

Guidelines

**OFFICE OF THE SUPERINTENDENT
RANDOLPH CENTRAL SCHOOL CORPORATION**

**STUDENTS
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SECLUSION AND RESTRAINT

Training will include:

1. use of positive behavior supports and intervention techniques
2. conflict de-escalation techniques
3. steps to avoid the use of seclusion and/or restraint
4. safe use of seclusion and restraint
5. debriefing practices and procedures

Faculty and staff are only to use restraint of students in the case of imminent danger to persons.

During restraint or seclusion:

1. Staff will constantly monitor student in restraint or seclusion.
2. Staff will notify administrator as soon as possible.
3. For restraint or seclusion exceeding thirty (30) minutes:
 - a. Access to bathroom and water will be provided to the student every thirty (30) minutes.
 - b. Administrator will be informed every thirty (30) minutes that the student is restrained or secluded.
 - c. Administrator will notify parent as soon as possible (verbally or electronically).

After restraint or seclusion:

1. Administrator will notify parents of incident details by the end of the day or as soon as possible (verbally or electronically).
2. Written notification will be provided to parent within two (2) school days.
3. An incident report will be completed by those involved in restraint or seclusion.

Adopted: 4/14/2015