

COLUMBIA BOROUGH SCHOOL DISTRICT
REGULAR BOARD MEETING
DISTRICT ADMINISTRATION CENTER
THURSDAY, JANUARY 21, 2016

MINUTES

President Strickler called the meeting to order at 7:00 p.m.

The following board members attended: President Strickler, Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch and Mrs. Schwert.

Others in attendance: Dr. Klawitter, Ms. Light, Mr. Black, Dr. Parkinson, Mrs. Zolenas and Mrs. Burke.

President Strickler asked for public comment on agenda items

CGA attorneys, Christine Nentwig and Zachary Nahass addressed the Board to offer their services for school purposes.

I. President Strickler announced the following executive sessions:

- December 22, 2015 – Following the Board meeting – Personnel

II. Recognitions and Notifications

The Student Board Report was written by Brittne Betteley and Paige Schmitt.

The following students were honored as the January, Students of the Month.

Columbia High School Students of the Month

12th Grade - Michael Felder

11th Grade - Thomas Conway

10th Grade - Trevor Fink

9th Grade - Ryan Ierley

Columbia Middle School Students of the Month

8th Grade - Isabella Stoutzenberger

7th Grade - David Lopez

6th Grade - Sarah Hollerbush

5th Grade - Aubrie Knight

Park Elementary School Students of the Month

4th Grade - Amelia Campbell

3rd Grade - Isabelle Redding

2nd Grade - Kyovany Woodard

1st Grade - Nahili Tolossa

Kindergarten - Victoria Brock

Patriots Penn Award Winners

Judy Foehlinger, Representative from the Columbia VFW and Auxiliary Post 2435 presented the following students with their awards:

1st Place - Zach Lambert

2nd Place - Matthew Gambler

3rd Place - Julius Martinez

Board Recognition Month

On behalf of the Administrators, Ms. Amy Light, CBSD Business Manager, thanked the Board of Directors for their Leadership, Dedication and Contributions to the Columbia Borough School District.

III. Communications - None

The Administrators gave their reports

A. AGENDA ITEMS:

President Strickler requested motions/discussions to approve the following meeting minutes:

A.1

1.	Regular Board Meeting	December 10, 2015
2.	Special Board Meeting	December 22, 2015
3.	Property Committee Meeting	January 6, 2016
4.	Extra-Curricular Committee Meeting	January 6, 2016
5.	Finance & Audit Committee Meeting	January 12, 2016
6.	Curriculum Committee Meeting	January 12, 2016

Motion to approve the meeting minutes was made by Miss Hohenadel, seconded by Mrs. Anspach. A roll call vote was taken – Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes. Motion passed – 9 yes, 0 no

B. FINANCE & AUDIT (Miss Hohenadel - Chair)

Miss Hohenadel requested motions/discussions to approve the following Finance Items:

B.1 Approval of financial reports:

10- General Fund	December 2015
Treasurer's Report	Attached
Revenue Summary	Attached
Expenditures Budget	Attached
Budget Transfers	No Report
20- Capital Reserve Fund	
Revenue/Expenditure Summary	Attached
40- Debt Service Fund	
Revenue/Expenditure Summary	Attached
50- Food Service Fund	
Budget Summary	Attached
Revenue Summary	Attached
Participation Summary	Attached

80- Student Activities Fund	
Revenue/Expenditure Summary	Attached
Other-	
Tax Collector Report	Attached
Exoneration Requests	No Report
Grant Summary of Awards/Pending	Attached

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
 Motion passed – 9 yes, 0 no

B.2 Approval of the check disbursements:

10- General Fund	January 2016
Accounts Payable Summary	Attached
Check Listing (Manual, Quick, Board)	Attached
Wires, ACH Payments	Attached
20- Capital Reserve Fund	
Check Listing	No Report
50- Food Service Fund	
Check Listing	Attached
80- Student Activities Fund	
Check Listing	Attached

Motion to approve the above item was made by Mrs. Schwert, seconded by Mrs. Anspach. A roll call vote was taken – Mrs. Schwert, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch and Mr. Strickler voted yes.
 Motion passed – 9 yes, 0 no

B.3 Approval of the Lancaster County Career and Technology Center’s Proposed General Fund budget for 2016-17 in the amount of \$18,852,072. This represents a 1.03% increase over the 2015-16 budget. The District share of this budget is estimated to be \$340,432. (Note: This is an increase of \$6,599 over the District share for the 2015-16 fiscal year.)

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Mattern. A roll call vote was taken – Mr. Knighton, Mrs. Mattern, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
 Motion passed – 9 yes, 0 no

B.4 Approval of the 2015 delinquent Real Estate Tax totaling \$599,541.52 and the 2015 Real Estate Interim Tax totaling \$1,136.77. The combined total of \$600,678.29 will be turned over to Lancaster County Tax Claim Bureau effective January 22, 2016.

Motion to approve the above item was made by Mr. Lutz, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Lutz, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 9 yes, 0 no

B.5 Approval to adopt the 2016-17 Preliminary Budget in the amount of \$23,873,438 for submission to the Pennsylvania Department of Education (PDE). This adoption includes the intention to submit for exceptions to PDE. This budget will be funded by estimated revenues of \$22,982,834 with the remainder appropriated from available fund balance (estimated to be \$890,604) for certain expenditures and for budget reserves, if needed. The revenues include tax revenues based upon 30.28 mills which is an increase of 1.52 mills over the 2015-16 millage rate. This is a 5.3% increase, which exceeds the published allowable adjusted index of 3.6%.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Anspach, Mr. Lutz, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes. Mrs. Mattern voted no.
Motion passed – 8 yes, 1 no

B.6 Approval to continue existing District relationship with Benjamin Pratt, Esquire, at his new law firm, Obermayer, Rebmann, Maxwell, and Hippel, for the purpose of future negotiations.

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 9 yes, 0 no

INFORMATIONAL ITEM -
Permit Listing 2015

PROPERTY – (Mr. Knighton – Chair)

Mr. Knighton requested motions/discussions to approve the following Property Items:

Use of Facilities

Wellness Committee weight Watchers - Class A - Park Elementary School - Every Wednesday, February 10, 2016 to April 13, 2016 4:00 - 5:00 pm for meetings.

No Fees

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Leader. A roll call vote was taken – Miss Hohenadel, Mr. Leader, Mrs. Anspach, Miss Hohenadel, Mr. Lutz, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

Use of Facilities

Girls on the Run Program - Class A - Park Elementary School Gymnasium for use in the event of inclement weather February 29, 2016 - May 14, 2016.

No Fees

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 9 yes, 0 no

INFORMATIONAL ITEMS -

The Susquehanna Valley Chamber of Commerce will use the Park Elementary School parking lot on June 25, 2016 from 5am - 5pm for event parking for vendors of the 2016 Antique, Art & Craft Show.
Rain Date: July 9, 2016
No Fees

The Susquehanna Valley Chamber of Commerce will use the Park Elementary School parking lot on September 23, 2016 from 4:30 pm - 8:30 pm for parking for attendees at the Feet in the Street Art Show.
No Fees

PERSONNEL – (Mrs. Anspach – Chair)

Mrs. Anspach requested motions/discussions to approve the following Personnel Items:

D.1 Approval of the following Resignation as listed:

Pam Vera	Part-time Learning Support Teacher	Effective: December 31, 2015
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Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Schwert. A roll call vote was taken – Miss Hohenadel, Mrs. Schwert, Mrs. Anspach, Mr. Knighton, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 9 yes, 0 no

D.2 Approval to rescind the following Item as previously approved at the December 10, 2015 School Board Meeting.

Jordan Higgins	CHS Assistant Varsity Baseball Coach	Effective: Upon completion of all paperwork Step 1 - \$1,000.00
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Motion to approve the above item was made by Mr. Knighton, seconded by Miss Hohenadel. A roll call vote was taken – Mr. Knighton, Miss Hohenadel, Mrs. Anspach, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.
Motion passed – 9 yes, 0 no

D.3 Approval of the following New Hire (pending completion of all paperwork and satisfactory clearances) as listed:

Jordan Higgins	CHS Head Varsity Baseball Coach	Effective: Upon completion of all paperwork
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		Step 1 - \$1,000.00
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Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Leader. A roll call vote was taken – Mrs. Mattern, Mr. Leader, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

D.4 Approval of the following Volunteer as listed:

Mike Specht	Volunteer Assistant Baseball Coach	Upon Approval and Submission of Required Clearances
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Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Schwert. A roll call vote was taken – Mr. Knighton, Mrs. Schwert, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

D. 5 Approval of the 2016 Spring Coaches as attached.

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

INFORMATIONAL ITEMS -

Nicole Millhouse	CMS/Hill Campus 7th & 8th Grade Learning Support Teacher	Medical Leave April 19, 2016 - June 7, 2016
Brenda Terry	Park Elementary School Kindergarten Teacher	Medical Leave January 19, 2016 - April 18, 2016
Kim Kline	Park Elementary School 2nd Grade Teacher	Medical Leave January 8, 2016 - January 29, 2016

Clearances have been provided and approved for the following volunteers at Park Elementary School and CMS/Taylor Campus.

Angela Asper, Rose Crouse, Morgan Smith and Janece Knapp.

CURRICULUM AND INSTRUCTION (Mr. Leader - Chair)

INFORMATIONAL ITEMS -

Memorandum of Understanding between Wilkes University and Columbia Borough School District in support of Reading Specialist Programs.

IU13 2015-2016 Contract for coaching Services.

EXTRA-CURRICULAR/ATHLETIC (Mrs. Schwert - Chair)

Mrs. Schwert requested motions/discussions to approve the Extra-Curricular/Athletic Items:

F.1 Approval to establish the following Student Activities as listed:

Class of 2019	Columbia High School
Fantasy Role Play Club	Columbia High School

Motion to approve the above item was made by Mr. Lutz, seconded by Mr. Resch. A roll call vote was taken – Mr. Lutz, Mr. Resch, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

F.2 Approval to close the following Student Activity as listed:

Class of 2015	Columbia High School - Graduation
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F.3 Approval to continue the following Student Activity as listed:

Girls on the Run	Columbia Borough School District - Grades 3 - 5
Girls on Track	Columbia Borough School District - Grades 6 - 8

Motion to approve the above item was made by Mr. Leader, seconded by Mr. Resch. A roll call vote was taken – Mr. Leader, Mr. Resch, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

F.4 Approval of the Initial request for the 2016 Class Trip to Great Adventure Park on May 20, 2016.

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mr. Lutz, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

V. OLD BUSINESS (Mr. Strickler – Board President) – None

VI. NEW BUSINESS (Mr. Strickler – Board President)

President Strickler requested motions/discussions to approve the following New Business Items:

NB.1 Approval of the adjudication from the student discipline hearing conducted on December 22, 2015 to expel student #2019170 from the Columbia Borough School District until December 22, 2016. The student will be permitted to re-enroll in the district on January 21, 2016 if all conditions established by the Board have been satisfied. The Board reserves the right to reinstate the expulsion if further disciplinary infractions occur.

Motion to approve the above item was made by Mrs. Anspach, seconded by Miss Hohenadel. A roll call vote was taken – Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

NB.2 Approval of the adjudication from the student discipline hearing conducted on December 22, 2015 to expel student #2019243 from the Columbia Borough School District until December 22, 2016. The student will be permitted to re-enroll in the district on January 21, 2016 if all conditions established by the Board have been satisfied. The Board reserves the right to reinstate the expulsion if further disciplinary infractions occur.

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Schwert. A roll call vote was taken – Miss Hohenadel, Mrs. Schwert, Mrs. Anspach, Mr. Knighton, Mr. Leader, Mr. Lutz, Mrs. Mattern, Mr. Resch, and Mr. Strickler voted yes.

Motion passed – 9 yes, 0 no

VII. Reports

A. BUSINESS MANAGER’S REPORT

B. SUPERINTENDENT

C. Other:

Legislative Report – Mr. Strickler

CTC Report – Mr. Strickler

IU Report – Mr. Lutz

Lancaster County Academy Report – Mrs. Schwert

Community Development Report – Miss Hohenadel

Columbia Education Foundation Report – Mr. Strickler

Lancaster County Tax Collection Bureau (LCTCB) – Mr. Strickler

VIII. CLOSING

A. PUBLIC COMMENT

The Board recognizes the value of public comment by residents of the district on educational issues. Each person wishing to address the Board will be limited to five (5) minutes to make their comments. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate.

All comments shall be directed to the presiding officer. The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

B. DATES FOR FUTURE COMMITTEE/BOARD MEETINGS:

1.	Regular Board Meeting - 7 p.m.	February 18, 2016
2.	Finance and Audit Committee - 7 p.m.	February 2, 2016
3.	Curriculum Committee Meeting - 6 p.m.	February 2, 2016
4.	Extra-Curricular Committee Meeting - 7 p.m.	February 3, 2016
5.	Property Committee Meeting - 6 p.m.	February 3, 2016
6.	Personnel Meeting (Executive Session) - 8 p.m.	February 3, 2016

C. REFERENCED INFORMATION

1. Special Education Roster
2. Monthly Nurse's Report
3. Enrollment Report
4. Library Report

There being no further business, the meeting was adjourned at 8:33 p.m.
Respectfully submitted,

Amy E. Light, Board Secretary
Transcribed, Deborah Burke