

COLUMBIA BOROUGH SCHOOL DISTRICT  
REGULAR BOARD MEETING  
DISTRICT ADMINISTRATION CENTER  
THURSDAY, JUNE 16, 2016

**MINUTES**

President Strickler called the meeting to order at 7:00 p.m.

The following board members were in attendance: President Strickler, Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mr. Lutz, Mrs. Mattern, and Mrs. Schwert.

Mr. Leader was absent.

Others in attendance: Dr. Klawitter, Dr. McGough, Mr. Black, Dr. Parkinson, Mr. Hughes, Ms. Light and Mrs. Burke.

A motion to approve the resignation of CBSD Board of Directors member, Mr. Fran Resch as of June 16, 2016 was made by Mr. Lutz, seconded by Miss Hohenadel. A roll call vote was taken – Mr. Lutz, Miss Hohenadel, Mrs. Anspach, Mr. Knighton, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes. Motion passed – 7 yes, 0 no, 1 absent

Motion to approve the appointment of Mr. Keith Combs to fill the seat vacated by Mr. Fran Resch until November 30, 2017 was made by Mrs. Anspach, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Anspach, Mr. Knighton, Miss Hohenadel, Mr. Lutz, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 7 yes, 0 no, 1 absent

Mr. Keith Combs, was sworn in as the new member of the CBSD Board of Directors by Magisterial District Senior Judge, Mr. Robert Herman.

The Board of Directors held a discussion period concerning the Administrative Service Contract with ELANCO School District.

Motion to approve adding the contract for Administrative Services with ELANCO School District to the agenda was made by Mr. Knighton, seconded by Mr. Lutz. A roll call vote was taken. Mr. Knighton, Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mrs. Mattern, and Mrs. Schwert, voted yes. Mr. Strickler abstained.

Motion passed – 7 yes, 0 no, 1 absent, 1 abstained.

**President Strickler asked for Public Comment on Agenda Items only.**

Mayor Leo Lutz, 369 Kinderhook Road, Columbia, addressed the Board to express his concerns with the rising taxes in the district and to encourage them to do what they can to keep cost down for the community. He urged them to vote for the ELANCO Administrative Services Contract. He reminded the board that change must come within, and the responsibility falls on the Board.

I. President Strickler announced the following executive sessions:

- June 2, 2016 – Following Committee Meetings for Personnel Matters
- June 16, 2016 – Preceding Board Meeting for Personnel Matters

**II. Recognitions and Notifications**

**Recognition of CBSD Student Board Representatives Brittnie Betteley and Paige Schmitt for their continued dedication to the district.**

**Hands Across the Street-Outreach Ministries of Columbia Presbyterian Church** sent a thank you letter in appreciation for the generosity of the CBSD for its food and milk donations which has helped feed so many in need.

**The Ressler Mill Foundation** has donated a dictionary to all third grade students in the Columbia Borough School District.

**Administrative Reports were given.**

**A. AGENDA ITEMS:**

President Strickler requested motions/discussions to approve the following meeting minutes:

**A.1**

1.	Regular Board Meeting	May 19, 2016
2.	Property Committee Meeting	No Meeting held
3.	Extra-Curricular Committee Meeting	No Meeting held
4.	Finance & Audit Committee Meeting	June 2, 2016
5.	Curriculum Committee Meeting	June 2, 2016
6.	Committee of the Whole	June 14, 2016

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Knighton, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B. FINANCE & AUDIT (Miss Hohenadel - Chair)**

Miss Hohenadel requested motions/discussions to approve the following Finance Items:

**B.1 Approval of financial reports:**

<b>10- General Fund</b>	May, 2016
Treasurer's Report	No Report
Revenue Summary	Attached
Expenditures Budget	Attached
Budget Transfers	Attached
<b>20- Capital Reserve Fund</b>	
Revenue/Expenditure Summary	Attached
<b>40- Debt Service Fund</b>	
Revenue/Expenditure Summary	Attached
<b>50- Food Service Fund</b>	
Budget Summary	Attached
Revenue Summary	Attached
Participation Summary	No Report
<b>80- Student Activities Fund</b>	
Revenue/Expenditure Summary	Attached
<b>Other-</b>	
Tax Collector Report	Attached

Exoneration Requests	No Report
Grant Summary of Awards/Pending	Attached

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mrs. Schwert and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.2 Approval of the check disbursements:**

<b>10- General Fund</b>	June 2016
Accounts Payable Summary	Attached
Check Listing (Manual, Quick, Board)	Attached
Wires, ACH Payments	Attached
<b>20- Capital Reserve Fund</b>	
Check Listing	No Report
<b>50- Food Service Fund</b>	
Check Listing	Attached
<b>80- Student Activities Fund</b>	
Check Listing	Attached

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Schwert, Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.3 Approval of the 2016-2017 Proposed Budget in the amount of \$23,684,565.** This budget will be funded by anticipated revenues of \$23,025,117 with the remainder appropriated from available fund balance (estimated to be \$659,448) for one-time expenditures, to cover the shortfall in revenues due extraordinary increases in costs for special education and employer share of retirement, and for budget reserves, if needed.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Schwert. A roll call vote was taken – Mrs. Anspach, Mrs. Schwert, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.4 Approval of the proposed Real Estate millage of 29.34 mills for 2016-2017, an increase of 0.58 mills (increase of \$0.58 per \$1,000 of assessed valuation of taxable property).** This proposed increase is 2% which is within the Columbia Borough School District approved index of 3.6%. No exceptions will be used.

Motion to approve the above item was made by Mr. Lutz, seconded by Mr. Combs. A roll call vote was taken – Mr. Lutz, Mr. Combs, Mrs. Anspach, Mr. Knighton, Mrs. Schwert and Mr. Strickler voted yes. Miss Hohenadel and Mrs. Mattern voted no.

Motion passed – 6 yes, 2 no, 1 absent

**B.5** Approval of the following homestead/farmstead resolution:

**RESOLVED**, by the Board of School Directors of Columbia Borough School District that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2007 under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction:** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2016:

**Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$ 637,326.84.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.34(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

- **Homestead property number.** The number of approved homesteads within the School District is 2,045.
- **Farmstead property number.** The number of approved farmsteads within the School District is 0.

**Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 2,045.

**Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1 aggregate amount available during the school year for real estate tax reduction of \$637,326.84 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 2,045, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$311.65. This provides an assessed value reduction of \$10,784.

**Note: Historical information**

2012-2013 - \$636,079, 2219 homesteads, \$286.65

2013-2014 - \$636,265, 2162 homesteads, \$294.29

2014-2015 - \$636,835, 2115 homesteads, \$301.10

2015-2016 - \$636,998, 2054 homesteads, \$310.14

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Schwert, Mr. Knighton, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.6** Approval to authorize payment of bills during July with subsequent approval at the August Board Meeting, and to authorize any budget transfers, fund transfers, fund commitments - for purposes of medical reserves, PSERS rate stabilization fund, future OPEB liability expenditures - for purposes of balancing the 2016-2017 budget provided sufficient funds are available, and for the completion of the 2015-2016 financial reports with subsequent Board approval of such necessary action at acceptance of the final audited financial statements.

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Anspach. A roll call vote was taken – Mr. Knighton, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Mattern,

Mrs. Schwert and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**B.7** Approval of the following state approved student tuition rates for the 2015-16 school year. These are based on the 2014-2015 Annual Financial Report. These rates will be used during the 2016-2017 school year until the new rate is certified in May 2017 by PDE.

Elementary -	\$ 9,795.69	(2014-2015 - \$9,684.31)
Secondary -	\$11,173.11	(2014-2015 - \$11,812.98)

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Schwert, Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.8** Approval to award the School Nutrition Program Consultant Services contract to Gilbert Consulting, LLC, commencing July 1, 2016 for the 2016-17 and 2017-18 school years. This contract will have the option to renew for two additional one year extensions, 2018-19 and 2019-20. The estimated monthly cost is \$3,800.00.

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Mattern. A roll call vote was taken – Mrs. Anspach, Mrs. Mattern, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**B.9** Approval of Support Staff Salary increases effective July 1, 2016, for the 2016-2017 school year per the current Support Staff Handbook. (Due to attrition, this results in a total decrease of wages for Support Staff Salaries of 2.06%)

Motion to approve the above item was made by Mrs. Anspach, seconded by Mrs. Schwert. A roll call vote was taken – Mrs. Anspach, Mrs. Schwert, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

#### **INFORMATIONAL ITEM:**

##### **Permit Listing 2016**

#### **B. PROPERTY – (Mr. Knighton – Chair)**

##### **INFORMATIONAL ITEMS:**

The Susquehanna Valley Chamber of Commerce & Columbia Lions Club have been approved to use the Park Elementary school parking lot for parking on the following dates for 4th Friday,

"Music in the Park":

June 24, 2016 from 4:30 pm - 9:30 pm.

July 22, 2016 from 4:30 pm - 9:30 pm

August 26, 2016 from 4:30 pm - 9:30 pm

The Columbia Boys Athletic Association was approved to use the CHS Baseball Field on June 4, 2016 - 9:00 am until 1:00 pm.

#### **D. PERSONNEL – (Mrs. Anspach – Chair)**

Mrs. Anspach requested motions/discussions to approve the following Personnel Items:

**D.1 Approval of the following Resignation as listed:**

Penny Peters	Park Elementary School Cafeteria	Effective: June 6, 2016
--------------	----------------------------------	-------------------------

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Combs, Mr. Knighton, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**D.2 Approval of the following Termination as listed:**

Barry Whiteleather	CHS Full-time Custodian	Effective: May 23, 2016
--------------------	----------------------------	----------------------------

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Schwert, Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**D.3 Approval of the following Transfers as listed:**

Renee Aston	From: Park 3rd Grade Teacher To: Park 2nd Grade Teacher	Effective: August 17, 2016 Step 17 - M+12 \$69,547.00
Samantha Irwin	From: Park 1st Grade Teacher To: Park 3rd Grade Teacher	Effective: August 17, 2016 Step 3 - B \$41,616.00
James Rhoads	From: CHS Dean/Athletic Director To: CHS Ecology Teacher	Effective: August 17, 2016 Step 18 B+36 \$66,515.00
Michelle Winters	From: Elementary Special Education Teacher To: Park Kindergarten Teacher	Effective: August 17, 2016 Step 6 - B+24 \$48,707.00
Christine Musser	From: CHS Building Services To: Park Elementary Building Services	Effective: June 20, 2016 Zone 11 - \$12.38 per/hr
Christine Warfel	From: District Wide half-time Gifted Support Teacher/half-time Special Education To: District Wide half-time Gifted Support Teacher/CMS-Hill Campus and half-time learning Support Teacher	Effective: August 17, 2016 Step 12 - B+42 \$65,097.00
Debra E. Smith	From: Administrative Special Education Coordinator To: District/Board/Community Services Coordinator	Effective: July 1, 2016 Zone 14 \$15.45/per hr

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Knighton. A roll call vote was taken – Miss Hohenadel, Mr. Knighton, Mrs. Anspach, Mr. Combs, Mr. Lutz, Mrs. Mattern, Mrs. Schwert and Mr. Strickler voted yes.  
 Motion passed – 8 yes, 0 no, 1 absent

**D.4 Approval of the following New Hires (pending completion of all paperwork and satisfactory clearances) as listed:**

Paige Martin	CMS/Hill Campus Itinerant 8th Grade Special Education Teacher	Effective: August 17, 2016 Step 1B \$41,242.00
Ryan McBride	CMS/Taylor Campus Itinerant 5th & 6th Grade Special Education Teacher	Effective: August 17, 2016 Step 1B \$41,242.00
Tori Davis	Park Elementary School Itinerant Special Education Teacher	Effective: August 17, 2016 Step 1B \$41,242.00
Rebecca Williams	Administrative Support Secretary Park Elementary School	Effective: August 10, 2016 Zone 12 \$10.00 - \$10.25 per/hr 60 day Probationary
Sheila Elser	Administrative Support Secretary CHS Attendance	Effective: August 17, 2016 Zone 12 \$10.00 - \$10.25 per/hr 60 day Probationary
Lindsay Geib	Park Elementary School Kindergarten Teacher	Effective: August 17, 2016 Step 3B - \$41,616.00
Amanda Kreider	Park Elementary School Kindergarten Teacher	Effective: August 17, 2016 Step 3B \$41,616.00
Aubree Lockard	CMS/Taylor Campus 6th Grade Teacher	Effective: August 17, 2016 Step 1B - \$41,242.00
Cathy Martin	Park Elementary School/CMS- Taylor Campus Food Services Assistant	Effective: Upon completion of required paperwork \$8.75-\$9.00 per/hr 60 day probationary
Samantha Schlechter	Park Elementary School/CMS- Taylor Campus Part-time Instrumental Music Teacher	Effective: August 17, 2016 Step 1B \$20,621.00
Vickki Herman	Park Elementary School/CMS- Taylor Campus Food Services Assistant	Effective: Upon completion of required paperwork Zone 10 \$8.75 - \$9.00 per/hr 60 day probationary
Christine Meley	Park Elementary School CHS Food Services Assistant	Effective: August 18, 2016 Zone 10 \$8.75 - \$9.00 per/hr 60 day probationary

Motion to approve the above item was made by Mrs. Mattern, seconded by Miss Hohenadel. A roll call vote was taken – Mrs. Mattern, Miss Hohenadel, Mrs. Anspach, Mr. Combs, Mr. Knighton, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**D.5** Approval of the following New Hire (pending completion of all paperwork and satisfactory clearances) as listed:

Anthony Sottasante	District Wide Director of Extra-Curricular Activities 12 month part time Average 25 hours per week	Effective: July 1, 2016 \$24,000.00
--------------------	---	--

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Schwert, Mr. Knighton, Mrs. Anspach, Mr. Combs, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes. Miss Hohenadel voted no.

Motion passed – 7 yes, 1 no, 1 absent

**D.6** Approval to continue to employ Dr. Kenneth Klawitter as Acting Superintendent effective July 1, 2016 at an annual salary of \$115,000.00. Dr. Klawitter's employment will end on the first day that a permanent Superintendent officially takes office or on December 21, 2016, whichever occurs first. Dr. Klawitter will receive the full complement of sick, personal and vacation days given to administrators. Accumulated days will be reimbursed at his per diem rate and contributed directly to a 403-B account of his choosing.

Motion to approve the above item was made by Mr. Knighton, seconded by Mrs. Schwert. A roll call vote was taken – Mr., Knighton, Mrs. Schwert, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**D.7** Approval of the following administrative salaries for the 2016-2017 school year based on contractual obligations and evaluations as listed:

Business Manager	Amy Light	\$89,250.00
Special Education Director	Jennifer Zolenas-West	\$105,750.00
Building & Grounds Director	David Hughes	\$64,250.00
Middle School Principal	Jodie Parkinson	\$82,950.00
Columbia High School Principal	Maura Meiser	\$90,474.00

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Mattern. A roll call vote was taken – Miss Hohenadel, Mrs. Mattern, Mrs. Anspach, Mr. Combs, Mr. Knighton, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.

Motion passed – 8 yes, 0 no, 1 absent

**D.8** Approval of the following administrative salaries for the 2016-2017 school year, effective January 1, 2017, based on contractual obligations and evaluations as listed:

Director of Curriculum/Federal Programs Coordinator	Gregory McGough	\$86,000.00
Park Elementary Principal	John Black	\$72,000.00
Columbia High School Principal	Maura Meiser	\$92, 248.00



Motion to approve the above item was made by Mr. Lutz, seconded by Mrs. Schwert. A roll call vote was taken – Mr. Lutz, Mrs. Schwert, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mrs. Mattern, and Mr. Strickler voted yes.  
 Motion passed – 8 yes, 0 no, 1 absent

**D.9 Approval of Extra Curricular/Club appointments for the 2016/2017 School year as follows:**

Heather Haldeman	Park Elementary School	Technology Liaison	As Per Contract \$500.00
Bonnie Miller	CMS-Taylor Campus	Technology Liaison	As Per Contract \$400.00
Erin Nissley	Park Elementary School	Student Council Co-Advisor	As Per Contract Step 2 - \$250.00
Kelley Kinard	Park Elementary School	Student Council Co-Advisor	As Per Contract Step 2- \$250.00
Jane Baker	CMS-Taylor Campus	Student Council Co-Advisor	As Per Contract Step 2 - \$125.00
Robin Young	CMS-Taylor Campus	Student Council Co-Advisor	As Per Contract Step 10 - \$175.00
Nicole Millhouse	CMS-Hill Campus	Student Council Co-Advisor 7th & 8th Grade	As Per Contract Step 2 - \$250.00
Wendy King	CMS-Hill Campus	Student Council Co- Advisor 7th & 8th Grade	As Per Contract Step 2 - \$250.00
Maureen Schulz	CHS-Taylor Campus	Safety Patrol Advisor	As Per Contract Step 10 - \$400.00
Lisa Sempsey	CMS-Taylor Campus Park Elementary School	Chorus Advisor	As Per Contract Step 4 - \$750.00
Samantha Schlechter	CMS-Taylor Campus Park Elementary School	Elementary Band Advisor	As Per Contract Step 1 - \$550.00
Diane Millhouse	CMS-Taylor Campus Park Elementary School	Art Club Advisor	As Per Contract \$250.00

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.  
 Motion passed – 8 yes, 0 no, 1 absent

**D.10 Approval of the Act 93 agreement.**

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Schwert. A roll call vote was taken – Miss Hohenadel, Mrs. Schwert, Mrs. Anspach, Mr. Combs, Mr. Knighton, Mr. Lutz, Mrs. Mattern, and Mr. Strickler voted yes.  
 Motion passed – 8 yes, 0 no, 1 absent

**D.11 Approval of the Administrative Performance Plan**

Motion to approve the above item was made by Mr. Lutz seconded by Mrs. Schwert. A roll call vote was taken – Mr. Lutz, Mrs. Schwert, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton,

Mrs. Mattern, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**D.12** Approval to authorize the hiring of staff (pending receipt of confirming credentials) during July with subsequent approval at the August Board meeting.

Motion to approve the above item was made by Mrs. Mattern, seconded by Mr. Knighton. A roll call vote was taken – Mrs. Mattern, Mr. Knighton, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Lutz, Mrs. Schwert, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**D.13** Approval of the contract with Eastern Lancaster County School District for Executive Administrative Services effective July 19, 2016.

Motion to approve the above item was made by Mr. Knighton, seconded by Mr. Lutz. A roll call vote was taken – Mr. Knighton, Mr. Lutz, Mrs. Anspach, Mr. Combs, Mrs. Mattern, and Mrs. Schwert, voted yes. Miss Hohenadel voted no. Mr. Strickler Abstained.  
Motion passed – 6 yes, 1 no, 1 absent, 1 abstained.

**INFORMATIONAL ITEM:**

Jen Horn, Park Elementary School Second Grade teacher will be on Medical Leave  
10/11/16 To 1/10/17.

**E. CURRICULUM AND INSTRUCTION (Mr. Leader - Chair)**

**INFORMATIONAL ITEMS:**

The Columbia HS Improvement Plan is complete and has been accepted by the Pennsylvania Department of Education for implementation during the 2016-2017 school year.

The Special Education Plan for Columbia Borough SD is complete and has been accepted by the Pennsylvania Department of Education for implementation during the July 1, 2016 to June 30, 2019 cycle.

**F. EXTRA-CURRICULAR/ATHLETIC (Mrs. Schwert - Chair)**

Mrs. Schwert requested motions/discussions to approve the following Extra-Curricular/Athletic Items:

**F.1** Approval to continue student activities for the 2016-2017 School year as follows:

College Ambassadors	Columbia High School	Keiran Miller
Taylor Student Council	CMS-Taylor Campus	Robin Young
7 <sup>th</sup> & 8 <sup>th</sup> Grade Student Council	CMS-Hill Campus	Wendy King
Elementary Student Council	Park Elementary School	John Black
Columbia Elementary Band	Park Elementary School	Lisa Sempsey
Columbia Elementary PTP	Park Elementary School	Karla Poole

Motion to approve the above item was made by Mr. Lutz seconded by Mrs. Anspach. A roll call vote was taken – Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mr. Knighton, Mrs. Mattern, Mrs. Schwert, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**F.2 Approval to establish a student activity as follows:**

Middle School Chorus and Orff and Drum Ensemble	CMS-Taylor Campus	Lisa Sempsey
---	-------------------	--------------

Motion to approve the above item was made by Miss Hohenadel, seconded by Mrs. Anspach. A roll call vote was taken – Mrs. Hohenadel, Mrs. Anspach, Mr. Combs, Mr. Knighon, Mr. Lutz, Mrs. Mattern, Mrs. Schwert, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**V. OLD BUSINESS (Mr. Strickler - Board President) – None**

**VI. NEW BUSINESS (Mr. Strickler - Board President)**

Mr. Strickler requested motions/discussions to approve the following New Business Items:

**NB.1 Approval to waive the required three readings of Board Policy # 823 - Naloxone**

Motion to approve the above item was made by Miss Hohenadel, seconded by Mr. Knighton. A roll call vote was taken – Miss Hohenadel, Mr. Knighton, Mrs. Anspach, Mr. Combs, Mr. Lutz, Mrs. Mattern, Mrs. Schwert, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**NB.2 Approval to adopt Board Policy #823 – Naloxone**

Motion to approve the above item was made by Mrs. Anspach, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Anspach, Mr. Lutz, Mr. Combs, Miss Hohenadel, Mr. Knighon, Mrs. Mattern, Mrs. Schwert, and Mr. Strickler voted yes.  
Motion passed – 8 yes, 0 no, 1 absent

**NB.3 Approval of the Resignation of Tom Strickler as Board President and CBSD Board of Directors member effective July 18, 2016**

Motion to approve the above item was made by Mr. Knighton, seconded by Mr. Lutz. A roll call vote was taken – Mr. Knighton, Mr. Lutz, Mrs. Anspach, Miss Hohenadel, Mr. Combs, Mrs. Mattern, and Mrs. Schwert, voted yes. Mr. Strickler abstained.  
Motion passed – 7 yes, 0 no, 1 absent, 1 abstained.

**NB.4 Approval of the appointment of Cole Knighton as CBSD Board of Directors President effective July 18, 2016.**

Motion to approve the above item was made by Mrs. Schwert, seconded by Mr. Lutz. A roll call vote was taken – Mrs. Schwert, Mr. Lutz, Mrs. Anspach, Mr. Combs, Miss Hohenadel, Mrs. Mattern, and Mr. Strickler voted yes. Mr. Knighton abstained.  
Motion passed – 7 yes, 0 no, 1 absent, 1 abstained.

**VII. REPORTS**

**A. BUSINESS MANAGER'S REPORT**

**B. SUPERINTENDENT**

**C. OTHER**

- Legislative Report - Mr. Strickler
- CTC Report - Mr. Knighton
- I.U. Report - Mr. Lutz
- Lancaster County Academy - Mrs. Schwert
- Community Development - Miss Hohenadel

Columbia Education Foundation - Mr. Strickler  
Lancaster County Tax Collection Bureau (LCTCB) - Mr. Strickler  
Columbia Borough Council/CBSD Board of Directors - Mr. Strickler

## VIII. CLOSING

### A. PUBLIC COMMENT

Mayor Leo Lutz, 369 Kinderhook Road, Columbia, again addressed the Board to thank them for doing the best they can for the Community and its children. He sees a lot of good things coming to the District.

### B. DATES FOR FUTURE COMMITTEE/BOARD MEETINGS

1.	Regular Board Meeting - 7 p.m. (if needed)	July 21, 2016
2.	Finance and Audit Committee - 7:00 p.m.	August 2, 2016
3.	Curriculum Committee Meeting - 6:00 p.m.	August 2, 2016
4.	Extra-Curricular Committee Meeting - 7:00 p.m.	August 3, 2016
5.	Property Committee Meeting - 6:00 p.m.	August 3, 2016
6.	Committee of the Whole - 7:00 pm (if needed)	August 11, 2016
7.	Regular Board Meeting - 8:00 pm	August 18, 2016
8.	Personnel Meeting (Executive Session) 8:00 p.m. (if needed)	August 3, 2016

\*\*Note-Persons interested in attending the committee meetings are encouraged to check the District Website or to call 684-2283 to determine if a meeting has been canceled. \*\*

### C. REFERENCED INFORMATION

1. Special Education Roster
2. Monthly Nurse's Report
3. Enrollment Report
4. Library Report

### D. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:31 p.m.

Respectfully submitted,



Amy E. Light, Board Secretary  
Transcribed and prepared by Deborah Burke