

Cumberland County Public Schools

Post Office Box 170
Cumberland, Virginia 23040
804-492-4212

Attn: Finance Department

Substitute Teacher Timesheet

All timesheets are due on the 15th of the month

Substitute Name _____ Social Security# _____

Address _____

Is this a new address? ☐ YES ☐ NO

Date _____

Degree Status ☐ Bachelors – College Degree **\$120.00 per day**

☐ Associates/High School Diploma **\$104.00 per day**

Date	Teacher's Name	Whole/Half Day	Secretary Initial

I certify that I was employed _____ day(s) as a substitute teacher for Cumberland County Public Schools.

Substitute Signature

Principal/Supervisor Signature