



COMMITTEE OF THE WHOLE MEETING

2/7/2019 [6:00PM-9:00PM] @ 200 N. Fifth Street, Columbia, PA 17512

- COMMITTEE OF THE WHOLE MEETING -

1. Welcome and Call to Order

Minutes

President Combs called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Minutes

President Combs led the Pledge of Allegiance.

3. Roll Call

Minutes

Board members present: Ms. Geesey, Miss Hohenadel, Mrs. Kedney, Mr. Knighton, Mr. Leader, Mrs. Schwert, Mr. Thomas, and Mr. Combs

Board members participating online: Mr. Ford

Administration present: Mr. Strickler, Mr. Ramsey, Dr. Smith, Dr. Parkinson and Mrs. Smith

4. Notice of Executive Session following January 17, 2019 School Board Meeting for Personnel

5. Public Comment on Agenda Items Only

The Board recognizes the value of public comment by residents of the district on agenda items. Each resident of Columbia Borough wishing to address the Board will be limited to five (5) minutes to make their comments. While your comments are welcome, please refrain from introducing questions before the Board or Administration. Please forward any questions, via E-mail, to the Board President at kcombs@columbiabsd.org. Answers to your questions will be sought from the appropriate Administrative staff. A response will be sent to you in a timely manner. After being recognized by the presiding officer, the speaker must preface their comments by an announcement of their name, address and group affiliation if appropriate. All comments shall be directed to the presiding officer.

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Minutes

No Public Comment

6. Action Items - Motion is requested for:

a. Approval of Job Descriptions

- E-Sports General Manager Coach

- Grant Writer

b. Approval of Personnel Report

Approve the Personnel Report, including without limitation personnel hiring(s) and resignation(s), together with approval of any related Contracts and/or Agreements, as reference in the Report.

c. Approval of PSBA Option

- Option 2: Policy Review Service/Model Administrative Regulations Manual Package:

\$6,200 (\$500 savings) + \$4,250 = \$10,450 as an All Access Member

- o Includes customized and updated policy manual with Web-based access
- o Model Administrative Regulations Manual
- o Administrative Regulations Toolkit

Minutes

Mr. Ford made a motion to approve the action items with the Personnel Report modification. It was seconded by Mr. Knighton. The motion was approved. (9-0)

PERSONNEL REPORT

February 7, 2019

I. Employment:

Athletic Staff:

Marc Shoenfelt, E-Sports General Manager Coach, Columbia Borough High School/Middle School beginning on or about January 20, 2019. (New Position)

II. Resignation:

Administrative Staff:

John Black, Elementary Principal at Park Elementary School, resignation of his position effective February 1, 2019.

Support Staff:

Logan S. Tobias, Desktop Support Specialist at Columbia Borough High/Middle School, resignation of his position effective February 1, 2019.

III. Substitute Teacher Services (STS) Contract List:

Administrative Services:

Ann Marie Steele, Interim Elementary Principal at Park Elementary School, to begin on or about January 29, 2019, until position is filled with an anticipated end date on or about June 3, 2019.

Support Services:

Ann Marie Steele, Grant Writer at Columbia Borough District Office, began on or about September 4, 2019, position will be evaluated by Administration on an annual basis.

IV. Mentor/Inductee List:

Mentor FN	Mentor LN	Total	Inductee FN	Inductee LN	School
Rebecca	Adams	\$450.00	Katie	Wolf	Park Elementary
Brian	Bauer	\$450.00	Justin	Rowand	Park Elementary
Linda	Brown	\$450.00	Erin	Campbell	Taylor Middle School
Tammy	Carles	\$450.00	Meagan	Kober	Park Elementary
Linda	Eckman-Wissler	\$450.00	Nikole	Ortiz	High School
Krysty	Geesey	\$450.00	Amanda	Kahwajy	HS and Taylor Middle School
Nicole	Hayes	\$450.00	Briena	Wise	Middle School
Jessica	Henry	\$450.00	Jonah	Farber	High School
Alisa	Hershey	\$450.00	Jessica	Lane	High School
Alisa	Hershey	\$450.00	Christopher	Mundy	High School
Katherine	Hewick	\$450.00	Jake	Putsch	Middle School
Jennifer	Kessler	\$450.00	Angela	Neef	Park Elementary
Wendy	King	\$450.00	Christopher	Bevans	High School
Maureen	Schulz	\$450.00	Jenna	Baumgartle	Taylor Middle School
Lisa	Sempsey	\$225.00	Kristen	Nelson	Park Elementary
Lisa	Sempsey	\$450.00	Kayla	Noll	Park Elementary
Vacancy	To be announced	\$450.00	Tonia	Kauffman	Park Elementary
Vacancy	To be announced	\$450.00	Laura	Deets	High School/Middle School
Vacancy	To be announced	\$450.00	Kelly	Smith	High School/Middle School

\$8,325.00

1. Volunteers:

Support Services:

<i>First Name</i>	<i>Last Name</i>	<i>Building</i>
April	Colburn-Conroy	Columbia High School
Anita	Phillips	Park/Taylor/CHS

7. Minutes (Mr. Combs - Board President)

a. Discussion on Minutes

Minutes

No discussion on minutes.

b. Minutes

- School Board Meeting Minutes - January 17, 2019

8. Curriculum & Instruction (Mrs. Kedney - Chair)

a. Discussion on Curriculum & Instruction Items

- Course Guide Changes - Dr. Smith and Dr. Parkinson
- Class Rank
- 2019-20 Calendar

Minutes

Dr. Smith introduced the new Learning Support teacher, Byron Allis.

Dr. Smith gave a review of the new Course Guide Changes for grades 9-12. He also presented Internship guidelines and Apprenticeship opportunities.

Dr. Parkinson gave a review of the Course Guide Changes for grades 7-8.

Superintendent Strickler spoke on Policy 214 regarding residency and graduation in regards to class rankings. There was discussion on reviewing and revising this policy especially how it pertains to students moving in and out of the district. Dr. Smith suggested putting something in our curriculum guide if we can't be specific in our policy. President Combs recommended the board come back in two weeks with ideas after reviewing other districts.

Superintendent Strickler presented the Draft Calendar to the Board.

9. Finance and Audit/Property (Mr. Knighton - Chair)

a. Discussion of Committee Items

- Property Needs - Mike Shirk

Minutes

Mr. Shirk presented the Property Needs to the Board. There was discussion on the repairs to the Bell Tower and a recommendation that Mr. Shirk look at other types of improvements that would keep this from happening again while saving the district money.

b. Security Discussion

c. Finance

- Treasurer's Reports
- Check Disbursements
- Cafeteria Fund Profit & Loss Report
- Student Activity Account Report
- Budgetary Transfers

d. Facility Use Request

- **Flying Feet Booster Club** - Class A - CHS Cafeteria - Saturday, April 6, 2019 from 11 am to 5 pm. for Bingo Fundraiser. No Fees.
- **Columbia Education Foundation** - Class A - CHS Cafeteria & Auditorium - Saturday, April 13, 2019 from 4 to 10 p.m. No Fees.
- **Columbia Borough Shade Tree Commission** - Class B - Columbia High School Campus - Friday, April 26, 2019 from 5:30 - 7:30 p.m. (Use of Gymnasium in event of rain). Requesting a Waiver of Fees.

- **Elite Baseball** - Class D - Baseball Field - Saturday, June 1, 2019 through July 31, 2019 from 7 a.m.- 7 p.m. for Baseball games.

e. Waiver of Fees Request

- Columbia Borough Shade Tree Commission - Total: \$60

f. Information Item - Banking RFP

Minutes

Mr. Ramsey gave a report. The School District's current banks will merge with Northwest Savings on March 8. There will be some changes coming - no walk-in payments and no courier services. We are looking at all our services and options to decide which would be best for the district. Banking RFP will be sent later this month.

g. Information Item - Water Test Results

Minutes

President Strickler presented the Water Test Results which will be released to the public on 2.22.19. The District water passed all the tests.

10. Personnel/Extra-Curricular (Mr. Ford - Chair)

a. Discussion of Committee Items

Minutes

Mr. Ford gave a report on the Basketball team qualifying for LL playoffs; the Wrestling team starting sectionals; and looking to boost attendance by doing back to back Boys/Girls games. Mr. Ford questioned why we aren't charging for Jr. High Basketball games; PIAA rules don't allow it.

11. Superintendent Updates - Mr. Strickler

Minutes

Superintendent Strickler gave the following updates:

Issues/Discussion

- Audit report – capital fund, reserves, \$\$
- Stevens In Service day
- Job Fair – Feb 28
- TIDE Gives Back day in March
- E sports Team has started

12. Public Comment on Agenda and Education Items

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Minutes

No Public Comment

13. Adjournment

Minutes

President Combs thanks each of the board members for their active participation and involvement.

He adjourned the meeting at 7:39 p.m.
