

# SCHOOL BOARD MEETING

12/8/2016 [7:00PM-8:00PM] @ District Administration Center, 200 N. Fifth Street, Columbia, PA 17512

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## - SCHOOL BOARD MEETING AGENDA -

### 1. Welcome and Call to Order - Keith Combs, President

#### Minutes

Mr. Combs called the meeting to order at 7:00 p.m.

### 2. Pledge of Allegiance

#### Minutes

Mr. Combs led the pledge of Allegiance.

### 3. Please turn off cell phones & pagers so we may honor our students without interruption.

### 4. Roll Call

#### Minutes

Board Members in attendance were: Mrs. Anspach, Ms. Garrido, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mrs. Schwert, and Mr. Combs.

Members not in attendance were: Mr. Ford and Mr. Lutz

Administrators in attendance were: Dr. Hollister, Mr. Grab, Mr. Ramsey, Mr. Strickler and Mrs. Smith.

### 5. Notice of Executive Session for student matters prior to the Board Meeting on December 8, 2016

### 6. Recognitions and Notifications

#### a. Student Board Report

##### Minutes

Brittanie Bettely, Student Board Representative, gave the student board report, highlighting the current and future activities going on at the High School.

#### b. The following students are being honored as the December Students of the Month:

##### CHS Students of the Month:

Gabriel Grove - Grade 12

Paige Capps - Grade 11

Quentin Brubaker - Grade 10

Bola Eskandar - Grade 9

##### MS Taylor/Hill Campus Students of the Month:

Anonya Bland - Grade 8

Ethan Schmitt - Grade 7

Alexsandra Unkow - Grade 6

Bennet Ohrel - Grade 5

**Park Elementary School Students of the Month:**

Johnathon Buzzendore - Grade 4 - Mr. Nolt

Lorena Vargas-Silva - Grade 3 - Mrs. Haldeman

Carson Arnold - Grade 2 - Mrs. Yohe

Kayden Stoops - Grade 1 - Mrs. Broome

Jeffrey Ozaeta - Kindergarten - Mrs. Geib

**c. The following student is being recognized for her accomplishments in Cross-Country:**

- Jordan Haberstroh

**Minutes**

Jordan Haberstroh, was honored for her accomplishments in Cross-Country. Her coach, Charles Leader, made the presentation.

## **7. Communications**

Thank you card from Mr. Charles Reinhart.

**Minutes**

A thank you card from Mr. Charles Reinhart for get well flowers was read by Mr. Combs.

## **8. Public Comment on Agenda and Education Items**

The Board recognizes the value of public comment by residents of the district on agenda and education items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer. The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

**Minutes**

There was no public comment.

## **9. Approval of Minutes (Mr. Combs - Board President)**

**Minutes**

A motion to approve the minutes was made by Mrs. Anspach, seconded by Mrs. Schwert. A roll call vote was taken - Mrs. Anspach, Mrs. Schwert, Ms. Garrido, Miss Hohenadel, Mr. Knighton, Mr. Leader and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

**a. A motion is requested to approve the following Minutes:**

- **Regular Board Meeting Minutes** - November 17, 2016
- **Re-organization Meeting Minutes** - December 1, 2016
- **Committee of the Whole Meeting Minutes** - December 1, 2016

- **Borough Council/School Board Meeting Minutes - December 6, 2016**

## **10. Finance & Audit**

### **a. Approval of Financial Reports**

General Fund - Treasurer's Report, Revenue Summary, Budget Summary, Budget Transfers

Capital Reserve Fund - Budget Summary

Debt Service Fund - Budget Summary

Food Service Fund - Budget Summary, Revenue Summary, Participation Summary

Student Activities Fund - Budget Summary

Other - Tax Collector Report, Exoneration Requests, Grant Summary

#### **Minutes**

A motion to approve the Financial Reports was made by Mr. Knighton, seconded by Mrs. Schwert. A roll call vote was taken - Mr. Knighton, Mrs. Schwert, Mrs. Anspach, Ms. Garrido, Miss Hohenadel, and Mr. Combs voted yes. Mr. Leader abstained. Motion passed - 6 yes, 0 no, 1 abstain, 2 absent.

### **b. Approval of Check Disbursements**

General Fund - Accounts Payable Summary, Check Listing, ACH Payments

Capital Reserve Fund - Check Listing

Food Service Fund - Check Listing

Student Activities Fund - Check Listing

#### **Minutes**

A motion to approve Check Disbursements was made by Mrs. Anspach, seconded by Ms. Garrido. A roll call vote was taken - Mrs. Anspach, Ms. Garrido, Miss Hohenadel, Mr. Knighton, Mrs. Schwert and Mr. Combs voted yes. Mr. Leader abstained. Motion passed - 6 yes, 0 no, 1 abstain, 2 absent.

### **c. A motion is requested to approve the ETCS Consulting Service Agreement:**

#### **Minutes**

A motion to approve the ETCS Consulting Service Agreement was made by Mrs. Anspach, seconded by Mrs. Schwert. A roll call vote was taken - Mrs. Anspach, Mrs. Schwert, Miss Garrido, Miss Hohenadel, Mr. Knighton, Mr. Leader, and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

### **d. A motion is requested to approve LCCTC refunding**

#### **Minutes**

A motion to approve the LCCTC re-financing was made by Ms. Garrido, seconded by Mr. Knighton. A roll call vote was taken Ms. Garrido, Mr. Knighton, Mrs. Anspach, Miss Hohenadel, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

### **e. A motion is requested to Approve Opt-Out for the 2017-18 Budget**

#### **Minutes**

A motion to approve Opt-Out for the 2017-18 Budget was made by Ms. Garrido, seconded by Mrs. Schwert. A roll call vote was taken - Ms. Garrido, Mrs. Schwert, Mrs. Anspach, Miss Hohenadel, Mr. Knighton, Mr. Leader and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.



## 11. Property

## 12. Personnel

### a. A motion is requested to approve the Resignation as listed:

- **Sarah Mussleman**, CHS Math teacher, Effective 11/18/16 (District is holding for 60 days until replacement)

#### Minutes

A motion to approve the Resignation as listed was made by Mr. Knighton, seconded by Mrs. Anspach. A roll call vote was taken - Mr. Knighton, Mrs. Anspach, Ms. Garrido, Miss Hohenadel, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

### b. A motion is requested to approve Hires as listed:

- **Food Service Assistant** -Christina Fostina - Effective 2/6/17 - Salary: \$8.75/\$9.00 p/hr. (60-day probationary period)
- **Asst. Baseball Coach** -Joshua Lantz - Effective 12/8/16 - Salary: \$500.00
- **Asst. Baseball Coach** - Mike Specht - Effective 12/8/16 - unpaid
- **Varsity Asst. Track Coach** -Karen Kuhn - Effective 12/8/16 - Salary: \$1,900
- **Varsity Asst. Track Coach** - Patrick Bagley - Effective 12/8/16 - Salary: \$1,500
- **Varsity Asst. Track Coach** - Yahya McIntyre -Effective 12/8/16 - Salary: \$1,000
- **Varsity Asst. Track Coach** -Jarett Swisher - Effective 12/8/16 - Salary: \$600
- **Jr. High Track Coach** -Justin Steiner - Effective 12/8/16 - unpaid
- **Jr. High Asst. Track Coach** -Abby Aston - Effective 12/8/16 - unpaid
- **Varsity Head Football Coach** - Anthony Sottasante - Effective 12/8/16 - Salary: Step 4, \$3,200
- **Varsity Head Volleyball Coach** -David Farley - Effective 12/8/16 - Salary: Step 6, \$1,800
- **Varsity Head Cross-Country Coach** - Charles Leader - Effective 12/8/16 - unpaid
- **JV Asst. Boys Basketball Coach** - Tony Proctor - Pending Completion of Paperwork (Unpaid)

#### Minutes

A motion to approve Hires as listed was made by Mrs. Anspach, seconded by Ms. Garrido. A roll call vote was taken - Mrs. Anspach, Ms. Garrido, Miss Hohenadel, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

### c. Information Items:

- **Medical Leave:** Tara McCarty, Park Elementary, Literacy Coach, will be on Medical Leave 2/13/17 to 5/8/17
- **Volunteers:** Clearances have been provided and approved for the following volunteer - Park Elementary School: Patricia Schauben; CHS: Kristina Eby

## 13. Curriculum and Instruction

## 14. Extra-Curricular/Athletic

## 15. Old Business

### a. A motion is requested to approve School Board Meeting Date Schedule for 2017-18

**Minutes**

A motion was made to approve School Board Meeting Date Schedule for 2017-18 by Mr. Leader, seconded by Mrs. Anspach. A roll call vote was taken - Mr. Leader, Mrs. Anspach, Ms. Garrido, Miss Hohenadel, Mr. Knighton, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 7 yes, 0 no, 2 absent.

**b. Information Item:****Special Appointments:**

- **IU Board Representative** -Ms. Garrido/Mr. Lutz, alternate
- **LCCTC Representative** - Mr. Lutz/Mr. Knighton, alternate
- **Lancaster County Academy Representative** - Mrs. Schwert/Mr. Leader, alternate
- **PSBA Representative** - Mr. Combs
- **Lancaster County Tax Collection Bureau Representative** - Mr. Ramsey
- **Community Development** - Miss Hohenadel/Mr. Leader, alternate
- **Columbia Education Foundation** - Mrs. Anspach/Mr. Ford, alternate

**16. New Business****Minutes**

Mr. Combs announced that Mr. Lutz had submitted his letter of resignation from the School Board, effective December 9, 2016. Anyone interested in applying for the position should send a letter to Mrs. Smith, Board Secretary by January 2, 2017.

**17. Reports****a. Interim Business Manager Report - Mr. Ramsey****b. Superintendent Report - Dr. Hollister****Minutes**

Dr. Hollister gave a brief report.

**c. CTC Report - Mr. Lutz****Minutes**

No report

**d. IU Report - Ms. Garrido****Minutes**

No report

**e. Lancaster County Academy - Mrs. Schwert****Minutes**

No report; next meeting, Wednesday, December 14, 2016 at 5:30 p.m. at Conestoga High School.

**f. Community Development - Miss Hohenadel****Minutes**

No report

**g. Columbia Education Foundation - Mrs. Anspach****Minutes**

No report

**h. Lancaster County Tax Collection Bureau - Mr. Ramsey**

**Minutes**

No meeting this month; next meeting is Wednesday, January 4, 2017.

**i. PSBA - Mr. Combs****18. Dates for Future Meetings**

- a. Committee of the Whole - 6 p.m. - January 12, 2017
- b. Regular Board Meeting - 7 p.m. - January 19, 2017

**19. Reference Information**

- a. Special Education Roster
- b. Nurses Report
- c. Enrollment Report
- d. Library Report

**20. Adjournment****Minutes**

Mr. Combs adjourned the meeting at 8:00 p.m. An executive session for Personnel Matter was announced to follow the meeting.

Respectfully submitted,

Debra E. Smith

Board Secretary