

Student Immunization and Life Threatening Health Conditions

Required Immunization Documentation

Immediately upon enrollment in the district, the student's parent or legal guardian must provide proof of the required immunizations as specified by the Washington Department of Health with a completed Certificate of Immunization Status (CIS), distributed by the Washington Department of Health, or submit a medically verified immunization record and/or an exemption with a completed Certificate of Exemption (COE) form approved by the Washington Department of Health. The student cannot start attending school until the completed CIS and/or COE is on file at the school or the Conditional Immunization Status conditions have been met. Students experiencing homelessness, including migratory and refugee children and children in out-of-home (foster) care, who have not provided the required documentation will be allowed to enroll, attend classes, and participate fully, despite being out of compliance with immunization requirements.

The district will make the Certificate of Immunization (CIS) and/or Certificate of Exemption (COE) part of the student's permanent record.

Certificate of Immunization

Staff members who have received School Module training and are authorized may verify that the student's immunizations are complete in the Washington Immunization Information System (IIS). In this situation, a CIS is not required to be on file. At this time, however, Kettle Falls School District does require a hard copy of the CIS form to be a permanent part of the student's file.

All immunization information documented on a CIS by new enrollees starting school on or after August 1, 2020 must be medically verified. A CIS printed from the Washington Immunization Information System (IIS) with immunization information prepopulated is considered medically verified by the IIS. A hardcopy CIS completed by the parent/guardian must be verified as accurate by either a health care provider signature, school nurse after verifying that the information on the CIS is accurate when compared to medical immunization records attached to the CIS.

For currently enrolled students all new immunization documentation submitted on or after August 1, 2020 must be a medical immunization record. The school nurse may use medically verified immunizations to update the student's existing CIS on file. The school district nurse, with the parent/guardian's permission, may use the medically verified immunization information to update the student's immunization information in the IIS.

Conditional Immunization Status Attendance

If by the student's first day of attendance the student does not have documentation of all the required immunizations the student may be permitted to start school in a temporary "conditional immunization status" provided that the student has received all of the immunizations that he/she is eligible to receive and is waiting for the recommended date of the next vaccine dose according to the national catch-up schedule. The parent or legal guardian must sign the CIS acknowledging the conditional status rules and timelines that follow. Once the next dose comes due, the student can remain in conditional status for thirty (30) calendar days to have time to turn in the required documentation. If additional vaccines are needed conditional status continues in a similar manner until all of the vaccine series are complete. If the thirty (30) calendar day period expires and documentation has not been given to the school the student will be excluded from further

attendance. Valid documentation includes medical records showing vaccinations, evidence of immunity to the disease in question, or a completed Certificate of Exemption (COE) form.

Exemptions from Immunization

Any and all exemptions will be processed and recorded on a Certificate of Exemption (COE) as provided by the Washington State Department of Health. (DOH). All exemptions requested on a COE must be signed by the parent or legal guardian. Additionally, with the exception of a religious membership exemption, all COE forms presented on or after July 22, 2011, must also have the signature of a health care practitioner (HCP), saying they have given the parent or legal guardian information about the benefits and risks of immunizations. The form may be signed by a HCP at any time prior to enrollment of the child in a school. Photocopies of the signed form or a letter from the HCP referencing the child's name shall be accepted in lieu of the original form. Such a letter should be attached to the COE signed by the parent or legal guardian. Only a health care practitioner who is a physician (MD), physician assistant (PA), osteopath (DO), naturopath (ND), or Advanced registered nurse practitioner (ARNP) licensed in Washington State may sign the COE.

The district will grant medical exemptions from one or more of the required immunizations if the HCP indicates on the COE that in their opinion the vaccine is not advisable for the student. If the HCP indicates the medical exemption is temporary, an expiration date must be documented on the COE. When a temporary medical exemption expires, the student can attend school in "conditional status" for thirty (30) calendar days to get the missing immunization or another exemption. If the thirty (30) calendar day period expires and documentation has not been given to the school, the student will be excluded from further attendance. Valid documentation includes medical records showing vaccination, evidence of immunity to the disease in question, or completed Certificate of Exemption (COE) form.

The district will grant religious exemptions from one or more of the required immunizations if the parent or legal guardian completes the religious exemption section of the COE.

The district will grant religious membership exemption from one or more of the required immunizations if the parent or legal guardian completes the religious membership section of the COE and signs affirming they are a member in a religious body or church with beliefs or teachings the preclude a child from receiving medical treatment from a HCP. The HCP signature is not required for a religious membership exemption.

The district will grant personal/philosophical exemptions from one or more of the required immunizations, except measles, mumps or rubella, if the parent or legal guardian completes the personal/philosophical exemption section on the COE. The district will not grant an exemption for personal/philosophical reasons from the measles, mumps, or rubella immunization requirements.

Exclusion from School

The school principal will exclude students from attendance who are out of compliance with the immunization requirements as specified by the Washington Department of Health.

When excluding students, the school will provide written notification as required in [WAC 392-380-050](#).

Written notification will:

- Order that the student is excluded immediately, and

- Be delivered in person or by certified mail, and
- Be in the parent's native language if possible, and
- Include a copy of the applicable laws and rules (RCW 28.010.160, WAC 246-105, WAC 392-182 sections 005,020,045,50,080), and
- Provide information regarding immunization services available through local health or other public agencies, and
- Include notice the the parent or legal guardian and student has a right to a hearing provided they notify the school within (3) days after receiving the exclusion order from the school principal, and
- Describe the hearing process, and
- Explain that the exclusion continues until either the required immunization documentation, or a completed Certificate of Exemption form is turned in to the school, or a hearing officer determines that the student is no longer excluded from school.

If the parent or legal guardian requests a hearing, the district will notify in writing the parent or legal guardian and school principal of the time and place for the hearing and will present the case to a hearing officer appointed by the superintendent.

List of Students Not Fully Immunized

The district will keep or be able to produce within twenty-four hours a current list of children who are not fully immunized. This list must be transmitted to the local health department upon request. The local health officer may use the list for easy identification of students to be excluded from school temporarily during a disease outbreak.

Kettle Falls School District #212

Adoption Date: June 17, 2004

Classification: Essential

Revised Dates: 06.05; 04.06; 08.07; 10.11; 08.12; 08.18; 05.20; 6.21

