

CHANGE OF ADDRESS WITHIN THE DISTRICT

PROOF OF RESIDENCE:

The Board of Education requires that positive proof of residence in this district be submitted when students move within the district. If you are a homeowner, answer section (A). If you are renting or maintain a residence with a relative or friend, answer section (B). Please attach copies of requested documents to the questionnaire and check the items you have included below:

A. Please respond to Number 1 and 3 other items:

- _____ 1. Mortgage statement from bank or a deed
- _____ 2. County and School Tax receipts
- _____ 3. LIPA bill
- _____ 4. PSE&G bill
- _____ 5. Cable bill
- _____ 6. Voter registration document
- _____ 7. Driver's license (only if address is printed by Motor Vehicle Bureau)

B. Please respond to Number 1 or Number 2 and 3 other items:

- _____ 1. House or apartment lease agreement with the **owner's signature notarized.**
(Required with each lease renewal)
- _____ 2. Notarized statement from relative or friend confirming your residency in the home.
(Required annually)
- _____ 3. LIPA bill
- _____ 4. Cable bill
- _____ 5. Bank statement
- _____ 6. Voter registration document
- _____ 7. Driver's license (only if address is printed by Motor Vehicle Bureau)

**PLEASE RETURN TO HEATHER KENTFIELD, CENTRAL REGISTRAR, 56 CATHEDRAL AVENUE,
GARDEN CITY, NY / 516-478-1067 / REGISTRAR@GCUFSD.NET**