

COLUMBIA BOROUGH SCHOOL DISTRICT
REGULAR BOARD MEETING
DISTRICT ADMINISTRATION CENTER
THURSDAY, NOVEMBER 19, 2015

MINUTES

President Strickler called the meeting to order at 7:00 p.m.

The following board members attended: President Strickler, Miss Hohenadel, Mrs. Anspach, Mr. Hartman, Mr. Kreiser, Mr. Leader, Mrs. Mattern, and Mrs. Schwert. The Board member not in attendance was Mr. Knighton.

Others in attendance: Dr. Powell, Ms. Light, Mr. Rhoads, Mr. Davies, Mr. Patterson and Mrs. Burke.

President Strickler asked for public comment on agenda items - None.

I. President Strickler announced the following executive sessions:

- October 15, 2015 – Preceding Board meeting – Personnel
- November 4, 2015 – Following Committee meetings – Personnel
- November 10, 2015 – Preceding Committee meetings – Personnel
- November 19, 2015 – Preceding Board meeting - Personnel

II. Recognitions and Notifications

The Student Board Report was given by Brittne Betteley and Paige Schmitt.

The following students were honored as the November, Students of the Month.

Columbia High School Students of the Month

12th Grade – Damien Rineer
11th Grade – Emily Stephens
10th Grade – Jaden Vazquez
9th Grade – Darian Ortman

Columbia Middle School Students of the Month

8th Grade – Elizabeth Miles
7th Grade – Nelson Yera
6th Grade – MacKenzie Burke
5th Grade – Emily Gambler

Park Elementary School Students of the Month

4th Grade – Nayelie Valentin
3rd Grade – Cooper Marley
2nd Grade – Kayla Hess
1st Grade – Danika Hjelm
Kindergarten – Olivia Metzler

A certificate for Athletic Excellence was presented to Jordan Haberstroh in recognition of her 1st place finish in the District III PIAA Cross Country Meet and 5th place finish at the PIAA State Finals.

Miss Kathleen Hohenadel was recognized by the PSBA's Honor Roll of PA School Board Service for her service to the Columbia Borough School District.

On behalf of the CBSD Board of Directors and the Columbia Borough School District, President Strickler thanked Mr. Quin Hartman and Mr. Matt Kreiser for their dedicated service to the Community, School Board and students as they are stepping down as members of the CBSD Board of Directors.

III. Communications

The Ressler Mill Foundation will sponsor a field trip to the Constitution Center for CHS Students.

The Administrators gave their reports

A. AGENDA ITEMS:

President Strickler requested motions/discussions to approve the following meeting minutes:

A.1

1.	Regular Board Meeting	October 15, 2015
2.	Property Committee Meeting	November 4, 2015
3.	Extra-Curricular Committee Meeting	November 4, 2015
4.	Finance & Audit Committee Meeting	November 10, 2015
5.	Curriculum Committee Meeting	November 10, 2015

Motion to approve the meeting minutes was made by Miss Hohenadel, seconded by Mr. Kreiser. A roll call vote was taken – Miss Hohenadel, Mr. Kreiser, Mrs. Anspach, Mr. Hartman, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent

B. FINANCE & AUDIT (Miss Hohenadel - Chair)

Miss Hohenadel requested motions/discussions to approve the following Finance Items:

B.1 Approval of financial reports:

10- General Fund	October 2015
Treasurer's Report	Attached
Revenue Summary	Attached
Expenditures Budget	Attached
Budget Transfers	No Report
20- Capital Reserve Fund	
Revenue/Expenditure Summary	Attached
40- Debt Service Fund	

Revenue/Expenditure Summary	Attached
50- Food Service Fund	
Budget Summary	Attached
Revenue Summary	Attached
Participation Summary	No Report
80- Student Activities Fund	
Revenue/Expenditure Summary	Attached
Other-	
Tax Collector Report	Attached
Exoneration Requests	No Report
Grant Summary of Awards/Pending	Attached

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Hartman. A roll call vote was taken – Mrs. Anspach, Mr. Hartman, Miss Hohenadel, Mr. Kreiser, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

B.2 Approval of the check disbursements:

10- General Fund	November 2015
Accounts Payable Summary	Attached
Check Listing (Manual, Quick, Board)	Attached
Wires, ACH Payments	Attached
20- Capital Reserve Fund	
Check Listing	No Report
50- Food Service Fund	
Check Listing	Attached
80- Student Activities Fund	
Check Listing	Attached

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Mr. Hartman, Miss Hohenadel, Mr. Kreiser, Mr. Leader, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

B.3 Approval of the resolution for the 2010 Bond Refinance through RBC.

Motion to approve the above item was made by Mr. Hartman, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Hartman, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mrs. Schwert, Mrs. Mattern and Mr. Strickler voted yes.

Motion passed – 7 yes, 0 no, 1 absent, 1 abstained

B.4 Approval to proceed with the tax revenue Anticipation Line of Credit.

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Kreiser. A roll call vote was taken – Mrs. Schwert, Mr. Kreiser, Mrs. Anspach, Mr. Hartman, Miss Hohenadel, Mr. Leader, Mrs. Mattern and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

PROPERTY – (Mr. Knighton – Chair)

Mr. Strickler requested motions/discussions to approve the following Property minutes:

C.1 Approval for Use of Facilities – ***Our Lady of the Angels*** – Class C – Park Elementary School gymnasium for basketball games held December 6, 2015 – February 28, 2016, Noon to 6 pm. Usage will be determined by the Athletic director after school teams and CBAA use the facilities.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Hartman, Mr. Kreiser, Mr. Leader, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

C. 2 Approval to Waive Fees for Our Lady of the Angels - Class C – Park Elementary School gymnasium, for basketball games held December 6, 2015 – February 28, 2016.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Mr. Hartman, Miss Hohenadel, Mr. Kreiser, Mr. Leader, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

C.3 Approval for Use of Facilities – ***Columbia Boys Athletic Association*** – Class C – use of CHS Field House wrestling room for CBAA youth wrestling practice (Monday – Thursday) November 16, 2015 – February 25, 2016. 6:30pm – 8:00pm. No fees as per agreement.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Hartman. A roll call vote was taken – Miss Hohenadel, Mr. Hartman, Mrs. Anspach, Mr. Kreiser, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

C.4 Approval of the addition of Lieutenant General David Mann's portrait, to the Generals/Admirals Project at Columbia High School in recognition of high ranking members of the armed forces who once resided in Columbia.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Mr. Hartman, Miss Hohenadel, Mr. Kreiser, Mr. Leader, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent

C.5 Approval of the continuation of the Memorandum of Understanding between the Kinderhook Early Learning Center, LLC and the CBSD.

Motion to approve the above item was made by Mr. Kreiser, seconded by Mr. Hartman. A roll call vote was taken – Mr. Kreiser, Mr. Hartman, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

PERSONNEL – (Mrs. Anspach – Chair)

Mrs. Anspach requested motions/discussions to approve the following Personnel minutes:

D.1 Approval of the following Resignations as listed:

Howard Stevens	Full-time Building Services Supervisor CMS/Taylor Campus	Effective: November 12, 2015
Daniel Young	CMS Head Jr. High Girls Basketball Coach	Effective: November 4, 2015
Denise Brubaker	Park Elementary School Part-time Food Service Assistant	Effective: October 30, 2015
Nicole Wilkinson	CHS - Full-time Science Teacher	Submitted: October 16, 2015 Held 60 Days
Douglas Knepp	Park School Elementary Principal	Effective: November 13, 2015

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Hartman. A roll call vote was taken – Miss Hohenadel, Mr. Hartman, Miss Anspach, Mr. Kreiser, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent.

D.2 Approval for the following position: Half-time Special Education Consultant

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Kreiser. A roll call vote was taken – Mrs. Schwert, Mr. Kreiser, Mrs. Anspach, Mr. Hartman, Miss Hohenadel, Mr. Leader, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent.

D.3 Approval of the following New Hires (pending completion of all paperwork and satisfactory clearances) as listed:

Christina Warfel	Combined Full-time position - District Wide Half-time Gifted Teacher Half-time Special Education Consultant	Effective: December 1, 2015 Step 10 - M+36 \$60,915.00
Peter Rowell	District Wide Computer Technician	Effective: November 20, 2015 Zone 14 \$15.75/\$16.00 per hour 60 day probation period
Jennifer Schaffer	CHS Varsity Bowling Coach	Effective: Upon completion of all paperwork

		Step 1 - \$800.00
Wayne Walter	CHS Assistant Varsity Girls Basketball Coach	Effective: Upon completion of all paperwork Step 6 - \$1,500.00
Joe Spiese	CMS Head Jr. High Girls Basketball Coach	Effective: Upon completion of all paperwork Step 1 - \$1,400.00
Megan Seibert	CMS Assistant Jr. High Girls Basketball coach	Effective: Upon completion of all paperwork Step 1 - \$1,000.00
Jason Coletti	CHS Assistant Boys Basketball Coach and Jr. Varsity Boys Basketball Coach	Effective: Upon completion of all paperwork Step 6 - \$1,500.00
Connie Meiskey	Park Elementary School Food Service Worker	Effective: Upon completion of all paperwork Zone 10 - \$8.75/\$9.00 60 day probationary period
Karim S. Gendy	CBSD Substitute Custodian	Effective: November 23, 2015 Upon completion of all paperwork Zone 11 - \$9.00 per hour
Mary Wittemann	CHS Part-time Biology Teacher	Effective: December 1, 2015 Step 7 - M-EQ \$25,779.00 pro rated

Motion to approve the above item was made by Mr. Hartman, seconded by Miss Hohenadel. A roll call vote was taken – Mr. Hartman, Miss Hohenadel, Mrs. Anspach, Mr. Kreiser, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

D.4 Approval of the following transfer as listed:

Alyssa Contres	From: CHS Part-time Biology Teacher To: Full-time CHS Science Teacher	Effective: November 23, 2015 Step 1 - B \$40,127.00
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Motion to approve the above item was made by Mrs. Schwert, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Schwert, Mrs. Mattern, Mrs. Anspach, Mr. Hartman, Miss Hohenadel, Mr. Kreiser, Mr. Leader, and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

D. 5 Approval of the request for uncompensated leave for Renee Aston for 1/4/16 to 6/7/16.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Kreiser. A roll call vote was taken – Miss Hohenadel, Mr. Kreiser, Mrs. Anspach, Mr. Hartman, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

D.6 Approval of the revised 2015-2018 Support Staff Handbook.

Motion to approve the above item was made by Mr. Kreiser, seconded by Mr. Hartman. A roll call vote was taken – Mr. Kreiser, Mr. Hartman, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

INFORMATIONAL ITEM -

- Clearances have been provided and approved for the following volunteers at Park Elementary School and CMS/Taylor Campus:
Christina Beeman, Denise Brubaker, Beth Buzzendore, Bonnie Crone, Tammy Garza, Gail Houck, Christy Jordan, Mary Karli, Lauren Keller, Christine Kilhefner, Jen Kilhefner, Marcy McCarty, Brandi Millhouse, Karla Poole, Beth Putt, Charles Raffensberger, Amy Redding, Carol Resch, Denise Ronan, Kari Rupp, Amanda Shoff, Jennifer Smaling, Natalie Smith, and Angie Spicer.
- Lindsey Geib will be a long term substitute for Kindergarten at Park Elementary School until February 16, 2016.

CURRICULUM AND INSTRUCTION (Mr. Hartman- Chair) - None

EXTRA-CURRICULAR/ATHLETIC (Mrs. Schwert - Chair) - None

V. OLD BUSINESS (Mr. Strickler – Board President) – None

VI. NEW BUSINESS (Mr. Strickler – Board President)

President Strickler requested motions/discussions to approve the following New Business Items:

NB.1 Approval of the adjudication from the student discipline hearing conducted on October 22, 2015 to expel student #2021114 from the Columbia Borough School District until October 30, 2016. The student will be permitted to re-enroll in the district on October 31, 2016 if all the conditions set by the School Board in the adjudication are met.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Kreiser. A roll call vote was taken – Mrs. Anspach, Mr. Kreiser, Mr. Hartman, Miss Hohenadel, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 8 yes, 0 no, 1 absent.

VII. Reports

A. BUSINESS MANAGER’S REPORT

B. SUPERINTENDENT

C. Other:

Legislative Report – Mr. Strickler

CTC Report – Mr. Kreiser

I.U. Report – Mr. Hartman

IU13 Board Actions
Helping Districts Help Students
Lancaster County Academy Report – Mrs. Schwert
Community Development Report – Miss Hohenadel
Columbia Education Foundation Report – Mr. Strickler
Lancaster County Tax Collection Bureau (LCTCB) – Mr. Strickler

VIII. CLOSING

A. PUBLIC COMMENT

The Board recognizes the value of public comment by residents of the district on educational issues. Each person wishing to address the Board will be limited to five (5) minutes to make their comments. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate.

All comments shall be directed to the presiding officer. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

B. DATES FOR FUTURE COMMITTEE/BOARD MEETINGS:

1.	Regular Board Meeting – 7 p.m.	December 10, 2015
2.	Finance and Audit Committee – 7 p.m.	December 1, 2015
3.	Curriculum Committee - 6 p.m.	December 1, 2015
4.	Extra-Curricular Committee - 7 p.m.	December 2, 2015
5.	Property Committee – 6 p.m.	December 2, 2015
6.	Board Re-organizational Meeting – 7 p.m.	December 3, 2015
7.	Personnel Meeting (Executive Session) – 6 p.m.	December 8, 2015

C. REFERENCED INFORMATION

1. Special Education Roster
2. Monthly Nurse's Report
3. Enrollment Report
4. Library Report

There being no further business, the meeting was adjourned at 8:32 p.m.
Respectfully submitted,

Amy E. Light, Board Secretary
Transcribed, Deborah Burke