

**MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT OF DELAVAN-DARIEN  
MAY 13, 2019**

President Jeffery Scherer called the regular meeting of the Delavan-Darien School District Board of Education held at the School Administration Center to order at 7:00p.m.

**Board Members Present:** J. Scherer, S. Gonzalez, R. Deschner, D. Grams, D. Henriott, T. Schutt

**Board Members Absent:** G. Moses

**Administrators Present:** Superintendent J. Sorbie, Business Administrator A. Klein, Athletic Director G. Otte, Career and Occupations Coordinator K. Pickel, Technology Coordinator B. Curless

The press was not represented.

**Minutes Approved:** The minutes of the April 22, 2019 regular/closed session meeting and the April 25, 2019 closed session meeting were unanimously approved on a Deschner/Grams motion.

**Student Council Report:** President Elizabeth Sirkman reported they raised \$1,500 for their leukemia fundraiser. They were able to treat teachers to breakfast and recognize them for Teacher Appreciation Week. The council will now start to work on homecoming for next year.

**Middle School Washington, D.C. Trip:** Teacher T. Timmerman presented a slide show of the places the students' toured while in Washington, D.C. Eleven eighth grade students went on the trip and they received many compliments for their conduct. Their favorite place was Arlington Cemetery. Next year seventh and eighth grade students will have a change to go on this trip.

**Skills USA Presentation:** Teacher M. Rick spoke on taking 22 students to the Skills USA leadership conference in Madison. They competed in different skill competitions and some students did very well. Jordy Perez took third place in medical terminology, Kody Parks and Corban Larson took second place in additive manufacturing technology and finishing in first place and qualifying for the national competition in Louisville, KY at the end of June were Trent Hernandez, Zach Mortlock, and Stephen Tolbert in the engineering technology design competition. The district received a call that Jordy Perez has been invited to attend the national competition too. The students spoke about all the different designs schools had brought to the competition. Congratulations to all students from the Board.

**District Kudos:** Superintendent J. Sorbie gave kudos to the Skills USA team heading into their national competition. Dr. Sorbie stated that today Representative Tyler August and Senator Steven Nass came to the district and toured DDHS and Turtle Creek Elementary. Second kudos went to teachers Marty Speth, Ben Herland, Michael Bell, Amanda Vogt, Jacqueline Jordan, and Donna Berg for showing their classrooms to the visitors. Third kudos went to Kelly Pickel for her tremendous work as Careers and Occupations coordinator. Dr. Sorbie read a letter from Structural LLC about interviewing one of our students and how well prepared he was with knowledge and interest in the job.

**Citizens Comments:** Resident Andy Terpstra commended the board for the progress in moving the district forward with their debt problem. He also spoke to the board on rebuilding the fund balance.

**Consent Agenda:** A motion was made by S. Gonzalez and seconded by D. Henriott to approve the Manifest of Bills; gifts to the district of \$200 from Delavan Lioness Club, Delavan, \$200 for Early Childhood classroom supplies for 2019-2020 from Otto Jacobs Co., LLC, Lake Geneva, WI, \$1,000 for start-up LMC Café for Carri Brandt, Special Education Teacher from Walworth County ARC, Inc., Elkhorn, WI, 23004 Ford Pickup (\$3,000-\$6,000) for auto classes from Paul Huff & H&J Builders, Inc., Delavan, WI and 1 monocular microscope, 2 lab scales, 200 silver Sharpie markers, 31 bx coverslips, 100 bx microscope slides for Science Departments at middle school and high school from Continental Plastic Corp., Delavan WI; staff resignations for the 2019-2020 school year for Jodie Klamm - special education teacher, Renee Brewster – visually impaired teacher, Sandee Ortiz – physical education teacher, Ernie Saldana – math teacher, Daniel Simcakowski – science teacher; staff retirements for the 2019-2020 school year for Jean Caucutt – 8<sup>th</sup> grade teacher; new staff contracts for the 2019-2020 school year for Mattie Keizer – English teacher, Brianna White – special education teacher, Samantha Carter – Science teacher, Erica Nelson – special education teacher, Jennifer Pflieger – special education teacher, Stephen Zeczowski – school counselor, Alisa Lilly – project lead the way teacher; and non-faculty co-curricular contracts for the 2018-2019 school year for April Shaffer and Julian Moralez for assistant boys tennis DDHS. The motion carried unanimously.

**Financial Statement for Month Ending April 30, 2019:** Business Administrator A. Klein reviewed the financial statement. Mr. Klein stated that operating cash on hand is \$4,375,673.81, funds accessed on business line of credit \$0.00, and net operating funds \$4,375,673.81. The purchasing card usage for the month ending April 30, 2019 was \$78,593.78. A motion was made by S. Gonzalez and seconded by T. Schutt to approve the financial statement for month ending April 30, 2019. The motion carried unanimously.

**Motion to Call Special Meeting on May 29, 2019 to Authorize the Lease of School District Property (Wileman Elementary School):** A motion was made by S. Gonzalez and seconded by D. Grams to call a special meeting on May 29, 2019 to authorize the lease of school district property (Wileman Elementary School). The motion carried unanimously.

**National Skills USA:** Career and Occupations Coordinator K. Pickel and teacher M. Rick stated to the board that four students have been invited to attend the National Skills USA competition June 24-29 in Louisville. Mr. Rick will go as advisor and chaperone. Mrs. Pickel stated that one family may also attend, but they will be on their own. The competition states that students from Wisconsin teams will have one hotel for their teams and students are required to be in official dress gear and if they are not they are not allowed to participate. Students are critiqued on their clothing attire. Mr. Rick stated that it will be a long week for a short amount of competition time, so they have planned out some activities to do in the area. Superintendent J. Sorbie told the board the costs will be paid from the gifted and talented budget and they need to approve the overnight trip. A motion was made by D. Henriott and seconded by T. Schutt to approve the National Skills USA team overnight trip June 24-29. The motion carried unanimously.

**Five-Year Software/Hardware Plan:** Technology Coordinator B. Curless reviewed a 5-year software/hardware district plan to keep electronic devices up-to-date and follow life policies while we keep our devices secure.

**2019-2020 Student Accident Insurance Renewal:** Business Administrator A. Klein stated that the district currently contracts with 1st Agency to provide student accident insurance for families to help cover the medical costs of accidents occurring during the school day that exceed their own medical coverage. Mr. Klein stated the company is requesting a \$946 premium increase for the 2019-2020 fiscal

year and this is the first increase in 7 years which is due in part to two high claims last year. A motion was made by D. Grams and seconded by T. Schutt to approve 1<sup>st</sup> Agency 2019-2020 student accident insurance renewal. The motion carried unanimously.

**DDHS Hall of Fame:** Athletic Director G. Otte told the board that 11 alumni had been inducted into the DDHS Athletic Hall of Fame last October at a reception at Lake Lawn. The second induction is scheduled for Saturday, October 19 and the committee with need to select the next 10 to 11 inductees and after that induction they will choose no more than five. Dr. Otte stated that the committee asked him to see if a board member would like to sit on the committee. Board member Dave Henriott volunteered to sit on the committee. Dr. Otte stated that the inductees will be recognized at the Friday football game before being inducted on Saturday evening. The plaques are in the display case in the commons and Mr. Rick's group is designing a new Hall of Fame display case. The plaques are in the display case for a year and then they will move to the wall by the concession stand. Dr. Otte will work with Mr. Curless or the new marketing person to put a new piece on the web page to have our inductee's part of the Hall of Fame and what they did for our school.

**Approve DDHS Overnight Trips/Sunday-Wednesday Activities/Fundraising for the 2019-2020 School Year:** Requested overnights for DDHS are FFA National Convention, Forensics state meet in Eau Claire, softball tournament Wisconsin Dells, Orchestra Trip to New Orleans, baseball tournament Wisconsin Dells, and DI state and national competitions; Wednesday activities pops concert and rescheduling of winter/spring sports as needed; Sunday activities Band-Corn Fest Darien, spring musical, spring one-act plays and graduation. Athletic Director G. Otte stated that the fundraisers would be coming back at a later meeting due to the district wellness policy. A motion was made by S. Gonzalez and seconded by D. Henriott to approve the overnight trips/Sunday-Wednesday activities for the 2019-20 school year as presented. The motion carried unanimously.

**DDHS Art Trip for 2020-2021 School Year:** Athletic Director G. Otte asked for approval for DDHS art and photo club students to participate in their 5<sup>th</sup> trip to Europe for spring 2021. The students would go to London, Paris, and Rome using EF Tour Company as in the past. He stated that Rachel Pfarr and Amanda Vogt, art teachers at DDHS, will be chaperoning the trips. A motion was made by S. Gonzalez and seconded by T. Schutt to approve the DDHS art trip to Europe for the 2020-2021 school year. The motion carried unanimously.

**Dousman Transport Bus Service Savings:** Superintendent J. Sorbie reported that she had talked with Dousman Transport and they were able to cut two bus routes saving the district \$110,000 by bussing differently next year. Dr. Sorbie also stated that the district would pick up and drop off approximately 20 to 30 students that live in Darien and will go to Darien for third and fourth grade. By picking up and dropping off all students we will not need a crossing guard in Darien. Dr. Sorbie is working with Police Chief Hansen to get a crossing guard behind the School Administration Center with a push light and signal there.

**Teacher Contract Renewals for the 2019-2020 School Year:** A motion was made by D. Henriott and seconded by D. Grams to approve the teacher contract renewals for the 2019-2020 school year. The motion carried unanimously.

**Superintendent Report:** Superintendent J. Sorbie asked for volunteers for scholarship night and graduation night. Jeffery Scherer and Dave Henriott will do scholarship night and Jeffery Scherer and Sharon Gonzalez will be graduation night. Dr. Sorbie told the board that at their next meeting they

would be making a decision on the food service bids. Five companies bid and they have been reviewed and currently we are going out to taste test. She told the board if they wanted to come and review the bids they could before the next meeting when a recommendation would be coming forward. Dr. Sorbie shared that Senator Nass and Representative August came to the district today and toured DDHS and Turtle Creek Elementary where they were treated to a spring sing. She stated that she and Mr. Klein will send a follow-up letter to meet again. Dr. Sorbie also stated that in June the district would be bringing our wellness policy trying to be in compliance with our food program and we need this before the end of the school year for the federal government. She also stated that we would be wrapping up the strategic plan work in June and then bring it to the board.

**Future Agenda Items:** None

**Next Meeting Date:** Regular Meeting – May 22, 2019 – 6:30 p.m./7:00 p.m.  
Regular Meeting – June 10, 2019 – 7:00 p.m.  
Annual Meeting – June 24, 2019 – 7:00 p.m.

There being no further business, a motion was made by S. Gonzalez and seconded by D. Grams to adjourn the meeting. The motion carried unanimously and the regular meeting adjourned at 9:01p.m.

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Karen Logterman, Secretary

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Jeffery Scherer, President