00
	10	11	\$2,829,964.45				\$2,829,964.45
	10	12	\$9,540.80				\$9,540.80
	10	P1	\$1,650.95				\$1,650.95
	Fund 10	TOTAL	\$2,998,277.20				\$2,998,277.20
	20	20	\$206,673.33				\$206,673.33
	30	30	\$46,774.03				\$46,774.03
	50	50	\$238,746.74				\$238,746.74
	60	60	\$5,675.99				\$5,675.99
	GRAND	TOTAL	\$3,496,147.29	\$0.00	\$0.00	\$0.00	\$3,496,147.29

**Chairman Finance Committee** 

**Member Finance Committee** 

va\_bill1.10272014

#### 04/01/2017

#### Englewood Public School District Bills And Claims Report By Account Number

for Batch 60 and Check Date is from 03/01/2017 to 03/31/2017

Account # / Description	PO #	lnv #	Vendor # / Name		k Check Description or * Multi Remit To Check Name	Check#	Check Amount
POSTED CHECKS 11-401-100-500-20-000-000/ PURCHASED SERVICES (300-	17-02564		5144 / ROCHMAN, MINDY	CF	PURCHASED SERVICES (300-	39659	2,099.52
(300-	17-02566		8825 / RODRIGUEZ, ROBERT F.	CF	PURCHASED SERVICES (300-	39655	1,500.00
	17-02570		8826 / DIBONA, RUSSELL	CF	PURCHASED SERVICES (300-	39660	500.00
	17-02568		8827 / CHESTER, PHILIP	CF	PURCHASED SERVICES (300-	39658	500.00
	17-02569		8828 / LENIS, JOHN D.	CF	PURCHASED SERVICES (300-	39656	500.00
	17-02567		8829 / PANELLA, MICHAEL A.	CF	PURCHASED SERVICES (300-	39657	500.00
			Total for 11-401-100-500-20-00	00-000 P	URCHASED SERVICES (300-		\$5,599.52
					Total for Post	ed Checks	\$5,599.52

#### Englewood Public School District Bills And Claims Report By Account Number

va\_bill1.10272014 04/01/2017

#### for Batch 60 and Check Date is from 03/01/2017 to 03/31/2017

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 04/24/2017 at 09:09:59 AM

Fund Summary		Sub Computer Fund Checks		Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11	\$5,599.52				\$5,599.52
	GRAND	TOTAL	\$5,599.52	\$0.00	\$0.00	\$0.00	\$5,599.52

Chairman Finance Committee

Member Finance Committee

va\_bill1.10272014

#### 02/01/2017

## Englewood Public School District Bills And Claims Report By Account Number

MARCH 15, 2017 PAYROLL

Account # / Description	PO #	lnv #	Vendor # / Name		k Check Description or * Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS	· . · · ·		· · · · · · · · · · · · · · · · · · ·	·····		*****	
11-000-211-100-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	3,572.12
11-000-211-172-07-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	7,455.25
11-000-211-172-60-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	5,207.90
11-000-211-172-73-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	1,776.38
11-000-211-172-76-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	4,427.91
11-000-211-172-77-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	3,937.27
11-000-211-172-85-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	1,776.37
11-000-211-173-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	5,564.75
11-000-211-173-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	1,890.00
11-000-213-100-60-102-000/ HEALTH SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SERVICES SALARY	18	150.00
11-000-213-100-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	150.00
11-000-213-100-73-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	18	3,903.00
11-000-213-100-74-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	. 18	2,852.75
11-000-213-100-76-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	18	2,802.75
11-000-213-100-77-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	18	2,146.70
11-000-213-100-85-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	18	6,676.51
11-000-213-100-98-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	18	2,146.70
11-000-216-100-40-101-000/ RELATED SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	RELATED SERVICES SALARY	18	37,634.03
11-000-218-104-76-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	18	8,076.15
11-000-218-104-77-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	18	12,337.15
11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SALARY	18	55,866.55
11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SEC	18	2,758.97
11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	IMPVT OF INSTRUCTION SAL	18	5,520.83
11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	IMPVT OF INSTRUCTION SAL	18	5,412.50
11-000-222-100-60-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	18	6,864.29

\* CF --- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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### Englewood Public School District Bills And Claims Report By Account Number

MARCH 15, 2017 PAYROLL

ულებელის დაკა ა მომოფიკალი მიქველები მაიკელი კადება - კო მიქვე ა კალებიკი მამაკი კადა კაფიტის ა		:	an a		k Check Description or			
Account # / Description	PO #	lnv #	Vendor # / Name	Туре	* Multi Remit To Check Name	Check#	Check Amount	
UNPOSTED CHECKS								
11-000-222-100-60-104-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	2,133.17	
11-000-222-100-73-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	2,145.08	
11-000-222-100-74-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	1,855.76	
11-000-222-100-76-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	18	1,983.83	
11-000-222-100-77-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	18	2,039.71	
11-000-230-100-61-101-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GENERAL ADMIN SALARY	18	10,514.71	
11-000-230-100-67-103-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GENERAL ADMIN SALARY	18	114.56	
11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	12,146.20	
11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	6,175.00	
11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	18	10,625.00	
11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	11,712.02	
11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	12,061.36	
11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	10,916.66	
11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	. 18	17,025.37	
11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	18	28,212.49	
11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	18	18,460.10	
11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICE SALARY	18	25,964.83	
11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICES SALARY	18	9,945.21	
11-000-252-100-68-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	9,916.19	
11-000-261-100-71-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	2,926.96	
11-000-262-104-71-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	18	5,276.94	
11-000-266-100-60-101-000/ SECURITY SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SECURITY SALARIES	18	26,497.75	
11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL, FOR PUPIL TRANS(BET	18	2,234.68	
11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	18	6,778.69	
11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	18	300.00	
11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	18	1,800.00	

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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### Englewood Public School District Bills And Claims Report By Account Number

MARCH 15, 2017 PAYROLL

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Account # / Description	PO #	Inv #	Vendor # / Name		* Multi Remit To Check Name	Check#	Check Amount	
UNPOSTED CHECKS								
11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	18	4,941.12	
11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	18	51,695.48	
11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	18	1,764.91	
11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	18	60,058.35	
11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	18	2,351.80	
11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	18	119,380.85	
11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	18	5,879.50	
11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	18	4,290.60	
11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	18	260.00	
11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	18	14,910.75	
11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	18	12,906.35	
11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	18	112,284.65	
11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	18	1,500.00	
11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	18	13,117.70	
11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	18	5,051.30	
11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	18	128,988.57	
11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	18	2,990.00	
11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	18	160,845.95	

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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Englewood Public School District Bills And Claims Report By Account Number

MARCH 15, 2017 PAYROLL

Account # / Description	PO #	inv #	Vendor # / Name		k Check Description or * Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS			in i na internetione de la company de la La company de la company de				
11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-LEARN & LANG DIS	18	64,450.57
11-204-100-101-80-102-000/ SLD - SUBSTITUTES	17-0010		4614 / E.B.O.E PAYROLL	HP	SLD - SUBSTITUTES	18	200.00
11-212-100-101-40-101-000/ MULTIPLE DISABILITIES	17-0010		4614 / E.B.O.E PAYROLL	HP	MULTIPLE DISABILITIES	18	50,899.55
11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER	17-0010		4614 / E.B.O.E PAYROLL	HP	RESOURCE ROOM/CENTER	18	92,475.45
11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-PRE HANDI FULL T	18	28,810.64
11-240-100-101-67-103-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	18	137.26
11-240-100-101-73-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	18	17,046.88
11-240-100-101-74-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	18	40,771.62
11-240-100-101-76-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	18	4,411.87
11-240-100-101-77-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	18	8,588.18
11-240-100-101-84-101-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	18	3,364.50
11-240-100-101-85-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	18	5,207.90
11-401-100-100-76-101-000/ COCURRICULAR ACTIVITIES	17-0010		4614 / E.B.O.E PAYROLL	HP	COCURRICULAR ACTIVITIES	18	122.00
11-402-100-100-77-101-000/ ATHLETICS	17-0010		4614 / E.B.O.E PAYROLL	HP	ATHLETICS	18	1,695.00
20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	18	38,219.65
20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	18	1,802.00
20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - SALARY TEACHER	18	3,602.75
20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - TEACHER SALARY	18	3,013.93
20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I FOCUS TEACH SAL	18	6,560.50
20-241-100-100-66-000-000/ TITLE III SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE III SAL OF TEACH	18	1,342.00
20-270-200-100-66-000-000/ TITLE II - SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE II - SALARY	18	5,291.66
60-057-100-100-02-000-000/ SALARIES - QUARLES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - QUARLES	18	10,328.69
60-057-100-100-03-000-000/ SALARIES ~ MCCLOUD	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - MCCLOUD	18	2,035.58
60-057-100-100-05-000-000/ SALARIES - GRIECO	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - GRIECO	18	3,964.40

Total for Unposted Checks

\$1,528,229.56

#### Englewood Public School District Bills And Claims Report By Account Number MARCH 15, 2017 PAYROLL

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

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Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$1,452,068.40		\$1,452,068.40
	20	20			\$59,832.49		\$59,832.49
	60	60			\$16,328.67		\$16,328.67
	GRAND	TOTAL.	\$0.00	\$0.00	\$1,528,229.56	\$0.00	\$1,528,229.56

Chairman Finance Committee

~

Member Finance Committee

#### Englewood Public School District Bills And Claims Report By Account Number

va\_bill1.10272014

#### 03/01/2017

MARCH 31, 2017 PAYROLL

	<b>DO</b> #		Maria da andre da Maria an		ck Check Description or		
Account # / Description	PO #	Inv #	Vendor # / Name	туре	* Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-211-100-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	3,572.12
11-000-211-172-07-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	7,455.25
11-000-211-172-60-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	5,207.90
11-000-211-172-73-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	1,776.38
11-000-211-172-76-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	4,427.91
11-000-211-172-77-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	3,937.27
11-000-211-172-85-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	1,776.37
11-000-211-173-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	5,564.75
11-000-211-173-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	1,596.00
11-000-213-100-60-102-000/ HEALTH SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SERVICES SALARY	19	450.00
11-000-213-100-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	605.00
11-000-213-100-73-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19	3,903.00
11-000-213-100-74-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19 <sup>.</sup>	2,852.75
11-000-213-100-76-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19	2,802.75
11-000-213-100-77-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19	2,146.70
11-000-213-100-85-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19	6,676.51
11-000-213-100-98-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	19	2,146.70
11-000-216-100-40-101-000/ RELATED SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	RELATED SERVICES SALARY	19	37,634.03
11-000-218-104-76-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	19	8,076.15
11-000-218-104-77-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	19	12,603.39
11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SALARY	19	58,116.55
11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SEC	19	2,792.68
11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	IMPVT OF INSTRUCTION SAL	19	5,520.83
11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	ΗP	IMPVT OF INSTRUCTION SAL	19	5,412.50
11-000-222-100-60-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	19	6,864.29

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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va\_bill1.10272014

#### 03/01/2017

## Englewood Public School District Bills And Claims Report By Account Number

MARCH 31, 2017 PAYROLL

				ck Check Description or			
Account # / Description	PO #	Inv #	Vendor # / Name	туре	* Multi Remit To Check Name	Cneck#	Check Amount
UNPOSTED CHECKS	47 0040			100		40	
11-000-222-100-60-104-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	3,118.12
11-000-222-100-73-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	2,145.08
11-000-222-100-74-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	1,855.76
11-000-222-100-76-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	19	1,983.83
11-000-222-100-77-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	19	2,039.71
11-000-230-100-61-101-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GENERAL ADMIN SALARY	19	10,576.17
11-000-230-100-67-103-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GENERAL ADMIN SALARY	19	147.29
11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	12,146.20
11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	6,175.00
11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	19	10,625.00
11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	11,079.54
11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	12,061.36
11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	10,916.66
11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	17,025.37
11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	19	32,172.49
11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	19	17,002.26
11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICE SALARY	19	26,473.14
11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICES SALARY	19	9,945.21
11-000-252-100-68-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	9,916.19
11-000-261-100-71-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	2,926.96
11-000-262-104-71-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	19	5,276.94
11-000-266-100-60-101-000/ SECURITY SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SECURITY SALARIES	19	29,513.42
11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	19	2,234.68
11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	19	6,752.10
11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	19	500.00
11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	19	1,300.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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#### 03/01/2017

#### Englewood Public School District Bills And Claims Report By Account Number

MARCH 31, 2017 PAYROLL

					ck Check Description or		
Account # / Description	PO #	Inv #	Vendor # / Name	Туре	* Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	19	4,941.12
11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	19	52,236.08
11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	19	4,100.06
11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	19	60,058.35
11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	19	2,351.80
11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	19	125,161.85
11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	19	5,879.50
11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	19	10,879.70
11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	19	2,504.36
11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	19	14,910.75
11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	19	12,906.35
11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	19	112,935.81
11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	19	5,910.00
11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	19	13,117.70
11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	19	5,173.30
11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	19	139,817.44
11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	19	12,636.00
11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	19	173,079.78

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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#### 03/01/2017

# Englewood Public School District Bills And Claims Report By Account Number

MARCH 31, 2017 PAYROLL

Account # / Description	PO #	Inv #	Vendor # / Name		ck Check Description or * Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-150-100-101-40-101-000/ HOME INSTRUCTION	17-0010		4614 / E.B.O.E PAYROLL	HP	HOME INSTRUCTION	19	594.75
11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-LEARN & LANG DIS	19	63,349.70
11-212-100-101-40-101-000/ MULTIPLE DISABILITIES	17-0010		4614 / E.B.O.E PAYROLL	HP	MULTIPLE DISABILITIES	19	50,899.55
11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER	17-0010		4614 / E.B.O.E PAYROLL	HP	RESOURCE ROOM/CENTER	19	93,970.49
11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-PRE HANDI FULL T	19	31,243.34
11-240-100-101-67-103-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	19	343.13
11-240-100-101-73-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	19	13,469.13
11-240-100-101-74-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	19	40,771.62
11-240-100-101-76-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	19	4,411.87
11-240-100-101-77-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	19	8,711.06
11-240-100-101-84-101-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	19	3,364.50
11-240-100-101-85-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	19	5,207.90
20-044-100-100-66-000-000/ CONFUCIUS SAL OF TEACHER	17-0010		4614 / E.B.O.E PAYROLL	HP	CONFUCIUS SAL OF TEACHER	19	122.00
20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	19	38,219.65
20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	19	1,698.00
20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - SALARY TEACHER	19	3,602.75
20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - TEACHER SALARY	19	3,013.93
20-231-100-100-66-103-005/ TITLE I - SAL EXTRA COMP	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - SAL EXTRA COMP	19	7,830.89
20-231-100-100-66-724-020/ TITLE   FOCUS TEACH SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I FOCUS TEACH SAL	19	6,560.50
20-241-100-100-66-000-000/ TITLE III SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE III SAL OF TEACH	19	122.00
20-270-200-100-66-000-000/ TITLE II - SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE II - SALARY	19	5,291.66
60-057-100-100-02-000-000/ SALARIES - QUARLES	17-0010		4614 / E.B.O.E PAYROLL	НP	SALARIES - QUARLES	19	8,279.30
60-057-100-100-03-000-000/ SALARIES - MCCLOUD	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - MCCLOUD	19	4,748.89
60-057-100-100-05-000-000/ SALARIES - GRIECO	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - GRIECO	19	7,760.35

Total for Unposted Checks

\$1,602,013.17

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# Englewood Public School District Bills And Claims Report By Account Number

MARCH 31, 2017 PAYROLL

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 03/22/2017 at 03:12:49 PM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$1,514,763.25		\$1,514,763.25
	20	20			\$66,461.38		\$66,461.38
	60	60			\$20,788.54		\$20,788.54
	GRAND	TOTAL	\$0.00	\$0.00	\$1,602,013.17	\$0.00	\$1,602,013.17

Chairman Finance Committee

Member Finance Committee

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03/01/2017

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# Englewood Public School District Bills And Claims Report By Account Number

APRIL 13, 2017 PAYROLL

					ck Check Description or		
Account # / Description	PO #	lnv #	Vendor # / Name	Туре	* Multi Remit To Check Name	Check# (	Check Amount
UNPOSTED CHECKS							
11-000-211-100-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	3,572.12
11-000-211-172-07-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	7,455.25
11-000-211-172-60-000-000/ SALARIES	<b>17-00</b> 10		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	5,207.90
11-000-211-172-73-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	1,776.38
11-000-211-172-76-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	4,427.91
11-000-211-172-77-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	3,937.27
11-000-211-172-85-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	1,776.37
11-000-211-173-60-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	5,564.75
11-000-211-173-67-103-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	1,921.50
11-000-213-100-60-102-000/ HEALTH SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SERVICES SALARY	20	1,770.00
11-000-213-100-73-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	3,903.00
11-000-213-100-74-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	2,852.75
11-000-213-100-76-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	2,802.75
11-000-213-100-77-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	2,146.70
11-000-213-100-85-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	6,676.51
11-000-213-100-98-101-000/ HEALTH SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	HEALTH SALARIES	20	2,146.70
11-000-216-100-40-101-000/ RELATED SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	RELATED SERVICES SALARY	20	37,634.03
11-000-218-104-76-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	20	8,076.15
11-000-218-104-77-101-000/ GUIDANCE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GUIDANCE SALARY	20	13,572.40
11-000-219-104-40-101-000/ CHILD STUDY TEAM SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SALARY	20	56,429.05
11-000-219-105-40-101-000/ CHILD STUDY TEAM SEC	17-0010		4614 / E.B.O.E PAYROLL	HP	CHILD STUDY TEAM SEC	20	2,927.52
11-000-221-102-64-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	IMPVT OF INSTRUCTION SAL	20	5,520.83
11-000-221-102-65-101-000/ IMPVT OF INSTRUCTION SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	IMPVT OF INSTRUCTION SAL	20	5,412.50
11-000-222-100-60-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	20	6,864.29
11-000-222-100-60-104-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	1,655.46

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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# Englewood Public School District Bills And Claims Report By Account Number

APRIL 13, 2017 PAYROLL

	<b>DO</b> //				ck Check Description or	<u> </u>	
Account # / Description	PO #	lnv #	Vendor # / Name	Туре	e * Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-000-222-100-73-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	2,145.08
11-000-222-100-74-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	1,855.76
11-000-222-100-76-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	20	1,983.83
11-000-222-100-77-101-000/ ED MEDIA SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	ED MEDIA SALARY	20	2,039.71
11-000-230-100-61-101-000/ GENERAL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	GENERAL ADMIN SALARY	20	10,971.27
11-000-240-103-07-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	12,146.20
11-000-240-103-40-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	6,175.00
11-000-240-103-60-101-000/ SALARIES OF PRINCIPALS/A	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	20	10,625.00
11-000-240-103-73-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	11,079.54
11-000-240-103-74-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	12,061.36
11-000-240-103-75-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	10,916.66
11-000-240-103-76-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	17,025.37
11-000-240-103-77-101-000/ SCHOOL ADMIN SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	SCHOOL ADMIN SALARY	20	32,832.49
11-000-240-103-98-101-000/ SALARIES OF PRINCIPALS/#	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF PRINCIPALS/A	20	17,002.26
11-000-251-100-63-000-000/ CENTRAL SERVICE SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICE SALARY	20	26,159.25
11-000-251-100-69-000-000/ CENTRAL SERVICES SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	CENTRAL SERVICES SALARY	20	10,524.64
11-000-252-100-68-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	9,916.19
11-000-261-100-71-101-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	2,926.96
11-000-262-104-71-000-000/ SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES	20	5,276.94
11-000-266-100-60-101-000/ SECURITY SALARIES	17-0010		4614 / E.B.O.E PAYROLL	HP	SECURITY SALARIES	20	31,260.15
11-000-270-160-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	20	2,234.68
11-000-270-162-60-000-000/ SAL. FOR PUPIL TRANS(BET	17-0010		4614 / E.B.O.E PAYROLL	HP	SAL. FOR PUPIL TRANS(BET	20	9,239.83
11-110-100-101-67-103-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	20	350.00
11-110-100-101-80-102-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	20	2,700.00
11-110-100-101-84-101-000/ PRESCHOOL/KINDERGARTEN -	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL/KINDERGARTEN -	20	4,941.12

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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#### 03/01/2017

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# **Englewood Public School District Bills And Claims Report By Account Number**

APRIL 13, 2017 PAYROLL

					ck Check Description or		
Account # / Description	PO #	lnv #	Vendor # / Name	Туре	* Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS 11-110-100-101-85-101-000/ REG PROGRAM-PRESCH/KINDE	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-PRESCH/KINDE	20	54,398.48
11-120-100-101-67-103-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	20	8,619.21
11-120-100-101-73-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	20	60,058.35
11-120-100-101-73-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	20	2,351.80
11-120-100-101-74-101-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	20	123,660.54
11-120-100-101-74-710-000/ GRADES 1-5 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 1-5 - SALARIES OF	20	5,879.50
11-120-100-101-80-102-000/ REG PROGRAM-GRADES 1-5	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 1-5	20	13,750.00
11-130-100-101-67-103-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	20	5,702.03
11-130-100-101-73-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	20	14,910.75
11-130-100-101-74-101-000/ GRADES 6-8 - SALARIES OF	17-0010		4614 / E.B.O.E PAYROLL	HP	GRADES 6-8 - SALARIES OF	20	12,906.35
11-130-100-101-76-101-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	20	111,315.20
11-130-100-101-80-102-000/ REG PROGRAM-GRADES 6-8	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 6-8	20	7,700.00
11-140-100-101-07-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	20	13,117.70
11-140-100-101-67-103-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	20	4,841.50
11-140-100-101-77-101-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	20	135,093.07
11-140-100-101-80-102-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	20	13,230.00
11-140-100-101-98-000-000/ REG PROGRAM-GRADES 9-12	17-0010		4614 / E.B.O.E PAYROLL	HP	REG PROGRAM-GRADES 9-12	20	164,220.01
11-150-100-101-40-101-000/ HOME INSTRUCTION	17-0010		4614 / E.B.O.E PAYROLL	HP	HOME INSTRUCTION	20	366.00

\* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

Run on 04/11/2017 at 11:59:09 AM

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03/01/2017

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# Englewood Public School District Bills And Claims Report By Account Number

APRIL 13, 2017 PAYROLL

Account # / Description	PO#	lnv #	Vendor # / Name		k Check Description or * Multi Remit To Check Name	Check#	Check Amount
UNPOSTED CHECKS							
11-204-100-101-40-101-000/ SPEC ED-LEARN & LANG DIS	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-LEARN & LANG DIS	20	63,349.70
11-212-100-101-40-101-000/ MULTIPLE DISABILITIES	17-0010		4614 / E.B.O.E PAYROLL	HP	MULTIPLE DISABILITIES	20	50,899.55
11-213-100-101-40-101-000/ RESOURCE ROOM/CENTER	17-0010		4614 / E.B.O.E PAYROLL	HP	RESOURCE ROOM/CENTER	20	94,336.97
11-216-100-101-40-101-000/ SPEC ED-PRE HANDI FULL T	17-0010		4614 / E.B.O.E PAYROLL	HP	SPEC ED-PRE HANDI FULL T	20	34,216,64
11-240-100-101-67-103-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	20	838.76
11-240-100-101-73-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	20	13,469.13
11-240-100-101-74-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	20	40,771.62
11-240-100-101-76-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	20	4,411.87
11-240-100-101-77-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	20	8,711.06
11-240-100-101-80-102-000/ BILINGUAL ED SUBS	17-0010		4614 / E.B.O.E PAYROLL	HF	BILINGUAL ED SUBS	20	100.00
11-240-100-101-84-101-000/ SALARIES OF TEACHERS	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES OF TEACHERS	20	3,364.50
11-240-100-101-85-101-000/ BILINGUAL ED	17-0010		4614 / E.B.O.E PAYROLL	HP	BILINGUAL ED	20	5,207.90
11-401-100-100-76-101-000/ COCURRICULAR ACTIVITIES	17-0010		4614 / E.B.O.E PAYROLL	HP	COCURRICULAR ACTIVITIES	20	960.75
20-218-100-101-02-000-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	20	38,219.65
20-218-100-101-80-102-000/ PRESCHOOL SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	PRESCHOOL SAL OF TEACH	20	2,200.00
20-231-100-100-66-000-003/ TITLE I - SALARY TEACHER	17-0010		4614 / E.B.O.E PAYROLL	ΗP	TITLE I - SALARY TEACHER	20	3,602.75
20-231-100-100-66-000-010/ TITLE I - TEACHER SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - TEACHER SALARY	20	3,013.93
20-231-100-100-66-103-005/ TITLE I - SAL EXTRA COMP	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I - SAL EXTRA COMP	20	7,358.14
20-231-100-100-66-724-020/ TITLE I FOCUS TEACH SAL	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE I FOCUS TEACH SAL	20	6,560.50
20-241-100-100-66-000-000/ TITLE III SAL OF TEACH	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE III SAL OF TEACH	20	762.50
20-270-200-100-66-000-000/ TITLE II - SALARY	17-0010		4614 / E.B.O.E PAYROLL	HP	TITLE II - SALARY	20	5,291.66
60-057-100-100-02-000-000/ SALARIES - QUARLES	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - QUARLES	20	6,282.22
60-057-100-100-03-000-000/ SALARIES - MCCLOUD	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - MCCLOUD	20	3,156.76
60-057-100-100-05-000-000/ SALARIES - GRIECO	17-0010		4614 / E.B.O.E PAYROLL	HP	SALARIES - GRIECO	20	5,997.56

Total for Unposted Checks

\$1,605,623.99

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03/01/2017

## Englewood Public School District Bills And Claims Report By Account Number APRIL 13, 2017 PAYROLL

Resolution that the list of claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment and further that the Secretary's and Treasurer's financial reports be accepted as filed.

Run on 04/11/2017 at 11:59:09 AM

Fund Summary	Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
	10	11			\$1,523,178.32		\$1,523,178.32
	20	20			\$67,009.13		\$67,009.13
	60	60			\$15,436.54		\$15,436.54
	GRAND	TOTAL	\$0.00	\$0.00	\$1,605,623.99	\$0.00	\$1,605,623.99

Chairman Finance Committee

Member Finance Committee



(SENT VIA EMAIL <u>cballetto@epsd.org</u> AND VIA REGULAR MAIL)

April 18, 2017

Englewood Public School District 274 Knickerbocker Road Englewood, NJ 07631

ATT: Ms. Cheryl Balletto Business Administrator

#### **Re:** Proposal for Professional Services for Masonry Investigation at Englewood High School North – Bell Tower D / R Project No. 3254

Dear Ms. Balletto:

Per the request of Mr. Michael Hunken, Di Cara | Rubino Architects is pleased to submit our fee proposal to provide professional services for a masonry investigation of the bell tower at Englewood High School North. We understand that the District has budgeted approximately \$650,000.00 for this project. Based on our understanding of the scope of work, together with our consultant Rand Engineering, our team offers the following services and phasing:

## I. <u>SCOPE OF SERVICES</u>:

## PHASE I

## A. Investigative Study/Analysis

During this phase, Di Cara | Rubino Architects together with our masonry sub-consultant Rand Engineering will perform the following:

- Review available drawings
- Perform visual and hands-on observation of the bell tower via ground-level and rooftop survey
- Coordinate with independent contractor (Structural Preservation Systems) for "rope access" and investigative probes (see 'Other Cost' under Fee Proposal section)
- Provide a letter report with a photographic supplement detailing the findings and recommendations for the repair/restoration program, including preliminary scope of work and budget projections.



Ms. Cheryl Balletto D/R Project #3254 April 18, 2017 Page 2 of 5

## PHASE II

## B. Design Documents and Construction Administration

Based on the findings of the investigative study and final scope of work authorized by the District, our team will prepare plans and specifications for public bidding and provide construction administration services as follows:

- Review existing drawings and survey existing conditions to develop base plan
- Prepare design development documents consisting of plans incorporating the scope of work
- Develop estimates of probable cost

## 1. <u>Construction Documents:</u>

- Develop complete documents including plans, details, elevations, and specifications
- Submit plans for local code review
- Develop project schedule and phasing requirements
- Meet with Owner to review above for approval
- Phasing plan

## 2. <u>Bidding:</u>

- Prepare all documents for bidding
- Review all Requests for Information (RFI)
- Issue addenda, if required, during the bidding period
- Attend mandatory pre-bid conference to answer Contractor questions about the proposed project
- Conduct bid opening
- Review bids and provide analysis of bids to the Board of Education
- Coordinate with Board Attorney

#### 3. Contract Administration:

- Attend pre-construction kick-off meeting
- Attend all job meetings
- Visit site once per week, or as needed, to review the progress of work
- Review shop drawings
- Respond to RFI's
- Review and approve payment applications
- Prepare punch list and review project closeout documentation



Ms. Cheryl Balletto D/R Project #3254 April 18, 2017 Page 3 of 5

## II. FEE PROPOSAL:

Based on the services outlined above, our team respectfully submits the following fees:

### PHASE I:

A. In	vestigative Study		\$25,000.00
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#### PHASE II:

B. Design Documents and Construction Administration

Once the final scope of work, phasing plan, and budgets are established (following the investigation phase), we can determine the fee for the established scope of work.

#### **OTHER COST:**

Independent Contractor (Structural Preservation Systems) \$3,500.00/day (Estimated 3 days)\_\_\_\_\_\$10,500.00

Reimbursable expenses are billed in addition to the fees indicated above and generally include postage, overnight mail/courier service, mileage, photocopies, printing, plotting, and facsimiles and will be invoiced at 1.15 times the expense.

#### **Exclusions**:

The following services are excluded from the firm's basic services:

- Environmental Engineering
- Surveys
- Identification and/or removal of hazardous materials, including lead and asbestos
- Structural analysis
- Cost of probes and testing



Ms. Cheryl Balletto D/R Project #3254 April 18, 2017 Page 4 of 5

If the proposal is acceptable, please sign and return a copy for our records. Thank you for your time and consideration and we look forward to the opportunity of working with the District and Board of Education. Please feel free to give me a call if anything in this proposal requires further clarification.

Sincerely,

DI CARA | RUBINO ARCHITECTS

Joseph A. Di Cara, AIA, LEED AP Principal

JAD/frk

cc: Michael Hunken, Director of Maintenance mhunken@epsd.org

Accepted By:

Ms. Cheryl Balletto Business Administrator Date \_\_\_\_\_



Ms. Cheryl Balletto D/R Project #3254 April 18, 2017 Page 5 of 5

## **General Terms and Conditions:**

- 1. Any and all services requested beyond the scope outlined above will be provided at the hourly rate structure indicated above unless otherwise agreed by both parties. Also, all fees quoted in this proposal are based upon the assumption that all services are to be provided during standard hours of operation: Monday through Friday, 9:00 A.M. 5:30 P.M.
- 2. All documents, including but not limited to reports, field notes and estimates prepared by the team pursuant to this Agreement, shall be the sole property of the team. Client agrees that all documents of any nature furnished to Client, if not paid for, will be returned upon demand and will not be used by Client for any purpose whatsoever. Client agrees that under no circumstances shall any documents produced by the team, pursuant to this Agreement, be used at any location or for any project not expressly provided for in this Agreement without the prior written permission of the team.
- 3. Payment is due upon receipt of the team's invoices. If payment is not received by the team within thirty (30) days of receipt of invoice by Client, Client agrees to pay a finance charge on the principal amount of the past due account of twelve (12) percent per year. The Client also agrees to pay the team's cost of collection of all amounts due and unpaid after forty-five (45) days, including court costs and reasonable attorneys' fees. The team 's services will be suspended in the event that any invoice remains unpaid after more than forty-five (45) days. In such case, services will only resume when all outstanding invoices have been paid, and the team shall have no liability for construction activities or other claims that occur regarding the project during the period that the team 's services are suspended or as a result of such suspension.
- 4. The quoted fee covers visual observation only, and is exclusive of the cost of exploratory probes and any physical testing recommended. The team shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, potentially hazardous materials in any form at the project site, and is not providing environmental consulting services on this project. Furthermore, the Client agrees to engage an independent environmental consultant to provide the necessary services pursuant to the identification and abatement of any potentially hazardous materials to be disturbed by the work of this contract.
- 5. Client agrees that liability for any damage on account of any claimed error, omission, wrongful conduct, or professional negligence will be limited to an amount equal to the team's fee under this agreement. the team, its agents, and employees shall not be liable for any lost profits or any claim or demand against Client by any other party. In no event shall the team be liable for special, consequential, or exemplary damages, or for damages due to delay in the work. Nothing in this agreement shall be deemed to constitute the establishment of a fiduciary duty to the Client by the team. No action, regardless of form, arising out of the service under this Agreement, may be brought by the Client more than one (1) year after the act or omission giving rise to a cause of action has occurred.
- 6. This Agreement may be terminated by either party upon seven (7) days' prior written notice. In the event of termination, the team shall be compensated by the Client for (a) all services performed up to and including the termination date; and (b) all reimbursable expenses.
- 7. This Agreement shall be construed and enforced in accordance with the laws of the city and/or state in which the Project is located; shall constitute the entire Agreement and understanding between the parties hereto; and shall supersede any prior proposals, Agreements, or understandings between the team and the Client with respect to the subject matter hereof.



# **Services Quote**

Opportunity #:56533

Customer: Englewood Public School District - Mr. Michael Brown

Date: 2/9/2017

Project Name: Network Hierarchy Redesign, Cisco Hardware Refresh & Implementation

## **Project Summary**

Englewood Public School District ("EPSD") is embarking on a project to begin the process of remediating the issues discovered during the previously performed Network Assessment. This quote includes the services to address the remediation of Network issues as identified in the Network Assessment.

**Issue:** Teachers, staff and students experience periodic issues when using the network. These are often compounded with the wireless issues.

- Difficulty accessing network resources after outages
- IT staff difficulty localizing network outages
- Power failures at one location (JDMS) affect all locations
- IP phones have inconsistent quality at different times of day

**Cause:** The following items contribute to the user experience identified above:

- Large layer 2 domain no VLAN segmentation
- Numerous single points of failure including:
  - o Standalone network device terminating critical links such as the Internet
  - o Single data connection between schools
  - o Single links connecting classrooms to 'computer rooms'
- Inconsistent application of QoS features and configuration
- Network management is inconsistently configured

Solution: The proposal outlined in this project will bring the network up to best practice standards.

- Refresh hardware to ensure no End-of-Life equipment and to ensure latest feature sets are
   available
- Design and configure appropriate network hierarchy along with application of VLANs to properly segment the network
- Develop and configure Layer 2 parameters consistently across all devices in all locations
- Develop and configure Network management parameters consistently across all devices in all locations
- Fine-tune Layer 3 routing
- Provision hardware redundancy i.e., backup Internet routers and network Core switch
- Install secondary network links so that potential cable failures are minimized

## Infrastructure

#### Sites

- Dwight Morrow High School
- Janis E. Dismus Middle School
- Grieco Elementary School
- McCloud Elementary School
- D. A. Quarles Early Childhood Center
- Stadium
- Maintenance Garage/Shed

#### Technology

• Please see hardware quote 'EPSD121216'

## **Description of Services**

High Point Solutions engineers will perform the following tasks:

#### Project Management

- Provide EPSD with a list of designed personnel roles and responsibilities
- Provide a project plan which is a baseline document from which the PM can manage deliverables, assess progress and manage Change Management issues and any ongoing questions
  - The project plan also includes a project schedule highlighting corresponding milestones, planned project events, resource(s) and timescales
- Work with EPSD to identify and document dependencies, risks and issues associated with the successful completion of the project
- Participate or lead scheduled project review meetings/conference calls
- Coordination and scheduling work with EPSD

#### Design/Data Gathering

• Review information gathered during the Network Assessment including reviewing any changes that have been made since the Network Assessment was performed

### HW Refresh & Network Hierarchy Redesign

- Layer 2 SPT
  - o Develop & implement deterministic network-wide SPT design.
  - o Enable RPVST on all supported devices.
- Layer 2 VLANs

- Configure VLAN pruning on trunks to reduce the number of VLANs in order to improve performance
- o Implement a unique, unused # as the native VLAN on L2 trunk interface
- Layer 2 QoS
  - Configure auto-gos srnd4 on all supported devices
  - Configure UDLD aggressive mode on all UDLD-enabled devices
- Layer 2 Management
  - o Disable CDP on the untrusted network interfaces such as ISP connections.
  - Configure devices not participating in VTP to use transparent mode. Ensure new VTPcapable devices connecting to the network are provisioned in the desired VTP mode.
- Layer 3 EIGRP Routing
  - Disable auto-summarization
  - o Enable passive interface default
  - Configure the schools that connect to JDMS as EIGRP stub
  - o Configure authentication on EIGRP-enabled devices
- Layer 2/3 Interoperation
  - Designate a unique VLAN ID and SVI for inter-site communications between schools or L3 point-to-point interfaces instead of SVIs
  - Use the appropriate IP default gateway command depending on whether IP routing is enabled or not.
- Network Management
  - Enable logging timestamps to include date and time with millisecond precision.
  - Configure NTP in a hierarchical design versus a flat design. Reference an external source such as National Institute of Standards and Technology (NIST).
- Security
  - o Enable passwords using enable secret.
  - Enable password encryption. Recommend installing TACACS+ or RADIUS authentication server.
- Network Hierarchy
  - o Begin redesigning the network to be more hierarchical.
  - o Incorporate modularity.
  - Segment network into smaller "failure domains" to limit the effects of module or circuit outage on the network.

#### Documentation

- Project Plan
- As-Built Documentation

## Assumptions

- In support of this project EPSD agrees to:
  - Provide an EPSD point of contact for High Point to work with throughout the project.
  - Provide High Point Solutions access to the appropriate systems, staff, and information necessary to perform the services outlined in this Scope.
  - Provide High Point with access to all required locations and closets including providing an escort if required.
  - Provide appropriate and accessible rack space, power and cooling for all equipment.
  - Provide DHCP and DNS for all wireless clients.
  - Provide High Point with Level 15 access (full access) to all Cisco network devices.
  - Provide VPN remote access throughout implementation phase and cutover support period as necessary.
- The ability for High Point to perform the services detailed in this Scope will be dependent on EPSD providing high point with Level 15 access (full access) to all Cisco network devices.
- For the duration of this project no Network, Wireless or AD/Storage changes will be made to the EPSD network/computing environment without notification/approval of High Point.
- High Point pricing assumes work will be performed both during regular business hours, 8:00 AM through 5:00 PM U.S. Eastern time, Monday through Friday and after hours as required to limit disruptions to the school.
- The pricing in this quote is based on the assumption that prevailing wage for cabling services is not required.

## Pricing

The budgetary estimate based on the scope outlined in this document is:

Product Number	Description	Price
HPS-PS-R/S	Network Hierarchy Redesign, Cisco Hardware Refresh & Implementation	\$77,300.00
HPS T&E	Estimated Travel and Expenses	\$1,000.00
	TOTAL	\$78,300.00

Project Management, Design/Data Gathering, Network Hierarchy Redesign, Cisco Hardware Refresh & Implementation equates to approximately 374 hours or 9.5 man weeks and includes Level 2 & 3 engineer(s) and a Project Manager for a price of \$77,300 or \$206.68/hr.

Pricing is valid for 30 days.

Pricing is subject to change based on the modification of the scope outlined in this document.



# **Services Quote**

Opportunity #:56533

Customer: Englewood Public School District - Mr. Michael Brown

Date: 2/9/2017

**Project Name:** Wireless Remediation, Relocation, Coverage Increase and Upgrade of all remaining Ruckus AP's to 802.11AC

## **Project Summary**

Englewood Public School District ("EPSD") is embarking on a project to begin the process of remediating the issues discovered during the previously performed Network Assessment. This quote includes the services to address the remediation of the Wireless Local Area Network ("WLAN") issues as identified in the Network Assessment.

**Issue:** Teachers, staff and students experience persistent performance issues when using the wireless network.

- Inability to log on to the wireless network
- Unintended disconnection from wireless network
- Inconsistent access to desired information
- Slow download of information

Cause: The following items contribute to the user experience identified above:

- Improperly installed Access Points resulting in suboptimal performance
- Insufficient connectivity for large group areas (cafeterias) that are used for training, meetings and other purposes
- Channel overlap issues caused by AP mounting, power levels, lack of use of automated control features
- Quantity of WLAN groups causes unnecessarily large consumption of bandwidth

Solution: The proposal outlined in this project will bring the network up to best practice standards.

- Approximately 80% of the districts over 400 existing indoor wireless access points will be repositioned in accordance with best practices
- Upgrade remaining old Access Points
- Add Access Points to high density areas, such as cafeterias, conference rooms
- Adjust operating parameters to take advantage of automated wireless management features
- Adjust the number of Wireless Network (WLAN) groups

## Infrastructure

#### Sites

• Dwight Morrow High School

EPSD – Wireless Remediation, Relocation, Coverage Increase and Upgrade of all remaining Ruckus AP's to 802.11AC

- Janis E. Dismus Middle School
- Grieco Elementary School
- McCloud Elementary School
- D. A. Quarles Early Childhood Center
- Stadium
- Maintenance Garage/Shed

#### Technology

Please see hardware quote 'EPSD121216'

## **Description of Services**

High Point Solutions engineers will perform the following tasks:

#### Project Management

- Provide EPSD with a list of designed personnel roles and responsibilities
- Provide a project plan which is a baseline document from which the PM can manage deliverables, assess progress and manage Change Management issues and any ongoing questions
  - The project plan also includes a project schedule highlighting corresponding milestones, planned project events, resource(s) and timescales
- Work with EPSD to identify and document dependencies, risks and issues associated with the successful completion of the project
- Participate or lead scheduled project review meetings/conference calls
- Coordination and scheduling work with EPSD

#### Design/Data Gathering

• Review information gathered during the Network Assessment including reviewing any changes that have been made since the Network Assessment was performed

#### WLAN Refresh

- Number of WLAN's
  - Create new WLAN group for Eagle Academy (BCC)
  - Reduce number of WLAN groups to reduce volume of beacon frames that consume wireless bandwidth
- End of Life "EOL" Access Points
  - o Upgrade AP's to r710 AP's
- Limited Coverage in High Density Areas
  - o Add AP's to high density areas to facilitate testing, training, large classes, etc.
- Proper AP Position for increased coverage
  - o Move AP's to ceiling mounts where required

- Minimum Data Rates
  - Adjust minimum data rate to avoid letting 802.11b and other low data rate clients connect. Saves connection "space"
- 2.4 GHz Channel Overlap / Interference
  - o Turn off 2.4 GHz band in every other classroom in Grieco to reduce contention

## Cabling

- Install (20) new runs of CAT 6 For Wireless AP's within the district
- Replace and Reposition (320) Wireless AP's within the district, any required extensions of cabling will match the existing type of cabling for that run i.e. CAT5 or CAT6.

### Documentation

- Project Plan
- As-Built Documentation

## Assumptions

- In support of this project EPSD agrees to:
  - o Provide an EPSD point of contact for High Point to work with throughout the project.
  - Provide High Point Solutions access to the appropriate systems, staff, and information necessary to perform the services outlined in this Scope.
  - Provide High Point with access to all required locations and closets including providing an escort if required.
  - o Provide appropriate and accessible rack space, power and cooling for all equipment.
  - Provide DHCP and DNS for all wireless clients.
  - Provide High Point with Level 15 access (full access) to all Cisco network devices.
  - Provide VPN remote access throughout implementation phase and cutover support period as necessary.
- The ability for High Point to perform the services detailed in this Scope will be dependent on EPSD providing high point with Level 15 access (full access) to all Cisco network devices.
- For the duration of this project no Network, Wireless or AD/Storage changes will be made to the EPSD network/computing environment without notification/approval of High Point.
- High Point pricing assumes work will be performed both during regular business hours, 8:00 AM through 5:00 PM U.S. Eastern time, Monday through Friday and after hours as required to limit disruptions to the school.
- The pricing in this quote is based on the assumption that prevailing wage for cabling services is not required.

## Pricing

The budgetary estimate based on the scope outlined in this document is:

Product Number	Description	Price
HPS-PS-R/S	WLAN Refresh	\$70,670.00
HPS T&E	Estimated Travel and Expenses	\$500.00
	TOTAL	\$71,170.00

Project Management, Design/Data Gathering, WLAN Refresh and Documentation equates to approximately 103 hours or 2.5 man weeks and includes Level 2 engineer(s) and a Project Manager for a price of \$21,020 or \$204.08/hr.

Cabling equates to \$49,650 with approximately 416 hours and includes technicians and materials for an hourly rate of approximately \$119.35/hr.

Pricing is valid for 30 days.

Pricing is subject to change based on the modification of the scope outlined in this document.

Termise Virtual Infrastructure and ing Applications & Data         Oth List       Unit         Oth List       Unit         Cols 5108       5       5         S 5 108       1       5		SOLUTIONS				Spa (9 (973)	5 Gail Court Sparta, NJ 07871 (973) 940-0040 (973) 940-0041 Fax www.hiahpoint.com
the School District and Liferentise Mirtual Tinfastructure and Migration of Existing Applications & Data and Jacas Center Solution On Premise Wirtual Tinfastructure and Migration of Existing Applications & Data Data Center Solution On Premise Wirtual Tinfastructure and Migration of Existing Applications & Data Migration of Existing Applications & Data Table Computing System Colore and Computing System Colore and Software & Licensing Colore and Computing System Colore and Net VICS 5108 Bade Server Chassis Final Module for UCS 5108 Bade Server Chassis Final Bade Strue Information Colore and Software Software & 1 1 5 5 999 0 5 7 1000 Colore and Software & 1 1 5 5 999 0 5 7 1000 1 5		Network sha 11 2018 novider			a a serie a serie de la se		
Data Center Solution - On Premise Virtual Infrastructure and Migration of Existing Applications & Data         Migration of Existing Applications & Data         Description         Description         Optimized Computing System         Cloco         Interview of the Computing System         Cloco Unified Computing System         Interview of the Computing System         ICSCO         ICSCO         ICSCO Unified Computing System         ICS 5108 Blade Server AC2 Chassis, 0 PSU/8 fans/0 FEX       1       5 <th< td=""><td>March 5, 2017 Michael Brown Englewood Public School District 12 Tenafly Road Fnolewood New Jersev 07631</td><td></td><td></td><td></td><td></td><td></td><td></td></th<>	March 5, 2017 Michael Brown Englewood Public School District 12 Tenafly Road Fnolewood New Jersev 07631						
Inglatoriol casanig Applications or cata           Description         Col           Description         Col           Idensity         Col           Idensity         Colspan="2">On the Camputing System           Idensity         Colspan="2">Colspan="2"         Colspan="2"							



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5 Gail Court Sparta, NJ 07871 (973) 940-0040 (973) 940-0041 Fax www.highpoint.com

February 4, 2017

Mr. Michael Brown Englewood Public School District 12 Tenafly Road Englewood , New Jersey 07631

Quote:	ERSD121216						
Product	Description	etv	List		Unit		Ext Price
	<u>Wireless Remediation, Relocation, Coverage Increase and</u> Upgrade of all remaining Ruckus AP's to 802.11AC						
901-R710-US00	Ruckus Model R710 Access Point 802.11AC	65	\$ 1,20	1,295.00	\$ 595.00	б	38,675.00
	As per Ruckus, no additional AP licenses will be needed as long as Englewood's total AP count remains below 450.						
841-3100-1L00	1 year Factory Maintenance & Support	-	\$ 1,51	1,500.00	\$ 1,425.00	\$	1,425.00
PS-WLAN	Includes complete implementation of above solutions. Please see details in services quote. Comprehensive Statement of Work will be created prior to commencement of project.						\$70,670.00
	Esti	mated	T & E and	Econon	Estimated T & E and Economy Shipping:		\$500.00
	I     I     I       Total:     Total:     Total:       Above     Total:     Total:	urring	manufactu	 rermali	Total ntenance of:	Total: \$ ce of: \$	111,270.00 1,425.00

Regards,

Dennis Dorrity High Point Solutions 5 Gail Court Sparta, NJ 07871 (973) 940-0040 office ddorrity@highpoint.com



5 Gail Court
 Sparta, NJ 07871
 (973) 940-0040
 (973) 940-0041 Fax
 www.highpoint.com

December 12, 2016

Mr. Michael Brown Englewood Public School District 12 Tenafly Road Englewood , New Jersey 07631

Quote	EPSD121216						
						and the second	
Product	Description	QEV	List		Unit	Ω	Ext Price
				_			
	Network Hierarchy Redesign, Cisco Hardware Refresh &						
	Implementation						
	Hardware						
EDU-C2960X-48FPD-L	Catalvst 2960-X 48 GigE PoE 740W, 2 x 10G SFP+, LAN Base K12	15	\$ 7,995.00	\$	3,997.50	\$	59,962.50
CON-SW-EDUC296P	SNTC-NO RMA Catalyst 2960-X 48 GigE PoE 740W, 2 x 10	15	\$ 410.00	\$ 0	307.50	¢	4,612.50
C2960X-STACK	Catalyst 2960-X FlexStack Plus Stacking Module	15	\$ 1,195.00	\$	597.50	¢	8,962.50
CAB-STK-E-0.5M	Cisco FlexStack 50cm stacking cable	15	•	ക	1	ь	3
CAB-16AWG-AC	AC Power cord, 16AWG	15	•	ф	I	φ	I
CAB-CONSOLE-USB	Console Cable 6 ft with USB Type A and mini-B	15	\$ 30.00	\$	15.00	ф	225.00
WS-C4500X-16SFP+	Catalyst 4500-X 16 Port 10G IP Base, Front-to-Back, No P/S	2	\$ 16,000.00	\$	9,280.00		\$46,400.00
CON-SW-WSC16SFX	SNTC-NO RMA Catalyst 4500-X 16 Port 10G IP Base, Fro	5	\$ 878.00	\$	658.50		\$3,292.50
C4KX-PWR-750AC-R/2	Catalyst 4500X 750W AC front to back cooling 2nd PWR supply	5	\$ 2,000.00	\$	1,160.00		\$5,800.00
C4KX-PWR-750AC-R	Catalyst 4500X 750VV AC front to back cooling power supply	5	\$ 2,000.00	\$	1,160.00		\$5,800.00
C4KX-NM-BLANK	Catalyst 4500X Network Module Blank	5	، ج	\$			\$0.00
C4500X-IPB	IIP Base license for Catalyst 4500-X	5	۱ د	φ	t		\$0.00
CAB-US515-C15-US	NEMA 5-15 to IEC-C15 8ft US	10	۰ ب	¢	1		\$0.00
S45XUK9-38E	ICAT4500-X Universal Crypto Image	5	۰ ج	\$	1		\$0.00
CAB-CON-C4K-RJ45	Console Cable 6ft with RJ-45-to-RJ-45	5	•	\$	t		\$0.00
SFP-10G-LRM	10GBASE-LRM SFP Module	48	\$ 995.00	\$	547.25		\$26,268.00
SFP-10G-LRM=	10GBASE-LRM SFP Module	09	\$ 995.00	<del>ره</del>	547.25		\$32,835.00

SFP-10G-SR=	10GBASE-SR SFP Module	18	\$ 895.00 \$		547.25	\$9,850.50
	Professional Services					
PS-LAN	Includes Network Hierarchy Redesign and complete implementation of above solutions. Please see details in services quote. Comprehensive Statement of Work	-				\$77,300.00
	will be created prior to commencement of project.					
	Esti	mated	Estimated T & E and Economy Shipping:	omy Shi	ipping:	\$1,000.00
				Tc	Total: \$	\$ 282,308.50
	Above "Total" includes one vear of recurring manufacturer maintenance of: \$ 7.905.00	irrina	manufacturer n	naintena	nce of: \$	; 7.905.00

Regards,

Dennis Dorrity High Point Solutions 5 Gail Court Sparta, NJ 07871 (973) 940-0040 office ddorrity@highpoint.com

				·		5 Gail Court
					Sparts	sparta, NJ U/8/1
					(97.	(973) 940-0040
	SOLUTIONS				(973) 94	(973) 940-0041 Fax
	The Trusted Metwork and IT Solutions Provisies.				www.hic	<u>www.highpoint.com</u>
[4] S. S. Sun, "Analysis," A straining operation of the straining straini		n and and an other states of the	والمراجع الأرادي متمارك إنتقار والمراجع	and a state of the	Service Services	an a
March 5 2017		÷				
Michael Brown						
Englewood Public School District						
12 Tenafly Road						
Englewood , New Jersey 07631						
Quote						
	Migration of Existing Applications & Data					
			1 1	11-14		
Product	Description					2011
Hardware, Software &						earth F. Asaa <sup>2</sup> anna 1
Licensing						
UCS-MINI-Z0001	Cisco Unified Computing System	1 \$	\$ 1	-	s	I
UCSB-5108-AC2	UCS 5108 Blade Server AC2 Chassis, 0 PSU/8 fans/0 FEX	1 \$	5,999.00 \$	3 2,459.59	\$	2,459.59
N01-UAC1	Single phase AC power module for UCS 5108	1 \$	τ	۰ ب	¢	1
N20-FAN5	Fan module for UCS 5108	8 \$	1	<del>ر</del>	\$	I
N20-CAK	Accessory kit for UCS 5108 Blade Server Chassis	1 \$	1	1	÷	l
N20-CBLKB1	Blade slot blanking panel for UCS 5108/single slot	5 \$	1	۱ د	\$	1
UCSB-5108-PKG-HW	UCS 5108 Packaging for chassis with half width blades.	+ \$	1	÷	Ş	I
N20-FW014	UCS 5108 Blade Chassis FW Package 3.1	- +		' ډ	\$	
UCSB-B200-M4	UCS B200 M4 w/o CPU, mem, drive bays, HDD, mezz	3 \$	_	\$ 1,227.95	\$	3,683.85
UCS-MR-1X322RV-A	32GB DDR4-2400-MHz RDIMM/PC4-19200/dual rank/x4/1.2v	24 \$			\$	13,728,00
UCSB-MLOM-40G-03	Cisco UCS VIC 1340 modular LOM for blade servers	3 8	1,499.00	\$ 614.59	⇔	1,843.77
UCSB-HS-EP-M4-R	CPU Heat Sink for UCS B200 M4/B420 M4 (Rear)	+		"	s	1
UCS-M4-V4-LBL	Cisco M4 - v4 CPU asset tab ID label (Auto-Expand)	ფ ო	τ	، م	s	T
UCSB-LSTOR-BK	FlexStorage blanking panels w/o controller, w/o drive bays		5	1	ക	1
UCSB-HS-EP-M4-F	CPU Heat Sink for UCS B200 M4/B420 M4 (Front)		I	۰ ه	s	1
C1UCS-OPT-OUT	Cisco ONE Data Center Compute Opt Out Option	3 8 0	1	۲ \$	\$	I



5 Gail Court Sparta, NJ 07871 (973) 940-0040 (973) 940-0041 Fax <u>www.highpoint.com</u>

February 4, 2017

Mr. Michael Brown Engiewood Public School District 12 Tenafiy Road Englewood , New Jersey 07631

Product	<ul> <li>Description</li> </ul>	QŴ	List	[-	Unit	Ext	Ext Price
	Wireless Remediation, Relocation, Coverage Increase and Upgrade of all remaining Ruckus AP's to 802.11AC						
901-R710-US00	Ruckus Model R710 Access Point 802.11AC	65	\$ 1,295.00	\$	595.00	க	38,675.00
	As per Ruckus, no additional AP licenses will be needed as long as Englewood's total AP count remains below 450.						
841-3100-1L00	1 year Factory Maintenance & Support	<del>.</del>	\$ 1,500.00	÷	1,425.00	÷	1,425.00
PS-WLAN	Includes complete implementation of above solutions. Please see details in services quote. Comprehensive Statement of Work will be created prior to commencement of project.						\$70,670.00
				_			
	Esti	mated	Estimated T & E and Economy Shipping:	lomy Si	ipping:		\$500.00
							:
					Total:	5	Total: \$ 111,270.00
	Above 'fotal' includes one year of recurring manufacturer maintenance ot: 5	orring	manutacturer	nainten	ance ot:	9	1,425,00

Regards,

Dennis Dorrity High Point Solutions 5 Gail Court Sparta, NJ 07871 (973) 940-0040 office ddorrity@highpoint.com

614.25	G	614.25	819 00   \$	G	<del>،</del>	Chiro Civro 26 Months	
							Cisco Factory Support: 36 Months
96,197.84	\$	Cisco Gear Subtotal:	Su Su				
					Ш		
104.00	\$	52.00	100.00 \$	ь	2	10GBASE-CU SFP+ Cable 1 Meter	SFP-H10GB-CU1M=
208.00	÷	52.00	100.00 \$	ф	4	10GBASE-CU SFP+ Cable 2 Meter	SFP-H10GB-CU2M=
2,875.60	ŝ	205.40		ঞ	4	1000BASE-T SFP	GLC-T
6,208.80	ŝ	517.40	-+	Ś	5	10GBASE-SR SFP Module	SFP-10G-SR
1	÷	1	<del>ہ</del>	↔	4	Nexus 9300 650W AC PS, Port-side Exhaust	N9K-PAC-650W-B
t	ф	-	<del>ب</del>	ф	4	Power Cord Jumper, C13-C14 Connectors, 2 Meter Length	CAB-C13-C14-2M
1	¢	-	<del>и</del>	\$	∞	Nexus 2K/3K/9K Single Fan, port side exhaust airflow	NXA-FAN-30CFM-F
-	s	ı	<del>ب</del>	ь	2	Nexus 3K/9K Fixed Accessory Kit	N3K-C3064-ACC-KIT
L	ŝ		↔ '	\$	2	Nexus 9500, 9300, 3000 Base NX-OS Software Rel 7.0(3)12(2b)	NXOS-70312.2B
26,320.00	∽	13,160.00	28,000.00 \$		2	Nexus 9300 with 48p 10G SFP+ and 6p 40G QSFP+	N9K-C9372PX
767.93	ŝ	767.93	-		1	Intel X520 Dual Port 10Gb SFP+ Adapter	N2XX-AIPCI01
I	∽	T	6 <del>9</del> 1	\$	۰	Cisco ONE Data Center Compute Opt Out Option	C1UCS-OPT-OUT
284.54	÷	284.54	694.00 \$	ь	۲	Cisco 12Gbps SAS 512MB FBWC Cache module (Raid 0/1/5)	UCSC-MRAID12G-512
268.96	\$	268.96		\$	۲	Cisco 12G SAS Modular Raid Controller	UCSC-MRAID12G
t	ŝ	1		÷	շ	UCS 2.5 inch HDD blanking panel	N20-BBLKD
I	φ	1	\$	÷	2	Heat sink for UCS C220 M4 rack servers	UCSC-HS-C220M4
	Ş		\$	\$	-	Supercap cable 950mm	UCSC-SCCBL220
1	s	ŀ	<del>ب</del> ۱	¢	-	Cisco M4 - v4 CPU asset tab ID label (Auto-Expand)	UCS-M4-V4-LBL
-	s	1	<del>ب</del>	¢	-	MLOM Blanking Panel	UCSC-MLOM-BLK
•	\$	i T	<del>ب</del>	ፉ	2		CAB-9K10A-UK
573.18	ŝ	286.59	\$ 00.669	\$	2	770W AC Hot-Plug Power Supply for 1U C-Series Rack Server	UCSC-PSU1-770W
90.20	s	90.20		\$	1	Ball Bearing Rail Kit for C220 M4 and C240 M4 rack servers	UCSC-RAILB-M4
34.85	¢	34.85	85.00 \$	ക	-	Reversible CMA for C220 M4 friction & ball bearing rail kits	UCSC-CMAF-M4
921.96	÷	307.32	591.00 \$	\$	3	300GB 12G SAS 10K RPM SFF HDD	UCS-HD300G10K12G
676.00	⇔	169.00	_	\$	4	8GB DDR4-2400-MHz RDIMM/PC4-19200/single rank/x4/1.2v	UCS-MR-1X081RV-A
1,140.88	÷	570.44			2	1.70 GHz E5-2609 v4/85W 8C/20MB Cache/DDR4 1866MHz	UCS-CPU-E52609E
1,379.65	\$	1,379.65			1	UCS C220 M4 SFF w/o CPU, mem, HD, PCIe, PSU, rail kit	UCSC-C220-M4S
104.00	ŝ	52.00		\$	2	10GBASE-CU SFP+ Cable 1 Meter	SFP-H10GB-CU1M
208.00	க	52.00		\$	4	10GBASE-CU SFP+ Cable 2 Meter	SFP-H10GB-CU2M
12,470.64	\$	2,078.44	3,997.00 \$		9	1.70 GHz E5-2650L v4/65W 14C/35MB Cache/DDR4 2400MHz	UCS-CPU-E52650LE
270.40	÷		-	\$	~	8 Gbps Fibre Channel SW SFP+, LC	DS-SFP-FC8G-SW
ı	φ	ı		ŝ	2	UCS Manager v3.1	N10-MGT014
18,040.00	ŝ	9,020.00	22,000.00 \$		2	UCS 6324 In-Chassis FI with 4 UP, 1x40G Exp Port, 16 10Gb	UCS-FI-M-6324
t	∽	ſ			4	Cabinet Jumper Power Cord, 250 VAC 16A, C20-C19 Connectors	CAB-C19-CBN
1,535.04	s	303./0	830.00 \$	s	4	2500W Platinum AC Hot Plug Power Supply - DV	UCSB-PSU-2500ACDV

		-			` <del>-</del>	-
CON-OSP-B200M4	SNTC-24X7X4OS UCS B200 M4 w/o CPU,mem,dr b,HDD,mezz 36 Months		1,158.00		_	2,605.50
CON-OSP-FIM6324	SNTC-24X7X4OS UCS 6324 In-Chs FI w/4 UP 1x40G E-Port 36 Months	2	1,128.00	\$ 846.00	\$	1,692.00
CON-OSP-C220M4S	SNTC-24X7X4OS UCS C220 M4 SFF w/o CPU, mem, HD 36 Months	1 \$	1,677.00	\$ 1,257.75		1,257.75
CON-OSP-9372PX	SNTC-24X7X4OS Nexus 9300 with 48p 10G SFP+ and 6p 40G 36 Months	5	7,134.00	\$ 5,350.50		10,701.00
				Cisco 3 YR Support	\$	16.870.50
				Subtotal:		
	NetApp					
Hardware, Software & Licensing						
FAS2650A-002	FAS2650 HA System, Premium Bundle [Cat: D]	\$ 5	5,000.00		\$	I
	Message: Includes All	$\vdash$			_	
	Protocols, SnapRestore, SnapMirror, SnapVault, FlexClone, SnapManager Suit				\$	1
)             	e, Single Mailbox Recovery(SMBR), SnapCenter Foundation.	+			_	
FAS2650-100-C	FAS2650,Zero Drive,-C [Cat: D]	-	4,500.00	\$ 3,000.00	<u> </u>	2,965.23
DOC-2650-C	Documents,FAS2650,-C [Cat: N]	↔ ~	ŀ		\$	1
X66032A	Cable, 12Gb, Mini SAS HD to HD,2m [Cat: L]		285.00	\$ 222.00		888.00
X66030A	Cable, 12Gb, Mini SAS HD to HD,0.5m [Cat: L]	5 8	185.00		<del>ه</del>	266.00
X800E-R6	<b>T</b>					I
X5526A-R6	Rackmount Kit,4-Post,Universal,R6 [Cat: L]	2 \$	100.00	\$ 65.0		130.00
X5526A-R6	Rackmount Kit,4-Post,Universal,R6 [Cat: L]	<del>ر</del> ه	100.00	\$ 65.00	\$ 0	65.00
X800E-R6	Power Cable North America,R6 [Cat: C]	2 \$	1		\$	T
DS224C-10-1.2-24S-1P-SK	DSK SHLF,12G,24x1.2TB,10K,1P,-SK [Cat: D]		15,270.00	\$ 8,534.00		17,068.00
					\$	R.
SW-2-CL-BASE	SW-2, Base, CL, Node [Cat: N]				\$	
DATA-AT-REST-ENCRYPTION	Data at Rest Encryption Capable Operating Sys [Cat: N]	2 \$	E		\$	I
OS-ONTAP1-CAP2-PREM-1P-P	ONTAP, Per-0.1TB, PREMBNDL, Perf, 1P, -P [Cat: K]	576 \$	00.66		\$	36,847.00
		$\vdash$			\$	J
NetApp Factory Support: 36 months					\$	ł
CS-O2-NOINSTALL-4HR	SupportEdge Premium 4hr Onsite, w/o Install [Cat. S] 36 Months	<del>د</del>	2,718.73		s S	2,295.55
CS-O2-NOINSTALL-4HR		<del>ب</del>	11,221.25		\$	9,475.22
					\$ <del>\$</del>	1
				NetApp Subtotal:	\$	70,000.00
)						

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		_				
	VMWare					
Software					_	
VCS6-STD-A	ACD VCTR SERVER 6 STD VSPHERE 6 PER INSTANCE	<del>4</del>	3,597.00	\$ 2,937.63	φ	2,937.63
VS6-EPL-A	ACD VSPHERE 6 ENT PLUS 1 PROC	е С	2,097.00	\$ 1,740.51	φ	10,443.06
				VMWare Software Subtotal	÷	13,380.69
VMWare Factory Support:36 months						
VCS6-STD-3P-SSS-A	ACD PROD SNS VCTR SERVER 6 STD VSPHERE 6 PER INSTANCE 3YR	1 \$		\$ 3,838.64	\$	3,838.64
VS6-EPL-P-SSS-A	ACD PROD SNS VSPHERE 6 ENT PLUS 1 PROC 3YR	6 \$	2,307.36	\$ 2,238.14		13,428.84
				VINWare 3 YR Support Subtotal	\$	17,267.48
Flexpod Enclosure						114 states ( ) -
PND-ANX-FLX	Complete Panduit Flexpod enclosure assembly, 30a vertical power				\$	6,450.00
	Professional Services					
PS-DC	Configuration & Implementation of Data Center Hardware Solution. Please see Services Quote. Comprehensive Statement of Work will be created prior to commencement of project.				ዏ	30,000.00
Migration Services	Migration Services based on data required to be migrated from existing infrastructure to new infrastructure; includes Active Directory remediation, repurposing of print servers at necessary locations, patch cables & panels. Please see Services Quote for detailed description of services. Comprehensive Statement of Work will be created prior to commencement of project.				<del>6</del>	177,400.00
Training	HPSI onsite knowledge transer and HPSI or 3rd Party-led Classes to prepare staff for managment. Syllabus assumes EPSD Management of new Data Center.				φ	30,000.00
		_			-	
	One time initial costs including 3 years factory support:	includ	ing 3 years fac	ctory support:	<u>به</u>	457,566.51
		_				
Dennis Dorrity						

High Point Solutions 5 Gail Court Sparta, NJ 07871 (973) 940-0040 office ddorrity@highpoint.com .

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March 6, 2017

#### Englewood Public Schools

Superintendent: Robert Kravitz Address: District Administrative Offices 274 Knickerbocker Road Englewood, NJ 07631

Dear Superintendent Kravitz,

Thank you for the opportunity to present proposed financing. I am submitting for your review the following proposed structure:

USER	Englewood Public Schools
FINANCING STRUCTURE	Tax Exempt Lease Purchase
PROJECT COST	\$824,194.00
TERM	5 Years
PAYMENT AMOUNT	\$179,294.84
LEASE RATE	2.897%
PAYMENTS BEGINNING	August 1, 2017 & Annually Thereafter

The above proposal is subject to audit analysis, mutually acceptable documentation, assumes this to be a bank qualified transaction and is not a binding commitment. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time. Proposed financing includes issuances cots at .01775 to cover all costs associated with the financing – closing, underwriting, documentation, etc.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

Tara Clawson

Tara Clawson Vice President Office 817-421-5400 Cell 817-988-9880 Tara.clawson@govcap.com

## ENGLEWOOD PUBLIC SCHOOLS

## JOB DESCRIPTION

# **TAB 13**

## TITLE: DIRECTOR OF CURRICULUM, INSTRUCTION AND ASSESSMENTS

### **QUALIFICATIONS:**

- Valid New Jersey School Administrator Certificate
- Minimum of five (5) years of supervisory experience in the field of educational administration
- Minimum of three (3) years of successful teaching experience
- Demonstrated leadership in school improvement, program development and curriculum integration and application of technology across the curriculum
- Extensive knowledge of state and federal laws and regulations pertaining to education
- Excellent oral and written communication skills
- Ability to analyze data for purposes of data-driven decision making

# **REPORTS TO:** The Director of Curriculum, Instruction and Assessments reports to the Superintendent of Schools and/or his/her designee.

**JOB GOAL:** To provide leadership in the development, implementation and coordination of the District's PK-12 curriculum.

## PERFORMANCE RESPONSIBILITIES:

## Curriculum and Instruction

- 1. Works with principals, department heads, subject matter specialists and teachers developing the District's curriculum, and assists in the formulation of a philosophy and objectives for the instructional plan.
- 2. Coordinates the efforts of certificated staff to promote active learning and skills development in the classroom to align with NJ Student Learning Standards and District educational goals.
- 3. Coordinates the efforts of certificated staff to teach students through an approved course of study utilizing board-adopted curriculum, textbooks and other appropriate teaching materials that are aligned with the NJ Student Learning Standards.
- 4. Assists in staff leadership to ensure understanding of and promotion of the educational objectives of the District, and plans and administers programs of inservice educational activities for instructional personnel.
- 5. Assumes a leadership role in developing curriculum for existing course offerings, core curriculum content areas and electives and/or any course newly mandated by the Legislature or the Board.
- 6. Develops and administers in-service programs for professional staff based on district priorities for instructional improvement.
- 7. Consults with principals and staff and recommends to the Superintendent or his/her designee for adoption and purchase of all textbooks, supplementary instructional material and supplies.

- 8. Observes teachers in their classrooms and offers insights for the enhancement of the learning and teaching process.
- 9. Evaluates the performance of assigned staff in accordance with law, code and Board policy.
- 10. Assists in budget preparation for newly approved instructional programs as related to instructional supplies, equipment, and materials.
- 11. Coordinates and plans for the use of technology as a tool for learning in the schools.
- 12. Performs duties related to all required reporting for state or federal regulations.
- 13. Develops professional development programs and evaluates curriculum effectiveness.
- 14. Establishes and promotes high standards and expectations for all students and staff for academic performance and responsibility for behavior.
- 15. Develops and implements in-service programs and professional/staff development opportunities for all professional staff based on District and school priorities for instructional improvement.
- 16. Continues own professional growth and development through memberships; attendance at relevant meetings, workshops and conferences; enrollment in advanced courses; and similar activities.
- 17. Assists in creation and implementation of student assessment instruments, collects and interprets assessment and testing data for dissemination to administration and staff.
- 18. Performs evaluations and/or observations of instructional, educational services and administrative staff as assigned by the Superintendent of Schools.

## Assessments

- 19. Ensures a written PARCC testing plan for the school system is developed and disseminated to each school before the beginning of the school year. The overall testing plan must include rules for test administrator training, test security, proper testing environment, administering the NCDPI-designated secure test forms, auditing test administration sessions, and preparing and returning secure test materials.
- 20. Develops a District PARCC testing security plan that aligns with local school, state, and PARCC policy.
- 21. Collaborates with the School Test Coordinator and Principals, as necessary, to maintain a secure test administration and train them in PARCC security requirements; to ensure the integrity of the test administration.
- 22. Collaborates with assigned test coordinator, as necessary, to maintain a secure test efficient administration of the PSAT, SAT, ACCUPLACER, ASVAB, and any other district approved test administration at all grade levels; to ensure the integrity of the test administration.
- 23. Monitors to ensure the system and school-by-school plan for administering tests under secure conditions is implemented appropriately.
- 24. Ensures a schedule of the state test administration dates for the school year is shared with teachers, students, and parents.
- 25. Develops local policies and procedures to ensure maximum test security in coordination with the policies and procedures developed by the test publisher (the NCDPI).
- 26. Supervises and monitors school Test Coordinators.

- 27. Assists the principal, and School Test Coordinator, at each school in understanding his/her duties and responsibilities related to the state testing program and the implementation of state tests.
- 28. Coordinates with the Director of Pupil Personnel Services, Principal and School Test Coordinator to ensure the need for test accommodations is documented and the accommodations are limited to the specific need as dictated by the IEP, Section 504 or other specific circumstances.
- 29. Verifies with the Director of Pupil Personnel Services, Principal and School Test Coordinator all documented accommodations were actually provided to students and to what extent the accommodations were used by the students during the test administrations.
- 30. Coordinates with the Supervisor of Bilingual/ELS/World Languages and School Test Coordinator, to reach fidelity in the administering of state tests for all bilingual and ESL students.
- 31. Provides appropriate resources, in conjunction with Director of Pupil Personnel Services and site test coordinator, for special education and bilingual students.
- 32. Makes a determination about the seriousness of reports of test security breaches, loss of test materials, and failure to account for test materials, unauthorized reproduction or retention of test materials, or any other deviation from required security procedures.
- 33. Declares a test administration a misadministration, when appropriate, using the appropriate procedures and documentation, and ensures students are administered a different secure form of the test.
- 34. Investigates all reports of testing irregularities and/or violations of ethical testing practices and immediately report them to the superintendent and local school board of education.
- 35. Uses and follows all procedures in the Online Testing Irregularity Submission System (OTISS) to document and report all testing irregularities. Assists in creation and implementation of student assessment instruments, collects and interprets assessment and testing data for dissemination to administration and staff.
- 36. Presents standardized state and national test score results to the Board of Education and schools.
- 37. Conducts at least two district meetings with the site test coordinators to provide updates and to establish and review testing protocol.
- 38. Trains School Test Coordinators and administrators in appropriate district and state testing procedures.
- 39. Annually reviews District Testing Plan.
- 40. Ensures that School Test Coordinator reviews and updates site test plan and all record change rosters to meet state deadlines.
- 41. Assists in aspects of the implementation of the district's state testing including areas mandated by the federal and state regulations.
- 42. Becomes fully versed with the online PARCC assessment.
- 43. Works closely with the director of facilities and site administrators to ensure technology readiness for the PARCC assessment.
- 44. Attend as needed and provide training for use of the NJ Smart database.
- 45. Performs such other duties as may be assigned by the Superintendent and/or his/her designee.

# **APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

## TERMS OF EMPLOYMENT:

**T:** Twelve (12) months per year. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

**EVALUATION:** Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

## **BOARD APPROVAL:**

## **RESOLUTION:**

## ENGLEWOOD PUBLIC SCHOOL DISTRICT

## JOB DESCRIPTION

## TITLE: DIRECTOR OF HUMAN RESOURCES

## **QUALIFICATIONS**:

- Valid Principal or School Administrator Certificate
- Master's degree or equivalent
- Legal background preferred
- Four to ten years related experience and/or training; or equivalent combination of education and experience
- Experience with administration and/or supervision in a school district setting, education and/or training in personnel-related functions
- Knowledge of principles, practices, and trends of public personnel administration
- Strong leadership and communication skills
- Demonstrated ability to work effectively in the areas of personnel management, school administration and supervision of programs and staff

## **REPORTS TO:**

The Director of Human Resources reports to the School Business Administrator/Board Secretary and/or his/her designee.

#### JOB GOAL:

Under the general direction of the Superintendent and the Business Administrator, the Director of Human Resources is responsible for the administration and coordination of classified and certificated functions of the Human Resources Department. The Director of Human Resources plans, organizes, and directs a comprehensive human resources program, including recruitment, selection, classification, wage and salary administration, employee relations and collective bargaining and serves as an advisor to the Superintendent regarding employee and labor relations matters.

## PERFORMANCE RESPONSIBILITIES:

- 1. Plans, directs, and manages the human resources function for the District's certificated and classified employees.
- 2. Manages and coordinates school and District programs for attracting, selecting, and developing personnel appropriate to specific programs, roles and job needs.
- 3. Administers all procedures and policies relative to both the classified and certificated personnel programs of the District in conformity with the requirements of appropriate Federal and State laws including the New Jersey Education Code, and local Board Policy.
- 4. Manages all personnel actions, assignments, transfers, reassignments, promotions, demotions, and dismissal of personnel.
- 5. Manages and maintains a district-wide staffing profile.

- 6. Manages and maintains the record-keeping for a system of performance evaluation for employees and professional development.
- 7. Provides specialized assistance in the handling of employee problems of keeping abreast of new theories, trends, and practices pertaining to grievance, legal matters, conflict resolution, suspension and termination.
- 8. Interprets Board Policies and Administrative Regulations relating to employer/employee relations and advises, directs, and assists, as necessary, in their implementation.
- 9. Establishes and maintains cooperative relations with other departments and personnel.
- 10. Provides leadership for the Human Resources staff.
- 11. Responsible for representing the District in the investigation and resolution of compliance issues and contractual disputes.
- 12. Responsibility for employer/employee relations, labor negotiations, contract management, and grievance processing.
- 13. Manages human resources functions related to certificated and classified personnel.
- 14. Directs and evaluates the work of the clerical and technical staff of human resources.
- 15. Serves as a resource person for information relative to the Education Code and legal regulations pertinent to personnel practices.
- 16. Assists with development of the annual budgets for human resources and employeeemployer relations and monitors expenditures.
- 17. Develops personnel policy proposals and recommendations.
- 18. Serves as human resources link to data processing, payroll, workers' compensation, and other departments and agencies.
- 19. Coordinates classified and certificated personnel evaluation systems.
- 20. Assists with collective bargaining for all bargaining units.
- 21. Coordinates retirement incentive/option program; consults with employees on retirement related issues.
- 22. Conducts analyses for district and state reports. Files reports in a timely manner, seeking Board approval when appropriate.
- 23. Represents or as appropriate assists in representing the District at compliance agency hearings including but not limited to judicial proceedings and PERC, EEOC, and Workers' Compensation Appeals Board.
- 24. Monitors District human resource related litigation.
- 25. Stays current in such areas as evaluation of certificated and classified employees, recruitment, examination, classification, and wage and salary administration; related provisions of laws including the New Jersey Education Code; concepts of occupations found in school districts; effective counseling techniques and human relations. Operations of school district educational and administrative functions; principles, practices, and trends of public personnel administration; Federal, State, local statutes and Education Code provisions; all policies and laws which impact employer/employee relations; familiarity with numerous regulatory agency guidelines, content of collective bargaining agreements and approaches to collaboration; contract law; risk management principles; and organizational psychology.
- 26. Assembles and analyzes data and makes appropriate recommendations to school officials, and the Board.
- 27. Works collaboratively with other departments, agencies, and work sites.
- 28. Participates as a representative of the District during employer/employee contract negotiations.
- 29. Interprets and applies rules and regulations under Federal, State, and local statutes, Education Code, board policy, and collective bargaining agreements.

- 30. Improves and implements policies and procedures.
- 31. Maintains and publishes the District employee manual ensuring compliance with all mandated policies affecting employees.
- 32. Serves as a liaison to county and state representatives relating to certification issues and other state and federal mandates.
- 33. Develops new and reviews existing job descriptions to ensure current requirements and responsibilities and compliance with state and federal laws.
- 34. Develops, prepares, generates, and analyzes reports pertaining to employee personnel information and data, including but not limited to issues such as Board agenda minutes, benefit costs, staffing levels, retention, absenteeism, recruitment, applicant tracking, compensation, and promotions.
- 35. Implements comprehensive recruitment procedures and attends recruitment fairs.
- 36. Maintains relationships with college personnel and oversees on-campus recruiting program.
- 37. Conducts research and investigations as may be assigned.
- 38. Participates on district and out-of-district committees as may be assigned.
- 39. Participates in the investigation and resolution of ongoing employee relations problems, and develops, recommends, and initiates appropriate steps for resolution.
- 40. Facilitates hiring process by scheduling interviews to finalize hiring process for all staff.
- 41. Manages absence reporting database and coordinates procedures for identification and appointment of substitute staff.
- 42. Coordinates the provisional teachers program for novice teachers and teacher mentors.
- 43.Performs such other duties as may be assigned by the Superintendent of and/or his/her designee.

**APPOINTMENT:** 

Appointment shall be made by the Board of Education upon recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF EMPLOYMENT:

Twelve (12) months per year. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

# **EVALUATION:** Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOARD APPROVAL**:

### ENGLEWOOD PUBLIC SCHOOLS

### JOB DESCRIPTION

### TITLE: DIRECTOR OF INSTRUCTION AND TECHNOLOGY

### **QUALIFICATIONS:**

- Valid New Jersey School Administrator Certificate
- Minimum of five (5) years of supervisory experience in the field of educational administration
- Minimum three (3) years of successful teaching experience
- Demonstrated leadership in school improvement, program development and curriculum integration, instruction and application of technology across the curriculum
- Experience with computer technology and networked information systems.
- Broad knowledge of instructional technology equipment and applications, online services, technology resources and integration of technology across the curriculum
- Excellent organizational, communications, oral and written, and human relations skills
- Demonstrated ability to develop long-range plans for technology application in the schools and conduct budget related analysis
- Extensive knowledge of state and federal laws and regulations pertaining to education

### **REPORTS TO:**

The Director of Instruction and Technology reports to the Superintendent of Schools and/or his/her designee.

### JOB GOAL:

To provide leadership in the development, implementation and coordination of the District's instructional and technology plan to enhance instruction through technology across the curriculum and to promote efficiency in the schools with instruction and technology.

### PERFORMANCE RESPONSIBILITIES:

### **Instruction**

- 1. Works with principals, department heads, subject matter specialists and teachers developing and implementing a philosophy and objectives for the instructional plan.
- 2. Provides leadership in the development of the PreK-12 instructional program and achievement of state curriculum content standards and district goals and objectives.
- 3. Coordinates the efforts of certificated staff to promote active learning and skills development in the classroom to align with NJ Student Learning Standards and District educational goals.
- 4. Develops and implements the District's in-service education program for the instructional staff and recommends professional development for instructional growth.
- 5. Provides orientation for new staff and ongoing opportunities for effective professional development that addresses the needs of the individual and the instructional program,

including workshops, visitations, demonstration lessons, and team teaching in which the staff share successful practices and strategies.

- 6. Collects and analyzes performance data, particularly state assessments, regarding the achievement of students and other pertinent information affecting the design and evaluation of curriculum and instructional practices.
- 7. Recommends policies and procedures to promote a healthy and positive learning environment to facilitate effective classroom instruction and successful student performance.
- 8. Performs evaluations and/or observations of instructional, educational services and administrative staff as assigned by the Superintendent of Schools.

### **Technology**

- 9. Supports district assessment department and schools with technology related aspects regarding implementation of Partnership for Assessment of Readiness for College and Careers (PARCC) computer based assessments.
- 10. Works collaboratively with central office administrators, principals and teachers to ensure that technology services are effectively implemented throughout the district.
- 11. Provides leadership and support to Supervisor of Technology and Supervisor of Educational Technology regarding management of technology personnel and services.
- 12. Provides leadership and support to Student Information Systems Analyst regarding management of student database software, student registration, and required State reports.
- 13. Provides administrative and supervisory responsibility for implementing Technology Curriculum.
- 14. Observes and evaluates computer/technology teachers and school library media specialists and/or clerks in collaboration with building principals.
- 15. Serves as Alternate to Superintendent on Englewood Public Library Board of Trustees to help ensure collaboration between the school district and the Englewood Public Library.
- 16. Recommends budget line items and coordinates the purchasing of instructional materials and equipment within assigned programs.
- 17. Represents the school and District at community, State and professional meetings.
- 18. Attend required staff meetings and serve, as appropriate, on staff committees.
- 19. Performs such other dufies as may be assigned by the Superintendent and/or his/her designee.
- **APPOINTMENT:** Appointment shall be made by the Board of Education upon recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF EMPLOYMENT:

Twelve (12) months per year. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

### **EVALUATION:**

Performance for this position will be evaluated in accordance with the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOARD APPROVAL:**



### JOB DESCRIPTION

### **POSITION: INSTRUCTIONAL COACH – MATH/SCIENCE GRADES Pre-K-6** (Non-Supervisory/Certificated/10-months)

### **QUALIFICATIONS:**

- 1. Valid New Jersey Certification as Mathematics or Science Teacher with minimum three years successful teaching experience
- 2. Advanced knowledge of New Jersey Student Learning Standards for Mathematics and Next Generation Science Standards
- 3. Knowledge of basic and advanced software applications
- 4. Skilled in instructional planning using data, research and theory to support instructional decisions
- 5. Expert knowledge of Math and Science content in regards to pedagogy and best practices
- 6. Knowledge of PARCC Mathematical Requirements
- 7. Demonstrated leadership in school improvement, mathematics/science program development, curriculum integration and application of technology in curriculum
- The Instructional Coach reports to the Director of Curriculum, Instruction **REPORTS TO:** and Assessments and/or his/her designee.

**JOB GOAL:** 

To improve student achievement by improving teacher effectiveness.

### **PERFORMANCE RESPONSIBILITIES:**

The essential functions and elements of this position include, but, are not limited to, the following:

- 1. Performs a review of the implementation (both pacing and effectiveness) of the curriculum in Math and Science in Grades Pre-K-6, and reports monthly on that progress to the building principal and the Director of Curriculum and Instruction.
- 2. Organizes and facilitates weekly and/or monthly meetings with subject area teachers Grades Pre-K-6.
- 3. Works with staff to develop, deliver, reflect and revise a viable mathematics and science curriculum pacing guide for all Math and Science subjects Pre-K through Grade 6.
- 4. Communicates multiple methods and strategies for delivery of instruction.
- 5. Customizes professional learning to meet the needs of each teacher while developing a common understanding among the teachers.
- 6. Attends weekly/monthly meetings with Math and Science grade level meetings Pre-K-6. Coordinates in other grades and disciplines to ensure that vertical and horizontal articulation, as well as, interdisciplinary project work, is being achieved and reports minutes of the meeting to building principal and Director of Curriculum and Instruction.
- 7. Works with teachers in the subject area to plan instruction and assessments, solves problems and reflects on instructional practice.

- 8. Participates in the budget process as it pertains to Math and Science Grades Pre-K through 6.
- 9. Through a committee of faculty, coordinates the selection of mathematics and science textbooks, instructional materials and equipment to achieve the curriculum and recommends to the Director of Curriculum, Instruction and Assessments those selected for adoption to the Board.
- 10. Coordinates the distribution of subject area books and materials with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 11. Maintains an inventory of textbooks and materials within the subject area with the Assistant Principal or Supervisor and submits said inventory to the District Director of Curriculum, Instruction and Assessments annually.
- 12. Establishes classroom book collections and materials within the subject area in designated locations throughout the school with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 13. Participates in the selection of new teachers for the subject area.
- 14. Stays current and provides staff with changes in curricula and new instructional practices by attending targeted professional learning opportunities.
- 15. Recommends professional development in-service workshops for subject area teachers.
- 16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Director of Curriculum, Instruction and Assessments and/or his/her designee.

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF EMPLOYMENT:

Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

EVALUATION:

Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOE APPROVAL:**

### JOB DESCRIPTION

### POSITION: INSTRUCTIONAL COACH – MATH/SCIENCE GRADES 7-12 (Non-Supervisory/Certificated/10-months)

### **QUALIFICATIONS:**

- 1. Valid New Jersey Certification as Mathematics or Science Teacher with minimum three years successful teaching experience
- 2. Advanced knowledge of New Jersey Student Learning Standards for Mathematics and Next Generation Science Standards
- 3. Knowledge of basic and advanced software applications
- 4. Skilled in instructional planning using data, research and theory to support instructional decisions
- 5. Expert knowledge of Math and Science content in regards to pedagogy and best practices
- 6. Knowledge of PARCC Mathematical Requirements
- 7. Demonstrated leadership in school improvement, mathematics/science program development, curriculum integration and application of technology in curriculum

**REPORTS TO:** The Instructional Coach reports to the Director of Curriculum, Instruction and Assessments and/or his/her designee

JOB GOAL:

AL: To improve student achievement by improving teacher effectiveness.

### PERFORMANCE RESPONSIBILITIES:

The essential functions and elements of this position include, but, are not limited to, the following:

- 1. Performs a review of the implementation (both pacing and effectiveness) of the curriculum in Math and Science in Grades 7-12, and reports monthly on that progress to the building principal and the Director of Curriculum, Instruction and Assessments.
- 2. Organizes and facilitates weekly and/or monthly meetings with subject area teachers Grades 7-12.
- 3. Works with staff to develop, deliver, reflect and revise a viable mathematics and science curriculum pacing guide for all Math and Science courses Grades 7 through 12.
- 4. Communicates multiple methods and strategies for delivery of instruction.
- 5. Customizes professional learning to meet the needs of each teacher while developing a common understanding among the teachers.
- 6. Attends weekly/monthly meetings with Math and Science grade level meetings Grades 7-12. Coordinates in other grades and disciplines to ensure that vertical and horizontal articulation, as well as, interdisciplinary project work, is being achieved and reports minutes of the meeting to building principal and Director of Curriculum and Instruction.
- 7. Works with teachers in the subject area to plan instruction and assessments, solves problems and reflects on instructional practice.

- 8. Participates in the budget process as it pertains to Math and Science Grades 7 through 12.
- 9. Through a committee of faculty, coordinates the selection of mathematics and science textbooks, instructional materials and equipment to achieve the curriculum and recommends to the Director of Curriculum, Instruction and Assessments those selected for adoption to the Board.
- 10. Coordinates the distribution of subject area books and materials with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 11. Maintains an inventory of textbooks and materials within the subject area with the Assistant Principal or Supervisor and submits said inventory to the District Director of Curriculum, Instruction and Assessments annually.
- 12. Establishes classroom book collections and materials within the subject area in designated locations throughout the school with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 13. Participates in the selection of new teachers for the subject area.
- 14. Stays current and provides staff with changes in curricula and new instructional practices by attending targeted professional learning opportunities.
- 15. Recommends professional development in-service workshops for subject area teachers.
- 16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Director of Curriculum, Instruction and Assessments and/or his/her designee.

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF EMPLOYMENT:

**PLOYMENT:** Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

**EVALUATION:** Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOARD APPROVAL:**

### JOB DESCRIPTION

### POSITION: INSTRUCTIONAL COACH – HUMANITIES Pre-K-6 (Non-Supervisory/Certificated/10-months)

### **QUALIFICATIONS:**

- 1. Valid New Jersey Certification as English, Social Studies or World Language Teacher with minimum three years successful teaching experience
- 2. Advanced knowledge of New Jersey Student Learning Standards for English Language Arts, Social Studies and World Language
- 3. Knowledge of basic and advanced software applications
- 4. Skilled in instructional planning using data, research and theory to support instructional decisions
- 5. Expert knowledge of English Language Arts, Social Studies and World Language content in regards to pedagogy and best practices
- 6. Knowledge of PARCC Requirements for English Language Arts
- 7. Demonstrated leadership in school improvement in English, Social Studies and/or World Language program development, curriculum integration and application of technology in curriculum

## **REPORTS TO:** The Instructional Coach reports to the Director of Curriculum, Instruction and Assessments and/or his/her designee.

### JOB GOAL:

To improve student achievement by improving teacher effectiveness.

### PERFORMANCE RESPONSIBILITIES:

The essential functions and elements of this position include, but, are not limited to, the following:

- 1. Performs a review of the implementation (both pacing and effectiveness) of the curriculum in English Language Arts, Social Studies and World Language in Grades Pre-K-6, and reports monthly on that progress to the building principal and the Director of Curriculum, Instruction and Assessments.
- 2. Organizes and facilitates weekly and/or monthly meetings with subject area teachers Grades Pre-K-6.
- 3. Works with staff to develop, deliver, reflect and revise a viable English Language Arts, Social Studies and World Language curriculum pacing guide for all pertinent subjects Pre-K through Grade 6.
- 4. Communicates multiple methods and strategies for delivery of instruction.
- 5. Customizes professional learning to meet the needs of each teacher while developing a common understanding among the teachers.
- 6. Attends weekly/monthly meetings with English Language Arts, Social Studies and World Language grade level meetings Pre-K-6. Coordinates in other grades and disciplines to ensure that vertical and horizontal articulation, as well as, interdisciplinary project work, is being achieved and reports minutes of the meeting to building principal and Director of Curriculum, Instruction and Assessments.

- 7. Works with teachers in the subject area to plan instruction and assessments, solves problems and reflects findon instructional practice.
- 8. Participates in the budget process as it pertains to English Language Arts, Social Studies and World Language Grades Pre-K through 6.
- 9. Through a committee of faculty, coordinates the selection of English Language Arts, Social Studies and World Language textbooks, instructional materials and equipment to achieve the curriculum and recommends to the Director of Curriculum, Instruction and Assessments those selected for adoption to the Board.
- 10. Coordinates the distribution of subject area books and materials with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 11. Maintains an inventory of textbooks and materials within the subject area with the Assistant Principal or Supervisor and submits said inventory to the District Director of Curriculum, Instruction and Assessments annually.
- 12. Establishes classroom book collections and materials within the subject area in designated locations throughout the school with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 13. Participates in the selection of new teachers for the subject area.
- 14. Stays current and provides staff with changes in curricula and new instructional practices by attending targeted professional learning opportunities.
- 15. Recommends professional development in-service workshops for subject area teachers.
- 16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Director of Curriculum, Instruction and Assessments and/or his/her designee.

**APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

### **TERMS OF EMPLOYMENT:**

Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

**EVALUATION:** 

Performance for this position will be evaluated in accordance with the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOE APPROVAL:**

### JOB DESCRIPTION

### POSITION: INSTRUCTIONAL COACH – HUMANITIES GRADES 7-12 (Non-Supervisory/Certificated/10-months)

### **QUALIFICATIONS:**

- 1. Valid New Jersey Certification as English, Social Studies or World Language Teacher with minimum three years successful teaching experience
- 2. Advanced knowledge of New Jersey Student Learning Standards for English Language Arts, Social Studies and World Language
- 3. Knowledge of basic and advanced software applications
- 4. Skilled in instructional planning using data, research and theory to support instructional decisions
- 5. Expert knowledge of English Language Arts, Social Studies and World Language content in regards to pedagogy and best practices
- 6. Knowledge of PARCC Requirements for English Language Arts
- 7. Demonstrated leadership in school improvement in English, Social Studies and/or World Language program development, curriculum integration and application of technology in curriculum

### **REPORTS TO:**

The Instructional Coach reports to the Director of Curriculum, Instruction and Assessments and/or his/her designee

### JOB GOAL:

To improve student achievement by improving teacher effectiveness.

### PERFORMANCE RESPONSIBILITIES:

The essential functions and elements of this position include, but, are not limited to, the following:

- 1. Performs a review of the implementation (both pacing and effectiveness) of the curriculum in English Language Arts, Social Studies and World Language in Grades 7-12, and reports monthly on that progress to the building principal and the Director of Curriculum, Instruction and Assessments.
- 2. Organizes and facilitates weekly and/or monthly meetings with subject area teachers Grades 7-12.
- 3. Works with staff to develop, deliver, reflect and revise a viable English Language Arts, Social Studies and World Language curriculum pacing guide for all pertinent subjects Grades 7-12.
- 4. Communicates multiple methods and strategies for delivery of instruction.
- 5. Customizes professional learning to meet the needs of each teacher while developing a common understanding among the teachers.
- 6. Attends weekly/monthly meetings with English Language Arts, Social Studies and World Language grade level meetings Grades 7-12. Coordinates in other grades and disciplines to ensure that vertical and horizontal articulation, as well as, interdisciplinary project work, is being achieved and reports minutes of the meeting to building principal and Director of Curriculum, Instruction and Assessments.

- 7. Works with teachers in the subject area to plan instruction and assessments, solves problems and reflects on instructional practice.
- 8. Participates in the budget process as it pertains to English Language Arts, Social Studies and World Language Grades 7-12.
- 9. Through a committee of faculty, coordinates the selection of English Language Arts, Social Studies and World Language textbooks, instructional materials and equipment to achieve the curriculum and recommends to the Director of Curriculum, Instruction and Assessments those selected for adoption to the Board.
- 10. Coordinates the distribution of subject area books and materials with the Director of Curriculum, Instruction and Assessments and the Assistant Principal or Supervisor.
- 11. Maintains an inventory of textbooks and materials within the subject area with the Assistant Principal or Supervisor and submits said inventory to the District Director of Curriculum, Instruction and Assessments annually.
- 12. Establishes classroom book collections and materials within the subject area in designated locations throughout the school with the Director of Curriculum, Instruction and Assessments the Assistant Principal or Supervisor.
- 13. Participates in the selection of new teachers for the subject area.
- 14. Stays current and provides staff with changes in curricula and new instructional practices by attending targeted professional learning opportunities.
- 15. Recommends professional development in-service workshops for subject area teachers.
- 16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Director of Curriculum, Instruction and Assessments and/or his/her designee.

APPOINTMENT: Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF **EMPLOYMENT:**

Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

### **EVALUATION:**

Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOE APPROVAL:**

### JOB DESCRIPTION

### POSITION: COMPUTER TECHNICIAN SPECIALIST (Non-Certificated/12 Months)

### **QUALIFICATIONS:**

- 1. College/university degree in the field of computer science or information technology, a related field and/or two (2) years equivalent work experience
- 2. Extensive knowledge of Office365 applications
- 3. Knowledge of Microsoft Windows 7, Windows 8, Windows 10, Server 2012 and Mac OS X and iOS
- 4. Apple Certified Macintosh Technician preferable
- 5. Knowledge of software applications, internet applications, networking protocols and VOIP
- 6. Experience working in a team-oriented, collaborative environment with a diverse group of clients in a professional environment
- 7. Ability to follow leadership
- 8. A strong work ethic with the ability to multitask and flexible to change in a high pressure environment
- **REPORTS TO:** The Computer Technician Specialist reports to the Director of Instruction and Technology.
- JOB GOAL: The Computer-Technician Specialist's role is to support and maintain in-house computer systems, desktops, peripherals, digital AV media systems and associated instructional, administrative and system software. This includes installing, diagnosing, repairing, maintaining, and upgrading all hardware, software and associated equipment while ensuring optimal system performance. The person will also troubleshoot problem areas in a timely, accurate fashion, provide end user support and assistance where and when required.

### PERFORMANCE RESPONSIBILITIES:

- 1. Work with end users to identify and deliver required technology support service levels. Liaise with, and provide training and support to, end users and staff on technology systems such as Digital AV media systems, software, computer operation and other issues.
- 2. Install, configure, test, maintain, monitor, and troubleshoot end user hardware, networked peripheral devices, and networking hardware products.
- 3. Where required, install, configure, test, maintain, monitor, and troubleshoot associated end user software and networking software products.
- 4. Perform on-site analysis, diagnosis, and resolution of complex technology problems for a variety of end users, and recommend and implement corrective hardware solutions, including repair as needed.
- 5. Receive and troubleshoot incoming calls and/or e-mails regarding technology issues such as PC, peripheral equipment repairs, hardware/software problems, intranet components and peripherals.

- 6. Serve as email administrator for Office365, Outlook and Google.
- 7. Respond and assist with Help Desk Support to maintain customer satisfaction.
- 8. Develop and maintain an inventory of all technology equipment such as monitors, keyboards, hard drives, modems, printers, scanners, and other peripheral equipment.
- 9. Monitor and test technology systems performance and provide technology systems performance statistics and reports.
- 10. Work with multiple operating PC and Mac systems and construct, install, and test customized configurations based on various platforms and operating systems.
- 11. Conduct research on computer products in support of technology procurement and development efforts. Evaluate and recommend hardware and software products for purchase.
- 12. Write technical specifications for purchase of technology systems such as PCs, digital AV systems, hardware and related products.
- 13. Recommend, schedule, and perform technology systems, computer, hardware and peripheral equipment improvements, upgrades, and repairs.
- 14. Assist in developing long-term strategies and capacity planning for meeting future technology systems software/hardware needs.
- 15. Support development and implementation of new technology projects and new hardware installations.
- 16. Maintain up-to-date knowledge of hardware and equipment contracts and supervise contract-based installations.
- 17. Prepare Audio/Video set-up for District events and Board of Education meetings.
- 18. Complete assignments pursuant to deadlines.
- 19. Perform other duties and tasks as assigned by the Director of Instruction and Technology.
- **APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

### TERMS OF

- **EMPLOYMENT:** Twelve (12) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.
- **EVALUATION:** Performance of this position will be evaluated annually in accordance with the Board's policy on evaluation of non-certificated personnel.

### **BOE APPROVAL:**

### JOB DESCRIPTION

### POSITION: SCHOOL LIBRARY MEDIA SPECIALIST (Certificated/10 Months)

### **QUALIFICATIONS:**

- 1. Valid New Jersey Educational Services Certificate with a School Library Media Specialist Endorsement
- 2. Possession of Master of Information degree from an A.L.A. accredited school and/or a graduate level Media Technology degree are recommended
- 3. Demonstrated knowledge of issues related to the collection development and delivery of media and information technology in the District
- 4. Effective problem solving, organizational, human relations, and written and verbal communication and comprehension skills appropriate for the position
- 5. Demonstrated ability to communicate and work effectively with students, parents, staff, administration, and such other individuals and/or groups as may be necessary
- **REPORTS TO:** The School Library Media Specialist reports to the Director of Instruction and Technology and the building Principal(s) of the building(s) in which s/he is assigned.

# JOB GOAL: Delivery of instruction in information literacy skills and the development and coordination of school library media programs and resources. To plan and implement, and/or assist in the planning and implementation, of a program for the instructional application of media and technology at the building level under the administrative structure of the District media program, and in conjunction with the district's Technology Department where appropriate.

### PERFORMANCE RESPONSIBILITIES:

- 1. Plans, arranges, operates, and manages the Media Center.
- 2. Develops District policies and procedures for efficient operation of, and optimal service from, the Media Center. Establishes annual and long-range goals for the Media Center and related programs.
- 3. Maintains appropriate lesson plans of instructional objectives, procedures, and evaluations of student progress. Collaborates with specialists and teachers in scheduling, planning, and teaching instructional units.
- 4. Keeps educationally and professionally informed by participating in professional organizations, coursework, workshops, and/or conferences as well as attending all staff meetings, in-service training sessions, and curriculum development meetings provided by the district.
- 5. Attends in-service workshops regarding the use of multi-media services to implement curriculum units in class groups, special groups and for independent study.

- 6. Assists in providing staff training on the instructional uses of computers and maintains current knowledge regarding access to, and appropriate use of, the Internet in schools.
- 7. Maintains channels of open communication with technology and curriculum development committees, local libraries, library cooperatives, and community organizations.
- 8. Applies for grants and pursues other appropriate funding for the Media Center.
- 9. Teaches students specific media and technology skills, including the use of the Internet, at appropriate grade levels. Provides individual and group instruction in information skills, research strategies and methods, and the use of resources and equipment. Instructs students to be discerning, responsible, and ethical users of information. Guides the learning process toward achievement of district goals and objectives.
- 10. Helps students learn how to translate terminology that can be used to access information in reference books, on the Internet, and through other information media. Instruct students in the independent use of reference books, the Internet, and multi-media hardware/software, as well as the use of search engines and logical searching methods to access relevant information, both textual and graphic. Supervises students who use the Internet in the Media Center.
- 11. Plans, develops, and evaluates Media Center collections of print and non-print materials that support the curriculum and a variety of teaching methods. Recognize and encourage classroom teacher input in this process.
- 12. Purchases media resources, both print and non-print, by preparing purchase orders and maintaining the audit of the school's media allotment.
- 13. Organizes the multi-media materials for use and is responsible for the control and inventory of the media center facilities and resources. Maintain accurate records of Media Center facilities, equipment, materials, and resources, including records of acquisition, circulation, and maintenance.
- 14. Trains, monitors, directs, and collaborates in the work of all noncertificated assistants, which may include office personnel, a clerk and any other assigned personnel.
- 15. Collaborates with faculty in selecting books, assembling materials for special projects, and assembling multi-media materials that are utilized in the classroom for the duration of a project or unit of instruction.
- 16. Maintains the inventory, schedules, distribution requisitions, and necessary repairs for the audio-visual hardware.
- 17. Prepares reading lists, special bibliographies, displays, and publicity notices related to Media Center materials.
- 18. Maintains an inventory of computer hardware and software, reporting service problems, and using technology in lesson plans and research periods. Acts as a resource person in analyzing and correcting minor problems that the staff may encounter with computer hardware. Coordinates the acquisition of software for the school and maintain an inventory of school-wide software.
- 19. Confers with the building Principal(s), specialists, and teachers regarding materials integral to curriculum units.
- 20. Guides the learning process toward the achievement of District media program goals and objectives.

- 21. Attends faculty and committee meetings and conferences, and works on school and community projects.
- 22. Supports students, faculty and staff for the purpose of locating and securing materials.
- 23. Maintains special displays and shelves of new multi-media materials on topics of current interest to the students, and keeps the media center neat and well-organized. Creates and promotes an orderly and attractive environment in the Media Center that is conducive to learning.
- 24. Maintains awareness of current events in contemporary society.
- 25. Acquaints students, faculty and staff with interesting and appropriate print and non-print media.
- 26. Informs specialists and teachers of newly acquired materials and equipment.
- 27. Acquires, stores, and circulates appropriate professional materials to the staff.
- 28. Provides a well-balanced collection of materials based on the curriculum and the needs of the pupils.
- 29. Plans flexible schedules that enable as many classes as possible, along with small groups and individual students, to use the Media Center.
- 30. Monitors the school's media program and keeps the building Principal(s) informed about the program's accomplishments and needs.
- 31. Performs such other duties as may be assigned by the Superintendent of Schools and/or his/her designee.
- **APPOINTMENT:** Appointment shall be made by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee.

**TERMS OF EMPLOYMENT:** Ten (10) month employee. Salary to be established by the Board of Education upon the recommendation of the Superintendent of Schools and/or his/her designee and according to collective negotiations agreement (if applicable).

**EVALUATION:** Performance of this position will be evaluated annually in accordance with the law and the provisions of the Board's policy on evaluation of certificated personnel and the administrative procedures on certificated staff evaluation.

### **BOARD APPROVAL:**