



SCHOOL BOARD MEETING

9/21/2017 [7:00PM-9:00PM] @ District Administration Center, 200 N. Fifth Street, Columbia, PA 17512

- SCHOOL BOARD MEETING MINUTES -

1. Welcome and Call to Order

Minutes

President Combs called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Minutes

President Combs led the Pledge of Allegiance.

3. Roll Call

Minutes

Board Members in attendance were: Mrs. Anspach, Mr. Ford, Miss Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert, and Mr. Combs
Administrators in attendance were: Dr. Hollister, Mr. Ramsey, Mr. Grab, Mr. Strickler, and Mrs. Smith.

4. Notice of Executive Session for Personnel Matters:

- Following the School Board meeting on August 17, 2017
- Prior to the Committee of the Whole Meeting on September 7, 2017 and
- Following the Committee of the Whole meeting on September 7, 2017

5. Recognitions and Notifications

a. Student Board Report

Minutes

Student Board Representatives Brittnie Betteley and Melanie Cruz-Bernard gave an update on the start of the school year activities. They took turns updating the Board on Fall Sports, National Honor Society, Student Council, Back-to-School Night, the Laptop/Chrome book initiative, the Drama department, Attollo and students2students programs.

6. Public Comment on Agenda Items Only

The Board recognizes the value of public comment by residents of the district on agenda items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are

welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board President at kcombs@columbiabsd.org. Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

Minutes

- Don Groom, Hereford Drive - commented on Item 9b. and the cost of using Gilbert Consulting over the summer when there were no students. He also commented on the Cafeteria Manager on vacation at the beginning of the school year when she is needed the most.

7. Communications

- Letter from Mr. Gerald Maurer

Minutes

President Combs stated that the Board would carefully consider the request.

(Mr. Maurer Letter.pdf attached)

8. Approval of Minutes (Mr. Combs - Board President)

a. A motion is requested to approve the following minutes:

- Regular Board Meeting Minutes - August 17, 2017
- Committee of the Whole Meeting Minutes - September 7, 2017

Minutes

A motion was made by Miss Hohenadel and seconded by Mr. Leader. A roll call vote was taken: Miss Hohenadel, Mr. Leader, Mrs. Anspach, Mr. Ford, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(SCHOOL-BOARD-MEETING MINUTES 8.17.17.pdf attached)

(Committee of the Whole 9.7.17.pdf attached)

9. Finance & Audit (Mr. Knighton - Chair) - A motion is requested to approve the following Finance & Audit Items:

Minutes

A motion was made by Mr. Ford and seconded by Mrs. Schwert. A roll call vote was taken: Mr. Ford, Mrs. Schwert, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr.

Knighton, Mr. Leader and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

a. Treasurer's Reports

(Balance Sheets Aug 2017.pdf attached)

(Expenditure Summary Aug2017.pdf attached)

(Revenue Summary Aug 2017.pdf attached)

b. Check Disbursements

(Cafeteria Fund Checks Aug 2017.pdf attached)

(General Fund Checks Aug 2017.pdf attached)

c. Cafeteria Fund Profit and Loss Report

(Cafeteria Profit and Loss Aug 2017.pdf attached)

d. Student Activity Account Report

(Student Activities Aug 2017.pdf attached)

e. Budgetary Transfers - None

10. Property (Mr. Leader - Chair)

a. A motion is requested to approve the following Use of Facility Request :

- Child Evangelism Fellowship (CEF) of Lancaster County - Class C - Park Elementary School - Every Tuesday from October 10, 2017 to April 10, 2018 from 3- 4:45 p.m. for After School Good News Club.

Minutes

A motion was made by Miss Hohenadel and seconded by Ms. Geesey. A roll call vote was taken: Miss Hohenadel, Ms. Geesey, Mrs. Anspach, Mr. Ford, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(Child Evangelism Fellowship.pdf attached)

b. A motion is requested to approve Waiver of Fees:

- CEF (Child Evangelism Fellowship) of Lancaster County is requesting a waiver of Fees (Information: Fees waived for 2016-17 school year)

Minutes

A motion was made by Mr. Ford and seconded by Miss Hohenadel. A roll call vote was taken: Mr. Ford, Miss Hohenadel, Mrs. Anspach, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

c. Information Item

- Marine Corps of Lancaster County 5K Race - use of the front of CHS Gym for registration on November 11, 2017.

11. Personnel (Mr. Ford - Chair)

a. A motion is requested to approve the following Retirement:

- **Michael Nikolaus**, Custodian, Effective December 31, 2017

Minutes

A motion was made by Mrs. Anspach and seconded by Mr. Leader. A roll call vote was taken: Mrs. Anspach, Mr. Leader, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(M Nikolaus retirement.pdf attached)

b. A motion is requested to approve the following Resignation:

- **Devon Bennett**, Head JV Boys Basketball Coach, effective September 8, 2017

Minutes

A motion was made by Mrs. Schwert and seconded by Mr. Leader. A roll call vote was taken: Mrs. Schwert, Mr. Leader, Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(D. Bennett Resignation.pdf attached)

(D Bennett email.pdf attached)

c. A motion is requested to approve the following Sabbatical:

- **Tanya Aston**, **Restoration of Health Sabbatical Leave** - First semester, half pay for 2017-18 School Year

Minutes

A motion was made by Miss Hohenadel and seconded by Mrs. Anspach. A roll call vote was taken: Miss Hohenadel, Mrs. Anspach, Mr. Ford, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

d. A motion is requested to approve the following Military Leave:

- Chad Ankney, 3rd grade teacher, unpaid leave for 2017-18 school year

Minutes

A motion was made by Mrs. Schwert and seconded by Mrs. Anspach. A roll call vote was taken: Mrs. Schwert, Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

e. A motion is requested to approve the following New Hires:

- Dan Lingle, **Bowling Coach**, Effective August 10, 2017 - Salary: \$800.00

JV Volleyball Coach, Effective August 10, 2017 - Salary: \$1,000.00

Spring Game Manager, Effective August 10, 2017 - Salary: \$200.00

- Morgan Kibler, **Varsity Softball Coach**, Effective August 10, 2017 - Salary: \$2,000.00

Fall Game Manager, Effective August 10, 2017 - Salary: \$400.00

Winter Game Manager, Effective August 10, 2017 - Salary: \$600.00

- Troy Engle, **JV Softball Coach**, Effective September 1, 2017 - Salary: \$1500.00
- Katie Wolf, **Park & Taylor Art Teacher**, Anticipated Start Date : October 9, 2017 - Salary: Bachelor's, Step 1
- James Mansberger, **Help Desk Technology Technician**, Effective September 18, 2017 - Salary: \$14.00 p/h

Minutes

A motion was made by Mr. Knighton and seconded by Mr. Leader. A roll call vote was taken: Mr. Knighton, Mr. Leader, Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(D Lingle recommendation.pdf attached)

(M Kibler recommendation.pdf attached)

(T Engle recommendation.pdf attached)

(K. WOLF - Recommendations for Employment.pdf attached)

(J Mansberger Recommendation.pdf attached)

f. Information Item

- Travis Proctor, **Assistant Football Coach**, Effective August 3, 2017
- Salary: \$2,000
- James Jackson, **Assistant Football Coach**, Effective August 3, 2017
- Salary: \$2,000
- **Volunteers:** Clearances have been provided and approved for the following volunteers - CHS: James Groff, Thomas Sherk, Karen Arbogast and Amanda Geltmacher; PARK: Kim Buzzendore, Samantha Brady and Amanda Geltmacher, Lindsay Rhoads, Paulette Kraybill and Robert Buzzendore; TAYLOR: Samantha Brady

12. Curriculum and Instruction (Mrs. Anspach - Chair)

a. A motion is requested to approve contract with River Rock Academy for 2017-18 school year

Minutes

A motion was made by Miss Hohenadel and seconded by Mr. Ford. A roll call vote was taken: Miss Hohenadel, Mr. Ford, Mrs. Anspach, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

This was passed with the understanding the Mr. Strickler and Mr. Ramsey would meet with River Rock Academy to discuss the terms more in detail.

(River Rock Academy contract.pdf attached)

(17 18 AEDY Columbia Borough School District contract with River Rock Academy.pdf attached)

b. Information Item

- CBSD Comprehensive Plan

Minutes

Mrs. Anspach reported on the Comp Plan and that it is in the process for approval. She reported that the Plan is posted on the Website and any questions should be directed to Dr. McGough via email.

Dr. Hollister told the Board that Dr. McGough will be presenting at the next Committee of the Whole.

(September 2017 Information Item Statement (2).pdf attached)

(Columbia-Borough-SD_Comprehensive-Plan_9-14-2017 (1).pdf attached)

(District Comprehensive Plan Editing Notes.pdf attached)

(Comp Plan Proposed Timeline.pdf attached)

13. Extra-Curricular/Athletic (Mrs. Schwert - Chair)

a. A motion is requested to approve the following Request to Establish a Booster Club/Student Activity:

- Class of 2021, Advisors - Mike White and Melissa Sintef

Minutes

A motion was made by Mr. Ford and seconded by Mr. Leader. A roll call vote was taken: Mr. Ford, Mr. Leader, Mrs. Anspach, Miss Hohenadel, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(Class of 2021.pdf attached)

b. A motion is requested to approve the following Request to Continue a Booster Club/Student Activity:

- CHS Class of 2018, Advisors - Richard Jensen and Ryan Boccagno
- CHS Class of 2019, Advisors - Rebecca Adams and Morgan Kibler
- CHS Creation, Advisors - Barb Clingenpeel and Nicole Hayes
- CHS Football Booster Club
- Columbia Softball Booster Club
- CHS Band Booster Club
- Columbia Mat Club
- Vocal Music
- Columbia Girls Volleyball Booster Club

Minutes

A motion was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Miss Hohenadel, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(CHS Class of 2018.pdf attached)

(Class of 2019.pdf attached)

(CHS Creations.pdf attached)

(Football Booster Club.pdf attached)

(Columbia Softball Booster Club.pdf attached)

(Columbia Mat Club.pdf attached)

(CHS Band Booster Club.pdf attached)

(Vocal Music.pdf attached)

(Girls Volleyball Booster Club.pdf attached)

c. A motion is requested to disband a Student Activity:

- CHS Class of 2016, Adviser - Lindsay Garrett

Minutes

A motion was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Miss Hohenadel, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(Class of 2016.pdf attached)

14. Old Business

15. New Business - Election of PSBA Officers

Minutes

A motion was made

a. A motion is requested to select a President-Elect (1-year term)

- David Hutchinson or
- Otto Voit III

Minutes

A motion was requested to select a President Elect. A vote was taken: Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted for Otto Voit. Mr. Otto Voit was nominated for President. Motion approved to nominate Mr. Otto Voit for President.

b. A motion is requested to select a Vice-President (1-year term)

- Eric Wolfgang or
- Gary Smedley

Minutes

A motion was requested to select a Vice-President. A vote was taken: Mrs. Anspach, Mr. Ford, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader, and Mrs. Schwert voted for Eric Wolfgang; Ms. Geesey, and Mr. Combs voted for Gary Smedley. Mr. Eric Wolfgang was nominated for Vice-President. Motion approved to nominate Mr. Eric Wolfgang for Vice-President.

c. A motion is requested to select a Trustee (term ends December 31, 2020)

- Michael Faccinetto or
- Marianne Neel

Minutes

A motion was requested to select a Trustee. A vote was taken: Mrs. Anspach, Mr.

Ford, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted for Marianne Neel; Ms. Geesey voted for Michael Faccinetto. Ms. Marianne Neel was nominated for Trustee. Motion approved to nominate Ms. Marianne Neel for Trustee.

d. A motion is requested to waive objection by the District to the Borough's proposed acquisition by donation of the property at 550 N Fifth St. -

- free and clear of any District Tax Liens, conditioned upon the payment of any District Tax Liens, pro rata, from the proceeds of any future sale of the property by the Borough or its assigns.

Minutes

A motion was made by Miss Hohenadel and seconded by Mr. Ford. A roll call vote was taken: Miss Hohenadel, Mr. Ford, Mrs. Anspach, Ms. Geesey, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

(7.24.17 letter re Donation of Columbia property.pdf attached)

(8.22.17 letter to Atty Handwerger re Columbia donation.pdf attached)

(550 N. Fifth Street - GIS Map.pdf attached)

(CBSD.Ltr to Atty Handwerger.8 22 17.pdf attached)

e. A motion is requested to approve the following Land Bank acquisitions contingent upon appropriate funding:

- 324 Union Street
- 511 Avenue N

Minutes

A motion was made by Mr. Knighton and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Knighton, Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 9 yes, 0 no, 0 absent.

f. First Reading of Board Policy 006.1

Minutes

A motion was made by Miss Hohenadel and seconded by Mr. Leader to waive the 3 readings of Policy 006.1. A roll call vote was taken: Miss Hohenadel, Mr. Leader, Mr. Ford and Ms. Geesey voted yes; Mrs. Anspach, Mrs. Kedney, Mr. Knighton, Mrs. Schwert and Mr. Combs voted no. Motion defeated - 4 yes, 5 no, 0 absent.

(CBSD Policy 006.1 Board Attendance via Electronic Communications.pdf attached)

g. First Reading of Board Policy 246

(Board Policy 246 (3).pdf attached)

16. Reports

a. LCCTC Report - Ms. Geesey

Minutes

Ms. Geesey reported that she was not able to attend the LCCTC recent meeting. She did report that they were looking for a new Executive Director.

b. IU Report - Mrs. Kedney

Minutes

Mrs. Kedney reported that she was unable to attend the meeting. She will forward the report from the IU to the Board Members when she receives it.

c. Lancaster County Academy - Mrs. Schwert

Minutes

Mrs. Schwert reported that the meeting is next week. She reported that the new director is in place and has things up and running. She also reported that a lot of the slots are filled and that CBSD had 7 students currently there.

d. Community Development - Mr. Leader

Minutes

Mr. Leader was not able to attend the meeting but he did talk to the Chair person after the meeting. He reported that there was discussion on the Hotel Locust, the Mural Project, National Main Stream Conference and the Downtown conference.

e. Columbia Education Foundation - Mrs. Anspach

Minutes

Mrs. Anspach reported that Dr. McGough presented at the CEF meeting on the High School Media Center changes; she reported that the Dean Little Fund will be used to help with those changes.

f. Lancaster County Tax Collection Bureau - Mr. Ramsey

Minutes

Mr. Ramsey reported that LCTCB met on September 13, 2017. He reported on the SOC report and annual audit/review. They continue to receive stellar remarks on their controls. He reported on the Real Estate Tax Collection update and the Pilot program for taxes that Conestoga Valley School

g. PSBA - Administration

Minutes

No report

h. Land Bank - Mr. Combs

Minutes

Mr. Combs reported on the September 5, 2017 meeting. He reported the the Land Bank is working on solutions with the Borough for 2 properties the Board previously approved. Currently they are working on 551 Avenue H for solutions - whether they demolish the property, seal and secure it or rehabilitate it and put it on the market.

17. Superintendent's Report

Minutes

Dr. Hollister announced he would not be present for the October 5 Committee of the

Whole Meeting, that he would be at a conference.

Dr. Hollister also called for an Executive Session for Personnel after the Board Meeting.

He deferred to Mr. Strickler for updates in the School District.

Mr. Strickler reported on the situation in town regarding a combination of students and non-students intering with the flow of traffic. Mr. Strickler reported that the Police and the School Administration as well as local agencies, who have offered to assist, are working together to resolve the issue. Legal means would be used as a last resort.

18. Public Comment on Agenda and Education Items Only

The Board recognizes the value of public comment by residents of the district on agenda and education items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board

President at kcombs@columbiabsd.org. Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

Minutes

No public comment at this time.

19. Dates for Future Meetings

- a. Committee of the Whole - 6 p.m. - October 5, 2017
- b. Regular Board Meeting - 7 p.m. - October 19, 2017

20. Adjournment

Minutes

President Combs adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Debra Smith

School Board Secretary

