

COLUMBIA BOROUGH SCHOOL DISTRICT  
REGULAR BOARD MEETING  
DISTRICT ADMINISTRATION CENTER  
THURSDAY, DECEMBER 10, 2015

**MINUTES**

President Strickler called the meeting to order at 7:00 p.m.

The following board members attended: President Strickler, Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mr. Leader, and Mrs. Mattern. The Board members not in attendance were Mr. Lutz, Mr. Resch and Mrs. Schwert.

Others in attendance: Dr. Powell, Ms. Light, Mr. Davies, Mrs. Meiser, Dr. Parkinson, Mrs. Zolenas and Mrs. Burke.

President Strickler asked for public comment on agenda items - None.

**I.** President Strickler announced the following executive sessions:

- November 19, 2015 – Following the Board meeting – Personnel
- December 3, 2015 Following the Reorganization Board meeting – Personnel
- December 8, 2015 - Personnel

**II. Recognitions and Notifications**

The Student Board Report was written by Brittanie Betteley and Paige Schmitt.

The following students were honored as the December, Students of the Month.

**Columbia High School Students of the Month**

12th Grade - Terrell Simms  
11th Grade - Reanna Allen  
10th Grade - Samantha Ortiz  
9th Grade - Elizabeth Cranford

**Columbia Middle School Students of the Month**

8th Grade - Lesasia Hardy  
7th Grade - Cassidy Cook  
6th Grade - Ethan Schmitt  
5th Grade - Zakaria Aitelmajouh

**Park Elementary School Students of the Month**

4th Grade - Cael Lingafelt  
3rd Grade - Jai'Marie Brown  
2nd Grade - Madelyn Cranford  
1st Grade - Abigail Mowrer  
Kindergarten - Aanlya Pray-Gebhard

A presentation of the CBSD Financial Audit for 2014-2015 was given by Sager, Swisher & Company. LLP.

**III. Communications - None**

**The Administrators gave their reports**

**A. AGENDA ITEMS:**

President Strickler requested motions/discussions to approve the following meeting minutes:

**A.1**

1.	Regular Board Meeting	November 19, 2015
2.	Board Reorganization meeting	December 3, 2015
3.	Property Committee Meeting	December 2, 2015
4.	Extra-Curricular Committee Meeting	December 2, 2015
5.	Finance & Audit Committee Meeting	December 1, 2015
6.	Curriculum Committee Meeting	December 1, 2015

Motion to approve the meeting minutes was made by Mrs. Anspach, seconded by Miss Hohenadel. A roll call vote was taken – Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 6 yes, 0 no, 3 absent

**B. FINANCE & AUDIT (Miss Hohenadel - Chair)**

Miss Hohenadel requested motions/discussions to approve the following Finance Items:

**B.1 Approval of financial reports:**

<b>10- General Fund</b>	November 2015
Treasurer's Report	Attached
Revenue Summary	Attached
Expenditures Budget	Attached
Budget Transfers	No Report
<b>20- Capital Reserve Fund</b>	
Revenue/Expenditure Summary	Attached
<b>40- Debt Service Fund</b>	
Revenue/Expenditure Summary	Attached
<b>50- Food Service Fund</b>	
Budget Summary	Attached
Revenue Summary	Attached
Participation Summary	Attached
<b>80- Student Activities Fund</b>	
Revenue/Expenditure Summary	Attached

<b>Other-</b>	
Tax Collector Report	Attached
Exoneration Requests	Attached
Grant Summary of Awards/Pending	Attached

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Miss Hohenadel, Mr. Knighton, Mr. Leader, and Mr. Strickler voted yes.  
 Motion passed – 6 yes, 0 no, 3 absent

**B.2 Approval of the check disbursements:**

<b>10- General Fund</b>	December 2015
Accounts Payable Summary	Attached
Check Listing (Manual, Quick, Board)	Attached
Wires, ACH Payments	Attached
<b>20- Capital Reserve Fund</b>	
Check Listing	No Report
<b>50- Food Service Fund</b>	
Check Listing	Attached
<b>80- Student Activities Fund</b>	
Check Listing	Attached

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, and Mr. Strickler voted yes.  
 Motion passed – 6 yes, 0 no, 3 absent

**B.3 Approval of shared Technology Services with ELANCO School District for 2016-2017 at an annual cost of \$36,000 (to be prorated for services performed during the remainder of the 2015-16 school year)**

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader and Mr. Strickler voted yes.  
 Motion passed – 6 yes, 0 no, 3 absent

**B.4 Approval of the local audit for the fiscal year ended June 30, 2015 as presented by Sager, Swisher & Company, LLP, which encompasses all necessary budget transfers, adjustments and fund designations.**

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mrs. Mattern and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent.

**B.5** Approval of the comprehensive Annual Financial Report (CAFR) prepared by school district administration for the fiscal year ended June 30, 2015.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Leader. A roll call vote was taken – Mrs. Anspach, Mr. Knighton, Mr. Leader, Miss Hohenadel, Mrs. Mattern and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent.

**B.6** Approval of the Resolution Approving the 2016-2017 Preliminary Budget Display and Advertising. The index for 2016-17 is 2.4%. This resolution allows the district to advertise and post for public inspection the “Proposed” Preliminary Budget with final adoption of the Preliminary Budget at the January 21, 2016 board meeting.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Anspach, Mr. Knighton, Miss Hohenadel, Mr. Leader, Mrs. Mattern and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent.

**PROPERTY** – (Mr. Knighton – Chair) - None

**PERSONNEL** – (Mrs. Anspach – Chair)

Mrs. Anspach requested motions/discussions to approve the following Personnel minutes:

**D.1 1** Approval to rescind the approval by the Board of the Motion under item D.1 of the November 19, 2015 Agenda for the resignation of Douglas Knepp.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Knighton, Mr. Leader, and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent.

**D.2** Approval to accept the decline by Douglas Knepp of the conditional offer of employment as Park School Elementary Principal.

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent.

**D.3** Approval to ratify the negotiated agreement reached by the Columbia Borough School District Negotiating Committee and the Columbia Education Association. Full ratification of the contract is contingent on the Association voting to ratify the agreement.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Knighton, Mr. Leader, and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent

**D.4** Approval of the Memorandum of Understanding between the Columbia Borough School District and the Columbia Education Association for the termination of the existing Medical section 125 plan effective December 31, 2015. This is a requirement for employee eligibility for a Health Savings Account on January 1, 2016 in conjunction with a Qualified High Deductible Health Care Plan.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Knighton, Mr. Leader, and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent

**D. 5** Approval of the following New Hire (pending completion of all paperwork and satisfactory clearances) as listed:

Jordan Higgins	CHS Assistant Varsity Baseball Coach	Effective: Upon completion of all paperwork Step 1 - \$1,000.00
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Motion to approve the above item was made by Mr. Knighton, seconded by Mr. Leader. A roll call vote was taken – Mr. Knighton, Mr. Leader, Miss Hohenadel, Mrs. Anspach, Mrs. Mattern and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent

**D.6** Approval of the following New Hire (pending completion of all paperwork and satisfactory clearances) as listed:

Joanne Geiger	CBSD Substitute Custodian	Effective: Upon completion of all paperwork Zone 11 - \$9.00 per/hr.
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Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Knighton. A roll call vote was taken – Miss Hohenadel, Mr. Knighton, Mrs. Anspach, Mr. Leader, Mrs. Mattern and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent

**D.7** Approval of the following New Hire (pending completion of all paperwork and satisfactory clearances) as listed:

John Black	Park Elementary School Principal	Effective: Upon completion of all paperwork \$70,000.00
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Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Knighton, Mr. Leader, and Mr. Strickler voted yes.  
Motion passed – 6 yes, 0 no, 3 absent

D.8 Approval of the following transfer as listed:

Steve Sherk	From: CHS Building and Grounds To: Building Services Supervisor at CMS/Taylor Campus	Effective: December 14, 2015 Zone 13 - \$12.87 +\$.35/per hr. (Supervisor 1-3)
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Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Mattern. A roll call vote was taken – Mr. Knighton, Mrs. Mattern, Mrs. Anspach, Miss Hohenadel, Mr. Leader, and Mr. Strickler voted yes.

Motion passed – 6 yes, 0 no, 3 absent

**CURRICULUM AND INSTRUCTION** (Mr. Leader - Chair) - None

**EXTRA-CURRICULAR/ATHLETIC** (Mrs. Schwert - Chair) - None

**V. OLD BUSINESS** (Mr. Strickler – Board President) – None

**VI. NEW BUSINESS** (Mr. Strickler – Board President)

President Strickler requested motions/discussions to approve the following New Business Items:

**NB.1** Approval of the adjudication from the student discipline hearing conducted on December 3, 2015 to expel student #2020042 from the Columbia Borough School District until December 8, 2016. The student will be permitted to re-enroll in the district on December 9, 2016. The Board reserves the right to suspend the expulsion if all conditions set by the School Board in the adjudication are met.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Anspach. A roll call vote was taken – Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mr. Leader, Mrs. Mattern and Mr. Strickler voted yes.

Motion passed – 6 yes, 0 no, 3 absent

**NB.2** Approval of the adjudication from the student discipline hearing conducted on December 9, 2015 to expel student #2023188 from the Columbia Borough School District until December 16, 2016. The student will be permitted to re-enroll in the district on December 19, 2016. The board reserves the right to suspend the expulsion if all conditions set by the School Board in the adjudication are met.

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, and Mr. Strickler voted yes.

Motion passed – 6 yes, 0 no, 3 absent

## **VII. Reports**

### **A. BUSINESS MANAGER'S REPORT**

### **B. SUPERINTENDENT**

### **C. Other:**

Legislative Report – Mr. Strickler

CTC Report – Mr. Strickler

IU Report – Mr. Lutz

Lancaster County Academy Report – Mrs. Schwert  
Community Development Report – Miss Hohenadel  
Columbia Education Foundation Report – Mr. Strickler  
Lancaster County Tax Collection Bureau (LCTCB) – Mr. Strickler

## **VIII. CLOSING**

### **A. PUBLIC COMMENT**

The Board recognizes the value of public comment by residents of the district on educational issues. Each person wishing to address the Board will be limited to five (5) minutes to make their comments. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate.

All comments shall be directed to the presiding officer. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

### **B. DATES FOR FUTURE COMMITTEE/BOARD MEETINGS:**

1.	Regular Board Meeting - 7 p.m.	January 21, 2016
2.	Finance and Audit Committee - 6 p.m.	January 5, 2016
3.	Curriculum Committee Meeting - 7 p.m.	January 5, 2016
4.	Extra-Curricular Committee Meeting - 6 p.m.	January 6, 2016
5.	Property Committee Meeting - 7 p.m.	January 6, 2016
6.	Personnel Meeting (Executive Session) - 6 p.m.	January 12, 2016

### **C. REFERENCED INFORMATION**

1. Special Education Roster
2. Monthly Nurse's Report
3. Enrollment Report
4. Library Report

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Amy E. Light, Board Secretary  
Transcribed, Deborah Burke