



# SCHOOL BOARD MEETING AGENDA

11/16/2017 [7:00PM-9:00PM] @ District Administration Center, 200 N. Fifth Street, Columbia, PA 17512

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## - SCHOOL BOARD MEETING MINUTES -

### 1. Opening and Welcome

#### Minutes

President Combs opened the meeting at 7:00 p.m.

### 2. Pledge of Allegiance

#### Minutes

President Combs led the Pledge of Allegiance.

### 3. Please turn off cell phones & pagers so we may honor our students without interruption.

### 4. Roll Call

#### Minutes

Board Members in attendance were: Mrs. Anspach, Mr. Ford, Miss Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert, and Mr. Combs.

Board Member not in attendance was: Mr. Knighton

Administrators in attendance were: Mr. Ramsey, Mr. Strickler, Mr. Saxton, Mr. Black, Dr. Parkinson, Dr. Smith, Dr. McGough and Mrs. Smith.

### 5. Notice of Executive Session

#### Minutes

- President Combs called for an Executive Session immediately following the School Board meeting.

### 6. Recognitions and Notifications

#### a. Student Board Report

#### Minutes

Brittanie Betteley and Melanie Cruz-Bernard gave the Student Board Report. They noted :

- it is the beginning of the second marking period,
- Fall sports have come to an end,
- the marching band finished third place in State competition,
- Winter sports are starting,

- the Drama department will host their Fall Play, "Incognito" this coming weekend,
- there have been multiple college opportunities available to students at the High School including presentations and college visits,
- NHS held their induction on November 7,
- parent-teacher conferences were held this month with a great turnout and
- there was a "STEM" Day held for the Juniors and Seniors.

**b. The following students are being honored as the November Students of the Month:**

**CHS Students of the Month:**

Courtnie Betteley- Grade 12

Quentin Brubaker- Grade 11

Brian Tran - Grade 10

Emma Grove - Grade 9

**MS Taylor/Hill Campus Students of the Month:**

Victoria Martinez - Grade 8

Janizah Jimenez - Grade 7

Trenton Garza - Grade 6

Cooper Marley - Grade 5

**Park Elementary School Students of the Month: Virtue - Self Control**

Desiree Greggs - Mr. Deiter, Grade 4

Danielle Lutz - Mrs. McCarty, Grade 3

Kal-el Williams - Mrs. Horn, Grade 2

Jayla Alicea - Mrs. Nikolaus, Grade 1

Miles Arnold - Mrs. Gorman Kindergarten

**c. Recognition - Jordan Haberstroh, District Champion - Cross Country**

**Minutes**

Karl Heimbach, Director of Extra-Curricular Activities, presented Jordan Haberstroh with a Certificate of Appreciation for her accomplishments in Cross Country.

**d. Appreciation & Recognition - Mrs. Vickie Anspach**

**Minutes**

President Combs presented outgoing Board Member, Vickie Anspach with an appreciation gift and recognized her for her years of service to the Columbia Borough School District.

**7. Public Comment on Agenda Items Only**

The Board recognizes the value of public comment by residents of the district on agenda items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board President at [kcombs@columbiabsd.org](mailto:kcombs@columbiabsd.org). Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface

their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.

#### **Minutes**

There were no comments

### **8. Communications**

### **9. Approval of Minutes (Mr. Combs - Board President)**

#### **a. A motion is requested to approve the following minutes:**

- Regular Board Meeting Minutes - October 19, 2017
- Committee of the Whole Meeting Minutes - November 2, 2017

#### **Minutes**

A motion to approve was made by Miss Hohenadel and seconded by Mr. Ford. A roll call vote was taken: Miss Hohenadel, Mr. Ford, Mrs. Anspach, Ms. Geesey, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

### **10. Finance & Audit (Mr. Knighton - Chair) - A motion is requested to approve the following Finance & Audit Items:**

#### **Minutes**

Mr. Combs requested that Item 9b be voted on separately.

A motion to approve Items 9a, 9c, 9d and 9e was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

A motion to approve Item 9b was made by Miss Hohenadel and seconded by Mrs. Schwert. A roll call vote was taken: Miss Hohenadel, Mrs. Schwert, Mrs. Anspach, Mr. Ford, Ms. Geesey, Mrs. Kedney and Mr. Combs voted yes. Mr. Leader abstained. Motion passed - 7 yes, 0 no, 1 abstain, 1 absent.

#### **a. Treasurer's Reports**

#### **b. Check Disbursements**

#### **c. Cafeteria Fund Profit and Loss Report**

#### **d. Student Activity Account Report**

#### **e. Budgetary Transfers**

### **11. Property (Mr. Leader - Chair)**

#### **a. A motion is requested to approve the following Facility Use**

- **Columbia-Middletown Elks** - Class C - Elks Community Hoops Shoot Contest for Kids, Park Elementary Gym - January 20, 2018 from 10:00 a.m. to 5:00 p.m.
- **CBSD Students - Natalie Lightcap & Courtnie Betteley** - Blood Bank - no fees - CHS Gym - March 14, 2018 from 12 p.m. to 6 p.m.

**Minutes**

A motion to approve was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

**b. A motion is requested to approve Waiver of Fees as listed**

- Columbia-Middletown Elks is requesting a waiver of Fees (\$375.00) for January 20, 2018 Hoop Shoot Contest

**Minutes**

A motion to approve was made by Mr. Ford and seconded by Mrs. Schwert. A roll call vote was taken: Mr. Ford, Mrs. Schwert, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

**12. Personnel (Mr. Ford - Chair)**

**a. A motion is requested to approve the Personnel Report**

**Minutes**

A motion to approve was made by Mrs. Schwert and seconded by Mr. Leader. A roll call vote was taken: Mrs. Schwert, Mr. Leader, Mrs. Anspach, Mr. Ford, Ms. Geesey, Miss Hohenadel, Mrs. Kedney and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

**13. Curriculum and Instruction (Mrs. Anspach - Chair)**

**Minutes**

There was discussion on the importance of Curriculum and Instruction and getting updates, there were comments on the School Board Chair for Curriculum and Instruction meeting with Dr. McGough and bringing the report back to the board; it was noted that the district has a very good expert in our Curriculum Director and there is no need to micro-manage - he needs some latitude to do his job.

**a. Information Item**

- District Data and Curriculum Plan - Dr. McGough

**Minutes**

Dr. McGough gave a presentation on our School Performance including PSSA/Keystone scores and findings, PVASS calculations with other factors included such as attendance, promotion and graduation rates. He showed growth and areas needing improvement. He included the Comprehensive Plan Implementation Steps.

A motion to move Curriculum and Instruction to the first item on the agenda was made by Miss Hohenadel and seconded by Mr. Ford. A roll call vote was taken: Miss Hohenadel, Mr. Ford, Mrs. Anspach, Ms. Geesey, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

Miss Hohenadel would like to have more information, addressing and identifying needs and problems.

A motion directing the administration to make monthly reports at the Board meetings was made by Miss Hohenadel and seconded by Mr. Leader. After discussion by the Board, the motion was withdrawn.

#### **14. Extra-Curricular/Athletic (Mrs. Schwert - Chair)**

- a. A motion is requested to approve the New Co-op agreement with DCA and CBSD for 2017-18 and 2018-19 for Girls Lacrosse**

**Minutes**

After discussion, the Board directed the Administration to get more information

#### **15. Old Business**

#### **16. New Business**

- a. A motion is requested to approve Board Policy 006.1**

**Minutes**

A motion to approve was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

- b. A motion is requested to approve Board Policy 246**

**Minutes**

A motion to approve was made by Mr. Ford and seconded by Mrs. Anspach. A roll call vote was taken: Mr. Ford, Mrs. Anspach, Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Leader, Mrs. Schwert and Mr. Combs voted yes. Motion passed - 8 yes, 0 no, 1 absent.

- c. Second Reading of Board Policy 815**

#### **17. Reports**

- a. LCCTC Report - Ms. Geesey**

**Minutes**

Ms. Geesey reported that LCCTC is looking for a new director along with new structure in the organization. They are also working on 10 Little Houses and negotiating a timeline.

- b. IU Report - Mrs. Kedney**

**Minutes**

Mrs. Smith was not able to attend the monthly meeting; she forwarded the monthly report.

**c. Lancaster County Academy - Mrs. Schwert**

**Minutes**

Mrs. Schwert reported that the last meeting was on October 25, 2017. LCA's audit report is available. She reported that LCA is having a problem with its school computer system; they are not able to find the problem and are looking for any district's tech personnel that would like to volunteer to help. Mrs. Schwert also reported that CBSD has 10 slots available but only 7 students currently enrolled. The next meeting will be December 13, 2017 at Conestoga Valley School District.

**d. Community Development - Mr. Leader**

**Minutes**

Mr. Leader attended the November 9, 2017 meeting. He reported on a new Borough incentive for drawing visitors called, "Roll, Stroll, Shop & Dine". There is a Bid process in progress on 2 borough buildings. The borough will be starting the feasibility study with the District in December. He reported that there are good investments going to be released around Thanksgiving and listen for key words - Squirrels on the Susquehanna.

**e. Columbia Education Foundation - Mrs. Anspach**

**Minutes**

No report

**f. Lancaster County Tax Collection Bureau - Mr. Ramsey**

**Minutes**

Mr. Ramsey attended the November 15, 2017 meeting. He reported that LCTCB's 2018 Operating Budget was approved - it is 7% lower than the 2017 Budget. He also reported they named a new auditor.

**g. PSBA - Administration**

**Minutes**

No report

**h. Land Bank - Mr. Combs**

**Minutes**

Mr. Combs attended the November 8, 2017 meeting. He reported that there was discussion on the 208-210 Locust Street Property renovation with a potential investor. He also reported that they are working on the sale and development of properties at 304 Cherry Street, 511 Cherry Street, and 839 Blunston Street. There is a proposal for the Manor Street property in the works. He reported that the Land Bank has identified 3 more properties for direction on how to proceed - 301 N. 2nd Street, 121-122 N. 5th Street, and 504 Walnut Street. The next meeting will be held December 5, 2017 at 5:00 p.m.

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#### **Minutes**

No public comment.

### **19. Dates for Future Meetings**

- a. **Committee of the Whole - 6 p.m. - December 7, 2017**
- b. **Regular Board Meeting - 7 p.m. - December 14, 2017**

### **20. Adjournment**

#### **Minutes**

President Combs adjourned the meeting at 8:47 p.m.