

# A Caring School Community Dedicated To Excellence

REGIONAL SCHOOL UNIT NO. 38  
45 Millard Harrison Drive  
Readfield, ME 04355

*Vision Statement: Maranacook Schools will be safe, dynamic learning communities where people of all ages will think, aspire, and participate as responsible citizens in an ever-changing global society.*

## VOLUNTEER APPLICATION

Make a difference: Be a school volunteer

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

D.O.B. \_\_\_\_\_ Maiden/Previous Name: \_\_\_\_\_

Previous Married Name: \_\_\_\_\_ Previous Married Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Children in school (names and grades): \_\_\_\_\_

List any education, training, or experiences you have had which would help us in meeting the needs of our students: \_\_\_\_\_

\_\_\_\_\_

Which school(s) are you interested in volunteering:  Manchester Elem.  Mt. Vernon Elem.  
 Readfield Elem.  Wayne Elem.  Middle School  High School  Adult Educ.

Which area(s) would you like to serve?

Classroom Support:  Mentor  Specialty \_\_\_\_\_  Classroom Speaker  
 Other (please specify) \_\_\_\_\_  
 Field Trips

Preparation of materials:  At school  At home

Days/Times Available:  Monday \_\_\_\_\_  Tuesday \_\_\_\_\_  Wednesday \_\_\_\_\_  
 Thursday \_\_\_\_\_  Friday \_\_\_\_\_

Person to be notified in case of emergency: \_\_\_\_\_ (name & phone #)

References: List three people who can comment on your character and abilities whom we may contact.

Name	Address	Phone	Relationship

**BACKGROUND:** The following information is asked of all individuals who volunteer to work with our children to help insure the safety of our students.

1. Have you ever been charged with or investigated for sexual abuse or harassment of another person?  Yes  No
2. Have you ever been convicted of a crime (other than a minor traffic offense)?  Yes  No
3. Have you ever entered a plea of guilty or “no contest” (nolo contendere) to any crime (other than a minor traffic offense)?  Yes  No
4. Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)?  Yes  No

If you answered YES to any of the previous questions, provide full details below, with respect to court actions, the date, offense in question, and the address of the court involved (attach additional page(s) if necessary).

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If you have lived outside of Maine, please identify the states and dates:

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Refusal to provide authorization for reference and/or criminal records checks and/or providing false or misleading information on this application shall constitute sufficient reason to deny approval to serve as a volunteer or termination as a volunteer in RSU No. 38 – Maranacook Area School District

I understand that Regional School Unit No. 38 performs reference and criminal records checks on all volunteers and I authorize persons and entities contacted by RSU No. 38 in connection with this application to provide information about me. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress invasion of privacy, or interference with contractual relations that I might otherwise have against the school department, its agents and officials or against any provider of such information. I further understand that if I am approved as a volunteer, that I will be required to sign a Volunteer Agreement and attend a Volunteer Orientation.

Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name

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**OFFICE USE ONLY**

- Application reviewed for completeness       References checked (attach documentation)  
 Criminal record checked (attach documentation)
- Application approved       Application denied

Administrator or Authorized Official \_\_\_\_\_ Date: \_\_\_\_\_

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**VOLUNTEER AGREEMENT FORM**

I have read the RSU No. 38 Volunteer Handbook and understand my responsibilities as a school volunteer.

I understand that as a volunteer in RSU No. 38 ALL student and staff information is confidential. I agree not to access, review, disclose or use confidential student or staff information without specific authorization from a school administrator. I also understand that even when I am no longer a volunteer in the schools, any confidential information I have learned must continue to be kept confidential. I understand that any breach of confidentiality will result in my immediate termination as a volunteer and may result in legal action against me.

I understand that I must comply with all RSU No. 38 policies and school rules applicable to school staff as well as all directions from school administrators and staff while serving as a volunteer. I further understand that my authorization to serve as a volunteer may be terminated at the discretion of the superintendent and/or school principal at any time if they determine it is in the best interest of RSU No. 38.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Volunteer

\_\_\_\_\_

Printed Name