



Healthy Schools Program Action Planning Chart 2018-2019 SCHOOL YEAR

Dundee Community SCHOOL: Click to enter school name.

CRITERIA	TASKS	LEAD	DATE	RESOURCES	EVIDENCE OF SUCCESS
Healthy Schools Program criteria to improve.	List of specific tasks needed to complete the Action Step.	Person responsible for ensuring tasks are completed.	Goal date to complete all tasks.	People, tools, support & funding to help complete tasks.	Evidence needed to demonstrate implementation of the criteria.
PO-9 - Community involvement in school health initiatives	Assist from local resources to provide services to students and staff (SNAP fitness; possibly presenter with physical fitness as topic)	Building admin	12/2/2019	SNAP fitness	Presentations complete Student and staff participation
PO-3 - Local school wellness policy	Update/revise current wellness policy	Wellness committee members	1/18/2019	Model policy for reference	Approval from committee Approval from board
PO-2 - Written school health and safety policies	Wellness committee policy, agenda, minutes, future dates on the website	Tara Richardson Rachel Palmer Shelly Farris	1/18/2019	Tech department to establish a wellness committee tab and links	Wellness committee page on school website

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EW-1 - Health assessments for staff members	Refer to insurance provider for full time employees to see if offer health assessments for staff	Wellness committee members	5/17/2019	Jenny Wilson Insurance provider	Schedule health assessment for staff members Participation and interest from staff to offer annually
NS-12 - Farm to School activities	Local/regional products incorporated into school meals.	Shelly Farris FFA	11/15/2019	Local farmers FFA leaders at high school/students	Include local and/or regional products regularly on the school menu
NS-12 - Farm to School activities	Start a school garden in elementary	Building admin Rachel Shelly	6/5/2020	Tools and supplies Funding Staff	Garden available for students/staff