

The Maranacook Area School District
RSU No. 38

Manchester, Mt. Vernon, Readfield and Wayne, Maine
45 Millard Harrison Dr., Readfield, ME 04355
(207) 685-3336

Application for Specialist Position

THE MARANACOOK AREA SCHOOL DISTRICT DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION.

We appreciate your interest in our school system. A clear understanding of your background and work history will aid us in selection and assessment activities. Do not hesitate to include additional information on a separate sheet wherever necessary.

Name: _____

Address: _____

Contact Number (s): _____

Position(s) applying for:

EDUCATION: **Transcripts** of all college/university grades must be provided. It is essential that this section be completed accurately.

Degree(s) Held: _____

Undergraduate grade point average _____

Major _____

Minor _____

Graduate grade point average _____

Major _____

Are you currently a teacher member of the Maine State Retirement System?

Yes () No ()

If yes, are you currently drawing retirement from MSRA?

Yes () No ()

CERTIFICATION: List certification(s), including Educational Technician certification(s) you hold and provide copies of certification.

Type

State

Date Issued

Date of Expiration

If you do not hold a Maine teacher or educational technician certificate, for what type of Maine certificate are you applying and eligible?

NOTE: Candidates who do not hold Maine certification should direct an inquiry to the Maine Department of Education, Division of Certification and Placement, 23 State House Station Augusta, Maine 04333-0023. (207) 624-6600

EXPERIENCE: A resume must be provided. In addition to educational background and work experience, include extra-curricular activities in which you have been involved.

Number of years of specialist experience _____

Employer	Position	Dates (from/to)
_____	_____	_____
_____	_____	_____
_____	_____	_____

On a separate page explain your reasons for applying for this position in the Maranacook Area School District.

List any conferences, workshops, curriculum development activities, or recent educational experiences you have been involved with that have been worthwhile to you as an educator.

Experience with Young People:

REFERENCES: List **three** references who are not related to you and can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you.

Name	Position	Address	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Is any member of your immediate family an employee or school board member within RSU No. 38? Members of your immediate family shall include: parent, step-parent, child, step-child, spouse, sibling, aunt, uncle, nephew, niece, grandparent, grandchild, in-law, fiancé, significant other, and any other relative who lives in the same household.

Yes () No ()

If yes, what is the name of that individual(s)? _____

BACKGROUND:

Have you ever been disciplined, discharged, or asked to resign from a prior position?

Yes () No ()

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes () No ()

Has your contract in a prior position ever been non-renewed? Yes () No ()

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes () No ()

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes () No ()

Have you ever been convicted of a crime (other than a minor traffic offense)?

Yes () No ()

Have you ever entered a plea of guilty or “no contest” (nolo contendere) to any crime (other than a minor traffic offense)? Yes () No ()

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state?

Yes () No ()

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes () No ()

If you have answered YES to any of the previous questions, provide full details below including, with respect to court actions, the date, offense in question, and the address of the court involved. Attached additional sheets if necessary. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

SIGNATURE:

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that RSU No. 38 contacts in connection with my employment application to fully provide RSU No. 38 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference

with contractual relations that I might otherwise have against RSU N0. 38 its agents and officials or against any provider of such information.

I understand that information submitted in and with this application; may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Signature/Date

Application For Specialist Checklist: The completed employment application cannot be evaluated unless all of the following materials have been provided:

- _____ Application form fully completed
- _____ Copies of Transcript(s)
- _____ Copy of Maine Certification(s)
- _____ Copy of resume
- _____ YES to any of the questions in the Background section explained
- _____ Application signed

NOTE: Note: All application materials become the property of RSU 38. None will be returned. Applications will be retained for a period of 18 months from the date of receipt. Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant or, if the applicant has been employed, to immediately dismiss the applicant/employee.