

LEAVE SHARING

The district shall establish and administer a leave sharing plan in which eligible employees may donate excess leave for use by an eligible recipient who is suffering from, or has a relative or household member suffering from, an extraordinary or severe illness, injury, impairment or physical or mental condition, or who has been called to service in the uniform services.

Such a program is intended to extend leave benefits to an eligible recipient who otherwise would have to take leave without pay or terminate his or her employment with the district.

The superintendent or designee is directed to develop a procedure for administering a leave sharing program in a manner consistent with state law and applicable collective bargaining agreements.

Cross Reference:	Board Policy 5021	Applicability of Personnel Policies
Legal References:	RCW 28A.400.380 41.04.650-665	Leave sharing program Leave sharing program
	WAC 392-126-004 -104	Finance — Shared Leave
Management Resources:		
	<i>Policy News</i> , August 1999	Staff may share personal holiday
	<i>Policy News</i> , October 2004	Revisions to State Leave Sharing Program
	<i>Policy News</i> , October 2010	Leave Sharing