



**BUTTONWILLOW UNION SCHOOL DISTRICT**  
42600 Highway 58  
Buttonwillow, CA 93206

**Minutes of Regular Board Meeting  
Held on May 13, 2019**

**Members Present:**

Regina Houchin, President  
Richard Garcia  
Marie Parsons  
Maria DeLa Rosa

**Members Absent:**

Megan Lucas

**Administrators Present:**

Stuart Packard, Superintendent  
Hiedi Witcher, Assistant Superintendent/Principal

**1.0 Convene Open Session**

- 1.1 The meeting was called to order at 6:01 p.m. by President, Regina Houchin. The flag salute was led by Maria DeLa Rosa.

**2.0 Courtesy to Visitors**

- 2.1 Eighth Grade students invited Board Members to the 8<sup>th</sup> Grade Graduation scheduled for May 30, 2019.

**3.0 Consent Items**

- 3.1 Approval of Items 3.1-3.4.  
Motion: Parsons Second: DeLa Rosa  
AYES: 4 NOES: 0 ABSENT: 1

**4.0 Communications**

- 4.1 Mr. Packard discussed calendar events.

**5.0 Reports**

- 5.1 Superintendent: Mr. Packard discussed:  
a. Anticipated Preschool funding award  
b. Attendance, Discipline, Suspensions  
c. Discussion of changes to sports program schedule  
d. Special Board meeting, June 22, 2019, 8:00 a.m.  
e. Future of Special Education program  
f. Announcement of Retirement Dinner for Penny Caulfield and Sharon Ghilarducci, May 21, Willow Ranch
- 5.2 Assistant Superintendent/Principal: Mrs. Witcher discussed:  
a. Summer School schedule, June 4-27; 4 days per week.  
Preschool will be added this year. Semi Tropic will not



- 6.9 Adopted Declaration of Need for Fully Qualified Educators for 2019-2020 and approved the filing of the Declaration with the California Commission on Teacher Credentialing and with Kern County Superintendent of Schools.  
 Motion: DeLa Rosa Second: Parsons  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.10 Approved Maintenance Agreements with General Office Machine Company.  
 Motion: Garcia Second: Parsons  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.11 Approved annual subscription with NextGen Math for grades K-8.  
 Motion: Parsons Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.12 Approved professional development contract with GoGuardian.  
 Motion: Parsons Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.13 Approved continued membership with AVID.  
 Motion: Garcia Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.14 Approved Intern Agreement between Buttonwillow Union School District and California State University, Bakersfield.  
 Motion: Garcia Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.15 Approved Vehicle Maintenance Agreement with Taft City School District, with an increase from \$67 per hour to \$69 per hour.  
 Motion: Parsons Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.16 Approved Classified Personnel Holidays, 2019-2020.  
 Motion: Garcia Second: Parsons  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.17 Approved raise of district substitute rates beginning July 1, 2019: \$135 per day; after 21<sup>st</sup> day of substitute work with Buttonwillow District, rate is increased to \$160 per day for remainder of school year. Long term rate (after 21<sup>st</sup> consecutive day in one classroom) is \$220 per day.  
 Motion: Parsons Second: DeLa Rosa  
 AYES: 4 NOES: 0 ABSENT: 1
- 6.18 Discussion of Title 1 Annual Update and Local Control Accountability Plan (LCAP) survey results.
- 6.19 Discussion of sale of school property and estimate for replacement of roof.

## **7.0 Adjournment**

- 7.1 Having no further business President Regina Houchin adjourned the meeting at 8:00 p.m.