

A Caring School Community Dedicated To Excellence

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS

Wayne Elementary School

October 3, 2018, 6:30 p.m.

AGENDA

1. Call to order:
 2. Presentations: (30 min.)
 - a. Maranacook Education Foundation
 - b. Facilities Update (summer work)
 3. Student Representatives Reports (10 min.)
 4. Citizens' Comments: (5 min.)
 5. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
 6. Action/Discussion/Informational Items: (30 min.)
 - a. Approval of Minutes of September 19, 2018*
 - b. Acceptance of Donations*
 - c. Appointment of First Probationary Teacher, Mt. Vernon Elem. Grade K - Colleen Walsh*
 - d. Consideration of overnight trip, Ambleside Living History, Phillips, Maine – October 26-29, 2018*
 - e. Review of MSBA draft resolutions*
 7. Informational Items: (10 min.)
 - a. Reports:
 - Staff Association
 - Principals*
 - Adult & Community Education Director
 - Finance Manager*
 - Health Center Director*
 - Special Education Director*
 - Curriculum, Assessment & Instruction Director*
 - Superintendent of Schools*
 - b. Fall co-curricular appointments*
 - c. Ad Hoc Groups:
 - Awesome Bear Society – 10/10/18, MCHS Media Ctr., 6:30 p.m.
 - d. Committee Reports:
 - Facilities - TBD
 - Health Center Advisory Council* – 11/20/18, MCHS Media Ctr., 6:00 p.m.
 - Policy – TBD, Superintendent's Office, 6:00 p.m.
 - School Health Leadership Council – 10/3/18, HS Health Center, 3:00 p.m.
 - Strategic Plan – 09/27/18
 8. Adjournment:
- * Attachments

~Notice~
School Tour
5:45 – 6:25 p.m.

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS
Mount Vernon Elementary School
September 19, 2018, 6:30 p.m.
Minutes of Meeting

Members Present: Chair Gary Carr, Vice Chair Wendy Brotherlin, Patty Gordon, Cathy Jacobs, Kaleb Pushard, Shawn Roderick, Crystal Sullivan, David Twitchell (arrived 6:38), Adam Woodford, Alexander Wright

Members Absent: Scott Lyons, Shawn Roderick, vacancy Mt. Vernon

Administrators: Superintendent James Charette, Principals Dwayne Conway and Janet Delmar, Special Education Director Ryan Meserve, Director of Curriculum, Assessment & Instruction Nancy Harriman, Math Coach Sarah Caban, Maintenance/Transportation Director Shaun Drinkwater, Health Center Director Rebecca Reynolds

1. Call to order: Chair Carr called the meeting to order at 6:30 p.m.

2. Presentation: Health Center –

Health Center Director Rebecca Reynolds and student Katie Ide reported on the services of the Maranacook Student Health Center. A discussion ensued about the funding status from the State for the health center. Ms. Reynolds asked the Board to consider developing a contingency plan to ensure the continued operation of the health center should there be a lapse of funding from the state. She has met with Finance Manager Brigette Williams to discuss options, and the Health Advisory Committee brainstormed about potential options at their last meeting.

Question was asked about the number of students that access the health center and have state funded health insurance. Ms. Reynolds will try to provide this information.

3. Citizens Comments: none

4. Additions/adjustments to the agenda by Board and/or Superintendent:

Addition – Update from recent Facilities Committee meeting (see minutes of 9/17/18).

Question was asked about what is happening with recycling. Superintendent Charette responded that the company the district contracts with for trash removal informed us that they will now be charging the district to take the recycling, and that was not budget for. It is important to recycle but it will involve more work to come up with a recycling plan. He will ask the PTCOs to become involved. Mt. Vernon Selectperson Trish Jackson suggested contacting Mac Hardy; he has done some research on this topic for the town. Shaun Drinkwater added that we are still recycling cardboard, and bottles are not the issue; at this time it is paper. Suggestion was made that each school have a paper recycling location and take it to each town's recycling center. The board will be updated as more information is available.

Superintendent Charette added that Ronn Gifford presented a preliminary energy savings report from Trane based on the energy consumption at the schools. The Facilities Committee requested more information. He will keep the Board updated on this proposal.

Superintendent Charette will invite Oak Point to the October 17 board meeting. Superintendent Charette and Shaun Drinkwater are working on the report provided by Oak Point to develop a facilities plan to share with the Board.

MOTION by Brotherlin, second by Wright to accept the Facilities report. **Motion Carried:** unanimous.

5. Action/Discussion/Informational Items:

a. Approval of Minutes of September 5, 2018

MOTION by Morrell, second by Brotherlin to approve the minutes of September 5, 2018.

Discussion followed. Request was made to add the specific date for the bond referendum, January 8, 2019, to the minutes. **Motion Carried:** unanimous

DRAFT

DRAFT

DRAFT 6a.

b. Review of Board Committee Assignments

Superintendent Charette asked that Board members review the committee assignments and if there is something anyone can't do, let him know and the list will be adjusted accordingly.

c. Appointment of MSBA Delegate and Alternate

MOTION by Morrell, second by Jacobs to appoint Gary Carr as the RSU #38 MSBA Delegate.

Motion Carried: unanimous

MOTION by Morrell, second by Jacobs to appoint Wendy Brotherlin as the RSU #38 MSBA Alternate Delegate. **Motion Carried:** unanimous

d. Acceptance of resignation, Math Coach, Sarah Caban

MOTION by Morrell, second by Brotherlin to accept the resignation of math Coach Sarah Caban with regret. **Motion Carried:** unanimous

e. Consideration of change in graduation day - 2018-19 school Calendar

MOTION by Morrell, second by Jacobs to approve the change to Graduation Day to June 9, 2019, 4:00 p.m. as requested by the Class of 2019 Advisors. **Motion Carried:** unanimous

f. Acceptance of donations

MOTION by Morrell, second by Jacobs to accept the donations from the ABS as listed.

Motion Carried: unanimous

g. Appointment of First Probationary Contract Teacher - Elementary Music (50%) Amanda Shively

MOTION by Morrell, second by Brotherlin to appoint Amanda Shively to a first probationary teacher contract as recommended. **Motion Carried:** unanimous

h. Discussion - "Field of Dreams" bathroom expansion

Adam Woodford reported that the Awesome Bear Society (ABS) has been thinking about the future of our students and our campuses and have been coming up with some great ideas to move the campuses forward. One idea they are discussing is having bathrooms built at the fields on the Maranacook campus. They have been researching funding but would like the Board to also look forward to improvements and investing in the grounds and facilities. Preliminary figures are that it would cost \$200,000. They understand that it couldn't be funded in one year; this would be the first stage of a much bigger project. Mr. Woodford stressed the importance of having a vision and having one cohesive idea addressing how to move the district forward.

Superintendent Charette suggested asking Mr. Gifford to be involved with the Facilities Committee. He would also like the opportunity to have a discussion about the ideas that ABS has with Mr. Drinkwater.

Mr. Woodford asked, what is the mood of the board? Are we looking to make improvements toward the future of the campuses or are the improvements to the schools enough right now?

The Board discussed the upcoming bond proposal as well as moving forward to develop a vision for the district. Discussion ensued about the work of developing a vision and how it works hand in hand with the strategic plan. Question was asked as to whether a committee should be organized to move forward with this work. It was also suggested that this should not be separate from the strategic plan; the strategic plan would fit into the 20 year plan.

Superintendent Charette replied that he is not equipped to develop a 20 year plan; this is something the Board would need to authorize for him to get some help with; would probably need to bring in a third party.

Suggestion was made for the Superintendent, administrators and whoever else the Superintendent wants to involve, to talk about this further and report back to the Board.

i. Appointment of First Probationary Contract Teacher - Manchester Elementary Gr. 4, Tyne Turcotte

MOTION by Morrell, second by Brotherlin to appoint Tyne Turcotte to a first probationary teacher contract as recommended. **Motion Carried:** unanimous

6. Adjournment: **MOTION** and second to adjourn at 7:34 p.m.

Respectfully submitted,
James Charette, Superintendent/Secretary
D. Foster, Recorder

Acceptance of Donations

6b.

October 3, 2018

Donor	Amount	Department
Awesome Bear Society	\$312.00 \$1,270.00 \$ 175.00	Student Support – Golf (balls) Capital Funding – Hockey jerseys Student support – Girls' soccer T fee
Garrand Moehlenkamp (Dunkin, Manchester)	\$1,500.00	Class of 2019 Project Graduation

6c.

Position	Kindergarten Teacher- Mount Vernon Elementary School	
Candidate	Colleen Walsh	
Educational Preparation	University of Maine, Orono	2001
	BS Elementary Education	
	BS Child Development/Family Relations	
Related Experience	RSU # 38 -Long Term Substitute - Kindergarten	Sep-18
	RSU # 38 -Educational Technician III	2011-2018
	RSU # 38 -Educational Technician III	2004-2007
References	Susan Lockhart, Literacy Specialist , RSU #38	
	Sarah Caban, Math Coach, RSU #38	
	Rick Wilson, Retired Principal, RSU #38	
Certification	General Education (20) Conditional	7/1/2019
Salary	\$35,950.00 Degree: BA+ 15 Level 1	
Board Hire Date	10/3/2018	
Replacing	Katie Reed	

RSU #38

Maranacook Area Schools – Field Trip Request Form

Please submit request to office at least 3 weeks prior to field trip

6d.

Out-of-State and/or Overnight Trips must be sent directly to the Superintendent for Board approval

Select One: (for full definitions, please refer to Policy IJOA)

Field Trip – takes place during the school day and is organized and conducted by one or more RSU 38 employees as a means of accomplishing particular curricular objectives.

Competition Trip – related to an academic, artistic, athletic, or other student competition or performance that involves individual students or teams.

Other School-sponsored Trip – organized and conducted by one or more employees as a supplement to the curriculum, as a class social activity, or as an activity planned by a student club or organization.

Non-school-sponsored Travel – organized by employees, parents or others that is not an extension of the instructional program or school-sponsored activities and has not been approved as a school-sponsored trip.

School: Maranacook High School Date of trip: Oct 26 - Oct 29 Destination: Amherstside in Phillips, Maine

Departure time (from school): Oct 26 3:00 pm Return time (to school): Oct 29 3:30 pm

Bag lunches will be needed (please confirm with Food Service 1 week before trip)

Teacher: Miko Streeter Sarah Herman Grade level(s): 9-12

Number of students: 13 Number of chaperones: 2 Cost of activity: _____

Cost of transportation*: _____ Transportation paid by: _____
(if not paid by school, please include billing information including mailing address)

Paid By: School
(School, Parent Association, specific student activity account, other)

Educational objectives: (Include description of activities, pre-trip activities, correlation with curriculum, concepts/skills learned, follow-up lessons.)
(Use back side or attach sheet for objectives if needed.)

This field trip is part of the Living History class where students participate in hands-on historical activities ->

Planned Stop(s): None
Sites(s) have been notified: ___ Yes ___ No (Including food establishments)

Notification of transportation needs made to Transportation Director: (Date) 9/25/18
(Final approval of transportation arrangements dependent upon availability of bus & driver)

Other Transportation arrangements have been made - please specify: _____

Storm Date: _____

Dwayne Conway
Principal's Signature

Recommended Not Recommended _____
jc

9/27/18
Date

*Cost of transportation based upon cost per mile as determined through budget process (driver, bus, gas, depreciation)

Copies: send electronically ONLY
1 copy to Transportation Director
1 copy to Food Service Director (if during lunch)

role playing simulations, original document research, and presentation of learning. Research papers, journal keeping and participation round out the course work.



Donna Foster <donna_foster@maranacook.com>

MSBA Proposed Resolutions Packet

6e.

1 message

MSBA <msba@msmaweb.com>

Mon, Sep 24, 2018 at 4:24 PM

Reply-To: msma@msmaweb.com

To: donna_foster@maranacook.org



September 24, 2018

TO: School Board Chairs and Superintendents of Schools

FROM: Maureen King, President
 Susan Hawes, Chair, Constitution and Bylaws Committee
 Kim Bedard, Chair, Resolutions Committee
 Steven Bailey, Executive Director

The MSBA Constitution and Bylaws Committee and the Board of Directors are proposing a single change to the MSBA Constitution. The proposed change is intended to add one new category with the associate member class. We have included the motion adopted by the Board of Directors as its recommendation to the MSBA Delegate Assembly on October 25, 2018. The proposed change and the adopted motion are linked below.

In addition, linked below are the 2018 proposed Resolutions that will be considered by the MSBA Delegate Assembly. These resolutions include seven (7) new resolutions.

Please share these proposed Resolutions with your school board members prior to Delegate Assembly. Also note that it is not uncommon for events to unfold during the next month that may require additional proposed Resolutions to be presented to the Delegate Assembly.

This preliminary packet is being provided at this time to allow local boards to review the resolutions and give feedback to their elected Delegate. **Please be reminded that each Delegate must be elected by their local school board and must be registered as a Delegate, with the appropriate documentation, prior to the MSMA Annual Fall Conference.** If you haven't registered your Delegate yet and need a form, please contact Debbie Swift at MSMA (1-800-660-8484).

Please contact Steven Bailey at MSMA with any questions regarding the MSBA Delegate Assembly.

Proposed change to MSBA Constitution and Bylaws

Adopted Motion

2018 Proposed MSBA Resolutions

MAINE SCHOOL BOARDS ASSOCIATION
49 Community Drive, Augusta, Maine 04330

CONSTITUTION AND BYLAWS

CONSTITUTION

- PREAMBLE -

Recognizing that the nation's future is dependent upon the effective education of its youth; that school boards bear a significant responsibility to bring about needed improvement in public education; that an exchange of ideas is important at all times; that coordination of effort on the part of all educational interests is necessary; we believe that a strong state organization of Maine school board members will aid in accomplishing these goals.

ARTICLE I
NAME AND DEFINITION

Section 1. Name - The name of this organization shall be the Maine School Boards Association.

Section 2. Definition - For the purposes of this Constitution and its Bylaws enacted hereunder, the term "School Board" shall be interpreted to mean School Committees, Boards of Directors, District School Committees, or any other group legally established to govern the local school administrative unit.

ARTICLE II
PURPOSES

Purposes - The purposes of this Association shall be:

- (a) to serve and represent the School Boards comprising the Association,
- (b) to promote and maintain local control of public schools,
- (c) to promote closer cooperation among the individual School Boards,
- (d) to represent the combined interests of School Boards in the legislative process,
- (e) to cooperate with other agencies in the State interested in the improvement of public education,
- (f) to provide information for School Boards and the general public about the needs and the accomplishments of the public schools, and
- (g) to sponsor, develop, and encourage those projects and programs that promote better public education in Maine.

ARTICLE III
MEMBERSHIP

Classes: There shall be four classes of membership in the Association:

- (a) Active Regular Membership - All School Boards in Maine are eligible, and shall be considered active regular members upon payment of dues as required by the Bylaws. This membership allows voting privileges and formal involvement in the Association's policy development and adoption process.

- (b) Associate Memberships

Career and Technical Regions - Any cooperative board of a Career and Technical Region shall be considered an associate member upon payment of dues as required by the Bylaws. This membership, although not considered a School Board as defined in Article I, Section 2, allows voting privileges at the Annual Delegate Assembly.

State and Private Schools - State operated schools, private schools, or other formally organized school supervisory entities not considered School Boards as defined in Article I, Section 2, shall be considered associate members upon payment of dues as required by the Bylaws. This membership shall not allow voting rights, nor shall it entitle the member to labor relations and legal services.

Municipalities - Municipalities or quasi-municipal corporations shall be considered associate members upon payment of dues as required by the Bylaws. This membership shall not allow voting rights, nor shall it entitle the member to labor relations and legal services.

Regional Service Centers – Regional Service Centers, as defined in Title 20-A M.R.S.A., Chapter 123, §3801, shall be considered associate members upon payment of dues as required by the Bylaws. This membership shall not allow voting rights, nor shall it entitle the member to labor relations and legal services.

- (c) Individual Membership - Any individual School Board person shall be considered an individual member, without voting privileges, upon payment of dues as required by the Bylaws.
- (d) Honorary Individual Membership - This honor may be conferred by the Delegate Assembly, when so recommended by the Executive Board of Directors, upon individuals who have rendered outstanding service to public education.

ARTICLE IV OFFICERS

Section 1. Officers - The officers of the Association shall be a President, President-Elect, and Vice President.

- (a) President-Elect. The President-Elect shall automatically assume the office of the President for the year following his/her term as President-Elect.

Section 2. Elections - President-Elect and Vice President shall be elected at the annual meeting of the Delegate Assembly for a term of one year. In the absence of a President-Elect, the President shall be elected at the annual meeting of the Delegate Assembly for a term of one year.

Section 3. Duties

- (a) The President shall preside at all meetings of the Executive Board of Directors and of the Association. The President shall perform all duties specified in this Constitution, as well as such duties as usually pertain to the office of President.
- (b) The President-Elect and the Vice President shall render the President assistance as needed in carrying out the work of the Association. In cases of absence or disability of the President, the President-Elect shall serve in that capacity, and in cases of absence or disability of the President-Elect, the Vice President shall serve in that capacity.

ARTICLE V
EXECUTIVE BOARD OF DIRECTORS

Section 1. Members

- (a) The Executive Board of Directors shall consist of the three (3) officers of the Association, one member from each of the nine (9) regions selected according to Section 2 (a) under this Article, six (6) members-at-large and, as a voting ex officio, the immediate Past President of this Association.
- (b) Not more than three officers and/or directors shall be members of School Boards in any one MSBA region, and only one member of an active regular member School Board shall be eligible to serve on the Board of Directors.
- (c) The term of office shall be for three (3) years except in the case of the election to fill a vacancy in which case the term shall be for the unexpired portion of the term to be filled.
- (d) If, during the term of his/her office, a Director ceases to be a member of his/her School Board, or his/her School Board ceases to be a member of the Maine School Boards Association, he/she may serve until the next annual meeting of the Delegate Assembly, at which time a replacement shall be elected.
- (e) A Director who is absent for two (2) consecutive Executive Board meetings without cause or reason as determined by the Executive Board of Directors, shall be considered disinterested in the work of the Association, whereupon the Executive Board of Directors shall declare that a vacancy exists and notify that Director.

Section 2. Elections and Vacancies

- (a) Directors shall be elected according to (b), (c) and (e) of this Section.
- (b) Three of the nine regional Directors shall be elected for terms of three (3) years each with the exception of a director elected to fill the unexpired portion of a vacant position, either at regional meetings held prior to the annual meeting, or at the annual meeting.

- (c) Two of the six Directors, who are members-at-large, shall be elected at the annual meeting for terms of three (3) years each with the exception of a director elected to fill the unexpired portion of a vacant position.
- (d) Vacancies on the Executive Board of Directors shall be filled by the President, with the approval of the Executive Board of Directors. Those Directors appointed by the President shall serve until the next annual meeting of the Delegate Assembly at which time new Directors shall be elected to fill the unexpired terms.
- (e) At-large Directors, and those regional Directors not elected at regional meetings at least thirty (30) days prior to the annual meeting, shall be elected by ballot at the annual meeting.

Section 3. Duties - The Executive Board of Directors is the governing body of this Association and all voting power is reserved to it except as otherwise provided in this Constitution. The Executive Board of Directors shall:

- (a) meet at least six (6) times annually at the call of the President and at such other times as may be designated by the President or requested in writing by three Directors,
- (b) propose and initiate programs and activities that are in harmony with the adopted policies of the Association,
- (c) transact business of the Association between meetings of the Assembly,
- (d) act as the policy-making body of the Association,
- (e) in the event of dissolution of the Maine School Management Association, appoint and set the salary of the Executive Director, and receive, disburse, and account for all funds of the Association through the Executive Director, and
- (f) assign the duties of the Executive Director which include the keeping of the records of the Association and of the Executive Board of Directors, and direct the activities of the Association according to adopted Association policies.

Section 4. Voting - Each member of the Executive Board of Directors shall be eligible to vote.

Section 5. Quorum - At any meeting of the Executive Board of Directors, the attendance of a majority of sitting directors and officers shall constitute a quorum.

ARTICLE VI COMMITTEES

Section 1. Standing - The Constitution and Bylaws, Nominating, and Resolutions Committees, and the MSMA Policy Committee shall be the standing committees of this Association.

Section 2. Ad Hoc - Special committees may be authorized by the Executive Board of Directors for specific purposes.

Section 3. Membership - Members of committees shall be nominated by the President and approved by the Executive Board of Directors, with the exception of the Nominating Committee and the MSMA Policy Committee which will be chosen by the Executive Board of Directors.

Section 4. MSMA Policy Committee

- (a) The MSMA Policy Committee is the governing body of Maine School Management Association.
- (b) The five-member Policy Committee shall consist of the President and President-Elect of the Maine School Boards Association, and three members nominated and elected by and from the Executive Board of Directors.
- (c) The Executive Board of Directors of the Maine School Boards Association shall be empowered to fill any and all vacancies of the Policy Committee of the Maine School Management Association for the unexpired term.
- (d) The full term of a Policy Committee member will begin immediately following the MSBA Annual Meeting and will expire at the conclusion of the MSBA Annual Meeting in the third year thereafter.
- (e) The MSMA Policy Committee shall elect and set the salary of the Executive Director of the Maine School Management Association who shall also serve as the Executive Director of the Maine School Boards Association.
- (f) In the eventuality of the dissolution of the Maine School Management Association, the Policy Committee shall cease to exist.

Section 5. Nominating Committee/Nominations

- (a) The Nominating Committee shall solicit nominations for Director vacancies to be filled at the annual meeting from member School Boards. The Committee shall prepare a written ballot containing nominations for the Officers and Directors to be elected at the annual meeting. In the case of regional Director nominations, the member School Boards filing such nominations shall be located within the region in question. The Nominating Committee shall make provision in the ballot for write-in voting for Directors and shall oversee the voting at the annual meeting.
- (b) Director Nominations - Nominations for regional and at-large Directors may be made in advance of the annual meeting by the filing of written statements by at least two member School Boards submitted at least thirty (30) days prior to the annual meeting. Nominations from the floor may be made and seconded by member School Board delegates in accordance with the requirements of this Section.
- (c) Officer Nominations
 - 1) Officer candidates must have completed at least one year on the MSBA Executive Board of Directors by the time of their election.
 - 2) Candidates who wish to be nominated by the Nominating Committee must submit an application by the deadline set by the Committee.

- 3) Persons not nominated by the Committee, who wish to be candidates, must submit an official, written endorsement of their candidacy from two MSBA-member boards by the deadline set by the Nominating Committee.
- 4) All officer candidates will be permitted to submit a written statement of no more than 150 words, to be circulated prior to the Delegate Assembly. The format/content of the statement is to be outlined by the Nominating Committee.
- 5) No nominations from the floor or write-in candidates will be permitted for officer positions.

ARTICLE VII MEETINGS OF ASSOCIATION

Section 1. Annual - There shall be an annual meeting of the Delegate Assembly. All plans and arrangements for the meeting of the Delegate Assembly shall be the responsibility of the Executive Board of Directors. Quorum - Fifteen (15) delegates or their alternates present at any meeting of the Delegate Assembly shall constitute a quorum.

Section 2. Special - Special meetings of the Delegate Assembly may be called by the President, and shall be called by the President upon the written request of six (6) members of the Executive Board of Directors. Quorum - Fifteen (15) delegates or their alternates present at any meeting of the Delegate Assembly shall constitute a quorum.

Section 3. Members - Each member School Board shall be entitled to be represented by a voting delegate. An alternate may be elected to serve in the absence of the delegate. The delegate and alternate shall continue in office during membership on the School Board or until replaced by that School Board.

Section 4. Duties - The Assembly shall:

- (a) develop and adopt policies and resolutions that express the beliefs and purposes of the Association, and
- (b) transact such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.

Section 5. Voting - Adoption of policies and resolutions shall require a two-thirds majority of those voting. All other business shall be by simple majority vote.

ARTICLE VIII AMENDMENTS

Section 1. Procedure - Any proposed amendment to this Constitution shall be presented to the Executive Board of Directors at least thirty (30) days prior to the meeting of the Delegate Assembly. Such proposed amendment shall be circulated with the agenda prior to the assembly together with the recommendations of the Executive Board of Directors.

Section 2. Vote - This Constitution may be amended by a two-thirds majority of those voting at the Assembly.

Section 3. Emergency - In case of emergency, so declared by the Executive Board of Directors, this Constitution may be amended by a two-thirds vote of the School Board memberships, said vote to be taken by mailed ballots.

BYLAWS

ARTICLE I
FISCAL YEAR

The fiscal year of the Association shall run from July 1 to June 30.

ARTICLE II
ASSOCIATION PROPERTY

The real and personal property of the Association shall be managed by the Policy Committee of the Maine School Management Association.

ARTICLE III
DUES

Dues for all classes of membership shall be fixed by the Executive Board of Directors on the recommendation of the MSMA Policy Committee, at least ten days before the annual meeting of the Delegate Assembly. However, the annual meeting of the Delegate Assembly may disapprove the action of the Executive Board of Directors and fix the annual dues in a different amount or amounts. Dues for any class of membership may be waived by the Executive Board of Directors subject to the same approval or disapproval action by the annual meeting of the Assembly.

ARTICLE IV
MSBA REGIONS

Section 1. Organization - The Association shall be divided into MSBA regions as determined by the Executive Board of Directors in each of which regions there may be formed a regional association. Any change in the number of regions shall be approved by the annual meeting of the Delegate Assembly.

Section 2. Purpose - The purpose of the MSBA regions shall be to further the purposes of the Association through local meetings and conferences for discussion, study and interpretation of educational problems of common interest to School Boards and members in their region, and to promote additional opportunities for School Board member participation in the activities of the Association.

Section 3. Constitution and Bylaws - Regional associations shall adopt a Constitution and Bylaws not inconsistent with the Constitution and Bylaws of this Association.

ARTICLE V
AMENDMENTS TO BYLAWS

These Bylaws may be amended by a two-thirds vote of those voting at any meeting of the Assembly or the Executive Board of Directors.

ARTICLE VI
PARLIAMENTARY AUTHORITY

The rules contained in Robert's Rules of Order shall govern the proceedings of the Association, except in such cases as are governed by the Constitution and Bylaws.

Motions for Proposed Constitutional Amendments
As adopted by the MSBA Board of Directors
September 8, 2018

1. Move that the associate membership classification be amended to include Regional Service Centers within Article III.b.

MSBA Proposed Resolutions

The MSBA Board of Directors has forwarded the following resolutions for consideration at the MSBA Delegate Assembly on Oct. 25.

CDS Move to Public Schools (Section 4)

The Maine School Boards Association supports the eventual move of programs for 3-to-5-year-olds into public schools, but only if it is well planned and appropriately funded by the state.

We call on the 129th Legislature to convene a task force to inform that plan. Public school staff must be involved, as well as current staff of Child Development Services, DOE leadership, and other appropriate stakeholders. State funding must be adequate to hire staff and provide appropriate services to all eligible children to avoid the kind of shortages documented under the current system. One of the task force's goals will be to develop a detailed funding plan. The goal must be to take the current program and improve it where necessary so our youngest students receive the services and interventions they need to be successful as they move through the public school system.

Rationale

A proposal to move CDS-services for 3-5-year-olds into public schools failed in the 128th Legislature largely because it lacked detail. Our association supported the concept then as it does today because a school based model minimizes disruption for children and is a logical extension of our existing pre-kindergarten programs. It also gives public schools the opportunity to intervene early when learning and behavioral problems are identified. CDS-like programs are offered through the public school system in most other states. Our support is contingent on the state funding required to provide these services in school or in an appropriate outside placement because we cannot continue to have the kind of shortfalls that have plagued CDS in the past or ask local taxpayers to pick up any of these costs.

School Safety (Section 2)

To support a public school's responsibility to keep children safe, the Maine School Boards Association advocates the following comprehensive approach: Ongoing risk assessments not only for active shooter attacks but other disruptors that could put students or staff at risk; Increase focus on social and emotional support; Training on early warning signs around student perpetrators of violence and programs like "Say Something", which encourage students to go to an adult with their concerns about a potentially violent peer; Increase funding in the Revolving School Renovation Fund that includes school safety projects as priorities; and, Support for state and federal funding for School Resource Officers where appropriate. We also support tasking the Department's Facilities Office to advise, collect and disseminate best practices on keeping children safe.

Rationale

The frequency and ferocity of school shootings in this calendar year alone have put school safety top of mind for school boards and the public. Standard practices have changed based on experiences during these tragedies, and we are gaining awareness of early warning signs in the cases where students are the perpetrators. School Boards need to support an informed and comprehensive approach to make schools as safe as possible, including mental health interventions.

Gun-Free Schools (Section 2)

The Maine School Boards Association supports the current state ban on guns, loaded or unloaded, on school property and opposes any legislative attempts to amend that prohibition. The ban is both symbolic and practical. It affirms ours and the nation's belief that schools should be safe havens and does not invite intended or unintended tragedy by allowing loaded guns on school grounds. Suggestions that schools can somehow monitor whether guns in cars are safely locked and unloaded are unworkable.

Rationale

MSBA testimony against the most recent attempt to water down Maine current statute prohibiting guns on school grounds described the ban as a “bright line” and our first line of defense against horrific school shootings. The association understands the ban alone does not prevent violence, but it reinforces that school grounds are supposed to be safe havens, and we must not give up on that vision. The argument the ban inconveniences hunters is understood since many Maine families have hunting traditions, but the prohibition has been in effect for nearly 30 years and we believe hunters are used to making accommodations.

Proficiency-Based Diplomas (Section 4)

The Maine School Boards Association supports the ongoing work toward the implementation of proficiency-based diploma systems in Maine schools. The work to improve proficiency-based systems must be done by educational stakeholders and be in the best interest of all students. The system must be explained well in our schools and in the community. Critical elements include: teacher training; multiple pathways to accommodate all learners; capacity to offer quality instruction in designated content areas; and, the ability to support struggling students and challenge those who exceed proficiency goals.

Rationale

The proficiency-based diploma system currently in law is grounded in the state’s standards of Learning Results adopted in the early 1990s. School districts are at different places in implementing the system, and a law passed at the end of the legislative session makes the system optional. We believe that was a step backward for students who should be given the time and support needed to master one level of coursework before moving onto another. It is incumbent on school leaders to adopt a workable and more easily understood definition of a proficiency-based diploma and address areas of concern, including the grading system and format of a transcript. As a state we cannot give up on the goal of making sure all our students are prepared for success in work, post-secondary education and life.

Special Education Reform (Section 4)

The Maine School Boards Association believes the special education system created by Congress more than 40 years ago needs to be reviewed and amended on the federal and state level to assure all student needs are being met. A task force created as a result of an MSBA resolution in 2016 has made reasonable proposals for change at the state level. Legislation should be introduced in the first session of the 129th Legislature to implement those changes. This resolution also directs the MSBA officers to urge Maine’s congressional delegation to support reforms recommended by the National School Boards Association when the Individuals with Disabilities Education Act (IDEA) is brought up for reauthorization and fully fund the promised federal share of costs.

Rationale

We must find better ways to serve our students with special needs and control escalating costs. The Special Education Task Force that met last year had these recommendations that should be considered.

Remove barriers between special education and general education and create an integrated inclusive system; use the Response to Intervention system early and more broadly to address issues when students first enter school; mitigate shortage of special education teachers by promoting a dual certification program at the university level; explore and address the costs associated with special education litigation and identify ways to mitigate those costs; push for an education-friendly system to help school districts bill for Medicaid/MaineCare reimbursement.

Starting Teacher Pay and Longer School Year (Section 2)

The Maine School Boards Association supports a law change to lengthen the school year to 180 instructional days and 10 days for professional development because there is not enough time in the current calendar to accomplish all that is

needed and required. In conjunction with a longer school year, we also support a law change calling for additional state funding to raise the starting teacher salary to \$40,000. Our hope is that salary will help attract and keep more teachers in the profession and make working in the rural parts of our state a more economically viable option.

Rationale

The majority of states in the country have 180 instructional school days, but Maine law requires only 175. There is not enough time in our school year to do all we have to do to help students succeed, in terms of instruction and support for their mental health and physical needs. Summer learning loss is real. If we are going to expect more of our students – and the changing workplace most certainly demands it – we have to give them more learning time. And, if we ever hope to address the achievement disparity for students coming from poverty, a longer year is needed. The five additional professional development days address the need for teachers to have more collaborative time and meaningful training and support.

School Attendance at Age 5 (Section 2)

The Maine School Boards Association understands how critical early education is to the success of students and believes Maine's current compulsory attendance age of 7 is too high and out-of-step with the rest of the country. MSBA supports a recommended age of 5, which is the typical age of kindergartners in the state, and compulsory attendance at age 6, and will advocate for a law change in the first session of the next Legislature.

Rationale

Currently 11 states have compulsory attendance at age 5; 25 at age 6; 13 at age 7; and, 2 at age 8. In reality, many Maine parents already are sending their children to kindergarten at age 5. Our concern is the children we are not seeing. Maine's growing pre-kindergarten program for 4-year-olds and the majority of five-year-olds enrolled in kindergarten are part of a robust, early-childhood program of which Maine should be proud.

Elementary Principals' Report
 October 3, 2018
 Janet Delmar (WES & MTV)
 Abbie Hartford (MES)
 Jeff Boston (RES)

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	Pre-K	K	1	2	3	4	5	Total
MES	12/7	12/13	13/14	19/19	20	15/13	25	180
RES	16/13	20/20	17/18	12/14	16/17	25	18/18	224
MTV	15/6	12	12	12	18	13/12	14	114
WES	4 @ RES	11	13	12	12	10	10	68

2018 Fall Assessments

Our students are completing a number of assessments this fall:

Mathematics- Students have been given a pre/post unit common assessment based on the Common Core standards. These common assessments were developed by our grade level teachers, math coach, math interventionists, and curriculum coordinator and will be used for professional growth with their instruction as well as supporting our students' academic achievement. Students in grades 3-5 have also taken the NWEA in math.

Reading- Reading assessments including the DRA2 and DIBELS in the primary grades are being given to determine the current independent reading levels of our students. Students in grades 3-5 have also taken the reading section of the NWEA.

Writing- All students K-5 have been given an initial writing prompt. In late fall, another district writing prompt will be given. Teachers will score the writing pieces and measure student progress.

Purpose of assessments- Our teachers will use the data to drive instruction that will improve student learning and achieving proficiency with the Common Core standards.

Be Safe, Be Respectful, Be Responsible

All students at all four elementary schools are focusing on how to be safe, respectful and responsible students in their classrooms, on the playground, and on the bus. All staff model and are involved with providing students with opportunities for instruction and practice on how to help make our schools fun and safe places to learn and play each day. Thank you to our staff and students for we are off to a great start!

Elementary Bus Plan

This notice is intended for parents of elementary students whose child is transported to and from school using our school buses. As a parent, you are aware you need to complete a bus note if there is a change in location for drop off.

To ensure the safety of your child as well as an effort to improve communication, and establish consistency in our procedures, we would ask you to abide by the following guidelines if there is a change in location for your child after-school:

1. Please complete a separate bus plan slip for each week. Multiple dates over many weeks on one bus plan can add confusion to the dismissal process. The bus plan can be obtained at the main office or on your elementary school's website for your convenience.
2. When completing a bus plan, include the following information: date, student's first and last name, address, phone number of the new location and your signature.
3. **We will no longer accept phone calls after 1:45 pm** indicating a change in after-school arrangements unless it is an absolute emergency, which is defined as a situation that poses an immediate risk to health, life, property, or environment.
4. Due to the capacity of our buses, we cannot drop your child at an alternative location not on the stated bus route.
5. For any elementary student whose parent is not at the drop off location, the child will be brought back to the individual elementary school or the bus garage. Parent will be notified.

If your child takes the bus to and from school or goes to the same daycare provider, you only need to fill one bus plan for the entire school year. **The safety of your child is our top priority. These changes listed in this letter will begin October 1, 2018 in all four elementary schools at RSU #38.** Thank you for your cooperation.

Maranacook Community Middle School
Regional School Unit 38
2100 Millard Harrison Drive
Readfield, ME 04355



Kristen Levesque, Principal
Phyllis Cote, Office Coordinator
Office Phone: 207-685-3128 x1114
Office Fax: 207-685-9876
www.maranacook.org/mcems

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“A Caring School Community Dedicated to Excellence”

October 3, 2018

Dear RSU 38 Board Members,

It has been a busy month at MCMS! Students have completed their pre-assessments, many have undergone the Beane Process, and classes are underway. Fall sports and clubs have all started, with our cross country, field hockey and soccer teams all having strong seasons. Staff have participated in Restorative Practices professional development as well as in JumpRope and curriculum planning. We have also completed our fall NWEA testing.

Athletics

Fall: Soccer (girls, 7th and 8th grade; boys, 6-8th grade); Field Hockey (girls, 6-8th grade); and Cross Country (coed, 6th-8th grade)

Winter: Nordic Skiing (coed, 6th-8th grade); Alpine Skiing (coed, 6th-8th grade); and Basketball (girls, 7th and 8th grade; boys, 7-8th grade. 6th graders invited to join if space permits)

Spring: Baseball (7th and 8th grade); Softball (7th and 8th grade); and Track (coed, 6th-8th grade)

Co- Curricular Clubs

Bike Club: Mrs. Frohberg will be starting a bicycle club! Bike Club is a new activity offered to students to work on donated bikes that have been neglected. This club will meet daily, during Activity A, to rebuild the bikes into bikes that kids can keep. Planned after school rides will be scheduled to meet club demands. Mrs. Frohberg and occasionally Mr. Sirois will be running the club. If you have a bike that you would like to donate to the club send a photo of the bike to Mrs. Frohberg to see if it is a good fit for our students and to arrange for pick up or drop off. Her email is: selene_frohberg@maranacook.com

Civil Rights Team: The CRTP and the student Civil Rights Team are active in identifying and addressing issues of bias in our school communities, especially those related to: Race and color; National origin and ancestry; Religion; Physical and mental disabilities; Gender & Sexual orientation.

Drama Club: The middle school has a drama club that puts on a theatrical production annually. This club will start meeting after school in the winter months. More information will be sent out in late November/early December.

GSA: Our Middle School GSA (Gender-Sexuality Alliance) is a student-run club which strives to improve our school climate around diversity. We work to assure that each member of our school community is valued and respected regardless of their sexual orientation, gender identity, or gender expression. We provide a safe place for students to meet, support each other, and talk about issues related to sexual orientation, gender identity, and gender expression. Historically the acronym also represented Gay-Straight Alliance but this language has been updated to better reflect the communities of young people running the clubs. The group meets during lunch B on Thursdays and anyone is welcome to join.

I-TEAM: I-Team, the middle school's student technology team, meets during tutorial time on Fridays and will be starting in October. These students are trained on ways to help others with technology.

Magic Club: The Magic the Gathering/Dungeons & Dragons club is an informal group. Many take part in the Magic/D&D activity period in the middle school each day. We play Magic the Gathering and Dungeons & Dragons. The focus is on learning the rules, playing to have fun and showing good sportsmanship. Sometimes students bring other card games like Pokemon or Yugioh. Other card games and board games are also an option. Two to four times a month, Mr. Radcliff supervises an after school session on Fridays from 2:30 to 5pm. The sponsored activity is normally Magic the Gathering.

Math Team: If you know a middle schooler who likes math then they may be interested in joining the team! They will begin to meet on Fridays after school until 4:00 in room 179, starting on September 21. There are three meets

throughout the fall and winter on Saturdays. They also have an opportunity to compete in the Math Counts competition(s) in the spring.

Tech Exploration: Mrs. Florek runs a Tech Exploration group during Activity A in the Learning Commons, daily. Students interested in engineering, robotics and technology have opportunities to try out different technological devices and build their own projects! Students can sign up for this whenever they sign up for activities.

Art Club: Mrs. Lord is available to meet with art students during most Wednesday tutorials. This is a time for students in art classes to work on projects if they are behind or want more time to practice the art techniques taught in class. Students who are not in art but have a passion for it may also attend, if they have prior permission from Mrs. Lord.

Yearbook Committee: The middle school yearbook committee will be starting in October. Students on the committee will work with peers to create the yearbook, which students can purchase, and receive at the end of the year.

Music Program: Ensemble Options

Chorus: Chorus is a unique course offered at Maranacook in that students are encouraged to participate all year for three years. In general, chorus is designed to strengthen vocal technique, build music reading skills, improve music vocabulary, and develop harmony/part singing and strengthen interpersonal skills while continuously promoting individual confidence.

Chamber Choir: Students who wish to participate in a more rigorous vocal experience are encouraged to audition for Chamber Choir. This is a select vocal ensemble that meets bi-weekly during lunch A. Through performing diverse repertoire, students in Chamber Choir develop solo performance skills and stylistic interpretation from a wide variety of genres.

Band: Band, like chorus, is a course offered at Maranacook where students are encouraged to participate all year for three years. In general, it is designed to expand music reading skills, improve music vocabulary, strengthen interpersonal skills while continuously promoting individual confidence. Band members are introduced to quality literature to appropriately challenge their abilities. Through band students practice establishing goals and building individual confidence.

Jazz Band: Students who wish to participate in a more rigorous instrumental experience are encouraged to perform in jazz band. This is a select instrumental ensemble that features a rhythm section (drum set, piano, guitar and bass) as well as the traditional band instruments. Jazz Band meets bi-weekly during lunch A. Through playing jazz standards, students also develop solo performance skills and stylistic interpretation.

Restorative Practices at MCMS

Written by MaryEllen Tracey

Restorative Practices is an approach that proactively builds a positive school community while reducing disciplinary referrals. Four years ago, MCMS staff were trained, through a grant from the Rand Corporation, by representatives of The International Institute for Restorative Practices. We felt strongly that the shift to these practices was starting to have a very positive impact on our school community. This year, we have rededicated ourselves to this work and are instructing all new staff on Restorative Practices, so that they can be implemented throughout the school. We have created Professional Learning Groups (PLGs) of staff members to learn about these practices. We will continue to implement these practices in our classrooms and advisee groups to help our students foster a positive sense of community and responsibility for their own actions. Please do not hesitate to reach out to us if you have any questions about restorative practices.

The Beane Process

Throughout the month of September MCMS teams worked on the Beane Process, which is the way the middle school chooses curriculum topics, that are based on student interest.

- Every trimester, students go through the Beane Process with their entire team.
- Students start by asking questions about themselves, their community, and the world.
- These questions are grouped together to determine possible themes.
- The students vote to determine the most popular theme. After the vote, students have time to ask more questions and clarify their ideas around the them.
- Once the themes are clear, teachers match district standards to the themes, and create the core classes for the trimester. The themes are used as a vehicle to teach the standards which the students are expected to meet while in middle school.

Early Release Professional Development Day

Our staff participated in a training on Curriculum and JumpRope reporting, for our Proficiency Based Education implementation during the early release on 9/14/18. This was put on by Diane MacGregor, Sarah

Caban and Nancy Harriman. Our teachers were able to work on curriculum, develop their JumpRope accounts, and input assessments into the system. This will help teachers organize and process where each student is at and help develop plans to help the students grow in each content standard.

Academic Pep Rally and the NWEAS

We held an Academic Pep Rally on Tuesday, 9/18/18. Students were thanked for their hard work so far this year. The students have come to school and have the courage to try new things and to build new relationships. We talked about how all of us have an important role in contributing to the school's community and each giving our individual best. We talked about how, when we all give our individual best, we make a better school.

As a school, we had the NWEAs being held the following morning. Students were encouraged to give their 100% and to give their best. A big thank you to Mr. Scarpone for his organization and enthusiasm in making this pep rally a success! On Wednesday and Thursday (9/19 & 9/20), students took the NWEA for math and reading. Students worked diligently both days. Below are the scores, to date (we had a few students who were absent when the NWEA was given, so they are currently completing it). The chart shows year to year growth, so you can see where the cohort of students were last year at this time, and where they are this year, per grade.

NWEA Data: Fall 2017 to Fall 2018, Maranacook Community Middle School

Class of 2025 (current 6th graders)	MATH			READING		
	<i>(percentages are rounded to nearest decimal)</i>			<i>(percentages are rounded to nearest decimal)</i>		
	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018
Fall 2017 Score Summary	34	66	(-2)	33	67	(+13)
Fall 2018 Score Summary	36	64		21	80	
<i>*6th grade test format is different than what the students had taken in elementary school</i>						
Class of 2024 (current 7th graders)	MATH			READING		
	<i>(percentages are rounded to nearest decimal)</i>			<i>(percentages are rounded to nearest decimal)</i>		
	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018
Fall 2017 Score Summary	33	67	(same)	20	79	(+11)
Fall 2018 Score Summary	33	67		11	90	
Class of 2023 (current 8th graders)	MATH			READING		
	<i>(percentages are rounded to nearest decimal)</i>			<i>(percentages are rounded to nearest decimal)</i>		
	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018	% Lo/ LoAvg	%Avg or Above	% increase/decrease from 2017 to 2018
Fall 2017 Score Summary	43	58	(+12)	26	74	(+6)
Fall 2018 Score Summary	33	70		20	80	

Upcoming Dates:

October 4: Dress Your Passion Day

October 5: No school for students: Professional Development Day

October 8: No School (Columbus Day)

October 9: Maranacook campus flu clinic

October 11: Picture Day

October 17: Make a Difference Week (food drive) Kick Off Assembly (campus-wide)

October 22-26: Make A Difference Week Food Drive

October 18 (3-7pm): Parent/ Teacher Conferences

October 19: Early Release for students: Professional Development Afternoon

October 25 (3-7pm): Parent/ Teacher Conferences

October 26: Advisee Day Out

This report has highlighted the athletics and co-curricular activities available at the middle school, provided highlights on some events from this past month, shared most NWEA data, and shared upcoming dates. If you have any questions regarding the middle school, please do not hesitate to reach out!

Sincerely,
Kristen Levesque

Student Enrollment Counts:
6th: 88 7th: 99 8th: 99



MARANACOOK COMMUNITY HIGH SCHOOL

RSU#38

2250 Millard Harrison Drive

Readfield, Maine 04355

Office (207)685-4923

Fax (207)685-9597

Dr. Dwayne Conway, Principal
Al MacGregor, Athletic Director

Tina Brackley, Assistant Principal

Kelly Thompson, Office Coordinator
Kimberly Radley, Guidance Chair

Dear RSU #38 Board Members,

I have been fortunate to see many great lessons so far this year at MCHS. Lessons included the polarity of water and its ability to form hydrogen bonds, which allows it to be such a great solvent. Geography and social stratification of the Middle East. Global interdependence and sustainability and the use of primary documents versus secondary document when conducting research.

New desks ordered this summer arrived this week. We were fortunate to update the desks in four classrooms. These new desks are designed specifically for high school students and allow students to be comfortably seated under the desk. Over the past two years we have been able to replace much of our outdated desks and tables.

We have six students on track to graduate with their Associates Degree from Thomas College before they graduate from Maranacook! This program is a unique collaboration between Maranacook and Thomas College. Students in the Pathways program will take 60 college credits at Maranacook, online through Thomas along with two summer intensive weeklong courses at Thomas College. The program is part of the bigger picture of dual enrollment in which students earn high school and college credit for the same course.

HealthCenter: The Tooth Fairies will be here September 27-28 to provide dental care for students who have signed up for this service. Maine General will be providing the Influenza Vaccine to students and staff here at school on October 9.

Math: The Math Department would like to welcome Robbie Morin as a new math teacher to Maranacook. He is entering his nineteenth year as a teacher. Robbie is excited about the new curriculum, smaller class sizes, new challenges and the advisee/advisor system. Second year math teacher, Sarah Harman, is increasing her math content knowledge by taking a Math Methods class at Orono this fall semester. She is excited to loop with her Algebra 1 Pt2 students since she had them all last year for Part 1. Kelsea Trefethan continues to teach math but will also be teaching the Alternative Education curriculum to the Alternative Ed students. Jay Levasseur started this year with an intro to problem solving. Students worked on solving complex problems by trial and error, drawing diagrams, and group discussion. Bill Babbitt is excited that fourteen students are enrolled in the new Problem Solving class. The class follows the Math Team curriculum.

Library Media Center: Remember Marvel? It has transformed into the Digital Maine Library. Many options some old and many new. Go to: library.digitalmaine.org There are many other databases on the library website. Mr Abbott's sophomore classes have been doing research in the library using the Ancient and Medieval History database. Teachers can sign up to bring in their classes. Book Club will meet the first and last Wednesday of the month during Focus time B this year.

Intervention: The interventionists, Mrs. Graziano and Mrs. St.Clair, are beginning to meet with teachers and support students within the classrooms. The process of identifying students who would benefit from

additional support has begun through examining data with teachers. Students are beginning to receive additional RTI support.

Guidance: The add/drop period for schedule changes ended on September 14th. Kim and Sara will be meeting with all seniors in the coming weeks for one on one post-secondary planning meetings. Freshmen transition meetings with guidance will be coming up during the fall.

Art/IA/Music: Drew Albert and Sam Watson's cast and crew met last week for three afternoons to cast for this fall's musical production of Footloose. Over 40 students auditioned for the production. The MCHS Theater Department has begun rehearsals. The department received an Awesome Bear Society grant to help rebuild and recondition the stage in the MCHS Performing Arts Center. The work is nearly finished after a month's worth of work on the part of Drew, Sam and parent volunteers. Everyone is excited to see what's in store this fall and to enjoy the hard work on the part of the MCHS Theater club!

Jeff Stockford's students in Wood Design are currently working on Shaker tables. Students in Boatbuilding are doing finish work on canoes, with attention to wrapping wood in creation of gunnels and thwarts. Intro to IA students are working on a board drafting unit and learning more about straight and vertical lines.

Tom Ferrero's students in Metals are engaged in learning ways to forge steel and create hammered bracelets. Jeremy Smith's students in Honors Studio Art are learning about composing images with pastels while working outside. The weather has been great for this! In Intro to Art, Jeremy's students are working on using contour lines to define images of objects and studying aspects related to drawing the figure with simplicity and accuracy.

World Languages: The German program is moving along with this school year's German American Partnership Program (GAPP). The students are raising money, contacting their German partners, and applying for passports.

Technology: The technology room (140) that is attached to the library will be open to staff and students to work on creative projects, get support with new software and to work at stations that will be set up with random projects and rotated throughout the year. We're excited about the new 3-D printer that students will be able to design and print objects relevant to classwork. Other stations will have: computers with architectural programs to support IA students' work, a robotic station with sphero robots to code, another to creatively code to produce artwork, videos, games, etc. with the use of Scratch, another with a flight simulator, and more.

As a school we are using Google classroom to post assignments, and correspond with students. Parents/guardians can 'join' a classroom as a viewer by emailing the teachers and ask for an invite. Cal Dorman's class, Technology and Career Exploration, all freshman, are learning how to use Google classroom, email, Google docs, etc. to best support and organize their needs. Mr. Dorman also teaches photo editing programs/apps with the student based yearbook staff.

Science: The science department is excited to welcome our students to a year of investigation, inquiry, and learning. We welcomed a new member, Ernest Colvin, to the department this summer. Mr. Colvin is teaching both biology and robotics this year. He is coming to Maranacook with fifteen years of high school teaching experience and is excited to be part of our community school, which his own children attend. Cheryl Marvinney will be teaching all levels of ninth grade Earth Systems science this year while Marc O'Clair will be teaching Earth Systems science, biology, and astronomy. Steve DeAngelis is back to



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engaging students in the field of physics as well as coaching cross country skiing while Sheryl O'Donoghue is teaching all levels of chemistry and serving as department leader.

Social Studies: The team has had a great summer and had the opportunity to welcome a new addition to the department. Dylan Sirois will now be teaching some Global and World History courses as well as continuing on the great work we are doing towards proficiency. He explored Iceland and Scotland this summer. Mike Streeter had a great summer besides the tree fall on his house, and will continue teaching US History, Living History, Comparative Government, and Alternative History. Shane Gower had a travel packed summer as he explored WWI trenches in Europe, and visited the WWI Museum in Kansas City. This project is culminating with a book of lesson plans published by the World War One Centennial Commission and a presentation open to the public about this project on November 11 at 6:30pm at the High School. He will be teaching Ethics, AP Psychology, AP US History, and History Vs Hollywood. Mark Abbott had a busy summer travelling out to Utah to walk his daughter down the aisle, and do some really good fishing. He finished his summer by welcoming his daughter and her new husband to Maine for a short while before they went back home. Mark Abbott teaches US History, World History, and AP World History. Jordan DeMillo had a busy summer as well travelling out to Missouri and Virginia Beach to visit family and enjoy time with his daughter. Jordan will be teaching Global, Psychology, and Sociology.

English: The English Department had a busy and productive summer and is excited to start the school year. As a department, we continue to seek out professional development to bring back to our classes and all of the members of the department are currently enrolled in graduate programs.

This summer, Hailey Chadbourne attended the AP Literature institute at St. Joseph's College. Hannah Moran presented at the Promising Futures Conference as part of her coursework with the Maine Writing Project. Both Hannah and Liz Guillemette will be continuing coursework this fall, focused on Digital Writing in the Classroom. Patrick Forgue started his summer with the Speech and Debate team as they participated at a National Speech and Debate Association Debate in Florida. Mackenzie Kelley got to travel extensively throughout Europe this summer and will be continuing coursework in literary theory this fall.

Student Senate/Council: Council has been working on planning out the scope of work that will be completed this school year. We want to congratulate this years officers; President Thomas Poling, Vice President Hannah Woodford, Treasurer John McLaughlin and Secretary Nina Gyorgy. We are looking forward to a great year. Our council led the way with our welcoming assembly and did an outstanding job.

Sincerely,

Dwayne, Kelly, Tina, Elizabeth, Sheryl, Ruth, Lori, Kim, Robyn, Jordan, Jeremy, Justin, Becca and Susan

Enrollment: 369

9th Grade: 93, 10th Grade: 87, 11th Grade: 86, 12th Grade: 95

A Caring School Community Dedicated To Excellence

9/27/2018

**WARRANT ARTICLE RECONCILIATION
REGIONAL SCHOOL UNIT NO. 38
2018-2019
September 27, 2018**

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<u>DESCRIPTION</u>	<u>APPROVED</u>	<u>TRANSFER</u>	<u>REVISED</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>REMAINING</u>	<u>% REMAIN</u>
Regular Instruction	7,627,119.00		7,627,119.00	1,625,930.77	43,548.26	5,957,639.97	78.11%
Special Education	2,364,094.00		2,364,094.00	392,549.55	27.21	1,971,517.24	83.39%
Career & Technical Educ.	0.00		0.00	0.00	0.00	0.00	#DIV/0!
Other Instruction	450,400.00		450,400.00	52,436.90	4,100.66	393,862.44	87.45%
Student & Staff Support	1,886,948.00		1,886,948.00	440,882.94	114,605.03	1,331,460.03	70.56%
System Administration	624,333.00		624,333.00	160,789.63	966.02	462,577.35	74.09%
School Administration	1,098,134.00		1,098,134.00	262,250.08	4,623.28	831,260.64	75.70%
Transportation	983,699.00		983,699.00	187,931.56	17,083.14	778,684.30	79.16%
Facilities/Maintenance	2,219,045.00		2,219,045.00	683,182.67	202,820.09	1,333,042.24	60.07%
Debt Service	552,402.00		552,402.00	177,263.82	0.00	375,138.18	67.91%
All Other Expenses	114,076.00		114,076.00	6,442.13	0.00	107,633.87	94.35%
TOTAL BUDGET	17,920,250.00	0.00	17,920,250.00	3,989,660.05	387,773.69	13,542,816.26	75.57%

As of today's date we are optimistic that the overall budget for Regional School Unit No. 38 remains sound as budgeted for fiscal year 2018-2019

Please do not hesitate to contact me with any questions, comments or suggestions through e-mail at brigitte_williams@maranacook.org or telephone at 685-3336.

Health Center Update: October
September 27, 2018

7a.

Thank you to the Board for allowing me to meet with you on the 19th. Below you will find two items that were requested by Adam at the meeting.

First is a chart showing the breakdown of insurance billing:

Department	Payer	Qty	Gross Revenue	Payer Mix
School Health Center	Guar	33	2,895.00	13.7%
School Health Center	Blue Cross	30	3,020.00	14.2%
School Health Center	Comm	42	4,469.00	21.1%
School Health Center	Medicaid	123	10,810.00	51.0%
School Health Center	All	228	21,194.00	100.0%

I also wanted to clarify on my response to Adam's question about whether or not Maine General considers ending our contract because we are not a source of profit for them.

I was talking to Dr. Barnes about that conversation and he let me know that in fact, Maine General considers the fact that we are not a source of revenue quite regularly. I suppose they would because they are a business. He then pointed out that no one in health care is making very much money and due to their long standing commitment to the health of the Maranacook community, they have kept us on as a site that they support. I can assure you that from our end here in the Health Center, we are doing everything we can to make our program an asset to Maine General in every way possible.

The Health Advisory met on the 18th. Meeting minutes are in the packet.

The Student Health Advisory has met and is planning a Suicide Prevention activity for later this week.

Our new nurse Anya Davidson is doing an amazing job connecting with students and helping them navigate their health. She is providing referrals to our Athletic Trainer, our Behavioral Health provider and our Physician Assistant.

We are having ongoing conversations with KBH about providing us with an additional counselor to meet the needs of the greatest number of students within our population.

Dental services will be provided this week to students who otherwise would not be receiving dental care. Tooth Fairies Inc. is providing this service here at school.

Thank you for your support of our programs.

Sincerely,

Becca Reynolds



MARANACOOK AREA SCHOOLS

7a.

James Charette
Superintendent of Schools

Nancy Harriman, Ph.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

A Caring School Community Dedicated to Excellence

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

October Board Report

Dear RSU #38 School Board:

At our first teacher workshop day on Friday September 14th many of the educators in the district worked on their professional growth plans and building-based goals. In addition to those district events the special education department held a training for a new social-emotional curriculum for students called AIM (Accept Identify Move). In total we had about 40 participants at the training, and it was a mix of special educators, educational technicians and regular education staff. Dr. Rachel Enoch, from Antioch University New England in Keene, NH, was our presenter for the half day. Dr. Enoch explored the curriculum, its scientific background and how it can be implemented in either the regular education and/or special education settings.

According to the curricular materials the AIM curriculum seeks to change the context in which a behavior occurs and provide techniques and strategies for students and staff. It focuses on the child's relationship to thoughts and feelings about events (what they think or what others say), and to reinforce a set of flexible, adaptive behaviors that lead to preferred outcomes. In order to do so, the student learns to identify when his or her thoughts and feelings are preventing him or her from making good decisions. AIM synthesizes the development of mindful practice, therapeutic supports, and functional behavior management by infusing acceptance and commitment therapy and mindful awareness into each part of the behavioral situations.

The curriculum is structured in such a way that it aligns with mindfulness and growth mindset approaches, which many of our staff and schools have utilized. The AIM curriculum is also being evidence-based approach that provides direct instruction materials and a clear pathway to implementation. In addition the implementation tiers are organized in such a way that it can be used in our response-to-intervention (RTI) process at a school, class or individual student level if it were chosen to be a good fit. The special education department plans to integrate the curriculum into our more specialized applied behavior analysis programs in Readfield and the middle school. In addition the archived webinar has been shared with the building principals so they can review its components and see if any of the whole school or classroom tiers could be applicable to the student populations they serve. Needless to say we are very excited to have received training in AIM and are looking forward to introducing it this year.

Sincerely,

Ryan Meserve
Special Education Director

To: RSU # 38 School Board
 From: Nancy Harriman, Director of Curriculum, Instruction and Assessment
 Re: September 28, 2018 Board Report

7a.

What IS instructional coaching?

Coaching is partnering with [educators] in a thought-provoking and creative process that inspires them to maximize their personal and professional potential. (International Coaching Federation In Results Coaching: The New Essential for School Leaders, (2010). Kee et al

PURPOSE: TO BUILD CAPACITY THROUGHOUT THE DISTRICT by helping teachers reflect on their practice and implement effective instructional strategies.

Over the past few years we have studied and learned a lot about models of coaching. Gradually we have refined our own approaches and understanding of how powerful coaching can be in helping teachers who want to strengthen their instructional practices.

Last week I attended a conference for two days with a district team that included two K-5 math interventionists and our district K-12 math coach. The focus was on a “Student Centered” Coaching, an approach that many Maine districts are using.

Student Centered Coaching

- a.) Start with “where students are” in relation to concepts reflected in a standard
- b) End target is “where students need to get”. The space in between is the instructional process – what fits where and why to help each student reach an outcome.

It’s about partnering with teachers to plan ways to go about differentiating instruction and monitoring students’ learning

Core Practices for Student Centered Coaching (Diane Sweeney)

1. Setting goals for coaching cycles
2. Using standards-based learning targets
3. Using student evidence (student work) to co-plan instruction
4. Organizing coaching through cycles
5. Co-teaching with a focus on effective instructional practices
6. Measuring the impact of coaching on student and teacher learning
7. Partnering with the school leader

We found many commonalities between this model and the Results-based model we had been relying heavily on as the role of our district coaches evolved.

Why is it so important to building “capacity” for a high level of learning throughout our district?

Coach leaders realize the critically important shift in leadership from telling and directing to creating meaning and empowering confidence and ownership in others ...the identity of the coach leader is one of a transparent, respectful partner, co-creator, and supporter of others through committed listening, believing, affirming, and eliciting the best in others. (Results Coaching, p. x-xi). Most important is maintaining a support system for teachers and leaders in the district – so we can all continuously improve!



MARANACOOK AREA SCHOOLS

7a.

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Nancy Harriman, Ph.D.
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Superintendent Report - October 2018

The month of September has brought many challenges to the Central Office. We have had the departure of both our Literacy (left in July) and Math district coaches. Both of these people provide essential support to interventionist and allow us to build capacity within our district for providing quality education to our students at all levels. As such we continue to look for a means to maintain the work being done at all schools. We are working on a short term solution with an eye toward how to effectively maintain these positions with qualified personnel into the next several school years.

Another significant challenge has been transportation. Our current drivers are doing an excellent job with transporting out students both to and from school. The challenge comes with finding and retaining qualified drivers. Due to a shortage of drivers it has left us short on many occasions with extra-curricular activities. Al MacGregor has done an outstanding job of working with Blenny Butterfield to reschedule activities to allow for flexibility with drivers. However, there have been times where we have had to use outside services to transport students to extra-curricular activities. We continue to advertise for drivers and thank our current drivers for their efforts in what has been a demanding few weeks around transportation.

We are having our first Strategic Plan Advisory Board meeting at the end of September. The group, as of this writing, is made up of 5 board members, 13 staff members from most of our schools, 5 student representatives, and 3 community members for a total of 26 members. The first meeting agenda will include a review of a staff survey around our mission/vision/guiding principles, suggested changes to this part of the plan as well as feedback on the first draft of the major goals. Advisory Board minutes will be shared with the board at the end of these monthly meetings.

The Regional Service Center we entered into with RSU #2 and Winthrop is developing. We are using the money provided from the state through this agreement in the four areas: joint co-curricular and extracurricular activities, substitute teacher recruitment and training, joint professional development, and a summer school program. We are meeting monthly and developing procedures for budgeting and working on how to implement our service agreement. It continues to be a work in progress as we seek guidance from DOE on meeting our obligations under the "RSC".

I recently attended 2 workshops for new superintendents. One sponsored by Drummond Woodsum and the other by the Maine School Superintendents Association. Both workshops, provided for free to new superintendents, have provided me essential steps to continue my growth around the work of leading a school district. The MSSA workshops will continue throughout the school year with a focus on timely topics such as communication, conflict management, budgets, contract negotiations, and special projects.

Finally, the opening day workshop presentation was titled “We are a Team!” I shared with staff the importance of teamwork and how as a school system we want our students to be as successful as they can be during their time with us - all of us play a role in their success. I shared a list of ten characteristics of effective teamwork as these are the pieces that make the good times better and the challenging times less trying. We have a wonderful team of dedicated staff that live our mission statement of “A caring school community dedicated to excellence.”

Sincerely,
Jay Charette

7b.

To: Jay Charette
 From: Al MacGregor
 Date: September 25, 2018
 Re: 2018-2019 Co-curricular Nominees

I am recommending the following individuals for approval as co-curricular coaches.

<u>Position</u>	<u>Name</u>	<u>Category</u>	<u>Experience</u>	<u>Amount</u>
HS Math Team	**Bill Babbitt	IV	2	\$2355
Student Senate	**Kelly Thompson	I	6	\$4510
Fall Musical	**Drew Albert	II	5	\$3433
Spring Play	**Drew Albert (50%)	II	5	\$1716.50
	**Sam Watson (50%)	II	1	\$1716.50
Speech/Debate	**Patrick Forgue	I	1	\$4241
Speech Vol	Amy Trunnell		10+	\$0
Honor Society	**Sara Chisholm	IV	1	\$2355
Musical Accomp		V	0	\$
		V	0	\$
MS Math Team	**Amy Tucker	IV	6	\$2624
MS Play	Darcy Adams	II	3	\$3233
MS Yearbook		V	0	\$
		V	0	\$
GAPP	**Justin Fecteau	III	3	\$2894
French		III	0	\$

**RSU #38 employee (stipend includes additional \$200 per negotiated agreement)

Health Advisory
September 18, 2018

7c.

Present - Joan Mohler, Sarah Firth, Billie Cleveland, Sandy Hunter, Jay Charette, Dwayne Conway, Christy Sniffen

* Open at 6:00 sharp by Becca

* Welcome and Introductions:

Quick go around with names and why we're here

* Student Update - Dana Reynolds gave a lively and informative update. 1st student senate meeting just happened. Focus on:

A) substance abuse issues

B) 5210 schools means:

5 servings fruits and vegetables per day

2 hours or less recreational screen time

1 hour of exercise

0 sugary drinks, and

C) healthy relationships.

They had a discussion to decide on projects that the group will be doing this year. Some ideas are suicide prevention, mental health awareness, JUUL and substance misuse prevention. Members are Madelyn Dwyer (Sr), Grace Despres (Sr), Katie Ide (Jr), Dana Reynolds (Jr), Laura Ireland (SR), Sophie O'Clair (Soph), Merielle Kane (FR).

* What's New

-Anya Davidson, RN is our new school nurse. It's going splendidly! Come visit her soon!

-KBH Update - New provider is Taylor. She's awesome but is only able to see MaineCare and Anthem starting soon. Becca is working on getting more providers with KBH. Jay said this is not a Maranacook only issue. There is a big shortage for nearly all agencies and schools.

Big Question - Do we stay with a contract and an agency OR switch to a private practice that we reimburse directly? This would bring up other questions about how to cover the expense of appointments for students without insurance?

There is a contract with KBH that limits our ability to work with individual providers "outside" of the contract. The current contract runs through the school year ending in 2019. The current contract covers all schools in the district.

MS Food Pantry

The summer was a great opportunity to get a "customer base". The food pantry has been very well used. Vicky and MaryEllen are working out the logistics of distribution. They've drafted and will be trying out an order form as the winter unfolds. MCMS is holding its Make a Difference Week in October. The Middle School Food Pantry will be

getting half of the money, food and household supplies that are donated. Mt. Vernon food pantry will be getting the other half. Overall, the Middle School pantry has been a wildly successful venture.

HS Food Pantry

Sandy will give an update on the HS food pantry at the next Advisory meeting. Space is a real issue at the high school for the boutique and the food pantry. Some teachers are still looking for their own space as well. Dwayne is working with staff to resolve this issue as well.

* Brainstorming Future Sustainability

School Board presentation

Becca is presenting tomorrow night. She'll have a PowerPoint. She and Jay have discussed becoming fully funded by district dollars rather than the established path of State of Maine funding. Last year State funds were removed. This year is funded by an emergency bill. Next year is up in the air with the State.

Most likely the State will have funds available next year.

1. Traditionally, money for Health Centers has been 2/3 from Tobacco Settlement and 1/3 from General funds.

Huge changeover happening in Augusta until the next Governor this fall. It will be hard to get a definite answer to the question, "Will these State funds be available next year?"

List of Pros and Cons of being fully funded by the district:

Pros:

- Program is totally within the district
- Long-term stability of programming and funding
- Less reporting would be required and providing more time for Becca and clinicians to do the actual work of providing services.
- The continuation of the security that the SBHC offers the student population.

Cons:

- Connection with other SBHC is important to Becca
- Connection with FHM is important and good

This led to a rich discussion about the sustainability of financing the HC. Becca asked for emails tomorrow if anyone has any further thoughts

* Adjourned amicably at 7:10

Future Meetings:

November 20

January 15

March 19

May 21