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If during your visit to the NCPS' Website you participate in a survey or send an e-mail via an e-mail program or an HTML e-mail form, the following additional information will be collected:

- 1. E-mail correspondence: The e-mail address and contents of the e-mail;
- 2. The Internet Protocol address and domain name used;
- 3. The type of browser and operating system you used;
- 4. The date and time you visited this site;
- 5. Surveys: Any information you volunteered in response to a survey.

The information is retained in accordance with North Carolina public records law and retention and schedules. We use your e-mail to respond appropriately. This may be to respond to you, to address issues you identify, to further improve our Website, or to forward the e-mail to another agency for appropriate action. Survey information is used for the purpose designated.

Personal Information and Choice

"Personal information" is information about an individual that is readily identifiable to that specific individual. Personal information includes personal identifiers such as an individual's name, address, and phone number. A domain name or Internet Protocol address is not considered personal information.

We collect no personal information about you unless you voluntarily participate in an activity that asks for information (i.e. sending an e-mail or participating in a survey). If you choose not to participate in these activities, your choice will in no way affect your ability to use any other feature of the Web site.

If personal information is requested on the Web site or volunteered by the user, this information may become public record once you provide it, and may be subject to public inspection and copying if not protected by law.



Users are cautioned that the collection of personal information requested from or volunteered by children on-line or by e-mail will be treated the same as information given by an adult and may be subject to public access.

If you choose to send an e-mail to the NCPS System containing personally-identifying information, you should be aware that such communications are not secure and, in theory, could be viewed by anyone with access to the Internet. NCPS shall not disclose, without parental consent, any student information that is confidential pursuant to NCPS Policy JR, JRA, N.C.G.S. §115C-402, or the Family Educational Rights and Privacy Act (FERPA).

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The school system retains control over what links will be placed on system-related websites; however, the linked sites themselves are not under the control of the school system, its agents or its employees. The school system is not responsible for the contents of any linked site, any link contained in a linked site, or any changes or updates to such sites. The school system provides links as a convenience, and the inclusion of any link does not imply endorsement of the site by the school system. The school system reserves the right to remove or restrict any links.

Policy Code: 3227/7322 Web Page Development

Policy Code: 3225/4312/7320 Technology Responsible Use