

STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #72
ALTON SCHOOL DISTRICT

ALTON SCHOOL BOARD

=====

A G E N D A

A regular meeting of the Alton School Board has been scheduled for **Monday, April 9, 2018**, at **6:00 PM** at **Alton Central School** in the **Library Room**.

- | | | |
|-----|--|-----------------|
| 1. | <u>Pledge of Allegiance</u> | |
| 2. | <u>Roll Call</u> | |
| 3. | <u>Board Re-organization</u> | <u>Page #'s</u> |
| | a. Chair | 1 |
| | b. Vice-Chair | |
| | c. Meeting Dates & Times | |
| | d. Committee Assignments | |
| 4. | <u>Recess Regular Meeting</u> | |
| 5. | <u>Convene Public Hearing (approximately 6:15 pm):</u> | 2 |
| | To hear public input on the following: | |
| | A. Accept and expend unanticipated funds | |
| 6. | <u>Close Public Hearing</u> | |
| 7. | <u>Reconvene Regular Meeting</u> | |
| 8. | <u>Presentations:</u> | 3 |
| | A. School Board Member Recognition | |
| | B. Mrs. Leblanc's Kindergarten – Sight Word Presentation | |
| | C. "Edies" Presentation | |
| 9. | <u>Agenda Review</u> | |
| 10. | <u>Approve Minutes:</u> February 20, 2018 | |
| 11. | <u>Public Input</u> (on agenda items only) | |
| 12. | <u>Informational Items:</u> | 4-5 |
| | A. Enrollments | |
| | B. Financials | |
| | C. Reports: | |
| | 1. Alton School Board | |
| | a. 7/8 Recess | |
| | b. State Safety Task Force | |
| | c. Sub Committee Minutes: | |
| | i. Prof. Dev. Committee Minutes (2/15/18) | |
| | ii. Technology Committee Minutes (2/20/18) | |
| | iii. Buildings and Grounds Committee Minutes (3/7/18) | |

iv.	Wellness/Safety Committee Minutes (3/27/18)	
v.	Joint Loss Management Committee Minutes (3/27/18)	
d.	Correspondence:	
i.	DA Magazines – March	
ii.	Board Use of Social Media/Right-to-Know Implication	
iii.	17/18 Initial Evaluation: Indicator II	
2.	Superintendent Report	
3.	Principal Report	
4.	Buildings and Grounds	
a.	February Maintenance Report	
b.	March Maintenance Report	
5.	Strategic Plan Update	
13.	<u>ACTION ITEMS:</u>	
A.	Adoption Agreement for the 403(b) Plan Document For Public Education Organizations	6
B.	17/18 School Calendar Revisit (Snow day options)	7
C.	Name of School / Mascot	8
D.	Loaner Device Program	9
E.	Policies:	10
	Rescind:	
a.	GBEF-R – Equipment Possession	
	First Reading:	
a.	GBEBD / KD – Social Media Policy	
b.	GBEF – School District Internet Access for Staff	
c.	JICL – School District Internet Access for Students	
d.	JICL-R / GBEF-R – SAU 72 Responsible Use	
e.	JLCF – Student Wellness	
F.	National Teacher Appreciation Week	11
G.	Personnel	12-13
14.	<u>Public Input</u>	
15.	<u>Future Agenda Items</u>	14
16.	<u>Non-Public Session</u> Non-Public Session – if necessary Motion to Seal Non-Public Minutes (If Necessary)	15
17.	<u>Next Meeting Date:</u> May 14, 2018	
18.	<u>Other</u>	
19.	<u>Adjournment</u>	
	To be determined School Board Chair	
	Pamela Stiles, M.Ed., CAGS Superintendent of Schools	

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED **ORIGINAL ATTACHED**

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ALTON SCHOOL BOARD

Proposed Meeting Calendar

The second Monday of each month @ 6:00 pm

Alton Central School – Library

2018-2019 SCHOOL YEAR

Month	Meeting
April 2018	9
May 2018	14
June 2018	11
August 2018	13
September 2018	10
October 2018	15 (?) Budget Work Sessions TBD*
November 2018	19 (?)
December 2018	10
January 2019	7
February 2019	11
April 2019	8
May 2019	13
June 2019	10

* *Budget Work Sessions to be determined*

Note: *Approved Meeting Calendar subject to change as the need may arise.*

**Alton School Board
Committee Assignments
2018 – 2019**

Chair:
Vice-Chair:
Member:

Member:
Member:

A. Budget Committee

- a. _____, Board Rep.
- b. _____, Alternate

B. Delegate to NHSBA/Legislative

- a. _____, Board Rep.

C. Selectmen's Liaison

- a. _____, Board Rep.

D. Professional Development

- a. _____, Board Rep.
- b. Pam Stiles, Superintendent
- c. John MacArthur, Jr., Principal
- d. _____, Director of Curriculum & Instruction
- e. _____, Teacher
- f. _____, Teacher
- g. _____, Support Staff

E. Support Staff Benefits Committee

- a. _____, Board Rep.
- b. Pamela Stiles, Superintendent
- c. _____, Bus. Admin.
As needed

F. Buildings and Grounds

- a. _____, Board Rep.
- b. _____, Board Rep.
- c. Pam Stiles, Superintendent
- d. _____, Bus. Admin.
- e. _____, Director of Buildings & Grounds

**G. Negotiations – Not needed until
2019**

H. Technology Committee

- a. _____, Board Rep.
- b. John MacArthur, Jr., Principal
- c. Naim Syed, Director of Technology
- d. Pamela Stiles, Superintendent
- e. _____, Teacher
- f. _____, Teacher
- g. _____, Support Staff
- h. _____ (Tech. Leader)
- i. _____ (Tech. Leader)

**I. Joint Loss Management
Committee**

- a. _____, Board Rep.
- b. _____, Bus. Admin.
- c. John MacArthur, Jr., Principal
- d. James LaFreniere, Assistant Principal
- e. _____, Teacher
- f. _____, Support Staff
- g. April Elliott, Nurse
- h. Sam Cowan, Director of Food Service
- i. _____, Director of Buildings & Grounds
- j. Officer Kristin Guest, SRO

J. Wellness Committee

- a. _____, Board Rep.
- b. _____, Bus. Admin.
- c. John MacArthur, Jr., Principal
- d. James LaFreniere, Assistant Principal
- e. _____, Teacher
- f. _____, Support Staff
- g. April Elliott, Nurse
- h. Sam Cowan, Director of Food Service
- i. _____, Director of Buildings & Grounds
- j. Officer Kristin Guest, SRO

K. Other Committee as Needed

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED **ORIGINAL ATTACHED**

PUBLIC HEARING

ALTON SCHOOL DISTRICT ALTON, NEW HAMPSHIRE

The Alton School Board will hold a Public Hearing
Pursuant to 198:20-b

- Date:** Monday, April 9, 2018
- Time:** 6:15 pm (approximately)
- Location:** Alton Central School Middle School Library
- Purpose:** To accept and expend unanticipated funds

2017-2018 Unanticipated Funds Summary

#	Name	Beginning Date	Ending Date	Budget/Revenue	Status
	E-Rate* Anticipated			15,364.15	
91111	REAP	7/1/2017	9/30/2018	34,302.00	Open
80002	Title I - Helping Disadv. Children Meet High Standards	7/11/2017	8/31/2018	81,848.57	Open
82547	IDEA Special Education	7/1/2017	9/30/2019	118,833.92	Open
82547	Preschool Special Education	7/1/2017	9/30/2019	3,878.56	Open
82511	SSIP Resource Grant	7/1/2017	6/30/2018	10,000.00	Open
88814	Title II-A Highly Qualified Professional Development	7/11/2017	9/30/2019	19,461.74	Open
83114	Robotics Education	7/1/2017	6/30/2018	2,250.00	Open
				\$ 285,938.94	

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED	ORIGINAL ATTACHED
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ALTON CENTRAL SCHOOL

RE-EXAMINING

REFLECTING

RE-SHAPING

**Excellence
In
Education
Visit**

April 2, 2018

**John MacArthur, Jr.
Principal
41 School Street
Alton, NH 03809
603-875-7500**

Mission Statement

The Alton School District will create a nurturing learning environment in which everyone is empowered to:

- Develop character and compassion
- Show perseverance as a self-aware learner
- Seek and master the skills necessary to become a contributing global citizen.



Welcome to Alton Central School

- | | |
|--------------------|---|
| 7:30 | Welcome! |
| 7:55-8:45 | School Tour
Middle School Students |
| 8:45-9:15 | ACS Leadership Meeting, PDC
Principal, Assistant Principal, Curriculum Coordinator, Special Education Director, Technology Director |
| 9:15-9:45 | Classroom Visits
Group 1: Grades 7/8, Grades 3/4
Group 2: Grades 5/6, Grades K/2 |
| 9:45-10:25 | Meet with Teachers/Staff, Library |
| 10:30-10:55 | Social Teaching and Co-Teaching, Special Education Office |
| 11:00-11:40 | Meet with Parents, School Board, Community, Teachers/Staff, Library |
| 11:40-12:05 | SPARC Meeting, Grades K-2, Special Education Office |
| 12:10 | Departure
Mr. MacArthur, Principal
Mrs. Stiles, Superintendent |
- 

April 2, 2018

Table of Contents

Our School

- Recognizing Excellence
- School District Report Card
- Website and Mobile App
- Committees and Professional Responsibilities

Our Students

- Six (6) Articles
- ACS Times

Initiatives

- Personalized Learning Opportunities (PLOs)
- Middle School Electives
- Standards Based Report Card (K-4)
- Standards Based Report Card Brochure
- Digital Equity (G.I.G. Program)

Professional Development and Our Awesome Staff

- Professional Development Offerings
- Professional Development Committee Survey
- Co-Teaching
- Staff Recognition

Community and Parents

- Partnerships
- Partners In Education
- School Board Calendar Survey
- School Board School Name Survey
- Community Resources

Be who **YOU** are, **NOT** what
others make you! **STAND UP**

Words do HURT

Be CONFIDENT

I can and I will and
NO ONE can say I can't

You are YOU and that's all that matters

Be a Bystander

Be KIND

BEING DIFFERENT IS GOOD THING

I'm above stereotypes

Be PROUD of who YOU are

OUR SCHOOL

- **Recognizing Excellence**
- **School District Report Card**
- **Website and Mobile App**
- **Committees and Professional Responsibilities**

Alton Central School recognizes excellence

BY JOHN MACARTHUR
Alton Central School Principal

As part of the Alton Central School Strategic Plan, we have revamped and reintroduced school-wide assemblies to showcase student excellence here at Alton Central School. Showcases will occur three times a year at the end of each trimester and are run both by and for our students. Recently, to celebrate the end of the first trimester, students and staff presented everything from the number of sight words learned, academic awards, music performances from both the band and choruses to achievements and current projects (just to name a few). The goal is to celebrate student successes here at ACS and for every student to be "showcased" for their academic excellence at some point during the school year.

Benjamin Breuer, an eighth grade student here at ACS stated that, "It was a fun experience for me to share my memoir about my avocado plant and how it continues to inspire me to this day with its growth."

Millicent Snow, eighth grade, one of our emcees for the event, stated, "It was all positive and it was a great experience for me to get to greet everyone, make them feel welcomed, and introduce all of the great things that are happening here at ACS."

We are already looking forward to our next Showcase of Excellence here at ACS. We look forward to continuing to provide team building for our ACS students and staff and in celebrating their achievements and learning school wide.



PERCUSSIONIST Hunter Arsenault performs with the ACS Concert Band.

COURTESY PHOTO



FIRST GRADERS are recognized for their "sight words" by Mrs. Forbes and Ms. Gullumetis

COURTESY PHOTO



BEN BREUER shares his memoir with the ACS student body.

COURTESY PHOTO



MILICENT SNOW introduces the ACS concert band.

COURTESY PHOTO

Students

- Grades 5-8 electives
- Personalized Learning Opportunities (PLOs)
- Camp Invention
- Band, Chorus, Orchestra, Drama
- Enhanced Program for Back on Track

Student Achievement

- National Jr. Honor Society
- Star, NWEA, DIBELS
- K-4 Standards Based Report Card
- Extended Learning Program
- SPARC Meetings (Data Teams)
- Geography and Spelling Bees

Curriculum

- STEM
- CCSS ELA and Math
- Project Based Learning
- Project Lead the Way
- Math In Focus
- Journeys (Reading)
- "We Can" Pre-School Program

ALTON CENTRAL SCHOOL 2017-2018

Professional Development

- Project Based Learning
- Project Lead the Way
- Office 365
- Co-Teaching
- Social Thinking
- Math In Focus
- Competency Based Assessment



Programs

- Universal Pre-School
- DARE
- After School Enrichment Program
- STEM
- First Lego League, Tetrix
- Robotics
- Girls on the Run

Community

- Start of School Open House
- PowerSchool
- Alton Central Mobile App
- Child Find
- Positive Parenting Workshops
- Revised Website
- Kajeet Program: Digital Equity

Grants

Title I: \$82,000
Title IIa: \$20,000
IDEA/PreSchool: \$123,000
SSIP: \$10,000
REAP: \$34,302
Robotics: \$4,500

Facilities

- Updated Capital Improvement Plan
- ERC Bathroom Upgrades
- Asbestos Abatement
- Roofing

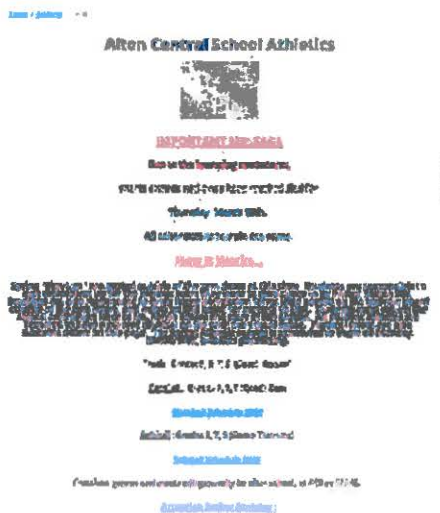
ACS Website and Mobile App: Revised and updated to serve as a resource for homework, parenting tips, school board information, timely topics, newspaper articles, athletics, etc.



Teacher Webpage Resource



Special Education Resources



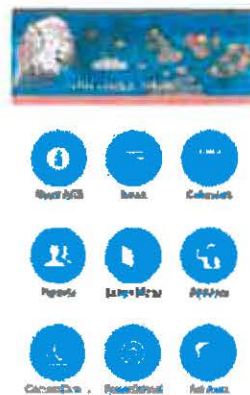
Athletics Resource Pages



All SAU and School Board Materials



A home page that provides easy access to daily questions (lunch menu, calendar, etc) and staff resources



ACS Mobile App to assist with immediate notification to parents and families and ease of retrieving information

2017-2018 Committee Meetings

August:

14 ACS Leadership 8:30
21 ACS Leadership 8:30
28 Certified Staff Return
29 Certified Staff Return
30 Certified Staff Return
31 All Staff Return

September:

4 NO SCHOOL, Holiday
5 First Day of School
6 Certified Special Ed Mtg, 2:00
6 District Bldgs and Grounds Mtg, 1:00
7 District Leadership, 8:30
11 ACS Leadership 8:30
11 UA Team Meeting 2:50
12 Kindergarten Team Mtg, 11:30
13 iSocial Mtg, 8:00
13 Gr. 1 Team Mtg, 11:30
13 Certified Special Ed Mtg, 2:00
13 Technology Committee Mtg, 3:00
14 Gr. 2 Team Mtg, 11:30
14 Custodian/Maintenance Mtg, 2:30
14 Report Card Mtg, 3:00
18 ACS Leadership 8:30
18 Staff Meeting, 3:00 (Team Bldg)
18 School Board Mtg, 5:30
19 Gr. 3 Team Mtg, 9:40
20 Gr. 4 Team Mtg, 9:40
20 Early Release (Tech, PBL)
21 Gr. 7-8 Team Mtg, 7:50
21 Gr. 5-6 Team Mtg, 1:25
25 ACS Leadership 8:30
26 Safety District Mtg, 3:00
26 Joint Loss District Mtg, 3:45
27 SPARC, Gr. K-2, 11:30
27 Certified Special Ed Mtg, 2:00
29 SPARC Gr. 5-6, 2:14

October:

2 ACS Leadership 8:30
2 Team Reps, 3:00
4 SPARC, Gr. 7-8, 1:58
4 Certified Special Ed Mtg, 2:00
5 District Leadership, 8:30
5 Professional Development Mtg, 3:00
6 Teacher Work Day – CPI, PLB, Tech
9 No School, holiday
10 ACS Leadership 8:30
10 Kindergarten Team Mtg, 11:30
10 School Board Mtg, 5:30
11 Gr. 1 Team Mtg, 11:30
11 Certified Special Ed Mtg, 2:00
11 Technology Committee, 3:00
12 Gr. 2 Team Mtg, 11:30
12 Custodian/Maintenance Mtg, 2:30
12 Report Card Mtg, 3:00
13 SPARC Gr. 5-6, 2:14
16 ACS Leadership 8:30
16 Staff Mtg, PBL

October (con't)

17 Gr. 3 Team Mtg, 9:40
18 Trimester mid term
18 iSocial Mtg, 8:00
18 Gr. 4 Team Mtg, 9:40
18 SPARC, Gr. 7-8, 1:58
18 Certified Special Ed Mtg, 2:00
19 Gr. 7-8 Team Mtg, 7:50
19 Early Release, P/T Conferences
20 No School- P/T Conferences
23 ACS Leadership 8:30
23 School Board Mtg, 5:30
24 District Safety Mtg, 3:00
25 SPARC, Gr. K-2, 11:30
25 Certified Special Ed Mtg, 2:00
27 SPARC, Gr. 5-6, 2:14
30 ACS Leadership 8:30

November:

1 District Bldgs and Grounds Mtg, 1:00
1 SPARC, Gr. 7-8, 1:58
1 Certified Special Ed Mtg, 2:00
2 District Leadership Mtg, 8:30
6 ACS Leadership 8:30
6 Team Reps, 8:30
8 Gr. 1 Team Mtg, 11:30
8 Certified Special Ed Mtg, 2:00
8 Technology Committee Mtg, 3:00
9 Gr. 2 Team Mtg, 11:30
9 Custodian/Maintenance Mtg, 2:30
10 No School, Holiday
13 ACS Leadership 8:30
13 UA Team Mtg, 3:00
13 School Board Mtg, 5:30
14 Kindergarten Team Mtg, 11:30
15 iSocial Mtg, 8:00
15 Gr. 4 Team Mtg, 9:40
15 SPARC, Gr. K-2, 11:30
15 SPARC, 7-8, 1:58
15 Certified Special Ed Mtg, 2:00
16 Gr. 7-8 Team Mtg, 7:50
16 Gr. 5-6 Team Mtg, 1:25
17 SPARC, Gr. 5-6, 2:14
20 ACS Leadership 8:30
20 Staff Meeting, 3:00
21 Gr. 3 Team Mtg, 9:40
22-24 No School, Holiday
27 ACS Leadership 8:30
29 Certified Special Ed Mtg, 2:00

December:

4 ACS Leadership 8:30
4 Team Reps, 3:00
6 SPARC, Gr. 7-8, 1:58
6 Certified Special Ed Mtg, 2:00
6 End of Trimester 1
7 District Leadership, 8:30
7 Professional Development Mtg, 3:00
8 SPARC, Gr. 5-6, 2:14
11 ACS Leadership 8:30

December (con't)

11 UA Team Mtg, 3:00
11 School Board Mtg, 5:30
12 Kindergarten Team Mtg, 11:30
13 Early Release- PBL
13 Technology Committee Mtg, 3:00
14 Gr. 2 Team Mtg, 11:30
14 Custodian/Maintenance Mtg, 2:30
18 ACS Leadership 8:30
18 Staff Mtg, 3:00
19 Gr. 3 Team Mtg, 9:40
19 District Safety Mtg, 3:00
19 District Joint Loss Mtg, 3:45
20 iSocial Mtg, 8:00
20 Gr. 4 Team Mtg, 9:40
20 SPARC, Gr. K-2, 11:30
20 SPARC, Gr. 7-8, 1:58
20 Certified Special Ed Mtg, 2:00
21 Gr. 7-8 Team Mtg, 7:50
21 Gr. 5-6 Team Mtg, 1:25
22 Early Release
25-29 No School, Holiday

January:

1 No School, Holiday
2 ACS Leadership 8:30
3 District Bldgs and Grounds, 1:00
3 Certified Special Ed Mtg, 2:00
4 District Leadership Mtg, 8:30
8 ACS Leadership 8:30
8 Team Reps, 3:00
8 School Board Mtg, 5:30
9 Kindergarten Team Mtg, 11:30
10 Gr. 1 Team Mtg, 11:30
10 Certified Special Ed Mtg, 2:00
10 Technology Committee Mtg, 3:00
11 Gr. 2 Team Mtg, 11:30
12 SPARC Gr. 5-6, 2:14
12 Custodian/Maintenance Mtg, 2:30
15 No School, Holiday
16 ACS Leadership 8:30
16 Gr. 3 Team Mtg, 9:40
17 iSocial Mtg, 8:00
17 Gr. 4 Team Mtg, 9:40
17 SPARC, Gr. K-2, 11:30
17 SPARC Gr. 7-8, 1:58
17 Certified Special Ed Mtg, 2:00
18 Gr. 7-8 Team Mtg, 7:50
18 Gr. 5-6 Team Mtg, 1:25
22 ACS Leadership 8:30
22 Staff Mtg, 3:00
23 Early Release, PBL
24 Certified Special Ed Mtg, 2:00
26 Trimester Mid Term
26 SPARC Gr. 5-6, 2:14
29 ACS Leadership 8:30
30 District Safety Mtg, 3:00
31 Certified Special Ed Mtg, 2:00

February:

1 District Leadership Mtg, 8:30
 5 ACS Leadership 8:30
 5 Team Reps, 3:00
 7 SPARC, Gr. 7-8, 1:58
 7 Certified Special Ed Mtg, 2:00
 8 Gr. 2 Team Mtg, 11:30
 8 Custodian/Maintenance Mtg, 2:30
 8 Professional Development Mtg, 3:00
 9 SPARC Gr. 5-6, 2:14
 12 ACS Leadership 8:30
 12 UA Team Mtg, 3:00
 12 School Board Mtg, 5:30
 13 Kindergarten Team Mtg, 11:30
 14 Early Release, PBL
 14 Technology Committee Mtg, 3:00
 15 Gr. 7-8 Team Mtg, 7:50
 15 Gr. 5-6 Team Mtg, 1:25
 19 ACS Leadership 8:30
 19 Staff Meeting
 20 Gr. 3 Team Mtg, 9:40
 20 District Safety Mtg, 3:00
 21 ISocial Mtg, 8:00
 21 Gr. 4 Team Mtg, 9:40
 21 SPARC, Gr. K-2, 11:30
 21 SPARC, Gr. 7-8, 1:58
 21 Certified Special Ed Mtg, 2:00
 23 SPARC, Gr 5-6 2:14
 26-28 Vacation

March:

1-2 Vacation
 5 ACS Leadership 8:30
 5 Team Reps, 3:00
 7 District Bldgs and Grounds, 1:00
 7 Certified Special Ed Mtg, 2:00
 8 District Leadership Mtg, 8:30
 8 Custodian/Maintenance Mtg, 2:30
 12 ACS Leadership 8:30
 12 UA Team Mtg, 3:00
 12 School Board Mtg, 5:30
 13 Kindergarten Team Mtg, 11:30
 14 Gr. 1 Team Mtg, 11:30
 14 Certified Special Ed Mtg, 2:00
 14 Technology Committee Mtg, 3:00
 15 Gr. 7-8 Team Mtg, 7:50
 15 Gr. 2 Team Mtg, 11:30
 15 Gr. 5-6 Team Mtg, 1:25
 16 SPARC, Gr. 5-6, 2:14
 16 Trimester 2 Ends
 19 ACS Leadership 8:30
 19 Staff Meeting, 3:00
 20 Gr. 3 Team Mtg, 9:40
 21 ISocial Mtg, 8:00
 21 Gr. 4 Team Mtg, 9:40
 21 SPARC, Gr. K-2, 11:30
 21 SPARC, Gr. 7-8, 1:58
 21 Certified Special Ed Mtg, 2:00
 26 ACS Leadership 8:30
 27 District Safety Mtg, 3:00
 27 District Joint Loss Mtg, 3:45
 28 Early Release, PBL
 30 SPARC, Gr. 5-6, 2:14

April:

2 ACS Leadership 8:30
 2 Team Reps, 3:00
 4 SPARC, Gr. 7-8, 1:58
 4 Certified Special Ed Mtg, 2:00
 5 District Leadership Mtg, 8:30
 9 ACS Leadership 8:30
 9 UA Team Mtg, 3:00
 9 School Board Mtg, 5:30
 10 Kindergarten Team Mtg, 11:30
 11 Gr. 1 Team Mtg, 11:30
 11 Certified Special Ed Mtg, 2:00
 11 Technology Committee, 3:00
 12 Gr. 2 Team Mtg, 11:30
 12 Custodian/Maintenance Mtg, 2:30
 12 Professional Development Mtg, 3:00
 13 SPARC, Gr. 5-6, 2:14
 16 ACS Leadership 8:30
 16 Staff Meeting, 3:00
 17 Gr. 3 Team Mtg, 9:40
 17 District Safety Mtg, 3:00
 18 ISocial Mtg, 8:00
 18 Gr. 4 Team Mtg, 9:40
 18 SPARC, Gr. K-2, 11:30
 18 SPARC, Gr. 7-8, 1:58
 18 Certified Special Ed Mtg, 2:00
 19 Gr. 7-8 Team Mtg, 7:50
 19 Gr. 5-6 Team Mtg, 1:25
 23-27 Vacation
 30 ACS Leadership 8:30

May:

2 District Bldgs and Grounds, 1:00
 2 SPARC, Gr. 7-8, 1:58
 2 Certified Special Ed Mtg, 2:00
 3 District Leadership Mtg, 8:30
 4 SPARC, Gr. 5-6, 2:14
 4 Trimester Mid Term
 6 SPARC, Gr. K-2, 11:30
 7 ACS Leadership 8:30
 7 Team Reps, 3:00
 8 Kindergarten Team Mtg, 11:30
 9 Gr. 1 Team Mtg, 11:30
 9 Certified Special Ed Mtg, 2:00
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 10 Gr. 2 Team Mtg, 11:30
 10 Custodian/Maintenance Mtg, 2:30
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 14 UA Team Mtg, 3:00
 14 School Board Mtg, 5:30
 15 Gr. 3 Team Mtg, 9:40
 15 District Safety Mtg, 3:00
 16 ISocial Mtg, 8:00
 16 Gr. 4 Team Mtg, 9:40
 16 SPARC, Gr. 7-8, 1:58
 16 Certified Special Ed Mtg, 2:00
 17 Gr. 7-8 Team Mtg, 7:50
 17 Gr. 5-6 Team Mtg, 1:25
 18 SPARC, Gr. 5-6, 2:14
 21 ACS Leadership 8:30
 21 Staff Meeting, 3:00
 23 Certified Special Ed Mtg, 2:00
 28 No School, Holiday

May (con't)

29 ACS Leadership 8:30
 30 Certified Special Ed Mtg, 2:00

June:

4 ACS Leadership 8:30
 4 Team Reps, 3:00
 6 ISocial Mtg, 8:00
 6 SPARC, Gr. 7-8, 1:58
 6 Certified Special Ed Mtg, 2:00
 7 District Leadership Mtg, 8:30
 7 Professional Development Mtg, 3:00
 8 SPARC, Gr. 5-6, 2:14
 11 ACS Leadership 8:30
 11 UA Team Mtg, 3:00
 11 Trimester Ends
 11 School Board Mtg, 5:30
 12 Kindergarten Team Mtg, 11:30
 12 District Safety Mtg, 3:00
 12 District Joint Loss Mtg, 3:45
 13 Last Day of School (if no snow days)
 14 Custodian/Maintenance Mtg, 2:30



OUR STUDENTS

- Six (6) Articles
- ACS Times

ALTON CENTRAL'S SCOOP

Into the woods for a new perspective

ALTON — On Oct. 4 and 5, eighth grade students from Alton Central School ventured onto the trails at Knight's Pond and Mount Caverly to explore the local environment, its history, and the connections that come from experiencing an area first-hand and with a purpose. Starting with Tom Wessell's book, *Reading the Forested Landscape*, explorations began in social studies class, developing an understanding of evidence that a forest provides to its history that one might commonly overlook. Stonewalls and wolf trees took on new meaning as students took up their pens and notebooks, and wondered about the sheep farms that once dotted Alton's landscape. "My vision has changed for the area around me," writes Millie Snow. "There is a story here that has been building for generations... which I am now a part of." Examining rock fissures, coppiced trees, and basal scars helped them make connections to glacial activities, past weather events, and the interactions between forces in nature. Perching on stubby rocks, ensconced in a stand of trees that rivaled those once labeled "King's Woods," sparked discussions about colonial New Hampshire and how English laws affected its natural composition. Historical connections were reinforced by

the idea that only three things can affect forest composition — soil, topography and forest disturbance. Students made connections by noticing how the "lay of the land" and the soil composition affected both canopy and ground cover, how both human and natural forces can create age discontinuity, and how all of these things can affect species development and forest history.

Through our travels, Language Arts was also a primary focus as students explored the idea of nature writing as conceptualized by Henry David Thoreau in his journal writing when he escaped to the wilderness of Walden. In its most basic form, nature writing means to observe nature and write about it — much like the very definition of the words themselves. However, it is more than just literally observing. It is also about forming a connection with nature and taking the time to reflect not only on your place within it, but on your place within the world and life itself. Thoreau did this, and students had the opportunity to read some of his journal writing and learn not only about his observations and connections with nature but his thoughts on the act of taking the time to reflect and connect in this way on a daily basis. One of the most important insights he gives to us is



ALTON CENTRAL students recently took to the trails at Knight's Pond.

taking the time to stop and be present, to truly notice the things that we often take for granted. That was an emphasis for the students on this trip — to spend time in their natural surroundings in a way that they hadn't done before. This is a local area that many of them have been to before with their own families, but the goal was for them to have a new experience and to take it in with new eyes — to really see things on a deeper, more meaningful level — to interact with the natural surroundings of their local town in a way that they ordinarily might not get the chance to. As Perrin McLeod wrote, he listened to "the minuscule sounds of water droplets skipping the pond after the fish exploded out of it in search of insects to feed on. The soft buzz of miniature bugs...the dis-

tant hum of traffic... the everyday slip of life. All of these sounds, while present, have never been present with me." Thoreau has been gone for many years now, but students tried to channel him in their thoughts as they walked through the trails around Knight's Pond on those two October days.

From the STIRled perspective, the students explored two "stories" of the area. The first of these was one in which much water saturated the area, causing a great deal of erosion and moss growth due to the moisture. The trees were moody hemlock and very sparse at the bottom. The other story was something from the imagination. The small hollows at the base of the trees looked like something from a movie or a magical place. Students

learned about appreciating their surroundings as they used their creativity and "scraps" of nature to build fairy houses. What a wonderful way to demonstrate a respect for the outdoors and possibly create long-lasting traditions about visiting the mythical beings of the outdoors. Through this activity, students demonstrated open-mindedness and a willingness to try something new. They also created sound maps as they found a cozy seat where they could observe their surroundings with just their ears. Using words or drawings, students identified the sounds they heard from all directions.

Trust and tree identification was an activity received well by all. Students blindfolded partners and guided them through the woods to a tree of their choice. This same tree was then to be located by the partner after being returned to their starting point. Although this was disorienting for students, they had specific directions to follow and shoulders to lean on. There was no dichotomous key to help students identify a tree. Perhaps it was the texture of the bark, the

circumference as they hugged it, or maybe a checker root they felt at its base. This activity did not just address trust but focused on biodiversity, reinforced other steps where students observed fungi, wild edibles, and evidence of weathering.

Throughout their adventures, students were encouraged to use all of their senses, and to make connections between their experiences on the trail and what they meant to them. Their responses were impressive. Ben Brewer shared that "through nature and historical learning, my eyes have opened to all that nature is" and how we can use it for "advice, guidance, and wisdom." Noelle Asara likened the landscape to "a painting almost. It seems as though you could just reach out and grab the leaves, dip them in the crisp, clear, incandescent water, and paint on the clear blue sky. You can paint whatever is on your mind because Nature will not judge."

Students returned to ACS with new perspectives and a broader understanding of what it means to have a sense of place. They, like Tom Wessell, can now say that, "...when I wander through the forests and fields that surround my home, I am not just a tourist passing through, but a part of the landscape — a partner in its dialogue. Through this relationship I continue to gain respect and reverence for the land, its history, its changes, and its well-being. It is this kind of relationship that...needs to be fostered more widely in our human community."

Written collaboratively by Laurie Griggs, Tonya Lambert and Derek Pappasano

Alton Central students dive deep

BY BRACE SMITHSON

Alton Central School

ALTON — On Friday, Oct. 13, Alton Central School students in Derek Pappaceno's seventh and eighth grade class, Diving the Depths, had the opportunity to go to Ocean Discovery Day at UNH. The team gained new information about how UNH explores and helps oceans. They took away this new information and are now planning to apply it in doing beach cleanups and other helpful activities that are beneficial to the ocean.

They visited several of the exhibits, including dissecting Portuguese Squid, whale tracking, and a lesson on Horseshoe Crabs. Did you know that a Great Bay Oyster will filter about 30 gallons of water each day. There also was an exhibit about what sea animals sound like underwater, which



COURTESY PHOTOS
ALTON CENTRAL students took part in Ocean Discovery Day at UNH.

was very interesting. The information that the students learned and documented will help them better understand and appreciate the oceans so that even small town Alton students can make an impact on helping the oceans.

While they were on



the field trip they got to learn about different kinds of robotics. For example, they got to learn about Ben, an automated boat that can also be remote controlled. It maps the sea floor and tracks everything it goes over. It has 10 computers that send the data it finds back to a control center. There is also a smaller boat that runs off a battery, named the Z boat. It can only go five hours without recharging and has three different computers to send data. It is mainly used for testing the technology that will be used on the more expensive Ben. Boats like these help

people better understand what lays right beneath their feet, the ocean.

The group is very grateful that they had the opportunity to learn about the ocean through real-life experiences. In their class, the students teach and work together to research the ocean and teach their classmates about their own knowledge. Earlier this fall, they did a survey to other students and staff at Alton Central School to see what they knew about oceans, the sea life, and how it's affected by pollution. The survey found that most of their peers know little about the ocean.

They are working diligently and learning more about leadership skills to apply to school and even their home lives.

The newly formed team aspires to visit Jenness Beach this academic year and potentially do a trash cleanup. With the collected trash, they would like to create a sculpture of marine-life to promote awareness for the trash-infected oceans. They applied for a grant and are hoping to use this for a beach cleanup day with the Blue Oceans Society, based out of Portsmouth.

On Wednesday, Nov. 1, the program coordinator and educator, Rebecca Murillo from the Blue Oceans Society came to the classroom to show them what a beach cleanup would look like and explain what Blue Oceans Society does. They learned about the trash and microplastic that the Blue Oceans Society finds in their monthly beach cleanups.

Almost every Friday, the students have participated in a ship-to-shore conversation with the staff on the E.V. Nautilus. The E.V. Nautilus is an exploration vessel that maps and studies the ocean. The Nautilus has its own webpage, which you can visit at nautiluslive.org for more information. The group at ACS has learned a lot about sea-life and ocean mapping because of their experience at UNH Ocean Discovery Day and their collaboration with the E.V. Nautilus.

Alton Central students help to fill someone's bucket

ALTON — During the months of October and November, the third and fourth graders from Alton Central School set out on a mission to use their power to "fill someone's bucket."

We had a kick-off event to get the students excited about this mission and for them to be able to start brainstorming ways they can use their power. Teachers came "flying" out of the classrooms dressed as super heroes and shared what their powers were. For example, there was Captain Courage - She tells her friends not to say, "I can't" but to say, "I'll try." Another example was Captain Own It - Accept responsibility for your actions, be accountable and take ownership of your mistakes. Remember, you are always responsible for how you act, no matter how you feel. We also had the Pink Princess of Inclusion - We could all learn a lot from crayons; some are sharp, some are pretty, some are dull, while others are bright, and some have weird names, but they all learn and live together in the same box. Mr. LaFreniere read the story, *Have You Filled a Bucket Today?* by Carol McCloud to the third and fourth grade classes. This is a book



COURTESY PHOTO
(Left) SUPERHEROES were everywhere at Alton Central School recently.

who they were going to give their projects to. Some gave them to the guidance counselor to give as she feels fit to students who go to see her who may be having a hard time. Other students gave their projects to the preschool teachers to hand out as they see fit to help fill their students' buckets. Some students had people outside of the school setting that they knew could use the project that they created to help "fill their bucket."

Throughout this process students learned how they all possess power that can help people in this world. That they can use their power every day and ask themselves the question, "How can I use my power to fill someone's bucket today?"

Written by ACS third/ fourth team teachers (Roberts, Cain, White, Matthews, Moulton)



COURTESY PHOTO

STUDENTS created things to help fill buckets.

that encourages positive behavior by using the concept of an invisible bucket to show children how easy and rewarding it is to express kindness, appreciation, and love by "filling buckets."

Students created superhero trading cards and were able to choose what power their su-

RISE gives thanks to teachers at Alton Central

BY CHRISTINE GLEATON

Alton Central School

ALTON — The RISE program had its fourth annual Thanksgiving dinner for teachers at Alton Central School at the end of November. RISE stands for Reaching Independence through Structured Education. The RISE program is for students who have difficulty learning in traditional ways and require functional, social, and life skills opportunities.

Thanksgiving dinner is a very big project that our students pride themselves on. Many hours go into planning the dinner. The students make a list of teachers and staff that they want to invite. They then create invitations and deliver them to the staff.

After our invite list was complete and the invitations were delivered, the students began to brainstorm the types of food they traditionally have at their Thanksgiving dinner. The students came up with a long list of ideas. We discussed the different traditions that each student has with their families. The students then decided what foods would be on



THE RISE program at Alton Central School hosted a Thanksgiving dinner.

COURTESY PHOTO

the menu for our ACS Thanksgiving dinner.

The students decided which dishes they would be preparing for the dinner. They worked in pairs to find recipes online that they would like to make. They read the recipes and decide what ingredients they needed to buy. As a class, they then made a grocery list for the recipes that they chose.

After the lists were

made, the group went to the grocery store to purchase the ingredients. The students were given a budget and they were required to stay within that budget. Each group of students had their own grocery list. The students led the way with finding the items on their list. Since they had to stay within a budget, they had to compare prices and look for the best deal. Before they went

through the checkout line, the students made estimations about how much they thought they spent on the meal. The kids were very excited to see the total and to see if their guess was the closest to the actual total.

Once we got back to school the students were in charge of putting away the groceries. They had to determine whether the groceries needed to

go in the refrigerator, freezer or cabinet. Once they got organized, the cooking began. They did prep work the day before the dinner. The students had to decide what items could be made ahead of time and which needed to be made the day of the dinner.

Thanksgiving dinner day finally arrived. The students worked all morning to finish preparing the chicken, potatoes, vegetables, stuffing and cranberry sauce. They decorated the Family Consum-

er Science room with placemats and center pieces and set the tables with all the necessities for their guests. The students prepared for serving the meal by reviewing the menus and getting their assignments for waiter/waitress and/or host/hostess.

The dinner started at 11 a.m. The students anxiously awaited the arrival of their first guest. When the first guest arrived, the hostess brought them to a table and gave them the menu. The waiter (the student who invited that staff person) went to the table, took the order, brought the food, checked in to make sure everything was ok, took the dessert order, and then brought them dessert. Of the 15 people invited, 13 were able to attend this year's feast. Every staff member enjoys this event as much as the students.

Over the years this project has certainly grown. The first year the students cooked and ate the meal themselves. The project is much more complex now and the students get so excited. To see their excitement about serving their teachers really shows how grateful they are to the staff here at ACS.

Alton Central students hit the ice for day of fishing

BY SCOTT RICKFORD

Alton Central School

GILMANTON — Fifth grade students of Alton Central School enjoyed a day of ice fishing on Lake Eileen in Gilmanton on Wednesday, Feb. 22.

We first met with the wonderful volunteers of the NH Fish and Game (who graciously drilled over 20 holes prior to our arrival) to discuss the basics of winter angling.

We learned how to "sond out" fishing holes (set bait at the proper lake depth), how to bait the hooks, and how to set the fishing traps known as tip-ups. We also discussed how to carefully land the big



COURTESY PHOTOS

ALTON CENTRAL fifth graders enjoyed ice fishing in Gilmanton last month.



Teachers found joy in watching young winter anglers express excitement with their fish, while displaying a caring sense for their catch by cautiously removing the hook and gently releasing the fish back to its natural habitat.

As a separate math and science experiment, we also used thermometers every 30 minutes to determine and record the lake water temperature. Students will be using their results to create a temperature versus time graph in math class.

Many thanks to our fabulous Fish and Game volunteers for making this event such a terrific experience for our fifth graders. This was the first ice fishing excursion for many of the children, some of which are now hooked (on fishing) for life.

catch. After the presentation, it was time for the fishing to begin.

What a great day of fishing it was. Each time a tip-up flag snapped into the air,

the students rushed toward it with a sudden rush of energy. Several pickarel were caught along with a few oversized yellow perch and large mouth bass.



COURTESY PHOTO

JUSTIN SPENCER and Alex Stickle from Recycled Percussion came to Alton Central School recently.

Recycled Percussion members visit Alton Central

BY JOHN MACARTHUR
Alton Central School Principal

ALTON — We recently welcomed Justin Spencer (Chaos and Kindness/Recycled Percussion) to Alton Central School where he performed with fellow Recycled Percussionist Alex Stickle. Spencer provided a motivational speech to our entire student body and staff. This assembly was directly aligned to the district's strategic plan: "We believe the foundation for learning focuses on emotional health, positive relationships, diversity in support of exploration, advancing confidence



and self-reliance."

During the ceremony, Spencer hit on the importance of treating others with kindness, working hard and following your dreams.

COURTESY PHOTO
(LEFT) JUSTIN SPENCER fires up the Alton Central School crowd during a recent ceremony.

The assembly also included some fun activities including a Q&A with students, an acrobatic percussive show-down between Spencer and Stickle, a teacher "drum-off," and a grand finale "dance-off" between all of the male ACS staff members. It was a wonderful afternoon for our

students and staff that came with a powerful message of kindness.

The ACS student body is teaming up with the Recycled Percussion Foundation to donate new unwrapped toys to the less fortunate this holiday season. Donations will take place from Dec. 4 to the 22 and there is currently a box in the patio for your donations.

THE ACS TIMES

THE ACS TIMES IS THE STUDENT-GENERATED NEWSPAPER OF ALTON MIDDLE SCHOOL

OCTOBER EDITION 2017

A NOT-SO-NEW "ADDITION" TO THE ACS ADMINISTRATION

By Henry Brown & Meryk Libby

On Thursday, September 28th we interviewed Mr. LaFreniere, our new Assistant Principal at ACS. We wanted to know how his year was going so far. He used to be the math teacher for 7th and 8th grade, so most of us know him fairly well already. We asked him about what his favorite part of his new job was, and he said that he liked the opportunity to work with all the grade levels, from Kindergarten through 8th grade. He also likes getting to do different things every day instead of just teaching middle school math classes. He says that his days go by very fast because he always has a lot to do.

Mr. LaFreniere has been at ACS for 23 years, and he has lived in Alton for more than half of his life. He really likes living in Alton. Throughout his years of teaching, he has coached many sports, including Basketball, Soccer, Girls' Softball, Baseball and Cross Country. Mr. LaFreniere's favorite professional sports team is the Patriots because they work together and play like a true team,

When we asked him about the new rules at ACS, Mr. LaFreniere explained that there really are no new rules, but he hopes to bring consistent consequences to the old rules. Mr. LaFreniere told us that the hardest part of his job was that he never knew what to expect from the day, because he can't plan student behavior. He hopes that he can help teach students how to get along with each other.

We wish Mr. LaFreniere luck in his new position.



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THE PTSA IS SELLING POPCORN

\$5.50 EVERY 1st AND 3rd THURSDAY

WELCOME TO OUR NEW MUSIC TEACHER, MR. ROBERTSON!

By Ryan Scott and Olivia Ouhrabka

Recently, we interviewed Mr. Robertson, the new Music and Chorus teacher for ACS. This is what we found out about Mr. Robertson during the interview:

Before joining the faculty at ACS, Mr. Robertson taught in New Hampshire, Maine, and even Korea! However, he doesn't know how to speak Korean. This is because the people at the school he taught at spoke about twenty-four languages, but the main language was English.

He said that his favorite instrument to play is the guitar. He told us that he got into music when he took piano lessons as a kid, and that his grandma was a good singer. We also asked what music class was like when he was a kid; he said that they sang songs, played games, but didn't play any instruments, which was too bad. Besides music, his favorite subject is ELA (English Language Arts).

Mr. Robertson told us that his favorite season is fall. We also asked him how he felt about Halloween. He said that he'd always liked Halloween;

dressing up in your costume, going trick-or-treating, and carving pumpkins.

And finally, Mr. Robertson explained that he is still getting used to the school and getting to know the students, but he likes ACS. Those are some things that we found out about Mr. Robertson during the interview.

We welcome Mr. Robertson to our school!

POTENTIAL ENERGY IS MAKING QUITE A BUZZ

By Olivia Noyes

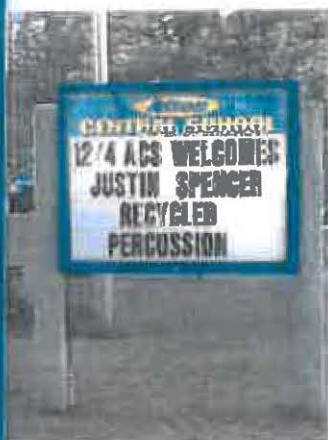
Autumn Woods is a seventh grader in the elective class Potential Energy. She came into our ACS Times class and told us what she and her classmates are doing in Potential Energy. We all realized that they are all trying to do their best to make positive changes for the school. One of the things that they do is their beans experiment with Ms. Dickson. There is a "love bean" and they give all of their positive energy to it. There is a "stupid bean" and they give all of their negative energy to it. The last bean gets practically no attention and is left alone. What they do is just let it grow just like a normal bean would grow. The one they call the "stupid bean" is predicted to grow horribly. The one that gets lots of love should grow beautifully.

Another project that they have been working on is Mix-it-Up Monday. Mix-it-Up Monday is a monthly lunch time activity. The students in seventh and eighth grades sit with random people that the kids might not know. The students in Potential Energy make the lists of who everyone sits with. It helps because some people have no clue there are new students in the grade or even in their own class. The idea is that people can make new friends and that nobody feels excluded.

The class also created a New Student Buddy volunteer list for students in grades 3-8. If there is a new student who enters ACS, then the new student will get two volunteer buddies who will take them under their wing, sit with them at lunch, and help them get around the school.

One more thing that the class is planning to do is get volunteers for greetings and goodbyes. They would greet everyone as they enter school on Monday mornings. On Friday afternoons they say personal goodbyes and give well wishes for over the weekend. They do this so that people begin their week on a good note and end their week on a good note as well.

Potential Energy students learn how their positive attitudes and intentions can help them to create positive circumstances for themselves. They then take that positivity and try to spread it to the school community.



INITIATIVES

- **Personalized Learning Opportunities (PLOs)**
- **Middle School Electives**
- **Standards Based Report Card (K-4)**
- **Standards Based Brochure**
- **Digital Equity (G.I.G. Program)**

PERSONAL LEARNING OPPORTUNITIES

ALTON CENTRAL SCHOOL

November 13, 2017

Dear Parents/Guardians,

Alton Central School is excited to bring forward an opportunity for 8th grade students to explore, discover, and create on a topic that is of personal interest to them.

Modeled after High School *Extended Learning Opportunities* (ELOs), the Alton Central School *Personal Learning Opportunities* (PLOs) will take place at the school during the day and overseen by an ACS staff member. Students will outline a project, research and investigate to build knowledge, and ultimately create a final presentation that will be shared with an audience. Students who are interested in a PLO should:

- Be a self-starter.
- Be self-motivated.
- Have an identified area of interest.
- Enjoy working independently.
- Want to design and present a final product/outcome.

During trimesters 2 and 3, this pilot program will include up to three projects (students may work individually or with a partner). Students involved with a PLO will meet during the elective block; the PLO will be in place of their elective but if they are in band and/or chorus, they will continue with that participation.

Students interested in submitting a proposal for a PLO must:

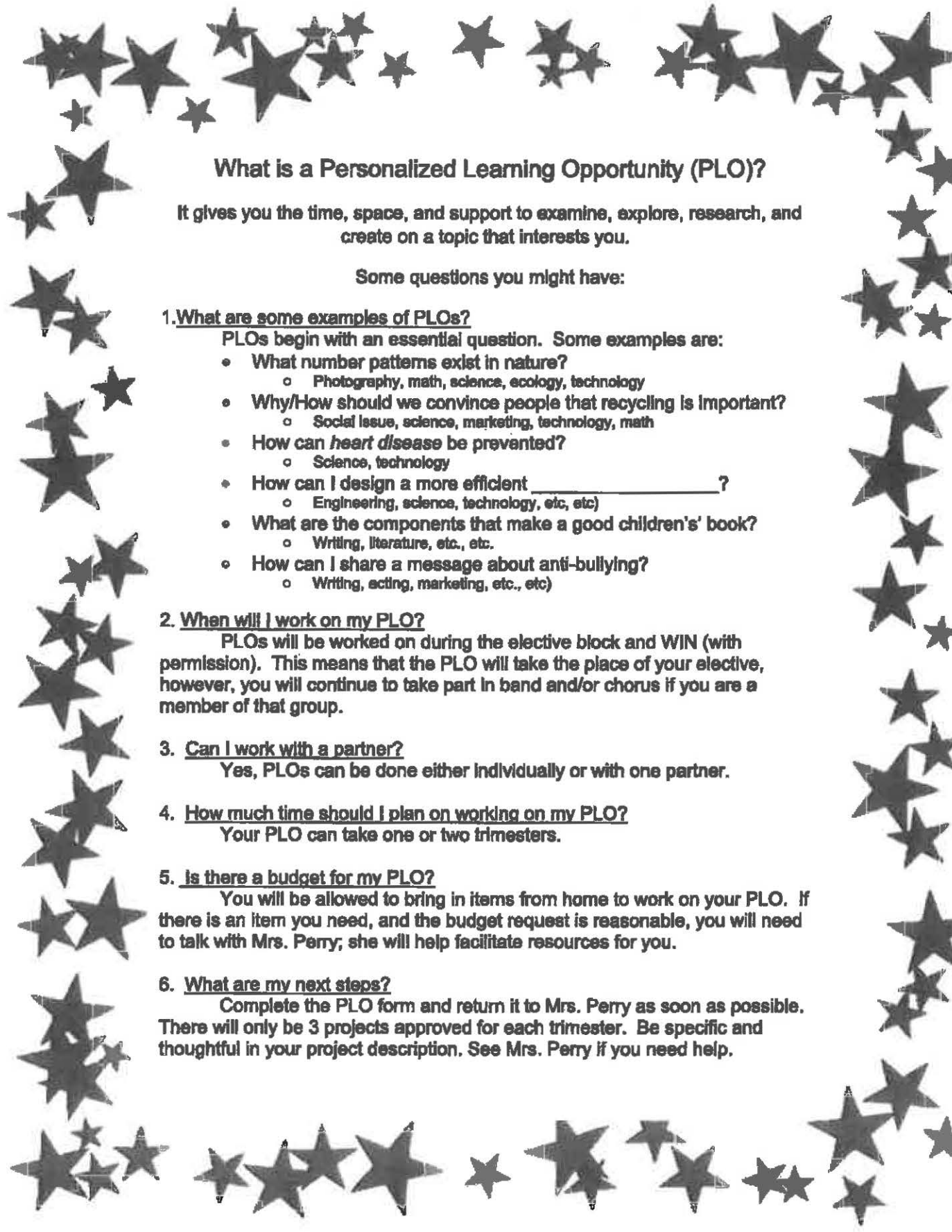
- Complete the PLO form with as much detail as possible;
- Get a parent signature; and,
- Turn the form into Mrs. Perry by December 1.

We are pleased to be able to support and encourage individual student areas of interest and look forward to the deep and active learning that will be taking place. If you have any questions at all, please feel free to contact me or Mrs. Perry at 875-7500.

Sincerely,

John W. MacArthur, Jr.
Principal

Pamela Stiles, M.Ed., CAGS
Superintendent



What is a Personalized Learning Opportunity (PLO)?

It gives you the time, space, and support to examine, explore, research, and create on a topic that interests you.

Some questions you might have:

1. What are some examples of PLOs?

PLOs begin with an essential question. Some examples are:

- What number patterns exist in nature?
 - Photography, math, science, ecology, technology
- Why/How should we convince people that recycling is important?
 - Social issue, science, marketing, technology, math
- How can heart disease be prevented?
 - Science, technology
- How can I design a more efficient _____?
 - Engineering, science, technology, etc, etc)
- What are the components that make a good children's' book?
 - Writing, literature, etc., etc.
- How can I share a message about anti-bullying?
 - Writing, acting, marketing, etc., etc)

2. When will I work on my PLO?

PLOs will be worked on during the elective block and WIN (with permission). This means that the PLO will take the place of your elective, however, you will continue to take part in band and/or chorus if you are a member of that group.

3. Can I work with a partner?

Yes, PLOs can be done either individually or with one partner.

4. How much time should I plan on working on my PLO?

Your PLO can take one or two trimesters.

5. Is there a budget for my PLO?

You will be allowed to bring in items from home to work on your PLO. If there is an item you need, and the budget request is reasonable, you will need to talk with Mrs. Perry; she will help facilitate resources for you.

6. What are my next steps?

Complete the PLO form and return it to Mrs. Perry as soon as possible. There will only be 3 projects approved for each trimester. Be specific and thoughtful in your project description. See Mrs. Perry if you need help.



Grades 5 and 6

2017-2018 Student Elective Form

Please select 3 choices in order of preference.

Directions and brief class descriptions can be found on the back.

Please return this form **NO LATER THAN MONDAY, JUNE 12** to your homeroom teacher.

☐

I will be attending band.

☐

I will be attending chorus.

STUDENT NAME:

Elective	Preference Number (1-3)	# of Trimesters (circle)
Artistic Meditation		1 2 3
The Virtual World Around Us		1 2 3
ACS Times		1 2 3
Build Here and Beyond!		1 2 3
Marketing with 3D Printing		1 2 3

Student Signature:

**Parent
Signature:**

Date received (teacher): _____

Students will have choice as to electives during the 2017-2018 school year. Please select 3 electives IN ORDER OF PREFERENCE, not including band and chorus. Students who are members of band and/or chorus will report to their elective on their "off" day.

A student may select one elective for multiple trimesters, if it is being offered multiple times during the year. Assignments will be done on a "first come first served" basis, so early returns are more likely to be scheduled with a first choice.

Elective Descriptions

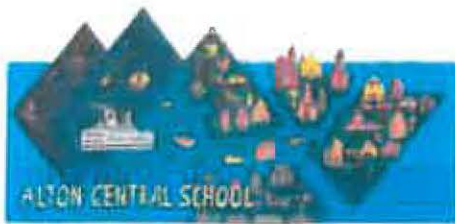
Artistic Meditation: Are you someone who likes to get creative? Do you enjoy peace and quiet at times or a calm soothing break during the day, or do you like to listen to music while you work? If those appeal to you then this may be the elective for you. In this elective, you will be able to practice a variety of creative ways to focus your energy using an assortment of creative media, techniques and styles, such as Mandalas, Zen-Tangles and visual journaling. You will also be given the opportunity to get outside and create, taking quiet moments to carefully notice our natural surroundings. Artistic Meditation will help you to reduce stress, find inner harmony and balance, practice mindfulness, and improve your fine motor skills, along with tapping into your creative potential. Come get "in the zone", your creative zone.

The Virtual World Around Us: Explore your world through Google Expeditions with one of the latest cool gadgets—Google's 3D glasses. You will take far ranging tours of our world in startling 360 views. Museums, arenas, rivers, mountains, planes, trains, automobiles, etc. will be available on your viewing screen.

ACS Times: Extra! Extra! Our school newspaper seeks journalists, comic/puzzle creators, photographers, graphic designers, investigators, interviewers, fashion commentators, advice columnists, movie reviewers and sports reporters... just to name a few! Be a part of our editorial team, and help to record and preserve ACS history in our school newspaper.

Build Here and Beyond! Students will engage in some fun hands on activities. The activities will include manufacturing; making their own silk screened T-shirts and a woodworking project. Hydraulics with the building and running of T-Bot robots. Real world problem solving using Lego NXT or EV3 robotics. Class size will be limited to 13 students.

Marketing with 3D Printing: Explore the world of 3D Printing and Product Development. What are your ideas? Start an investigation, develop and test a product before it goes to market. What problems will you solve and what will inspire your solutions? Learn about the science of color, biomimicry, and IOT (the Internet of Things) as you design and build in this hands-on STEM course.



Grades 7 and 8

2017-2018 Student Elective Form

Please select 4 choices in order of preference.

Directions and brief class descriptions can be found on the back.

Please return this form **NO LATER THAN MONDAY, JUNE 12** to your homeroom teacher.

☐ I will be attending band.

☐ I will be attending chorus.

STUDENT NAME:

Elective	Preference Number (1-4)	# of Trimesters (circle)
Art Studio-Visual Expression		1 2 3
The Virtual and Real World Around Us		1 2 3
Leader Mentors		1 2 3
Potential Energy		FULL YEAR
Build Here and Beyond!		1 2 3
Diving the Depths!		1 2 3
Computers Inside and Out		FULL YEAR

Student Signature:

**Parent
Signature:**

Date received (teacher): _____

Students will have choice as to electives during the 2017-2018 school year. Please **select 4** electives **IN ORDER OF PREFERENCE**, not including band and chorus. Students who are members of band and/or chorus will report to their elective on their "off" day.

A student may select one elective for multiple trimesters, if it is being offered multiple times during the year. Assignments will be done on a "first come first served" basis, so early returns are more likely to be scheduled with a first choice.

Art Studio-Visual Expression: Are you itching to express yourself visually in a work of art, using materials and techniques that you are into? Then this might be the elective for you. This elective will provide you with an in depth experience using a variety of media and techniques you may be able to use such as, paints, clay, cartooning, printmaking, fiber, sculpture, drawing, mixed media etc... Much of this elective will be self-directed with peer and teacher guidance and coaching along the way to help you hone in on detail, material techniques, styles (pushing you to attend to your own style of artistic expression) and to produce quality work. Your project/s will be fueled by you, your own vision and interests. —Due to the nature of this studio art class, you are able to take this class multiple times.

The Virtual and Real World Around Us: Explore your world through Google Expeditions with one of the latest cool gadgets—Google's 3D glasses. You will take far ranging tours of our world in startling 360 views. Museums, arenas, rivers, mountains, planes, trains, automobiles, etc. will be available on your viewing screen. When you return to the real world, you will discover basic fishing, fly fishing, and core fitness.

Leader Mentors: Do you love working with younger students? Have a flair for explaining math, reading, spelling, science? The *Leader Mentors* will be assigned to lower grade classrooms where they will work one-on-one or in small groups to give an extra hand to younger children. Your help and assistance will truly make a difference in the life of an ACS child.

Potential Energy: Discover your own potential energy by using the power of positivity to create the life you want to live while impacting others in a positive way. Through team-building activities, cooperative games, mindfulness coaching and creative projects such as Vision Boards, event planning, community outreach, and service projects, students will be empowered to promote a positive school climate while planning an exciting future for themselves.

Build Here and Beyond! Students will engage in some fun hands on activities. These activities will include model building of Rockets and Trains. You will research the history of Alton's train route as it was circa 1900. There will be Electronics, creating a buzzer alarm. A Woodworking project, and Remote Control Robotics as well. Students will be expected to learn the Science, Technology, Engineering and Math associated with the projects. Class size will be limited to 13 students

Diving the Depths! Did you know that 95% of the Earth's oceans are undiscovered? Dive deep into ocean exploration with the support of UNH and the Exploration Vessel, the Nautilus. Collaborate and compete in weekly hands-on challenges that utilize the Engineering Design Process. Build an ROV (Remotely Operated Vehicle) and compete with other schools at the University of New Hampshire. Communicate with the staff on the Nautilus as they explore the ocean off the coast of California. Improve your skills of communication and writing, organize and analyze data, use technology, and collaborate with your peers and professionals as you explore the worlds of our ocean. This course infuses all content areas, challenging students to think outside of the classroom and to take a closer look at the many career paths that may fit their interests and learning styles. Students will be lead through all STEM components as they engage in real-world challenges.

Computers Inside and Out: Throughout the year you will learn how computers work, inside and out-- You will learn how they run and what makes them tick. Starting with hardware, onto software, the culmination of all your knowledge being brought to bear with a great end of year project. You will learn to build a basic computer, and even learn how to build a gaming machine! You will learn how computers take all their parts to make one running device, and even learn how to program them a bit in the process. You in?

Student _____

Teacher _____

Grade 3 Year _____

Alton Central School Report Card

4=Demonstrates understanding and application beyond grade level
3=Consistently demonstrates understanding and application at grade level
2=Demonstrates a general understanding but is inconsistent with application
1=Has yet to demonstrate an understanding at grade level
/ = Skill/Concept Not Yet Assessed

Trimester	1	2	3
LANGUAGE ARTS			
Reading Literature/Informational Text			
Asks and answers questions by providing evidence from the text			
Retells and discusses text, providing evidence from the text			
Compares and contrasts two texts			
Knows and uses various text features			
Foundational Skills			
Decodes words by applying grade level phonics			
Reads common high-frequency words by sight			
Reads grade-level texts with purpose and understanding			
Reads fluently			
Determines the meaning of unknown and multiple-meaning words and phrases			
Writing			
Writes opinion pieces and supplies reasons			
Writes informative text using facts			
Write narrative using details			
Strengthens writing through revision and editing			
Spells high frequency and other studied words and patterns			
Uses the conventions of grammar, spelling and usage when writing			
Engage effectively in a range of collaborative discussions			
Consult reference materials to check and correct spelling			
Correctly forms and orients upper and lower case cursive letters			
Demonstrates grade level keyboarding skills			

Trimester	1	2	3
MATHEMATICS			
Operations & Algebraic Thinking			
Solves two step word problems involving all four operations			
Memorizes all products of two one-digit numbers			
Multiplies and divides within 100			
Numbers and Operations in Base Ten			
Fluently adds and subtracts within 1000			
Numbers and Operations - fractions			
Develops an understanding of fractions as numbers			
Explains the comparisons between two fractions			
Measurement and Data			
Tells and writes time to the nearest minute			
Draws a scaled picture graph and bar graph and solve two step problems			
Solves problems involving measurement and estimation			
Determines the area and perimeter of a given shape			
Geometry			
Partitions shapes into equal parts and Names as a fraction			
Categorizes shapes			
Standards for Mathematical Practice			
Makes sense of problems and perseveres in solving them			
Models with mathematics			
Looks for and makes use of structure			

Individual Student Goal:

Trimester	1	2	3
SCIENCE			
Demonstrates curiosity about the world of science			
Discusses and records observations			
Understands simple scientific concepts			
Uses the engineering design process			
SOCIAL STUDIES			
Demonstrates interest in learning about the world around them			
Shows respect for classroom, school, community			
ART			
Effort/Conduct/Participation			
COMPUTERS			
Effort/Conduct/Participation			
GUIDANCE			
Effort/Conduct/Participation			
LIBRARY/STEM			
Effort/Conduct/Participation			
MUSIC			
Effort/Conduct/Participation			
PHYSICAL EDUCATION			
Effort/Conduct/Participation			
SPANISH			
Effort/Conduct/Participation			

Trimester	1	2	3
WORK HABITS/SOCIAL SKILLS			
<i>Works cooperatively with others</i>			
<i>Follows class and school expectations</i>			
<i>Uses flexible problem solving</i>			
<i>Treats others and self with respect</i>			
<i>Maintains a safe body</i>			
<i>Takes care of self and belongings</i>			
<i>Perserveres when met with a challenge</i>			
<i>Works independently</i>			
<i>Stays on task</i>			
<i>Conscientiously completes homework</i>			

Trimester	1	2	3
ATTENDANCE			
Half-days absent			
Tardy			
Dismissed			
Promoted to:			

Trimester 1:

Trimester 2:

Trimester 3:



Measuring Success: One Standard at a Time

Alton Central School utilizes a comprehensive set of standards to ensure that every child receives a rich and rigorous education. As children develop and apply skills through classroom activities and projects, teachers can assess the level of understanding and mastery.

The new report card highlights all subject areas which are divided into skills that the students are responsible for learning.

Using a complete and all-inclusive list of standards, parents and students will receive accurate and detailed information about progress.

By monitoring the concrete skills and expectations found on the report card, we will know how best to support and advance each and every child.

The Grading System

- 4=Demonstrates understanding and application beyond grade level
- 3=Consistently demonstrates understanding and application at grade level
- 2=Demonstrates a general understanding but is inconsistent with application
- 1=Has yet to demonstrate an understanding at grade level
- / = Skill/Concept Not Yet Assessed

Student progress in grades K-4 will be evaluated using a 1 to 4 scale. At the end of each trimester, children will be assessed on benchmark skills that have been identified for that time period rather than evaluating mastery based on the end of year. Teachers will consider not only what a student knows, but the ease with which they can apply the skills to new and authentic learning situations. Our goal is for each child to achieve at least a '3' in their subject areas.



Work habits and social skills, such as being cooperative, following expectations, problem solving, treating others with respect, perseverance, staying on task, and completing homework (grades 3-4) are important personal traits to internalize and strengthen. These areas are aligned to the social thinking program that is utilized at the school which fosters and supports inter- and intra-personal skills.

A Format for Partnership

Standards-based report cards provide detailed information about how a child is advancing in each subject. Parents will be able to determine whether their child



needs extra assistance in certain areas or when they need to be challenged. By using clearly defined standards, teachers and parents can work together to ensure that their child succeeds. Together at the first conference, parents and the teacher will create a **student goal**.

Individual Student Goal

The individual student goal may address an academic, social, or emotional area. Older students will be encouraged to have input into their goal development to foster personalization and self-advocacy. The teacher will monitor the progress each trimester and report to the parents via the report card.

Parents are encouraged to visit teacher webpages, found at www.myacs.org to access homework assignments, resources, handouts, and the calendar.

Following Progress From Grade to Grade

The K-4 report cards were designed to show a progression from the early learning years to a deeper understanding of skills and content. Every effort was made to keep the language constant while adding details and depth from year to year. Science and Social Studies reflect an emphasis on problem solving and critical thinking. Opportunities for children to explore, discover, predict, and apply will be a tremendous benefit to them as they make their way through school and beyond. Unified Arts subjects will measure growth in content knowledge and effort, conduct, and participation.

With teachers and parents working together, our students will be well prepared for whatever path



For more information, please contact:

John MacArthur, Jr., Principal
Denise Perry, Curriculum Coordinator
Patricia Stiles, Superintendent

Alton Central School
41 School Street
Alton, NH 03809
603-875-7500
jmacarthur@alton.k12.nh.us
dperry@alton.k12.nh.us
pstiles@alton.k12.nh.us

Alton Central School



AN INFORMATION GUIDE TO

STANDARDS BASED REPORT CARDS

Grades K-4

www.myacs.org
2017

Alton Central announces new technology initiative

ALTON — Alton Central School is proud to announce a new Information Technology initiative.

Get IT and Go has nothing to do with the Super Bowl or the Daytona 500, rather it has everything to do with Information Technology, the IT in Get IT and Go.

After surveying the community both in and out of school, it was determined there is a need to provide some of the students access to wi-fi and computers at home so they can complete homework assignments off campus.

To meet this need,



THE KJEET unit will allow students access to the internet to do homework.

10 Chromebooks and 10 Kjeets or MiFi hotspots have been set-aside for those who need this service. No wi-fi or Internet connection in the home is needed.

The way the system works is the MiFi gains access through cell service then as a wi-fi hot spot it communicates with the chromebook, allowing the student to

complete assignments. No worries about your data either. The Kjeet is a separate service that ACS takes care of so it has no idea what the household plan is or who the plan is with.

So how do our students gain access? First, they should approach Mr. Miller in the Library Information Center. Here the proper forms are kept and passed out the forms declare the need. It is also necessary to a watch a power point that covers the uses and non-uses of the service, more on that in the next paragraph. After the student and

SEE TECHNOLOGY, PAGE A11

TECHNOLOGY

(continued from Page A7)

parent or guardian watch the powerpoint they sign off on the form and return it to Mr. Miller. These two things completed the circulation can begin. Students check the items out at the end of the school day and they must return them by the end of homeroom the next day.

Yes, there is some fine print. All the

things that are covered in ACS's Responsible Use Policy are still in effect plus a little more. The Kjeet limits access to those things deemed essential to complete schoolwork and only those things that are essential, yes it is a filter and yes the school knows where the computer is asked to go, even if it is denied.

That's it, if a student is in need of access, they should see

Mr. Miller to pick up the forms, view the powerpoint with his or her parent(s) or guardian(s), fill out the forms, bring them back. Then start circulating a kit when homework is given.

They are there to be taken advantage of so if your child is in need please call the school 875-7500 or send a message to your child's teacher or Mr. Miller to get the ball rolling.



PROFESSIONAL DEVELOPMENT AND OUR AWESOME STAFF

- **Professional Development Offerings**
- **Professional Development Committee Survey**
 - **Co-Teaching**
 - **Staff Recognition**

Professional Development Opportunities

Provided at/by Alton Central School

2017-2018

Webpage Development (two days)

Universal Supports

Office 365 Training

Special Education Protocols and Practices

Project Based Learning with Robin Ellwood

**Tom Murray, author "Learning Transformed: 8 Keys to Designing Tomorrow's
Schools, Today"**

Pyramid Model in Early Childhood Programs

Math in Focus Training with Susan Resnik (two visits)

Running Records for Math

Project Based Instructional Design (all early releases)

The Common Sense of Differentiation (four day seminar)

CPI Training

Science Pilot Training

Navigating the Instructional Shift from NGSS in Elementary Science

Howard Muscott, Behavioral Specialist (six visits)

Positive Parenting (six part seminar, PreSchool)

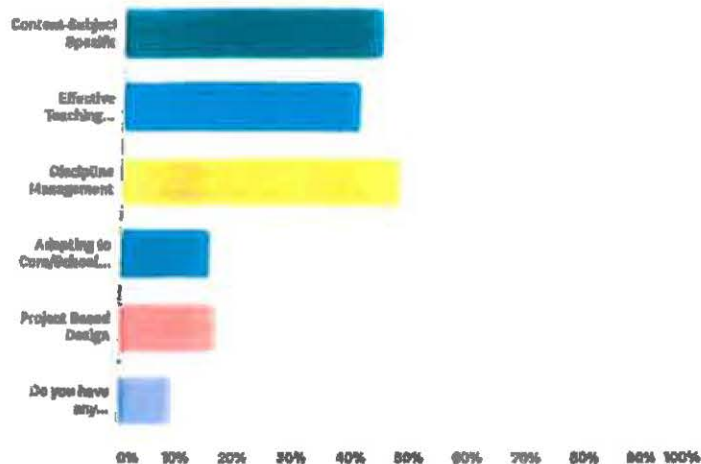
Positive Parenting (grades K-5)

Q1

Customize

Please rate the training topics that would be helpful to you in your current teaching assignment.

Answered: 82 Skipped: 2



ANSWER CHOICES

RESPONSE

Content-Subject Specific	44.23%
Effective Teaching Practices	40.18%
Discipline Management	40.05%
Adapting to Core/School Standards	15.25%
Project Based Design	17.57%
Do you have any specific/possible examples you could offer or you'd like to see offered?	5.61%

[Responses](#)

Showing 5 responses

writing

12/5/2017 12:56 PM

[View respondent's answer](#)

How to differentiate better? Especially in a Middle School Setting.

12/1/2017 9:22 AM

[View respondent's answer](#)

K-2 specific project based learning

11/30/2017 9:43 PM

[View respondent's answer](#)

Strategies for working with students and improving their executive functioning skills

11/30/2017 5:25 PM

[View respondent's answer](#)

3D printing

11/30/2017 4:42 PM

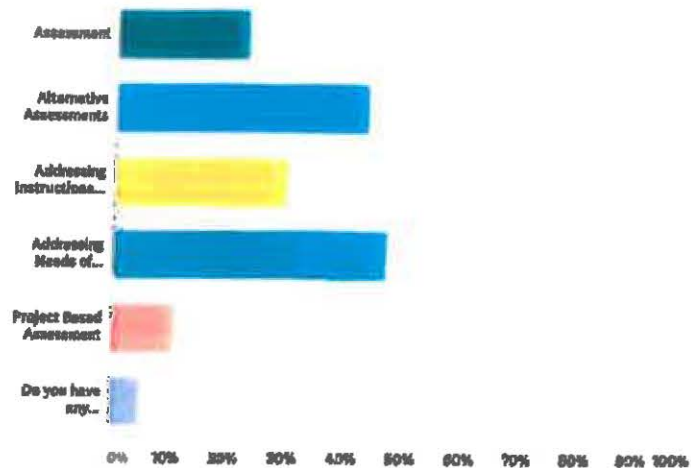
[View respondent's answer](#)

Q2

Customize

Please rate the training topics that would be helpful to you in your current teaching assignment.

Answered: 53 Skipped: 1



Assessment	22.84%
Alternative Assessments	43.40%
Addressing Instructional Needs of Gifted/Talented Students	30.19%
Addressing Needs of Special Needs Students	47.17%
Project Based Assessment	11.32%
Do you have any specific/possible examples you could offer or you'd like to see offered?	5.88%

RESPONSES (3) | 12/5/2017 2:18 PM | 12/5/2017 8:38 AM

Showing 3 responses

Time for collaboration - PBLs can't be effectively designed in a few hours every couple of months.

12/5/2017 2:18 PM

[View respondent's answer](#)

Excel Training

12/5/2017 8:38 AM

[View respondent's answer](#)

New Subject/content area ideas and strategies

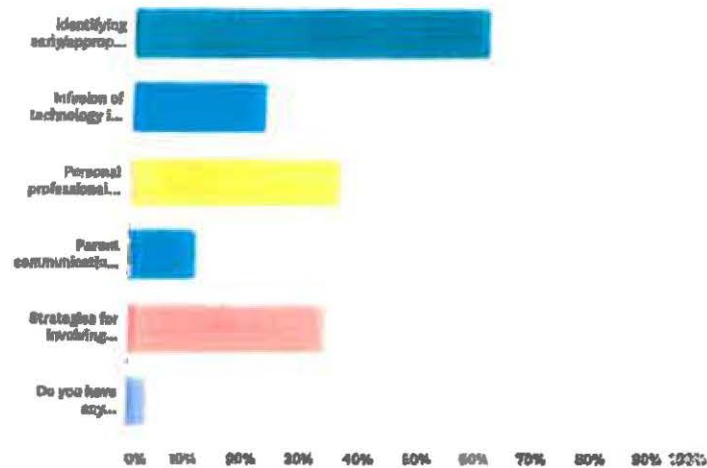
12/1/2017 11:14 AM

[View respondent's answer](#)

Q3

Customize

Please rate the training topics that would be helpful to you in your current teaching assignment.



ANSWER CHOICES

RESPONSES

Identifying early/appropriate interventions to help students with different learning styles	61.54%
Infusion of technology into teaching	23.08%
Personal professional development (time management, stress reduction)	38.54%
Parent communication/cooperating	11.54%
Strategies for involving families in their child's education	34.82%
Do you have any specific/possible examples you could offer or you'd like to see offered?	Responses 3.85%

RESPONSES (2)

TEXT ANALYSIS

MY CATEGORIES

PAID FEATURES

Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to paid plan.

UPGRADE

| see more

Categorize as...

Filter by Category

Search responses



Showing 2 responses

Professional development time to work with teachers who are teaching the same grade and subject.

12/5/2017 2:13 PM

[View respondent's answer](#)

A discipline plan for students.

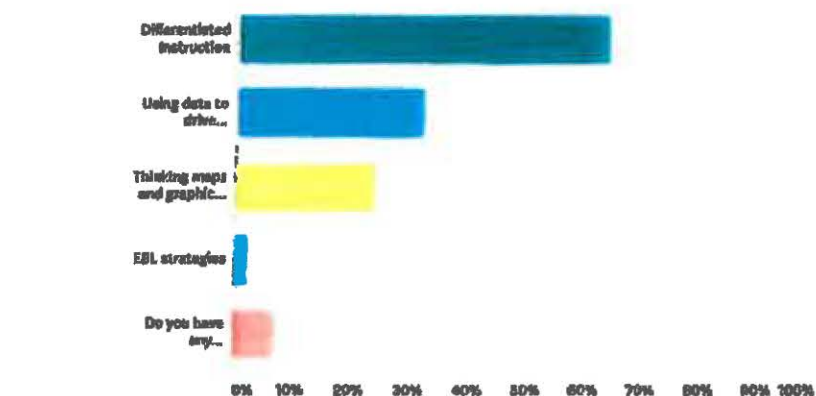
12/1/2017 4:43 PM

[View respondent's answer](#)

Q4 SurveyMonkey Analyze - Professional Development

Please rate the training topics that would be helpful to you in your current teaching assignment.

Answered: 50 Skipped: 4



ANSWER CHOICES	RESPONSE
☑ Differentiated instruction	64.00%
☑ Using data to drive instruction	32.00%
☑ Thinking maps and graphic organizers	34.00%
☑ EBL strategies	2.00%
☑ Do you have any specific/possible examples you could offer or you'd like to see offered?	2.00%

RESPONSES (4) TEXT ANALYSIS MY CATEGORIES

PAID FEATURE
Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to paid plan.

[UPGRADE](#) [LEARN MORE](#)

Categorize as... Filter by Category Search responses

Showing 4 responses

How about something specific to middle school writing across the curriculum?

12/6/2017 2:13 PM

[View respondent's answer](#)

Google Docs Training

12/5/2017 8:20 AM

[View respondent's answer](#)

We need assistance with getting children to be respectful and following a behavior plan.

12/1/2017 4:43 PM

[View respondent's answer](#)

Not training, but established/consistent time to meet with other teachers/staff members.

12/1/2017 11:44 AM

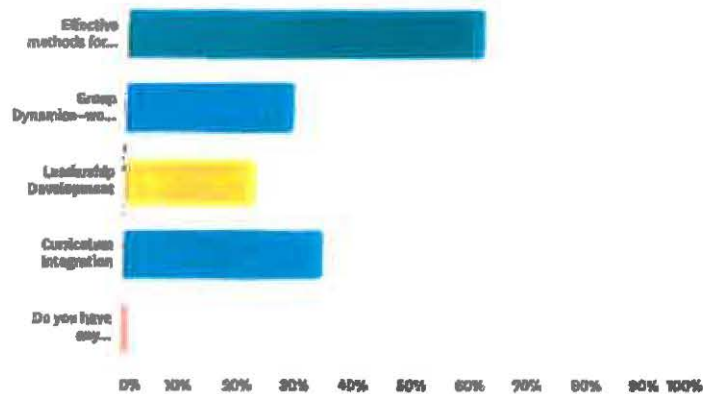
[View respondent's answer](#)

Q8

Customize

Please rate the training topics that would be helpful to you in your current teaching assignment.

Answered: 52 Skipped: 2



ANSWER CHOICES

RESPONSES

Effective methods for improving student behavior (classroom management)	61.54%
Group Dynamics--working in teams (grade level, cross-curricular)	38.65%
Leadership Development	21.08%
Curriculum Integration	34.62%
Do you have any specific/possible examples you could offer or you'd like to see offered?	Responses 1.92%

RESPONSES (1) TEXT ANALYSIS MY CATEGORIES

PAID FEATURE

Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to paid plan.

UPGRADE [Learn more](#)

Categorize as... [Filter by Category](#)

Search responses [Q](#)

Showing 1 response

Writing across the curriculum, curriculum integration...

12/5/2017 2:13 PM

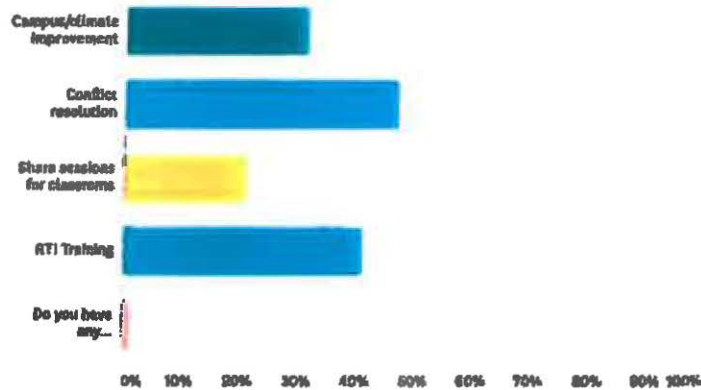
[View respondent's answer](#)

Q6

Customize

Please rate the training topics that would be helpful to you in your current teaching assignment.

Answered: 51 Skipped: 3



ANSWER CHOICES

	RESPONSE
▼ Campus/Climate Improvement	31.37%
▼ Conflict resolution	47.06%
▼ Share sessions for classrooms	21.57%
▼ RTI Training	41.18%
▼ Do you have any specific/possible examples you could offer or you'd like to see offered?	Response 1.96%

RESPONSES (3)

TEXT ANALYSIS

MY CATEGORIES

PAID FEATURE

Use text analysis to search and categorize responses; see frequently-used words and phrases. To use Text Analysis, upgrade to paid plan.

UPGRADE

[Learn more >](#)

Categorize as...

Filter by Category

Search responses



Showing 1 response

rti training only if we become an rti school

12/5/2017 12:59 PM

[View respondent's all](#)



COURTESY PHOTO

Co-teaching at ACS

This year, ACS preschoolers have a combined music and Spanish class co-taught by Mr. Neveu and Sefiora Rush. They've recently spent a lot of time using music to teach the colors in Spanish and are currently teaching the children about the different greetings you would use depending on the time of day. The plan is to begin teaching and exploring emotions in Spanish as well as connecting them to different pieces of music that may evoke a specific feeling.



COURTESY PHOTO

Teachers honored

Alton Central School is happy to announce that Kate Roy (right) and Julie LeBlanc were honored with "Apache Awards" for the month of February. The "Apache Awards" are chosen each month and are voted on by fellow staff members. LeBlanc currently teaches kindergarten at ACS and Roy teaches second grade. The theme for this month was: "Building confidence and social emotional skills by recognizing students in a positive fashion," which is aligned with the school's strategic plan.



COMMUNITY AND PARENTS

- **Partnerships**
- **PIE**
- **School Board Calendar Survey**
- **School Board School Name Survey**
- **Community Resources**

Alton Central School and Community Partnerships



Hannaford Management Group

NH Fish and Game Department

Alton Senior Center

Prospect Mountain High School

Blue Ocean Society

Johnson's Steak and Seafood

Mt. Major Center

Prescott Farm



Alton Central School

Partners In Education
Recipient
2017

**For Promoting Volunteerism
in the school**



Alton Central School

Community response

Calendar
Survey

QUESTION SUMMARY

INDIVIDUAL RESPONSES

Q1

This year's school calendar reflected a change in the student start date from BEFORE Labor Day to AFTER Labor Day. As the School Board begins to discuss the 2018-2019 calendar, they would like your feedback. Do you prefer the student start date AFTER Labor Day?

Answered: 135 Skipped: 0



ANSWER CHOICES

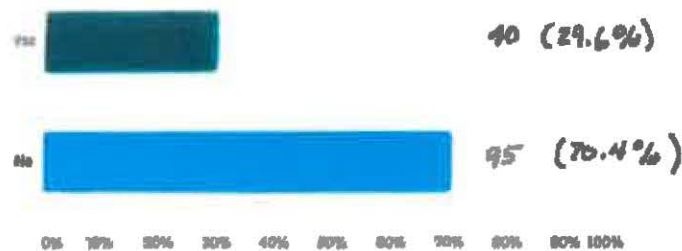
RESPONSES

Yes	81.48%	110
No	18.52%	25
TOTAL		135

Q2

Will you have children at both Prospect Mountain High School and Alton Central School in 2018-2019?

Answered: 135 Skipped: 0



The Alton School District Strategic Plan (which can be found at myacs.org) highlights the Importance of community involvement in enriching the educational process. With a focus on continuing to implement the Mission Statement and supporting beliefs, the School Board has begun a very preliminary discussion regarding the name of the school. Would you be in favor of renaming *Alton Central School* to the Alton Community School? Your feedback will guide the Board in any further discussions they might have on this topic.

- ☐ Yes, I would be in favor of renaming the school *Alton Community School*.
- ☐ No, I would not be in favor of renaming the school. It should remain Alton Central School.
- ☐ I support either "Central" or "Community" school.

On an unrelated topic – In 2004, Alton Central School became a K-8 school when grades 9-12 moved to Prospect Mountain High School. Is the time right for the elementary school to begin to explore finding a new mascot?

- ☐ Yes, I would be in favor of beginning the process to find a new mascot for the elementary school.
- ☐ No, I would like the Apache to remain the mascot for the elementary school.
- ☐ I have no opinion on this topic.

I am: ☐ an ACS Parent ☐ an ACS Student ☐ an ACS Employee ☐ a Community member

Pete – My plan is to put the survey link out to the staff/students and to put an article in the Baysider for community input.

Article for the Baysider:

Community Feedback Requested for School Name

The Alton School Board has begun a very preliminary discussion regarding the possibility of renaming the Alton Central School. Because the District's Strategic Plan (which can be found at myacs.org) highlights the importance of community involvement in enriching the educational process, the Board is interested to get feedback on the following question--Would you be in favor of renaming *Alton Central School* to the Alton Community School? The two question survey also asks for an opinion as to where or not community members would be in favor of beginning to explore a new mascot for the elementary school. In 2004, Alton Central School became a K-8 school when grades 9-12 moved to Prospect Mountain High School. Is the time right for the elementary school to begin to explore finding a new mascot? Please voice your opinion by completing the survey at <https://www.surveymonkey.com/r/AltonCentralSchool> Your feedback will guide the Board in any further discussions they might have on these topics.

Community Resources

Included Below:

**Family Supports
Parks and Facilities
Counseling Agencies
Counselors and Therapists**

On website
Distributed to
all staff

FAMILY SUPPORTS

2-1-1 - 24 Hour Information and Referral Hotline

Alton Community Services Center – Food Pantry 603-875-2273

Alton Fire Department – RR 140, Alton, NH 03809, 603-524-2386 (dispatch), 603-875- 0222

Alton Town Hall – Holiday Assistance/Emergency Funds – 603-875-0203

Alton Police Department – Depot Road, Alton NH 03809, 603-875-3752

Alton Parks and Recreation – 603-875-0109

Belknap County Family Mediation Laconia NH 603-527-0200

Belknap County Restorative Justice 34 County Drive, Laconia NH, Brian Loanes, Executive Director, bloanes@belknapcounty.org, 603-527-5493

http://nhcourtdiversion.org/wp-content/uploads/2016/08/SP_BELKNAP.pdf

Belknap County Sheriff Department – 42 County Drive, Laconia, NH 03246 – 603-527- 5454

Community Action Program (CAP) – Fuel Assistance – Laconia NH – 603-524-5512

Community Church – 20 Church St., Alton NH 03809 – 603-875-1622 (home); 603- 875-5561 St.

InsureKidsNow.gov - offers expanded health insurance for children 18 and under via the Children's Health Insurance Program (CHIP). Dial 1-877-KIDS-NOW to find out if you qualify and start the application process.

Katherine Drexel Church – Coat Room – Clothing - 40 Hidden Springs Rd., Alton NH 03809 – 603-569- 5276/603-875-2548

Lakes Region Community Services (LRCS): Various resources including but not limited to Family Resource Center, Elder Services, Support to Individuals with developmental disabilities or acquired brain disorders, Step Ahead Program: 719 North Main Street, Laconia, NH 03246 (603) 524-8811; 258 Highland Street, Plymouth, NH 03264, (603) 536-4999

National Suicide Prevention Lifeline – 800-273-8255

NH Department of Health and Human Services – Food Stamps, Medical Assistance, Cash Assistance <https://www.dhhs.nh.gov> (844) 275-3447 Toll Free - 844-ASK-DHHS - Client Services Hotline

NHkidventures.com – Offers playgroups and activities through Alton Park and Rec

NH Lions Eye Clinic – Eye exams and glasses for those in need - N.H. Association for the Blind 25 Walker St Concord, NH 03301 Robert Addario / 603-227-9255

Partnership for Prescription Assistance - PPARX.org offers assistance with finding free or low-cost medication from a host of major drug companies

School Smiles – Alton Central School in-house dental program – contact School Nurse, April Elliott 603-875-7500 for more information

School Nurse - April Elliott 603-875-7500 – has some funding for medical needs for students

Step Ahead Program & Home Visiting program (a part of LRCS)– For families with children under age 18, needing parenting support and young pregnant women needing education and guidance - Erin Pettengill at 603-581-1571, erin.pettengill@lrccs.org

State Disaster Behavioral Health Team – 800-852-3792

Upswing (conflict resolution for families) Laconia 603-524-6618

Whole Heart Healing Arts – Meredith, NH 603-279-8860 Kathryn Cranford, ND, NHCM: Naturopathic Family Medicine

PARKS AND FACILITIES

- **Alton Bay Community Center, 58 Mt. Major Hwy (Rte 11): renovated historic building**
- **Railroad Square Park, adjacent to the Alton Bay Community Center: waterfront park, swim dock, seasonal lifeguard, benches, picnic tables, boat launch ramp, boat docks**
- **Land Bandstand, located in Railroad Square Park: summer concerts and town events**
- **Alton Town Beach, East Side Drive (Rte 28A): raised beach, covered picnic area, swimming, seasonal lifeguard**
- **Harmony Park, adjacent to Alton Town Beach: covered picnic table, fishing**
- **Levey Park, West side of Rte 11, ¼ mile south of Rte 11 and 28A intersection: ten-acre woodland, trails, picnic area, scenic view, bird watching, cross country skiing, snowshoeing**
- **Jones Field, Letter S Road: baseball fields, softball field, playground, swings, picnic tables, fishing, canoe/kayak launch**
- **Liberty Tree Park, 65 and 67 Frank C. Gilman Hwy (Rte 140 behind Central Fire Station): tennis courts, basketball courts, sand volleyball court, skateboard park, slide and swings, picnic tables, canoe/kayak launch**

- **B&M Railroad Park**, 13 Depot Street (behind Town Hall): toddler playground, wetlands boardwalk, horseshoe pit, walking trail, picnic area, historic train buildings and caboose
- **Ginny Douglas Park**, Main St. at Old Wolfeboro Road: gazebo, flower gardens, walking trail
- **Mt. Major**, West side of Mt. Major Hwy (Rte 11) In West Alton: part of the Belknap Mountain range, summit elevation is 1785', hiking, view from summit, snowmobile trails
- **Riley Road Beach**, Rte 11N at Riley Rd in West Alton: access to Lake Winnepesaukee for swimming, deck
- **Roberts Cove Road Beach**, Roberts Cove Rd. off Rte 28N: access to Lake Winnepesaukee for swimming
- **Mike Burke Trail**, Avery Hill Rd at Alton Mtn Rd: hiking, snowshoeing, wildlife
- **Knight's Pond Conservation Area**, Rines Rd off Rte 28N In East Alton: 3.6 mile loop trail, pond, hiking, canoe/kayak access, fishing, snowshoeing, wildlife
- **Trask Swamp and Fort Point Wood Conservation Area**, Fort Point Road off Chestnut Cove Rd: hiking, snowshoeing, wildlife
- **Gilman Pond Conservation Area**, Gilman's Corner Rd off Rte 28N In East Alton: hiking trails and walking paths, fishing, canoe/kayak access
- **Cotton-Hurd Brook Woodland Preserve**, Chestnut Cove Rd off Rte 28N: trails, streams, rock caves, stone walls, shaded woodlands, brooks
- **Halfmoon Lake**, Suncook Valley Rd (Rte 28S): boat launch, fishing

COUNSELING AGENCIES

- **Atlantic Behavioral Medicine**: Dover 513-1598
- **Capital Valley Counseling Assoc**: Concord 228-7300
- **Center for Eating Disorder Mgmt**: Bedford 472-2846 Dover 742-0047
- **Child and Family Services**: Laconia 524-5835 Reduced Fees, Grants for adolescents
- **Cornerstone Family Resources**: Concord 228-3862
- **Center for Trauma Intervention, LLC**, Ann Bliss, Executive Director: 603-431-1191 (Harbor Newmarket Counseling, Portsmouth) – After Hours Pager – 603-385-5798 ablisslcmhc@gmail.com; www.anncbliiss.com
- **Genesis Behavior Health** –(available 24/7): 111 Church St. Laconia/ 771 N. Main St. Laconia, NH 03246 – 603-524-1100
- **Horizons Counseling Center**: Gilford 524-8005 Substance Abuse Issues
- **Mill House Counseling Center**: Dover 742-1373
- **Riverbend Children's Services**: Concord PO Box 2-32 – 603-228-0547/603-228-1551
- **Salmon Falls Behavioral Health**: Rochester 335-2444
- **Warren Street Family Counseling**: 33 Warren Street, Concord NH 03301 – 603-226-1999

Counselors and Therapists

- **Berg, Jacqueline**: Laconia 509-9379
- **Bernier, Estelle**: Alton 347-8246
- **Bianco, Karen LICSW- Bianco Child & Family Svcs**: 524-5776

- **Blodgett, Victori: Sandwich 284-6823**
- **Brewer, Linda: Laconia 764-7584**
- **Cameron, James: Ossipee 539-1700**
- **Catalano, Stephen: Gilford 528-3116**
- **Clause, Holly: Wolfeboro 786-7092 x1223**
- **Derapelian, Dorothy: Meredith 279-8169**
- **Dorley, Robert (Drug & Alcohol Counselor): Laconia 379-6691**
- **Ellito, Ruth (Specializes in Eating Disorders): Concord 556-2897**
- **Goodall, Edwin: Concord 496-7955**
- **Hlasny, Robert: Gilford 528-6106**
- **Inzer, Whit LICSW: Rochester 332-5222**
- **Lyons, Lynn (Specializes in Anxiety) <http://www.lynnlyonsnh.com>**
- **McCoul, Rob: Gilford 513-1598 x103**
- **Mott, Pamela: Gilford 603-336-3369**
- **Schmidt, Stephen: Concord 226-1976**
- **Seeman, Stephen: Rochester 332-8782**
- **Smith, Paul: Tilton 547-9315**
- **Vachon, Laurie: Wolfeboro 651-5069**
- **Van Patten, Pilar LMFT Great Bay Mental Health: Dover/Somersworth 742-9200**
- **Wheeler, Cynthia: Laconia 522-7977**
- **Whetstone, Albert (Teen and Adolescent): Rochester 994-0114**

SAU #72
Alton School Board Meeting
Alton Central School
Middle School Library
February 20, 2018, 6:00pm

MINUTES

Members Present:

Peter Leavitt, Chair
Karen Kharitonov, Vice-Chair
Pam McLeod, Member
Everett Clark, Member

Others Present:

Pamela Stiles, Superintendent of Schools
Kathy O'Blenes, Business Administrator
John MacArthur, Jr., Principal

Members Absent:

Terri Noyes, Member

I. PLEDGE OF ALLEGIANCE:

Board members and the audience recited the Pledge of Allegiance.

II. ROLL CALL:

Chair, Peter Leavitt, Vice Chair Karen Kharitonov, and Board members Everett Clark and Pam McLeod were present.

III. PRESENTATIONS:

A. Student Presentation ~ Grades 3 & 4 Project Based Learning

Third and Fourth grade students, shared information about their Superhero projects in which they learned how to use their powers to "fill the buckets" of others.

B. Special Education Presentation – Pam Stiles

Superintendent Stiles presented information regarding the Special Education survey that was administered to the ACS staff and parents earlier in the year. Interventions, regarding improving communication between Special Ed and Regular Ed, were put in place in December to address the concerns that arose as a result of the survey. Additional interventions, regarding using the CST process more effectively, Curriculum, Teaching, Staffing, Climate and Professional Development are currently underway.

Pam McLeod asked if the para evaluation is still in rubric form. Superintendent Stiles reported that it is still a rubric, however some changes have been made following para feedback. The rubric scale has changed from 0-3 to 0-4, attendance was added and merit raises now correlate with the number percentages. All evaluations allow space for comments from evaluators and staff members. Rubrics differ among paras, special education and regular education.

Karen Kharitonov noted that in the Special Education evaluation, teachers indicated that they did not feel the inclusion model was working and she questioned if there was a plan in place to address this. Superintendent Stiles reports that since then, there has been an increase in conversation between regular ed. and special ed. teachers and she feels that a lack of communication was a significant factor in those responses. In addition to this, paras indicated that they felt like they were being pulled a lot for coverage and struggled to do their job. This was helpful information and as a result, subs are being called in when necessary and paras are able to remain in their assigned classrooms.

Superintendent Stiles ended by sharing that the Special Education Director, Jen, has made a very strong effort to improve her approachability and the culture of the Special Education department.

IV. AGENDA REVIEW:

Chair Leavitt added a Non-Public session to the agenda under 91:A-3 (e). March school board meeting will be cancelled assuming there is nothing significant that needs to be addressed. Next meeting date will be April 9, 2018.

Motion made: To accept the amended agenda

Motion made by: Everett Clark

Second by: Peter Leavitt

Vote on the motion: Unanimous in favor

V. APPROVE MINUTES:

Motion made: To approve the minutes for January 8, 2018 as submitted

Motion made by: Karen Kharitonov

Second by: Everett Clark

Vote on the motion: Unanimous in favor

Motion made: To approve the minutes for January 22, 2018 as submitted

Motion made by: Karen Kharitonov

Second by: Pamela McLeod

Vote on the motion: Unanimous in favor

Motion made: To approve the minutes for February 3, 2018 as submitted

Motion made by: Pamela McLeod

Second by: Peter Leavitt

Vote on the motion: Pamela McLeod, Everett Clark and Peter Leavitt in favor; Karen Kharitonov abstained

VI. PUBLIC INPUT (on agenda items only)

No public input.

VII. INFORMATIONAL ITEMS:

A. Enrollments

Enrollment has only varied slightly, with one student difference.

B. Financials

1 No questions, nothing new to report.

2
3 **C. Reports**

4 **1. Alton School Board**

5 **a. Sub Committee Minutes**

6 **i. Buildings and Grounds Committee (1/3/18)**

7 We are compliant on the underground storage tank. Superintendent
8 Stiles reported on the building and grounds committee meeting minutes
9 and will have new information to report in June.

10 **ii. Technology Committee (1/10/18)**

11 Superintendent Stiles reported that we are looking at some programs to
12 help with the Strategic Plan. One in particular is called Otus, which is an
13 all-encompassing program. Also discussed was social media, we are
14 currently pulling back from Twitter and re-visiting Facebook. Also
15 looking into paperless first day registration processes. Pam McLeod
16 requested that the mobile version of the website is reviewed, as most
17 parents tend to use the mobile version as opposed to the desktop
18 version.

19 **iii. Wellness/Safety Committee Mtg. Minutes (1/31/18)**

20 Kathy Oblenes reported on the Wellness/Safety Committee meeting
21 minutes. Kathy O'Blenes reports that she has obtained numerous
22 policies that are in compliance, for use in updating our policy. Karen
23 Kharitonov asked if a part of the Wellness policy addressed emotional
24 health and wellness. Kathy O'Blenes reports that is not a required
25 component of the policy relative to compliance. This is something that
26 could be considered in the future.

27 **b. Correspondence**

28 **i. DA Magazines Jan. & Feb. 2018**

29 No discussion on this topic.
30

31 **2. Superintendent Report**

32 Superintendent Stiles reported that the GIG program is going well for the small
33 number of students using it and there will be more information going home to parents
34 about this again in the March.
35

36 **3. Principal Report**

37 Mr. MacArthur shared an update about reorganizing the parent pick up procedure,
38 which was a part of his last Sunday evening message to parents. On Thursday, the new
39 pick up directions will be going home to parents. Parents will be asked to remain in
40 their cars, while students are brought to them.
41

42 **4. Buildings and Grounds**

43 **a. January Maintenance Report**

44 Briefly reviewed the report.

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The strategic plan is consistently progressing.

VIII. ACTION ITEMS:

A. Name of School

Peter Leavitt is requesting to change the name of the school from Alton Central School to Alton Community School, which will tie into the strategic plan. He would like to get surveys out to the Alton Community for feedback. It was noted that renaming the school would require a complete “rebranding”. Karen Kharitonov suggested looking at the full brand, including the mascot, not just the name. Kathy O’Blenes suggested making these two topics separate. Pam McLeod brought up the fact that this was requested by ASPIRE about 10 years ago.

B. 18/19 ACS Calendar

Superintendent Stiles shared that a survey sent to parents indicated a desire for school to begin following labor day. Early release days match up with those of PMHS, with the exception of the month of October, due to parent-teacher conferences. There are 178 student days and 185 teacher days per contract. ACS start date is different than the high school, but the end date is the same.

Motion made: To accept the FY19 calendar as presented

Motion made by: Pam McLeod

Second by: Karen Kharitonov

Vote on the motion: Unanimous in favor

C. Personnel

Motion made: To accept the Co-Curricular Stipends as presented

Motion made by: Pam McLeod

Second by: Karen Kharitonov

Vote on the motion: Unanimous in favor

Motion made: To accept Matthew Dumond as the Intermural Basketball Program

Coordinator

Motion made by: Karen Kharitonov

Second by: Everett Clark

Vote on the motion: Unanimous in favor

VI. PUBLIC INPUT (on agenda items only)

No public input.

VII. FUTURE AGENDA ITEMS

Superintendent Stiles is proposing to add a policy review of an updated responsible user policy, social media policy, and any policies dealing with social media and the use of the 1:1 device to the May agenda.

1 Karen Kharitonov would like to start a discussion about collaborating with PMHS to develop an
2 8th to 9th grade transition process, added to the June agenda.

3
4 Pam McLeod requested to add 7th and 8th grade recess to the April agenda.

5
6 **VIII. NON-PUBLIC SESSION:**

7 **Motion made: To enter non-public session under RSA 91-A:3 II (e)**

8 **Motion made by: Peter Leavitt**

Second by: Karen Kharitonov

9 **By a roll call vote, the Board unanimously voted to enter into non-public session at 7:23 pm**

10
11 The Superintendent updated the board on pending litigation. No action taken.

12
13 **Motion made: To return to public session.**

14 **Motion made by: Karen Kharitonov**

Second by: Everett Clark

15 **By a roll call vote, the Board unanimously voted to return to public session at 7:27 pm.**

16
17 **Motion made: To adjourn**

18 **Motion made by: Karen Kharitonov**

Second by: Peter Leavitt

19 **Vote on the motion: Unanimous in favor.**

20
21 The meeting adjourned at 7:27 pm.

22
23 Respectfully submitted,

24
25 Erin Dickson, School Board Transcriber

26 Pamela Stiles, Superintendent Non-Public Recorder

27
28 **VIII. NEXT MEETING DATE:**

April 9, 2018

PUBLIC PARTICIPATION AT BOARD MEETINGS

The primary purpose of School Board meetings is to conduct the business of the Board as it relates to school policies, programs and operations. The Board encourages residents to attend Board meetings so that they may become acquainted with the operation and programs of the schools. All official meetings of the Board shall be open to the press and public. However, the Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions RSA 91-A:3. The Board reserves the right to omit public comment when deemed appropriate.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, it may conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings:

1. The agenda will reflect two times during the meeting for public input at regularly scheduled board meetings. Speakers will be allotted three minutes per person unless extended by approval of the Board with a total time limit of thirty minutes for all speakers. The first public input topics will be restricted to those subjects stipulated in the meeting's agenda or agenda as revised by a vote of the board. The second public input will open to any topic concerning Alton Central School or other ancillary topics as permitted by the Chairperson. The intent of these limitations included in the policy are not designed or intended to limit its access to it school board.
2. Consistent with RSA 91-A:3, Policy BEDB, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding individual employees, personnel or students will be directed to the Superintendent in accord with Policies KE and KEB.
3. All speakers are to conduct themselves in a civil manner. Obscene, libelous, defamatory or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow this rule of order.
4. The School Board encourages citizens to public participation during public input. Questions will be received in writing by the School Board during regular meetings. The Board Chair or designee will respond to submitted questions no later than the next school board meeting.
5. When there has been a presentation to the board, the public in attendance of the meeting will be able to ask questions of the person presenting. A reasonable amount of time will be allotted for this and will be monitored by the Board Chair.

Purpose:

To provide the Board with an opportunity to receive directly any concerns, desires, or hopes of the citizens of the community.

Procedure:

- A. Persons wishing to be heard state their names and the issue(s) they wish to be heard on.
- B. Persons try to speak directly to the issue, as briefly -- and fully -- as possible.
- C. Persons try to be specific about what they want acted upon -- if that is the case -- by the Board.

Ground Rules:

- A. The Chairman of the Board conducts public input.
- B. The Chairman indicates how much time will be allowed for public input.
- C. The Chairman will call on those wishing to be heard.
- D. No discussion of individual personalities (good or bad) is permissible in public session. This means students, teachers or any other individuals.
- E. The Board or the Superintendent (or his/her representative at the meeting) may ask questions -- for the purpose of clarification.
- F. The Board will make no decisions during Public Input.
- G. Where Board action is indicated, it will be taken up under New Business on the agenda.
- H. Any person whose conduct is disruptive or disorderly will be ordered to cease and desist from such behavior. Should their behavior continue, they will be removed from the meeting room.

Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual Board members, but answers must be deferred pending consideration by the full Board.

Legal References:

RSA 91-A:2, Meetings Open to Public

RSA 91-A:3, Non-Public Sessions

Adopted: April 14, 1982

Reviewed: July 22, 1996

First Reading: 9/24/12, Second Reading & Adoption: 10/22/12

First Reading: 8/12/13, Second Reading & Adoption: Tabled 9/16/13

Second Reading & Adoption: Tabled 10/28/13

Second Reading & Adoption: January 13, 2014

First Reading & Adoption: April 13, 2015 Tabled

First Reading: 11/18/15, Second Reading: 12/14/15 Tabled

First Reading: 1/11/16

Second Reading & Adoption: 2/15/16

**SAU #72
ALTON CENTRAL SCHOOL**

TITLE: Information Items

ASD MEETING OF: April 9, 2018

ACTION **PRESENTATION** **INFORMATION** X

SIGNATURE REQUIRED **ORIGINAL ATTACHED**

=====

BACKGROUND:

Written Items:

A. Enrollments:

1. March, 2018
 - ACS – 450
 - PMHS – 256
 - Totals** 706
2. April, 2018
 - ACS – 450
 - PMHS – 256
 - Totals** 706

B. Financials:

February 2018

1. Payroll \$ 517,505.34
2. Payables \$ 516,421.12
- Totals** **\$1,033,926.46**

March 2018

1. Payroll \$ 505,314.05
2. Payables \$ 698,899.54
- Totals** **\$1,204,213.59**

C. Reports:

1. Alton School Board
 - a. 7/8 Grade Recess
 - b. State Safety Task Force
 - c. Sub Committee Minutes
 1. Prof. Dev. Committee (2/15/18)
 2. Technology Committee (2/20/18)
 3. Buildings and Grounds Committee (3/7/18)
 4. Wellness/Safety Committee Minutes (3/27/18)
 5. Joint Loss Management Committee Minutes (3/27/18)
 - d. Correspondence:
 1. DA Magazines March 2018
 2. Board Use of Social Media/Right-to-Know Implication
 3. 17/18 Initial Evaluation Report: Indicator II

2. Superintendent's Report
3. Principal's Report
4. Buildings and Grounds Report
 - a. February Maintenance Report
 - b. March Maintenance Report
5. Strategic Plan Update

RECOMMENDATION:

For Information Purposes Only

Presented by:

To be determined, Chair

Pamela Stiles, Superintendent

ACS - ENROLLMENT MARCH 1, 2018

March 1, 2017

	Grade Level	Home School Students	TOTAL IN GRADE
	-2		17 10 / 7
	-1		21 15 / 6
	0	1	34 17 / 17
	1	1	36 19 / 17
	2		55 30 / 25
	3	1	38 16 / 22
	4		44 23 / 21
	5	1	52 27 / 25
	6		53 26 / 27
	7		60 28 / 32
	8		65 33 / 32
		4	475
	TOTAL	2 / 2	246 / 229

March 1, 2018

Subject to change

	Grade Level	Home School Students	TOTAL IN GRADE
	-2		17 12 / 5
	-1		25 11 / 14
	0		36 22 / 14
	1	1	34 15 / 19
	2	2	33 20 / 13
	3		54 27 / 27
	4	1	42 19 / 23
	5		46 26 / 20
	6	1	49 25 / 24
	7		53 28 / 25
	8		61 29 / 32
		5	450
	TOTAL	3 / 2	234 / 216

ACS - ENROLLMENT APRIL 2, 2018

April 1, 2017

April 2, 2018

Subject to change

	Grade Level	Home School Students	TOTAL IN GRADE
	-2		18 11 / 7
	-1		21 15 / 6
	0	1	34 17 / 17
	1	1	36 19 / 17
	2		55 30 / 25
	3	1	38 16 / 22
	4		44 23 / 21
	5	1	52 27 / 25
	6		53 26 / 27
	7		60 28 / 32
	8		65 33 / 32
		4	475
	TOTAL	2 / 2	246 / 229

	Grade Level	Home School Students	TOTAL IN GRADE
	-2		17 12 / 5
	-1		25 11 / 14
	0		36 22 / 14
	1	1	34 15 / 19
	2	2	33 20 / 13
	3		54 27 / 27
	4	1	42 19 / 23
	5		46 26 / 20
	6	1	49 25 / 24
	7		54 28 / 26
	8		60 29 / 31
		5	450
	TOTAL	3 / 2	234 / 216

Student Population by Grade Level and Town 2017-2018

Opening Day Enrollment

Submitted by Linda Roy, Registrar
Date: 04/01/2018

Opening Day Enrollment

August 30, 2017		481											Submitted by Linda Roy, Registrar Date: 04/01/2018	
Total	PMHS Students													
Grade	Town	8/30/17	09/17	10/2/17	11/17	12/17	1/18	2/18	3/18	4/18	5/18	6/18		
9	Alton	69	69	68	68	67	67	67	66	66				
9	Barnstead	50	49	47	47	46	47	48	46	46				
10	Alton	49	49	49	48	50	50	50	51	51				
10	Barnstead	70	70	70	70	70	71	71	71	71				
11	Alton	63	63	63	62	62	62	62	61	61				
11	Barnstead	49	49	47	47	47	47	46	43	42				
12	Alton	76	76	77	77	78	78	78	78	78				
12	Barnstead	56	56	55	56	56	56	55	59	59				
Total	Alton	257	257	257	255	257	257	257	256	256				
Total	Barnstead	224	223	219	220	219	221	220	219	218				
Total	Population	481	480	476	475	476	478	477	475	474				

Homeschoolers attending PMHS for classes ARE included in the above counts

9HS	Barnstead	1	1	1	1	1	1	2	2	2		
	Alton	0	0	0	0	0	0	0	0	0		
Total		1	1	1	1	1	1	2	2	2		

Students placed Out of District by PMHS and ARE NOT included in the above counts

Alton	PMHS/Placement	0	0	0	0	1	1	1	1	1		
Barn.	PMHS/Placement	2	2	2	2	2	2	2	1	1		
Total		2	2	2	2	3	3	3	2	2		

Students placed Out of District by ACS or BES and ARE NOT included in the above counts

Alton	ACS/Placement	0	0	0	0	0	0	0	0	0		
Barn.	BES/Placement	2	2	2	2	3	3	3	2	2		
Total		2	2	2	2	3	3	3	2	2		

Students in out of district Foster Care placements ARE NOT included in the above counts but we have a financial responsibility for

[illegible]

Students in Foster Care that are placed in our district and ARE included in the above counts

[illegible]

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39173

Statement Code: Nate 01

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 2/28/2018	Encumbrances 7/1/2017 - 2/28/2018	Amount Remaining 7/1/2017 - 2/28/2018	February
1 General Fund					
1100 Regular Education					
1-01-1100-51100-00-00000 SALARY	1,812,498.45	1,045,981.66	753,265.14	13,251.65	
1-01-1100-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	138,708.00	87,930.05	0.00	50,777.95	
1-01-1100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	16,598.00	10,447.32	0.00	6,150.68	
1-01-1100-51150-00-00000 RETIREMENT BONUS - REGULAR	10,000.00	10,000.00	0.00	0.00	
1-01-1100-51160-00-00000 UNUSED SICK LEAVE	30,000.00	0.00	0.00	30,000.00	
1-01-1100-51200-00-00000 SUBSTITUTES	27,000.00	12,355.00	0.00	14,645.00	
1-01-1100-51210-00-00000 LONG TERM SUBSTITUTES	38,166.00	10,564.10	0.00	27,601.90	
1-01-1100-52110-00-00000 HEALTH INSURANCE	678,718.66	378,023.85	0.00	300,694.81	
1-01-1100-52120-00-00000 DENTAL INSURANCE	36,964.00	24,189.07	0.00	12,774.93	
1-01-1100-52200-00-00000 F.I.C.A.	158,582.56	93,728.08	57,624.78	7,229.70	
1-01-1100-52300-00-00000 NH RETIREMENT	340,048.70	196,757.69	127,838.42	15,452.59	
1-01-1100-52400-00-00000 TUITION REIMBURSEMENT	1,000.00	489.50	0.00	510.50	
1-01-1100-52500-00-00000 UNEMPLOYMENT COMPENSATION	5,922.00	3,400.64	0.00	2,521.36	
1-01-1100-52600-00-00000 WORKERS COMPENSATION	11,552.00	8,176.07	0.00	3,375.93	
1-01-1100-52900-00-00000 ADMIN EMPLOYEE 1% BENEFIT	360.00	0.00	0.00	360.00	
1-01-1100-53230-00-00000 PROFESSIONAL SERVICES FOR PUPILS	2,200.00	600.00	0.00	1,600.00	
1-01-1100-53230-12-00000 PROFESSIONAL SERVICES - MUSIC	350.00	0.00	0.00	350.00	
1-01-1100-54300-09-00000 REPAIRS & MAINTENANCE / FCS	200.00	0.00	0.00	200.00	
1-01-1100-54300-10-00000 REPAIRS MAINTENANCE TECH-ED	750.00	0.00	0.00	750.00	
1-01-1100-54300-12-00000 REPAIRS & MAINTENANCE MUSIC	1,200.00	1,167.94	0.00	32.06	
1-01-1100-54300-18-00000 REPAIRS & MAINTENANCE - GENERAL	11,000.00	8,112.87	3,600.56	(713.43)	
1-01-1100-54420-12-00000 RENTALS - MUSIC	1,500.00	825.00	145.00	530.00	
1-03-1100-55630-00-00000 TUITION TO JMA	4,176,003.59	2,784,002.40	1,392,001.20	(0.01)	
1-01-1100-55800-00-00000 TRAVEL	300.00	103.48	0.00	196.52	
1-01-1100-56110-00-00000 SUPPLIES	28,350.00	19,584.90	568.63	8,196.47	
1-01-1100-56150-02-00000 CLASSROOM SUPPLIES ART	5,299.51	3,576.24	11.37	1,711.90	
1-01-1100-56150-05-00000 CLASSROOM SUPPLIES LANGUAGE ART	570.50	90.00	0.00	480.50	
1-01-1100-56150-06-00000 CLASSROOM SUPPLIES FOREIGN LANGU	575.00	0.00	276.25	298.75	

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1-01-1100-56150-07-00000 CLASSROOM SUPPLIES HEALTH	551.00	0.00	0.00	551.00
1-01-1100-56150-08-00000 CLASSROOM SUPPLIES PE	208.37	106.53	0.00	101.84
1-01-1100-56150-09-00000 CLASSROOM SUPPLIES - FCS	1,200.00	1,207.41	0.00	(7.41)
1-01-1100-56150-10-00000 CLASSROOM SUPPLIES - TECH-ED	6,143.25	3,086.25	0.00	3,057.00
1-01-1100-56150-11-00000 CLASSROOM SUPPLIES MATH	1,500.00	128.54	144.26	1,227.20
1-01-1100-56150-12-00000 CLASSROOM SUPPLIES MUSIC	2,489.95	2,180.26	153.75	155.94
1-01-1100-56150-13-00000 CLASSROOM SUPPLIES SCIENCE	11,434.12	3,527.54	2,263.04	5,643.54
1-01-1100-56150-15-00000 CLASSROOM SUPPLIES SOCIAL STU	323.51	0.00	0.00	323.51
1-01-1100-56150-18-00000 CLASSROOM SUPPLIES GENERAL	6,639.14	2,432.22	61.00	4,145.92
1-01-1100-56410-06-00000 BOOKS NEW FOREIGN LANGUAGE	575.00	0.00	0.00	575.00
1-01-1100-56410-13-00000 BOOKS NEW SCIENCE	10,000.00	0.00	4,112.63	5,887.37
1-01-1100-56410-23-00000 BOOKS NEW READING	1,618.90	818.66	14.12	786.12
1-01-1100-56440-00-00000 BOOKS REPLACEMENT	552.00	548.00	0.00	4.00
1-01-1100-56440-23-00000 BOOKS REPLACEMENT READING	1,000.00	191.07	10.67	798.26
1-01-1100-56450-05-00000 WORKBOOKS LANGUAGE ARTS	1,293.28	108.39	0.00	1,184.89
1-01-1100-56460-06-00000 AUDIO VISUAL FOREIGN LANGUAGE	300.00	0.00	0.00	300.00
1-01-1100-56460-12-00000 AUDIOVISUAL MUSIC	125.00	0.00	0.00	125.00
1-01-1100-56470-05-00000 PERIODICALS LANGUAGE ARTS	425.00	425.00	0.00	0.00
1-01-1100-56470-11-00000 PERIODICALS MATH	277.50	277.50	0.00	0.00
1-01-1100-56470-13-00000 PERIODICALS SCIENCE	422.90	422.90	0.00	0.00
1-01-1100-56470-15-00000 PERIODICALS SOCIAL SCIENCES	1,420.95	1,870.65	0.00	(449.70)
1-01-1100-56480-00-00000 ADDITIONAL ENROLLMENT	500.00	0.00	0.00	500.00
1-01-1100-57310-08-00000 EQUIPMENT NEW PHYS ED	618.71	960.26	0.00	(341.55)
1-01-1100-57310-09-00000 EQUIPMENT NEW - FAMILY CONS SCIEN	268.17	0.00	0.00	268.17
1-01-1100-57310-10-00000 EQUIPMENT NEW TECH ED.	500.00	0.00	0.00	500.00
1-01-1100-57310-12-00000 EQUIPMENT - NEW - MUSIC	0.00	170.00	0.00	(170.00)
1-01-1100-57310-13-00000 EQUIPMENT NEW SCIENCE	3,198.23	2,728.93	0.00	469.30
1-01-1100-57350-08-00000 EQUIPMENT REPLACEMENT PHYS ED	438.35	280.62	0.00	157.73
1-01-1100-57350-09-00000 EQUIPMENT REPLACEMENT FCS	184.40	0.00	0.00	184.40
1-01-1100-57350-10-00000 EQUIPMENT REPLACEMENT TECH ED	600.00	101.93	0.00	498.07

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1-01-1100-57350-12-00000 EQUIPMENT REPLACEMENT MUSIC	750.00	505.58	0.00	244.42
1-01-1100-57350-13-00000 EQUIPMENT REPLACEMENT SCIENCE	2,822.98	1,017.41	0.00	1,805.57
1-01-1100-57370-13-00000 FURNITURE REPLACEMENT SCIENCE	9,800.00	6,712.87	0.00	3,087.13
1-01-1100-58100-12-00000 DUES & FEES - MUSIC	1,260.00	557.45	0.00	702.55
1-01-1100-58100-13-00000 DUES & FEES - SCIENCE	0.00	1,143.45	0.00	(1,143.45)
TOTAL 1100 Regular Education	\$7,603,857.68	\$4,731,615.28	\$2,342,090.82	\$530,151.58
1140 Technology				
1-01-1140-51100-00-00000 SALARY	78,030.00	51,019.61	27,010.39	0.00
1-01-1140-51120-00-00000 SALARY W/ RETIREMENT - TECHNOLOG	83,242.25	50,934.50	32,807.75	(500.00)
1-01-1140-51130-00-00000 SALARY W/O RETIREMENT - TECHNOLO	5,600.00	8,115.00	0.00	(2,515.00)
1-01-1140-52110-00-00000 HEALTH INSURANCE	59,537.00	31,630.72	0.00	27,906.28
1-01-1140-52120-00-00000 DENTAL INSURANCE	2,833.00	1,852.88	0.00	980.12
1-01-1140-52200-00-00000 FICA	12,766.20	8,420.36	4,576.08	(230.24)
1-01-1140-52300-00-00000 NH RETIREMENT	18,989.88	11,656.36	6,807.28	526.24
1-01-1140-52400-16-00000 TUITION REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00
1-01-1140-52500-16-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
1-01-1140-52600-16-00000 WORKERS COMPENSATION	886.00	627.08	0.00	258.92
1-01-1140-52900-16-00000 EMPLOYEE BENEFIT	780.00	0.00	0.00	780.00
1-01-1140-53400-16-00000 TECHNICAL SUPPORT	41,918.00	20,706.35	4,168.00	17,043.65
1-01-1140-54300-16-00000 REPAIRS & MAINTENANCE	20,000.00	13,034.78	403.29	6,561.93
1-01-1140-55800-00-00000 TRAVEL - TECHNOLOGY	300.00	146.68	0.00	153.32
1-01-1140-56110-00-00000 SUPPLIES - TECHNOLOGY	3,500.00	2,848.25	442.63	209.12
1-01-1140-56500-16-00000 SOFTWARE	3,500.00	1,753.52	10.41	1,736.07
1-01-1140-57310-16-00000 EQUIPMENT - TECHNOLOGY	18,477.00	43,952.07	1,456.80	(26,931.87)
1-01-1140-57340-16-00000 COMPUTERS NEW	24,000.00	27,206.98	0.00	(3,206.98)
1-01-1140-57350-00-00000 EQUIPMENT REPLACEMENT - TECH	37,608.00	10,691.52	0.00	26,916.48
1-01-1140-57380-16-00000 COMPUTER REPLACEMENT	27,000.00	5,797.75	0.00	21,202.25
1-01-1140-58100-00-00000 DUES & FEES	81,194.00	61,686.24	9,332.42	10,175.34

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TOTAL 1140 Technology	\$522,556.33	\$352,307.47	\$87,015.05	\$83,233.81
1200 Special Education				
1-01-1200-51100-00-00000 SALARY	507,313.47	303,006.88	203,223.61	1,082.98
1-01-1200-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	351,911.00	166,808.79	14,792.00	170,310.21
1-01-1200-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	0.00	21,394.28	0.00	(21,394.28)
1-01-1200-51200-00-00000 SUBSTITUTES - SPECIAL EDUCATION	15,000.00	6,497.50	0.00	8,502.50
1-01-1200-52110-00-00000 HEALTH INSURANCE	261,212.00	213,481.64	0.00	47,730.36
1-01-1200-52120-00-00000 DENTAL INSURANCE	8,025.00	6,887.90	0.00	1,137.10
1-01-1200-52200-00-00000 F.I.C.A.	66,828.55	38,177.84	16,678.19	11,972.52
1-01-1200-52300-00-00000 NH RETIREMENT	127,713.72	69,053.28	35,077.22	23,583.22
1-01-1200-52400-00-00000 TUITION REIMBURSEMENT	4,200.00	350.00	602.89	3,247.11
1-01-1200-52500-00-00000 UNEMPLOYMENT COMPENSATION	4,343.00	2,493.91	0.00	1,849.09
1-01-1200-52600-00-00000 WORKERS COMPENSATION	4,967.00	3,515.46	0.00	1,451.54
1-01-1200-52900-00-00000 ADMIN EMPLOYEE BENEFIT	861.00	593.91	0.00	267.09
1-01-1200-53230-00-00000 PROF SERVICES - ELEM	80,000.00	11,065.69	158.40	68,775.91
1-03-1200-53230-00-00000 PROFESSIONAL SERVICES H.S.	80,000.00	4,884.54	0.00	75,115.46
1-01-1200-53290-00-00000 OTHER CONSULTANTS	6,000.00	4,512.50	0.00	1,487.50
1-03-1200-53290-00-00000 OTHER CONSULTANTS H.S.	4,000.00	0.00	0.00	4,000.00
1-01-1200-53300-00-00000 OTHER PROFESSIONAL SERVICES	8,308.40	5,577.92	0.00	2,730.48
1-03-1200-53300-00-00000 OTHER PROF SERVICES - H.S.	181,740.76	80,066.21	0.00	101,674.55
1-01-1200-54300-00-00000 REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00
1-01-1200-55630-00-00000 TUITION PRIVATE SOURCES	175,000.00	71,548.04	170.00	103,281.96
1-03-1200-55630-00-00000 TUITION PRIVATE SOURCES	75,000.00	18,296.16	0.00	56,703.84
1-01-1200-55800-00-00000 TRAVEL	2,000.00	1,021.35	304.89	673.76
1-03-1200-55800-00-00000 TRAVEL - SPECIAL EDUCATION HS	200.00	155.93	0.00	44.07
1-01-1200-56110-00-00000 GENERAL SUPPLIES	1,000.00	1,211.15	0.00	(211.15)
1-03-1200-56110-00-00000 GENERAL SUPPLIES	300.00	461.20	0.00	(161.20)
1-01-1200-56150-00-00000 CLASSROOM SUPPLIES	2,450.00	468.64	43.25	1,938.11
1-01-1200-56410-00-00000 BOOKS NEW	3,600.00	0.00	29.90	3,570.10

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1-01-1200-56450-00-00000 WORKBOOKS	500.00	19.67	5.48	474.85
1-01-1200-56500-00-00000 SOFTWARE	3,394.85	0.00	0.00	3,394.85
1-01-1200-57310-00-00000 EQUIPMENT NEW	3,000.00	0.00	0.00	3,000.00
1-01-1200-57350-00-00000 EQUIPMENT - REPLACEMENT	1,975.00	124.78	0.00	1,850.22
1-01-1200-57380-00-00000 COMPUTER REPLACEMENT - SPEC ED	3,000.00	1,812.00	305.98	882.02
1-01-1200-58100-00-00000 DUES & FEES	6,184.00	6,357.92	0.00	(173.92)
TOTAL 1200 Special Education	\$1,990,527.75	\$1,039,845.09	\$271,391.81	\$679,290.85
1205 Special Education Extended Year Program				
1-01-1205-51100-00-00000 SALARY SPED EXT YEAR	2,000.00	1,506.25	0.00	493.75
1-01-1205-51120-00-00000 SALARY W/RETIREMENT - EXT YEAR	4,800.00	1,255.21	0.00	3,544.79
1-01-1205-51130-00-00000 EXT YR SPED W/O RETIREMENT	0.00	833.75	0.00	(833.75)
1-01-1205-52200-00-00000 EXTENDED YR - FICA	520.00	274.97	0.00	245.03
1-01-1205-52300-00-00000 EXTENDED YR - RETIREMENT	893.00	404.16	0.00	488.84
1-01-1205-52600-00-00000 WORKERS COMP - EXTENDED YEAR	39.00	27.60	0.00	11.40
1-01-1205-53230-00-00000 PROF SERVICES - ELEM EXT YEAR	5,000.00	1,788.88	0.00	3,211.12
1-03-1205-53230-00-00000 PROFESSIONAL SERVICES HS - EXTENDED	2,000.00	2,340.30	0.00	(340.30)
1-01-1205-55630-00-00000 TUITION PRIVATE SOURCES - EXTENDED	23,000.00	15,795.85	0.00	7,204.15
1-03-1205-55630-00-00000 TUITION PRIVATE SOURCES EXT YR HS	15,000.00	857.55	0.00	14,142.45
1-01-1205-56110-00-00000 SUMMER SCHOOL SPED-SUPPLIES	100.00	31.92	0.00	68.08
1-03-1205-56110-00-00000 SUPPLIES - HS SPED EXT YR	50.00	0.00	0.00	50.00
TOTAL 1205 Special Education Extended Year Program	\$53,402.00	\$25,116.44	\$0.00	\$28,285.56
1280 Enrichment				
1-01-1280-51100-00-00000 SALARY	103,361.00	56,849.26	36,769.48	9,742.26
1-01-1280-51130-00-00000 ADVISORS	12,150.00	3,902.00	0.00	8,248.00
1-01-1280-52110-00-00000 HEALTH INSURANCE	17,571.00	16,598.80	0.00	972.20
1-01-1280-52120-00-00000 DENTAL INSURANCE	1,295.00	195.90	0.00	1,099.10
1-01-1280-52200-00-00000 FICA	8,836.38	4,647.43	2,812.88	1,376.07
1-01-1280-52300-00-00000 NH RETIREMENT	19,297.87	10,481.94	6,383.23	2,432.70

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1-01-1280-52500-00-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
1-01-1280-52600-00-00000 WORKERS COMPENSATION	660.00	467.12	0.00	192.88
1-01-1280-53300-00-00000 OTHER PROFESSIONAL SERVICES	15,500.00	750.00	0.00	14,750.00
1-01-1280-56110-00-00000 GENERAL SUPPLIES	9,900.00	3,113.29	2,397.03	4,389.68
1-01-1280-56410-00-00000 BOOKS	0.00	132.16	34.90	(167.06)
1-01-1280-57310-00-00000 EQUIPMENT NEW	11,500.00	784.98	0.00	10,715.02
1-01-1280-57350-00-00000 EQUIPMENT REPLACEMENT - ENRICHM	1,000.00	859.61	0.00	140.39
1-01-1280-58100-00-00000 DUES AND FEES	4,275.00	1,740.50	0.00	2,534.50
TOTAL 1280 Enrichment	\$205,741.25	\$100,749.81	\$48,397.52	\$56,593.92
1410 Co-Curricular Activities				
1-01-1410-51100-00-00000 SALARIES	4,450.00	800.00	0.00	3,650.00
1-01-1410-52200-00-00000 FICA	340.00	61.17	0.00	278.83
1-01-1410-52300-00-00000 NH RETIREMENT	506.00	138.79	0.00	367.21
1-01-1410-52600-00-00000 WORKERS COMPENSATION	26.00	18.40	0.00	7.60
1-01-1410-53300-00-00000 OTHER PROFESSIONAL SERVICES	14,000.00	181.00	180.50	13,638.50
1-01-1410-55800-00-00000 TRAVEL	100.00	0.00	0.00	100.00
1-01-1410-56110-00-00000 GENERAL SUPPLIES	3,890.00	1,486.50	0.00	2,403.50
1-01-1410-58100-00-00000 DUES & FEES	385.00	565.00	0.00	(180.00)
TOTAL 1410 Co-Curricular Activities	\$23,697.00	\$3,250.86	\$180.50	\$20,265.64
1420 Student Athletics				
1-01-1420-51100-00-00000 SALARIES	23,700.00	11,613.09	0.00	12,086.91
1-01-1420-52200-00-00000 FICA	1,813.00	888.25	0.00	924.75
1-01-1420-52300-00-00000 NH RETIREMENT	4,117.00	1,164.21	0.00	2,952.79
1-01-1420-52600-00-00000 WORKERS COMPENSATION	137.00	96.96	0.00	40.04
1-01-1420-53900-00-00000 OFFICIALS	14,500.00	8,287.50	0.00	6,212.50
1-01-1420-56110-00-00000 ATHLETIC SUPPLIES	8,420.80	8,358.63	2,330.50	(2,268.33)
1-01-1420-57350-00-00000 REPLACEMENT EQUIPMENT - ATHLETIC	15,250.00	135.00	0.00	15,115.00
1-01-1420-58100-00-00000 DUES & FEES	2,760.00	1,557.00	0.00	1,203.00

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TOTAL 1420 Student Athletics	\$70,697.80	\$32,100.64	\$2,330.50	\$36,266.66
1430 Summer School				
1-01-1430-51100-00-00000 SALARY- SUMMER SCHOOL REG.	3,000.00	0.00	0.00	3,000.00
1-01-1430-51120-00-00000 ED ASSISTANTS' SALARIES	2,600.00	0.00	0.00	2,600.00
1-01-1430-52200-00-00000 FICA- SUMMER SCHOOL REG.	428.40	0.00	0.00	428.40
1-01-1430-52300-00-00000 RETIREMENT- SUMMER SCHOOL REG	853.00	0.00	0.00	853.00
1-01-1430-52600-00-00000 WORKERS COMPENSATION	23.00	16.28	0.00	6.72
1-01-1430-56110-00-00000 SUPPLIES - SUMMER SCHOOL	500.00	94.10	0.00	405.90
1-01-1430-56410-00-00000 BOOKS NEW - SUMMER SCHOOL	1,800.00	0.00	0.00	1,800.00
TOTAL 1430 Summer School	\$9,204.40	\$110.38	\$0.00	\$9,094.02
2120 Guidance				
1-01-2120-51100-00-00000 SALARY	146,480.60	89,877.90	56,602.70	0.00
1-01-2120-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	16,668.00	10,222.00	6,604.00	(158.00)
1-01-2120-52110-00-00000 HEALTH INSURANCE	53,761.00	52,251.28	0.00	1,509.72
1-01-2120-52120-00-00000 DENTAL INSURANCE	924.00	2,727.28	0.00	(1,803.28)
1-01-2120-52200-00-00000 F.I.C.A.	12,481.02	7,683.89	4,835.34	(38.21)
1-01-2120-52300-00-00000 NH RETIREMENT	27,325.94	13,660.69	8,334.65	5,330.60
1-01-2120-52400-00-00000 TUITION REIMBURSEMENT	5,000.00	120.00	0.00	4,880.00
1-01-2120-52500-00-00000 UNEMPLOYMENT COMPENSATION	526.00	302.05	0.00	223.95
1-01-2120-52600-00-00000 WORKERS COMPENSATION	928.00	656.80	0.00	271.20
1-01-2120-52900-00-00000 ADMIN 1% EMPLOYEE BENEFIT	1,735.00	0.00	0.00	1,735.00
1-01-2120-53230-00-00000 PROFESSIONAL SERVICE PUPILS	4,500.00	4,062.50	0.00	437.50
1-01-2120-53300-00-00000 OTHER PROFESSIONAL SERVICES GUIDA	3,150.00	1,573.58	0.00	1,576.42
1-01-2120-55800-00-00000 TRAVEL	400.00	0.00	0.00	400.00
1-01-2120-56110-00-00000 SUPPLIES	2,100.00	301.81	44.97	1,753.22
1-01-2120-56410-00-00000 BOOKS NEW	0.00	46.18	0.00	(46.18)
1-01-2120-56450-00-00000 WORKBOOKS - GUIDANCE	105.18	104.33	0.00	0.85
1-01-2120-58100-00-00000 DUES & FEES	425.00	229.00	0.00	196.00

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TOTAL 2120 Guidance	\$276,509.74	\$183,819.29	\$76,421.66	\$16,268.79
2130 Health Services				
1-01-2130-51100-00-00000 SALARY	54,845.10	35,860.28	18,984.82	0.00
1-01-2130-51130-00-00000 SALARY - HEALTH SERVICES W/O RETIR	10,740.00	6,669.38	0.00	4,070.62
1-01-2130-51200-00-00000 SUBSTITUTE - HEALTH SERVICES	875.00	0.00	0.00	875.00
1-01-2130-52110-00-00000 HEALTH INSURANCE	23,992.00	16,424.32	0.00	7,567.68
1-01-2130-52120-00-00000 DENTAL INSURANCE	1,583.00	1,055.68	0.00	527.32
1-01-2130-52200-00-00000 F.I.C.A	5,084.09	3,253.50	1,452.34	378.25
1-01-2130-52300-00-00000 NH RETIREMENT	9,521.45	6,225.40	3,295.80	0.25
1-01-2130-52400-00-00000 TUITION REIMBURSEMENT - HEALTH SE	2,000.00	249.00	0.00	1,751.00
1-01-2130-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20
1-01-2130-52600-00-00000 WORKERS COMPENSATION	385.00	272.49	0.00	112.51
1-01-2130-52900-00-00000 EMPLOYEE BENEFIT	558.00	0.00	0.00	558.00
1-01-2130-53300-00-00000 OTHER PROFESSIONAL SERVICES	750.00	50.00	0.00	700.00
1-01-2130-54300-00-00000 REPAIRS & MAINTENANCE	450.00	0.00	0.00	450.00
1-01-2130-55800-00-00000 TRAVEL	250.00	0.00	0.00	250.00
1-01-2130-56110-00-00000 SUPPLIES	2,000.00	1,253.70	0.00	746.30
1-01-2130-57350-00-00000 EQUIPMENT REPLAC. - HEALTH SERVICE	0.00	355.30	0.00	(355.30)
1-01-2130-58100-00-00000 DUES & FEES	1,370.00	1,150.00	0.00	220.00
TOTAL 2130 Health Services	\$114,535.64	\$72,894.85	\$23,732.96	\$17,907.83
2150 Speech Services				
1-01-2150-51100-00-00000 SALARY - SPEECH	67,023.18	44,114.34	23,200.33	(291.49)
1-01-2150-51120-00-00000 SALARY W/RETIREMENT	22,227.00	9,505.15	0.00	12,721.85
1-01-2150-52110-00-00000 HEALTH INSURANCE - SPEECH SERVICE	27,971.00	22,513.56	0.00	5,457.44
1-01-2150-52120-00-00000 DENTAL INSURANCE - SPEECH	1,583.00	1,055.68	0.00	527.32
1-01-2150-52200-00-00000 FICA	6,827.53	4,077.57	1,774.81	975.15
1-01-2150-52300-00-00000 NH RETIREMENT	14,165.14	8,705.23	4,027.59	1,432.32
1-01-2150-52400-00-00000 TUITION REIMBURSEMENT - SPEECH	0.00	570.59	0.00	(570.59)

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1-01-2150-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20
1-01-2150-52600-00-00000 WORKERS COMPENSATION	510.00	360.96	0.00	149.04
1-01-2150-53230-00-00000 PROFESSIONAL SERVICES PUPIL	1,000.00	0.00	0.00	1,000.00
1-01-2150-53300-00-00000 OTHER PROF SERVICES - SPEECH	0.00	89.50	0.00	(89.50)
1-01-2150-55800-00-00000 TRAVEL - SPEECH SERVICES	0.00	121.98	0.00	(121.98)
1-01-2150-56110-00-00000 SUPPLIES - SPEECH SERVICES	1,000.00	0.00	0.00	1,000.00
1-01-2150-56500-00-00000 SOFTWARE - SPEECH	500.00	0.00	0.00	500.00
1-01-2150-57310-00-00000 EQUIPMENT NEW - SPEECH SERVICES	500.00	3,445.00	0.00	(2,945.00)
TOTAL 2150 Speech Services	\$143,438.85	\$94,635.36	\$29,002.73	\$19,800.76
2210 Improvement of Instruction				
1-01-2210-51100-00-00000 SALARY - IMPROVEMENT OF INSTRUCT	11,032.28	3,486.00	0.00	7,546.28
1-01-2210-52200-00-00000 FICA - IMPROVEMENT OF INSTRUCTION	844.23	266.65	0.00	577.58
1-01-2210-52300-00-00000 RETIREMENT - IMPROVMENT OF INSTRU	1,853.08	314.30	0.00	1,538.78
1-01-2210-52400-00-00000 TUITION REIMBURSEMENT	38,000.00	16,280.84	2,652.00	19,067.16
1-01-2210-52600-00-00000 WORKERS COMP. - IMPROVEMENT OF I	43.00	30.43	0.00	12.57
1-01-2210-53290-00-00000 STAFF SERVICES - IMPROVEMENT INSTF	4,500.00	(50.00)	0.00	4,550.00
1-01-2210-55800-00-00000 TRAVEL - IMPROVEMENT OF INSTRUCTI	3,000.00	1,060.39	0.00	1,939.61
1-01-2210-56110-00-00000 SUPPLIES - IMPROVEMENT OF INSTRUCT	1,000.00	1,650.00	0.00	(650.00)
TOTAL 2210 Improvement of Instruction	\$60,272.59	\$23,038.61	\$2,652.00	\$34,581.98
2220 Library and Media				
1-01-2220-51100-00-00000 SALARY	69,033.70	39,827.25	29,206.63	(0.18)
1-01-2220-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	20,533.00	11,325.35	0.00	9,207.65
1-01-2220-52110-00-00000 HEALTH INSURANCE	8,618.48	5,875.20	0.00	2,743.28
1-01-2220-52120-00-00000 DENTAL INSURANCE	503.00	335.20	0.00	167.80
1-01-2220-52200-00-00000 F.I.C.A.	6,851.82	3,913.19	2,234.31	704.32
1-01-2220-52300-00-00000 NH RETIREMENT	14,287.08	8,202.76	5,070.23	1,014.09
1-01-2220-52500-00-00000 UNEMPLOYMENT COMPENSATION	263.00	151.02	0.00	111.98
1-01-2220-52600-00-00000 WORKERS COMPENSATION	508.00	359.54	0.00	148.46

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1-01-2220-54300-00-00000 REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00
1-01-2220-55800-00-00000 TRAVEL - LIBRARY & MEDIA	500.00	74.90	0.00	425.10
1-01-2220-56110-00-00000 SUPPLIES	300.00	0.00	278.00	22.00
1-01-2220-56410-00-00000 BOOKS - NEW	10,000.00	7,495.70	0.00	2,504.30
1-01-2220-56460-00-00000 AUDIO VISUAL	1,500.00	39.90	0.00	1,460.10
1-01-2220-56470-00-00000 PERIODICALS	500.00	0.00	0.00	500.00
1-01-2220-57350-00-00000 EQUIPMENT - REPLACEMENT	600.00	601.25	0.00	(1.25)
1-01-2220-58100-00-00000 DUES & FEES	9,500.00	5,461.15	0.00	4,038.85
TOTAL 2220 Library and Media	\$143,998.08	\$83,662.41	\$36,789.17	\$23,546.50
2310 School Board				
1-01-2310-51100-00-00000 SALARY	14,290.00	12,525.45	0.00	1,764.55
1-01-2310-52200-00-00000 FICA	1,093.00	892.40	0.00	200.60
1-01-2310-52300-00-00000 NH RETIRMENT - SCHOOL BOARD	17.00	0.00	0.00	17.00
1-01-2310-53300-00-00000 MEETINGS & CONFERENCES	750.00	60.00	10.00	680.00
1-01-2310-53310-00-00000 OTHER PROFESSIONAL SERVICES	13,000.00	7,877.50	0.00	5,122.50
1-01-2310-53320-00-00000 LEGAL	20,000.00	5,861.03	14,138.97	0.00
1-01-2310-53400-00-00000 SECRETARIAL SERVICES	2,000.00	0.00	0.00	2,000.00
1-01-2310-53410-00-00000 SENATE BILL 2	2,500.00	331.38	1,373.40	795.22
1-01-2310-55340-00-00000 POSTAGE	1,200.00	357.98	0.00	842.02
1-01-2310-55500-00-00000 PRINTING	2,500.00	2,144.75	1,132.05	(776.80)
1-01-2310-56110-00-00000 SUPPLIES	1,750.00	631.67	372.10	746.23
1-01-2310-56470-00-00000 PERIODICALS - SCHOOL BOARD	450.00	0.00	0.00	450.00
1-01-2310-57100-00-00000 LAND ACQUISITION	1.00	0.00	0.00	1.00
1-01-2310-57310-00-00000 EQUIPMENT NEW - SCHOOL BOARD	0.00	864.00	0.00	(864.00)
1-01-2310-58100-00-00000 DUES & FEES	3,800.00	3,409.11	0.00	390.89
TOTAL 2310 School Board	\$63,351.00	\$34,955.27	\$17,026.52	\$11,369.21
2320 Office of the Superintendent				
1-01-2320-51100-00-00000 SALARY - SUPERINTENDENT	117,300.00	76,696.18	40,603.82	0.00

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1-01-2320-51120-00-00000 SALARY W/RETIREMENT	60,373.01	39,561.78	20,898.33	(87.10)
1-01-2320-51130-00-00000 SALARY ADJUSTMENT LINE	7,292.23	0.00	0.00	7,292.23
1-01-2320-52110-00-00000 HEALTH INSURANCE	35,545.00	22,809.60	0.00	12,735.40
1-01-2320-52120-00-00000 DENTAL INSURANCE	1,848.00	1,186.10	0.00	661.90
1-01-2320-52200-00-00000 FICA	11,740.35	8,893.92	4,704.87	(1,858.44)
1-01-2320-52300-00-00000 NH RETIREMENT	28,063.40	13,230.13	6,998.93	7,834.34
1-01-2320-52400-00-00000 TUITION/CONFERENCE REIMBURSEMENT	3,000.00	1,867.96	235.00	897.04
1-01-2320-52500-00-00000 UNEMPLOYMENT COMPENSATION	263.00	151.02	0.00	111.98
1-01-2320-52600-00-00000 WORKERS COMPENSATION	1,229.00	869.84	0.00	359.16
1-01-2320-52900-00-00000 ADMIN 2% EMPLOYEE BENEFIT	4,542.00	1,783.14	0.00	2,758.86
1-01-2320-53300-00-00000 OTHER PROFESSIONAL SERVICES	1,500.00	1,056.00	400.00	44.00
1-01-2320-53400-00-00000 CRIMINAL RECORDS CHECK	2,000.00	1,467.25	0.00	532.75
1-01-2320-54240-00-00000 LAWN CARE - SAU	1,800.00	1,700.00	0.00	100.00
1-01-2320-54300-00-00000 REPAIRS & MAINTENANCE - SAU	2,500.00	1,848.61	695.33	(43.94)
1-01-2320-55310-00-00000 TELEPHONE	1,000.00	1,025.49	374.17	(399.66)
1-01-2320-55340-00-00000 POSTAGE	1,000.00	66.07	0.00	933.93
1-01-2320-55400-00-00000 ADVERTISEMENTS	5,000.00	4,658.31	0.00	341.69
1-01-2320-55500-00-00000 PRINTING	50.00	0.00	0.00	50.00
1-01-2320-55800-00-00000 TRAVEL	500.00	904.14	76.85	(480.99)
1-01-2320-56110-00-00000 SUPPLIES	1,250.00	1,805.48	42.47	(597.95)
1-01-2320-56200-00-00000 ELECTRICITY - SUPERINTENDENT	1,500.00	1,352.80	147.20	0.00
1-01-2320-56230-00-00000 BOTTLED GAS - SUPERINTENDENT	100.00	0.00	100.00	0.00
1-01-2320-56240-00-00000 FUEL OIL - SUPERINTENDENT	1,000.00	706.19	293.81	0.00
1-01-2320-56410-00-00000 BOOKS/PUBLICATIONS	500.00	778.50	0.00	(278.50)
1-01-2320-57350-00-00000 EQUIPMENT REPLACEMENT	500.00	53.72	0.00	446.28
1-01-2320-58100-00-00000 DUES & FEES	1,650.00	2,084.90	0.00	(434.90)
TOTAL 2320 Office of the Superintendent	\$293,045.99	\$186,557.13	\$75,570.78	\$30,918.08
2410 Principal's Office				
1-01-2410-51100-00-00000 SALARY	166,000.00	108,490.28	57,509.72	0.00

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1-01-2410-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	73,795.00	43,465.49	37,047.81	(6,718.30)
1-01-2410-52110-00-00000 HEALTH INSURANCE	55,761.00	51,172.88	0.00	4,588.12
1-01-2410-52120-00-00000 DENTAL INSURANCE	0.00	1,909.99	0.00	(1,909.99)
1-01-2410-52200-00-00000 F.I.C.A.	20,754.50	11,624.82	7,233.64	1,896.04
1-01-2410-52300-00-00000 NH RETIREMENT	37,215.60	23,780.74	14,057.77	(622.91)
1-01-2410-52400-00-00000 TUITION REIMBURSEMENT	4,000.00	711.96	0.00	3,288.04
1-01-2410-52500-00-00000 UNEMPLOYMENT COMPENSATION	658.00	377.85	0.00	280.15
1-01-2410-52600-00-00000 WORKERS COMPENSATION	1,371.00	970.34	0.00	400.66
1-01-2410-52900-00-00000 ADMIN 1% EMPLOYEE BENEFIT	1,658.00	0.00	0.00	1,658.00
1-01-2410-54300-00-00000 REPAIRS & MAINTENANCE	1,660.00	3,079.16	0.00	(1,419.16)
1-01-2410-55340-00-00000 POSTAGE	8,894.00	2,780.20	6,122.22	(8.42)
1-01-2410-55350-00-00000 TRANSPORT SERVICES	250.00	0.00	0.00	250.00
1-01-2410-55500-00-00000 PRINTING	1,800.00	1,213.26	0.00	586.74
1-01-2410-55800-00-00000 TRAVEL	1,000.00	0.00	0.00	1,000.00
1-01-2410-56110-00-00000 SUPPLIES	4,500.00	2,468.51	259.73	1,771.76
1-01-2410-57310-00-00000 EQUIPMENT - NEW	0.00	229.99	0.00	(229.99)
1-01-2410-57370-00-00000 FURNITURE - REPLACEMENT	0.00	84.99	0.00	(84.99)
1-01-2410-57390-00-00000 OTHER SAFETY - PRINCIPAL	250.00	0.00	0.00	250.00
1-01-2410-58100-00-00000 DUES & FEES	2,502.00	1,649.00	0.00	853.00
TOTAL 2410 Principal's Office	\$382,069.10	\$254,009.46	\$122,230.89	\$5,828.75
2510 Business Services				
1-01-2510-51120-00-00000 SALARY - BUSINESS SERVICES	81,672.13	53,401.02	28,271.11	0.00
1-01-2510-52110-00-00000 HEALTH INSURANCE	23,992.00	20,110.46	0.00	3,881.54
1-01-2510-52120-00-00000 DENTAL INSURANCE	1,583.00	1,055.68	0.00	527.32
1-01-2510-52200-00-00000 FICA	6,248.00	4,085.27	2,162.72	0.01
1-01-2510-52300-00-00000 NH RETIREMENT	9,294.74	6,076.99	3,217.23	0.52
1-01-2510-52400-00-00000 TUITION/CONFERENCE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00
1-01-2510-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20
1-01-2510-52600-00-00000 WORKERS COMPENSATION	460.00	325.57	0.00	134.43

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1-01-2510-52900-00-00000 ADMIN 2% EMPLOYEE BENEFIT	1,618.00	1,633.44	0.00	(15.44)
1-01-2510-54300-00-00000 REPAIRS & MAINTENANCE BUSINESS SE	755.00	32.40	797.20	(74.60)
1-01-2510-55310-00-00000 TELEPHONE	500.00	486.78	212.96	(199.74)
1-01-2510-55340-00-00000 POSTAGE	200.00	0.00	0.00	200.00
1-01-2510-55500-00-00000 PRINTING	500.00	383.33	0.00	116.67
1-01-2510-55800-00-00000 TRAVEL	300.00	506.37	0.00	(206.37)
1-01-2510-56110-00-00000 SUPPLIES	250.00	198.45	0.00	51.55
1-01-2510-56220-00-00000 ELECTRICITY	700.00	322.27	377.73	0.00
1-01-2510-57310-00-00000 EQUIPMENT NEW	0.00	321.18	0.00	(321.18)
1-01-2510-58100-00-00000 DUES & FEES	13,100.00	13,899.68	0.00	(799.68)
TOTAL 2510 Business Services	\$143,304.87	\$104,914.69	\$35,038.95	\$3,351.23
2600 Building Maintenance				
1-01-2600-51100-00-00000 SALARY	64,817.90	42,380.95	22,436.95	0.00
1-01-2600-51120-00-00000 SALARY W/RETIREMENT	159,099.20	85,538.23	58,563.34	14,997.63
1-01-2600-51130-00-00000 SALARY W/O RETIREMENT	8,232.00	2,264.90	0.00	5,967.10
1-01-2600-51140-00-00000 CUSTODIAL OVERTIME	0.00	660.35	0.00	(660.35)
1-01-2600-52110-00-00000 HEALTH INSURANCE	122,628.00	71,245.68	0.00	51,382.32
1-01-2600-52120-00-00000 DENTAL INSURANCE	5,216.00	3,291.34	0.00	1,924.66
1-01-2600-52200-00-00000 FICA	17,759.32	10,009.70	6,196.50	1,553.12
1-01-2600-52300-00-00000 NH RETIREMENT	25,481.80	14,632.40	9,217.86	1,631.54
1-01-2600-52400-00-00000 TUITION	2,000.00	0.00	125.00	1,875.00
1-01-2600-52500-00-00000 UNEMPLOYMENT COMPENSATION	790.00	453.65	0.00	336.35
1-01-2600-52600-00-00000 WORKERS COMPENSATION	8,728.00	6,177.36	0.00	2,550.64
1-01-2600-53300-00-00000 PURCHASED TECHNICAL SERVICES	18,282.44	83,254.07	2,104.04	(67,075.67)
1-01-2600-54110-00-00000 UTILITY SERVICES - WATER	13,000.00	2,682.00	0.00	10,318.00
1-01-2600-54210-00-00000 DISPOSAL SERVICES	33,500.00	23,450.30	2,134.21	7,915.49
1-01-2600-54220-00-00000 SNOW PLOWING	20,000.00	8,263.32	9,846.68	1,890.00
1-01-2600-54240-00-00000 LAWN CARE	5,000.00	1,670.00	0.00	3,330.00
1-01-2600-54300-00-00000 REPAIRS AND MAINTENANCE	73,500.00	24,530.30	2,060.00	46,909.70

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1-01-2600-54310-00-00000 REPAIRS - ELECTRICAL	13,200.00	2,455.52	1,194.86	9,549.62
1-01-2600-54320-00-00000 REPAIRS - PLUMBING	9,500.00	3,130.64	263.66	6,105.70
1-01-2600-54330-00-00000 REPAIRS - HEATING	99,000.00	4,759.42	0.00	94,240.58
1-01-2600-54340-00-00000 REPAIRS - VEHICLES	1,950.00	450.41	0.00	1,499.59
1-01-2600-54490-00-00000 OTHER EQUIPMENT RENTALS	400.00	0.00	0.00	400.00
1-01-2600-55200-00-00000 INSURANCE	25,000.00	23,843.00	0.00	1,157.00
1-01-2600-55310-00-00000 TELEPHONE	18,000.00	14,431.58	3,568.42	0.00
1-01-2600-55800-00-00000 TRAVEL	250.00	0.00	0.00	250.00
1-01-2600-56110-00-00000 SUPPLIES	40,000.00	24,401.91	1,653.54	13,944.55
1-01-2600-56220-00-00000 ELECTRICITY	80,000.00	53,909.13	26,090.87	0.00
1-01-2600-56230-00-00000 BOTTLED GAS	12,500.00	7,156.59	5,343.41	0.00
1-01-2600-56240-00-00000 FUEL OIL	103,400.00	39,428.17	48,696.83	15,275.00
1-01-2600-56260-00-00000 GASOLINE - VEHICLES	1,900.00	582.12	1,117.88	200.00
1-01-2600-57310-00-00000 EQUIPMENT - NEW	4,950.00	4,865.50	0.00	84.50
1-01-2600-57330-00-00000 FURNITURE NEW	0.00	1,719.19	0.00	(1,719.19)
1-01-2600-57350-00-00000 EQUIPMENT - REPLACEMENT	1,100.00	2,791.86	0.00	(1,691.86)
1-01-2600-57370-00-00000 FURNITURE REPLACEMENT	11,406.71	850.42	2,711.63	7,844.66
1-01-2600-57390-00-00000 OTHER SAFETY EQUIPMENT	1,200.00	584.35	285.34	330.31
1-01-2600-58100-00-00000 DUES & FEES	3,000.00	1,185.74	0.00	1,814.26
TOTAL 2600 Building Maintenance	\$1,004,791.37	\$567,050.10	\$203,611.02	\$234,130.25
2721 Transportation - Basic Contract				
1-01-2721-55190-00-00000 TRANSPORTATION ELEM BASIC CONTR	314,963.00	141,605.37	132,072.80	41,284.83
1-03-2721-55190-00-00000 TRANSPORTATION HS BASIC CONTRAC	156,306.00	71,116.10	71,116.10	14,073.80
TOTAL 2721 Transportation - Basic Contract	\$471,269.00	\$212,721.47	\$203,188.90	\$55,358.63
2722 Transportation - Special Education				
1-01-2722-55190-00-00000 TRANSPORTATION - SPED ELEM	168,600.00	85,098.70	0.00	83,501.30
1-03-2722-55190-00-00000 TRANSPORTATION - SPED H.S.	25,000.00	5,474.00	0.00	19,526.00
TOTAL 2722 Transportation - Special Education	\$193,600.00	\$90,572.70	\$0.00	\$103,027.30

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Alton School District FY18

Report # 39173

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 2/28/2018	Encumbrances 7/1/2017 - 2/28/2018	Amount Remaining 7/1/2017 - 2/28/2018
2724 Transportation - Athletics				
1-01-2724-55190-00-00000 TRANSPORTATION ATHLETICS	15,775.50	9,443.65	0.00	6,331.85
TOTAL 2724 Transportation - Athletics	\$15,775.50	\$9,443.65	\$0.00	\$6,331.85
2725 Transportation - Field Trips				
1-01-2725-55190-00-00000 TRANSPORTATION FIELD TRIPS	15,318.62	1,822.94	0.00	13,495.68
TOTAL 2725 Transportation - Field Trips	\$15,318.62	\$1,822.94	\$0.00	\$13,495.68
4000 Warrant Articles				
1-00-4000-54480-00-00000 ROOF REPAIR	0.00	42,777.37	0.00	(42,777.37)
TOTAL 4000 Warrant Articles	\$0.00	\$42,777.37	\$0.00	\$(42,777.37)
4300 Architecture & Engineering Services				
1-01-4300-53300-00-00000 ARCHITECTUAL - OTHER PROF. SERVICE	1.00	13,180.54	0.00	(13,179.54)
TOTAL 4300 Architecture & Engineering Services	\$1.00	\$13,180.54	\$0.00	\$(13,179.54)
5100 Debt Service				
1-01-5100-58300-00-00000 INTEREST PAYMENT	89,887.50	89,887.50	0.00	0.00
1-01-5100-58400-00-00000 PRINCIPAL PAYMENT	705,000.00	705,000.00	0.00	0.00
TOTAL 5100 Debt Service	\$794,887.50	\$794,887.50	\$0.00	\$0.00
5222 Transfer from Other Special Revenues				
1-01-5222-59300-00-00000 FUND TRANSFER - OTHER SPECIAL REVENUE	100,000.00	0.00	0.00	100,000.00
TOTAL 5222 Transfer from Other Special Revenues	\$100,000.00	\$0.00	\$0.00	\$100,000.00
5251 Transfer to Capital Reserve				
1-00-5251-59300-00-00000 TRANSFER TO CAPITAL RESERVE	110,000.00	110,000.00	0.00	0.00
TOTAL 5251 Transfer to Capital Reserve	\$110,000.00	\$110,000.00	\$0.00	\$0.00
5252 Transfer to Expendable Trust				
1-00-5252-59300-00-00000 TRANSFER TO EXPENDABLE TRUST	65,000.00	65,000.00	0.00	0.00

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39173

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 2/28/2018	Encumbrances 7/1/2017 - 2/28/2018	Amount Remaining 7/1/2017 - 2/28/2018
TOTAL 5252 Transfer to Expendable Trust	\$65,000.00	\$65,000.00	\$0.00	\$0.00
TOTAL 1 General Fund	\$14,870,853.06	\$9,231,039.31	\$3,576,671.78	\$2,063,141.97

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39173

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 2/28/2018	Encumbrances 7/1/2017 - 2/28/2018	Amount Remaining 7/1/2017 - 2/28/2018
4 Food Service				
3100 Food Service				
4-00-3100-51100-00-00000 SALARY DIRECTOR	43,500.00	28,442.33	15,057.67	0.00
4-00-3100-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	22,064.00	12,299.54	0.00	9,764.46
4-00-3100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	30,589.00	18,812.61	0.00	11,776.39
4-00-3100-52110-00-00000 HEALTH INSURANCE	8,886.00	6,082.56	0.00	2,803.44
4-00-3100-52120-00-00000 DENTAL INSURANCE	503.00	335.20	0.00	167.80
4-00-3100-52200-00-00000 FICA	7,576.00	4,555.98	1,151.92	1,868.10
4-00-3100-52300-00-00000 NH RETIREMENT	7,391.00	4,636.51	1,713.60	1,040.89
4-00-3100-52400-00-00000 TUITION REIMBURSEMENT - FOOD SERV	200.00	0.00	0.00	200.00
4-00-3100-52500-00-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
4-00-3100-52600-00-00000 WORKERS COMPENSATION	3,813.00	2,698.70	0.00	1,114.30
4-00-3100-54300-00-00000 REPAIRS AND MAINTENANCE	2,000.00	975.99	563.00	461.01
4-00-3100-55500-00-00000 PRINTING	450.00	0.00	0.00	450.00
4-00-3100-56110-00-00000 GENERAL SUPPLIES	8,000.00	6,315.91	0.00	1,684.09
4-00-3100-56300-00-00000 FOOD	90,000.00	42,003.77	0.00	47,996.23
4-00-3100-57310-00-00000 EQUIPMENT NEW	4,000.00	302.17	0.00	3,697.83
4-00-3100-57350-00-00000 EQUIPMENT REPLACEMENT	0.00	59.88	0.00	(59.88)
4-00-3100-58100-00-00000 DUES AND FEES	1,750.00	1,481.00	0.00	269.00
TOTAL 3100 Food Service	\$231,117.00	\$129,228.97	\$18,486.19	\$83,401.84
TOTAL 4 Food Service	\$231,117.00	\$129,228.97	\$18,486.19	\$83,401.84
GRAND TOTAL	\$15,101,970.06	\$9,360,268.28	\$3,595,157.97	\$2,146,543.81

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Statement Code: Nate 01

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018	March
1 General Fund					
1100 Regular Education					
1-01-1100-51100-00-00000 SALARY	1,812,498.45	1,183,455.07	615,791.73	13,251.65	
1-01-1100-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	138,708.00	100,539.45	0.00	38,168.55	
1-01-1100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	16,598.00	12,049.03	0.00	4,548.97	
1-01-1100-51150-00-00000 RETIREMENT BONUS - REGULAR	10,000.00	10,000.00	0.00	0.00	
1-01-1100-51160-00-00000 UNUSED SICK LEAVE	30,000.00	0.00	0.00	30,000.00	
1-01-1100-51200-00-00000 SUBSTITUTES	27,000.00	13,838.75	0.00	13,161.25	
1-01-1100-51210-00-00000 LONG TERM SUBSTITUTES	38,166.00	13,305.02	0.00	24,860.98	
1-01-1100-52110-00-00000 HEALTH INSURANCE	678,718.66	427,849.44	0.00	250,869.22	
1-01-1100-52120-00-00000 DENTAL INSURANCE	36,964.00	27,290.80	0.00	9,673.20	
1-01-1100-52200-00-00000 F.I.C.A.	158,582.56	105,654.14	47,108.05	5,820.37	
1-01-1100-52300-00-00000 NH RETIREMENT	340,048.70	221,614.83	104,416.23	14,017.64	
1-01-1100-52400-00-00000 TUITION REIMBURSEMENT	1,000.00	489.50	0.00	510.50	
1-01-1100-52500-00-00000 UNEMPLOYMENT COMPENSATION	5,922.00	3,400.64	0.00	2,521.36	
1-01-1100-52600-00-00000 WORKERS COMPENSATION	11,552.00	8,176.07	0.00	3,375.93	
1-01-1100-52900-00-00000 ADMIN EMPLOYEE 1% BENEFIT	360.00	0.00	0.00	360.00	
1-01-1100-53230-00-00000 PROFESSIONAL SERVICES FOR PUPILS	2,200.00	600.00	0.00	1,600.00	
1-01-1100-53230-12-00000 PROFESSIONAL SERVICES - MUSIC	350.00	0.00	0.00	350.00	
1-01-1100-54300-09-00000 REPAIRS & MAINTENANCE / FCS	200.00	0.00	0.00	200.00	
1-01-1100-54300-10-00000 REPAIRS MAINTENANCE TECH-ED	750.00	0.00	0.00	750.00	
1-01-1100-54300-12-00000 REPAIRS & MAINTENANCE MUSIC	1,200.00	1,167.94	0.00	32.06	
1-01-1100-54300-18-00000 REPAIRS & MAINTENANCE - GENERAL	11,000.00	8,462.69	3,250.74	(713.43)	
1-01-1100-54420-12-00000 RENTALS - MUSIC	1,500.00	825.00	145.00	530.00	
1-03-1100-55630-00-00000 TUITION TO JMA	4,176,003.59	3,132,002.70	1,044,000.90	(0.01)	
1-01-1100-55800-00-00000 TRAVEL	300.00	103.48	0.00	196.52	
1-01-1100-56110-00-00000 SUPPLIES	28,350.00	19,833.60	1,035.18	7,481.22	
1-01-1100-56150-02-00000 CLASSROOM SUPPLIES ART	5,299.51	3,576.24	11.37	1,711.90	
1-01-1100-56150-05-00000 CLASSROOM SUPPLIES LANGUAGE ART	570.50	90.00	0.00	480.50	
1-01-1100-56150-06-00000 CLASSROOM SUPPLIES FOREIGN LANGU	575.00	276.25	0.00	298.75	

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget	Reported Period	Encumbrances	Amount Remaining
	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018
1-01-1100-56150-07-00000 CLASSROOM SUPPLIES HEALTH	551.00	0.00	0.00	551.00
1-01-1100-56150-08-00000 CLASSROOM SUPPLIES PE	208.37	106.53	0.00	101.84
1-01-1100-56150-09-00000 CLASSROOM SUPPLIES - FCS	1,200.00	1,207.41	0.00	(7.41)
1-01-1100-56150-10-00000 CLASSROOM SUPPLIES - TECH-ED	6,143.25	3,086.25	337.43	2,719.57
1-01-1100-56150-11-00000 CLASSROOM SUPPLIES MATH	1,500.00	342.45	30.00	1,127.55
1-01-1100-56150-12-00000 CLASSROOM SUPPLIES MUSIC	2,489.95	2,330.50	5.51	153.94
1-01-1100-56150-13-00000 CLASSROOM SUPPLIES SCIENCE	11,434.12	5,619.85	203.22	5,611.05
1-01-1100-56150-15-00000 CLASSROOM SUPPLIES SOCIAL STU	323.51	0.00	0.00	323.51
1-01-1100-56150-18-00000 CLASSROOM SUPPLIES GENERAL	6,639.14	2,574.71	61.00	4,003.43
1-01-1100-56410-06-00000 BOOKS NEW FOREIGN LANGUAGE	575.00	0.00	0.00	575.00
1-01-1100-56410-13-00000 BOOKS NEW SCIENCE	10,000.00	4,112.63	0.00	5,887.37
1-01-1100-56410-23-00000 BOOKS NEW READING	1,618.90	818.66	14.12	786.12
1-01-1100-56440-00-00000 BOOKS REPLACEMENT	552.00	548.00	0.00	4.00
1-01-1100-56440-23-00000 BOOKS REPLACEMENT READING	1,000.00	191.07	10.67	798.26
1-01-1100-56450-05-00000 WORKBOOKS LANGUAGE ARTS	1,293.28	108.39	0.00	1,184.89
1-01-1100-56460-06-00000 AUDIO VISUAL FOREIGN LANGUAGE	300.00	0.00	0.00	300.00
1-01-1100-56460-12-00000 AUDIOVISUAL MUSIC	125.00	0.00	0.00	125.00
1-01-1100-56470-05-00000 PERIODICALS LANGUAGE ARTS	425.00	425.00	0.00	0.00
1-01-1100-56470-11-00000 PERIODICALS MATH	277.50	277.50	0.00	0.00
1-01-1100-56470-13-00000 PERIODICALS SCIENCE	422.90	422.90	0.00	0.00
1-01-1100-56470-15-00000 PERIODICALS SOCIAL SCIENCES	1,420.95	1,870.65	0.00	(449.70)
1-01-1100-56480-00-00000 ADDITIONAL ENROLLMENT	500.00	0.00	0.00	500.00
1-01-1100-57310-08-00000 EQUIPMENT NEW PHYS ED	618.71	960.26	0.00	(341.55)
1-01-1100-57310-09-00000 EQUIPMENT NEW - FAMILY CONS SCIEN	268.17	0.00	0.00	268.17
1-01-1100-57310-10-00000 EQUIPMENT NEW TECH ED.	500.00	0.00	0.00	500.00
1-01-1100-57310-12-00000 EQUIPMENT - NEW - MUSIC	0.00	170.00	0.00	(170.00)
1-01-1100-57310-13-00000 EQUIPMENT NEW SCIENCE	3,198.23	2,728.93	0.00	469.30
1-01-1100-57350-08-00000 EQUIPMENT REPLACEMENT PHYS ED	438.35	280.62	0.00	157.73
1-01-1100-57350-09-00000 EQUIPMENT REPLACEMENT FCS	184.40	0.00	0.00	184.40
1-01-1100-57350-10-00000 EQUIPMENT REPLACEMENT TECH ED	600.00	101.93	0.00	498.07

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Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-01-1100-57350-12-00000 EQUIPMENT REPLACEMENT MUSIC	750.00	505.58	0.00	244.42
1-01-1100-57350-13-00000 EQUIPMENT REPLACEMENT SCIENCE	2,822.98	1,017.41	0.00	1,805.57
1-01-1100-57370-13-00000 FURNITURE REPLACEMENT SCIENCE	9,800.00	6,712.87	0.00	3,087.13
1-01-1100-58100-12-00000 DUES & FEES - MUSIC	1,260.00	557.45	0.00	702.55
1-01-1100-58100-13-00000 DUES & FEES - SCIENCE	0.00	1,143.45	0.00	(1,143.45)
TOTAL 1100 Regular Education	\$7,603,857.68	\$5,332,821.64	\$1,816,421.15	\$454,614.89
1140 Technology				
1-01-1140-51100-00-00000 SALARY	78,030.00	57,021.92	21,008.08	0.00
1-01-1140-51120-00-00000 SALARY W/ RETIREMENT - TECHNOLOG	83,242.25	57,526.00	26,247.75	(531.50)
1-01-1140-51130-00-00000 SALARY W/O RETIREMENT - TECHNOLO	5,600.00	8,115.00	0.00	(2,515.00)
1-01-1140-52110-00-00000 HEALTH INSURANCE	59,537.00	35,964.72	0.00	23,572.28
1-01-1140-52120-00-00000 DENTAL INSURANCE	2,833.00	2,103.74	0.00	729.26
1-01-1140-52200-00-00000 FICA	12,766.20	9,383.79	3,615.06	(232.65)
1-01-1140-52300-00-00000 NH RETIREMENT	18,989.88	13,089.53	5,377.69	522.66
1-01-1140-52400-16-00000 TUITION REIMBURSEMENT	2,000.00	0.00	0.00	2,000.00
1-01-1140-52500-16-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
1-01-1140-52600-16-00000 WORKERS COMPENSATION	886.00	627.08	0.00	258.92
1-01-1140-52900-16-00000 EMPLOYEE BENEFIT	780.00	0.00	0.00	780.00
1-01-1140-53400-00-00000 TECHNICAL SERVICES - TECHNOLOGY	0.00	0.00	801.25	(801.25)
1-01-1140-53400-16-00000 TECHNICAL SUPPORT	41,918.00	29,503.19	4,168.00	8,246.81
1-01-1140-54300-16-00000 REPAIRS & MAINTENANCE	20,000.00	13,438.07	1,058.70	5,503.23
1-01-1140-55800-00-00000 TRAVEL - TECHNOLOGY	300.00	146.68	0.00	153.32
1-01-1140-56110-00-00000 SUPPLIES - TECHNOLOGY	3,500.00	2,857.24	433.64	209.12
1-01-1140-56500-16-00000 SOFTWARE	3,500.00	1,798.93	0.00	1,701.07
1-01-1140-57310-16-00000 EQUIPMENT - TECHNOLOGY	18,477.00	43,952.07	1,456.80	(26,931.87)
1-01-1140-57340-16-00000 COMPUTERS NEW	24,000.00	27,206.98	0.00	(3,206.98)
1-01-1140-57350-00-00000 EQUIPMENT REPLACEMENT - TECH	37,608.00	10,691.52	0.00	26,916.48
1-01-1140-57380-16-00000 COMPUTER REPLACEMENT	27,000.00	5,797.75	0.00	21,202.25
1-01-1140-58100-00-00000 DUES & FEES	81,194.00	63,326.24	7,692.42	10,175.34

SCHOOL ADMINISTRATIVE UNIT 72

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Report # 39210

Account Number / Description	Budget	Reported Period	Encumbrances	Amount Remaining
	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018	7/1/2017 - 6/30/2018
TOTAL 1140 Technology	\$522,556.33	\$382,777.27	\$71,859.39	\$67,919.67
1200 Special Education				
1-01-1200-51100-00-00000 SALARY	507,313.47	341,992.17	164,238.32	1,082.98
1-01-1200-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	351,911.00	189,231.75	11,981.52	150,697.73
1-01-1200-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	0.00	24,680.99	0.00	(24,680.99)
1-01-1200-51200-00-00000 SUBSTITUTES - SPECIAL EDUCATION	15,000.00	7,742.50	0.00	7,257.50
1-01-1200-52110-00-00000 HEALTH INSURANCE	261,212.00	241,054.92	0.00	20,157.08
1-01-1200-52120-00-00000 DENTAL INSURANCE	8,025.00	7,723.72	0.00	301.28
1-01-1200-52200-00-00000 F.I.C.A.	66,828.55	43,250.76	13,480.80	10,096.99
1-01-1200-52300-00-00000 NH RETIREMENT	127,713.72	78,072.46	28,332.36	21,308.90
1-01-1200-52400-00-00000 TUITION REIMBURSEMENT	4,200.00	752.94	572.08	2,874.98
1-01-1200-52500-00-00000 UNEMPLOYMENT COMPENSATION	4,343.00	2,493.91	0.00	1,849.09
1-01-1200-52600-00-00000 WORKERS COMPENSATION	4,967.00	3,515.46	0.00	1,451.54
1-01-1200-52900-00-00000 ADMIN EMPLOYEE BENEFIT	861.00	593.91	0.00	267.09
1-01-1200-53230-00-00000 PROF SERVICES - ELEM	80,000.00	12,076.29	0.00	67,923.71
1-03-1200-53230-00-00000 PROFESSIONAL SERVICES H.S.	80,000.00	5,974.64	0.00	74,025.36
1-01-1200-53290-00-00000 OTHER CONSULTANTS	6,000.00	4,512.50	0.00	1,487.50
1-03-1200-53290-00-00000 OTHER CONSULTANTS H.S.	4,000.00	0.00	0.00	4,000.00
1-01-1200-53300-00-00000 OTHER PROFESSIONAL SERVICES	8,308.40	5,859.17	1,061.78	1,387.45
1-03-1200-53300-00-00000 OTHER PROF SERVICES - H.S.	181,740.76	94,663.37	0.00	87,077.39
1-01-1200-54300-00-00000 REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00
1-01-1200-55630-00-00000 TUITION PRIVATE SOURCES	175,000.00	76,796.16	4,840.18	93,363.66
1-03-1200-55630-00-00000 TUITION PRIVATE SOURCES	75,000.00	18,296.16	0.00	56,703.84
1-01-1200-55800-00-00000 TRAVEL	2,000.00	1,310.66	94.67	594.67
1-03-1200-55800-00-00000 TRAVEL - SPECIAL EDUCATION HS	200.00	155.93	0.00	44.07
1-01-1200-56110-00-00000 GENERAL SUPPLIES	1,000.00	1,211.15	84.74	(295.89)
1-03-1200-56110-00-00000 GENERAL SUPPLIES	300.00	461.20	0.00	(161.20)
1-01-1200-56150-00-00000 CLASSROOM SUPPLIES	2,450.00	512.07	0.00	1,937.93
1-01-1200-56410-00-00000 BOOKS NEW	3,600.00	29.90	0.00	3,570.10

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Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-01-1200-56450-00-00000 WORKBOOKS	500.00	19.67	5.48	474.85
1-01-1200-56460-00-00000 AUDIO VISUAL - SPECIAL EDUCATION	0.00	77.99	0.00	(77.99)
1-01-1200-56500-00-00000 SOFTWARE	3,394.85	0.00	0.00	3,394.85
1-01-1200-57310-00-00000 EQUIPMENT NEW	3,000.00	0.00	0.00	3,000.00
1-01-1200-57350-00-00000 EQUIPMENT - REPLACEMENT	1,975.00	124.78	0.00	1,850.22
1-01-1200-57380-00-00000 COMPUTER REPLACEMENT - SPEC ED	3,000.00	2,015.21	0.00	984.79
1-01-1200-58100-00-00000 DUES & FEES	6,184.00	6,357.92	0.00	(173.92)
TOTAL 1200 Special Education	\$1,990,527.75	\$1,171,560.26	\$224,691.93	\$594,275.56
1205 Special Education Extended Year Program				
1-01-1205-51100-00-00000 SALARY SPED EXT YEAR	2,000.00	1,506.25	0.00	493.75
1-01-1205-51120-00-00000 SALARY W/RETIREMENT - EXT YEAR	4,800.00	1,255.21	0.00	3,544.79
1-01-1205-51130-00-00000 EXT YR SPED W/O RETIREMENT	0.00	833.75	0.00	(833.75)
1-01-1205-52200-00-00000 EXTENDED YR - FICA	520.00	274.97	0.00	245.03
1-01-1205-52300-00-00000 EXTENDED YR - RETIREMENT	893.00	404.16	0.00	488.84
1-01-1205-52600-00-00000 WORKERS COMP - EXTENDED YEAR	39.00	27.60	0.00	11.40
1-01-1205-53230-00-00000 PROF SERVICES - ELEM EXT YEAR	5,000.00	1,788.88	0.00	3,211.12
1-03-1205-53230-00-00000 PROFESSIONAL SERVICES HS - EXTENDED	2,000.00	2,340.30	0.00	(340.30)
1-01-1205-55630-00-00000 TUITION PRIVATE SOURCES - EXTENDED	23,000.00	15,795.85	0.00	7,204.15
1-03-1205-55630-00-00000 TUITION PRIVATE SOURCES EXT YR HS	15,000.00	857.55	0.00	14,142.45
1-01-1205-56110-00-00000 SUMMER SCHOOL SPED-SUPPLIES	100.00	31.92	0.00	68.08
1-03-1205-56110-00-00000 SUPPLIES - HS SPED EXT YR	50.00	0.00	0.00	50.00
TOTAL 1205 Special Education Extended Year Program	\$53,402.00	\$25,116.44	\$0.00	\$28,285.56
1280 Enrichment				
1-01-1280-51100-00-00000 SALARY	103,361.00	64,050.71	29,568.03	9,742.26
1-01-1280-51130-00-00000 ADVISORS	12,150.00	3,902.00	0.00	8,248.00
1-01-1280-52110-00-00000 HEALTH INSURANCE	17,571.00	18,581.85	0.00	(1,010.85)
1-01-1280-52120-00-00000 DENTAL INSURANCE	1,295.00	195.90	0.00	1,099.10
1-01-1280-52200-00-00000 FICA	8,836.38	5,198.35	2,261.96	1,376.07

SCHOOL ADMINISTRATIVE UNIT 72

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Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-01-1280-52300-00-00000 NH RETIREMENT	19,297.87	11,732.17	5,133.00	2,432.70
1-01-1280-52500-00-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
1-01-1280-52600-00-00000 WORKERS COMPENSATION	660.00	467.12	0.00	192.88
1-01-1280-53300-00-00000 OTHER PROFESSIONAL SERVICES	15,500.00	750.00	0.00	14,750.00
1-01-1280-56110-00-00000 GENERAL SUPPLIES	9,900.00	5,626.38	98.13	4,175.49
1-01-1280-56410-00-00000 BOOKS	0.00	132.16	0.00	(132.16)
1-01-1280-57310-00-00000 EQUIPMENT NEW	11,500.00	784.98	0.00	10,715.02
1-01-1280-57350-00-00000 EQUIPMENT REPLACEMENT - ENRICHM	1,000.00	859.61	0.00	140.39
1-01-1280-58100-00-00000 DUES AND FEES	4,275.00	1,740.50	137.75	2,396.75
TOTAL 1280 Enrichment	\$205,741.25	\$114,248.55	\$37,198.87	\$54,293.83
1410 Co-Curricular Activities				
1-01-1410-51100-00-00000 SALARIES	4,450.00	800.00	0.00	3,650.00
1-01-1410-52200-00-00000 FICA	340.00	61.17	0.00	278.83
1-01-1410-52300-00-00000 NH RETIREMENT	506.00	138.79	0.00	367.21
1-01-1410-52600-00-00000 WORKERS COMPENSATION	26.00	18.40	0.00	7.60
1-01-1410-53300-00-00000 OTHER PROFESSIONAL SERVICES	14,000.00	787.80	1,525.00	11,687.20
1-01-1410-55800-00-00000 TRAVEL	100.00	0.00	0.00	100.00
1-01-1410-56110-00-00000 GENERAL SUPPLIES	3,890.00	1,486.50	0.00	2,403.50
1-01-1410-58100-00-00000 DUES & FEES	385.00	565.00	0.00	(180.00)
TOTAL 1410 Co-Curricular Activities	\$23,697.00	\$3,857.66	\$1,525.00	\$18,314.34
1420 Student Athletics				
1-01-1420-51100-00-00000 SALARIES	23,700.00	16,674.63	0.00	7,025.37
1-01-1420-52200-00-00000 FICA	1,813.00	1,275.46	0.00	537.54
1-01-1420-52300-00-00000 NH RETIREMENT	4,117.00	1,358.13	0.00	2,758.87
1-01-1420-52600-00-00000 WORKERS COMPENSATION	137.00	96.96	0.00	40.04
1-01-1420-53900-00-00000 OFFICIALS	14,500.00	9,417.50	0.00	5,082.50
1-01-1420-56110-00-00000 ATHLETIC SUPPLIES	8,420.80	8,558.63	2,990.50	(3,128.33)
1-01-1420-57350-00-00000 REPLACEMENT EQUIPMENT - ATHLETIC	15,250.00	135.00	24,300.00	(9,185.00)

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1-01-1420-58100-00-00000 DUES & FEES	2,760.00	1,557.00	0.00	1,203.00
TOTAL 1420 Student Athletics	\$70,697.80	\$39,073.31	\$27,290.50	\$4,333.99
1430 Summer School				
1-01-1430-51100-00-00000 SALARY- SUMMER SCHOOL REG.	3,000.00	0.00	0.00	3,000.00
1-01-1430-51120-00-00000 ED ASSISTANTS' SALARIES	2,600.00	0.00	0.00	2,600.00
1-01-1430-52200-00-00000 FICA- SUMMER SCHOOL REG.	428.40	0.00	0.00	428.40
1-01-1430-52300-00-00000 RETIREMENT- SUMMER SCHOOL REG	853.00	0.00	0.00	853.00
1-01-1430-52600-00-00000 WORKERS COMPENSATION	23.00	16.28	0.00	6.72
1-01-1430-56110-00-00000 SUPPLIES - SUMMER SCHOOL	500.00	94.10	0.00	405.90
1-01-1430-56410-00-00000 BOOKS NEW - SUMMER SCHOOL	1,800.00	0.00	0.00	1,800.00
TOTAL 1430 Summer School	\$9,204.40	\$110.38	\$0.00	\$9,094.02
2120 Guidance				
1-01-2120-51100-00-00000 SALARY	146,480.60	101,051.90	45,428.70	0.00
1-01-2120-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	16,668.00	11,542.80	5,283.20	(158.00)
1-01-2120-52110-00-00000 HEALTH INSURANCE	53,761.00	58,782.69	0.00	(5,021.69)
1-01-2120-52120-00-00000 DENTAL INSURANCE	924.00	3,068.19	0.00	(2,144.19)
1-01-2120-52200-00-00000 F.I.C.A.	12,481.02	8,639.75	3,879.48	(38.21)
1-01-2120-52300-00-00000 NH RETIREMENT	27,325.94	15,342.95	6,652.39	5,330.60
1-01-2120-52400-00-00000 TUITION REIMBURSEMENT	5,000.00	120.00	346.16	4,533.84
1-01-2120-52500-00-00000 UNEMPLOYMENT COMPENSATION	526.00	302.05	0.00	223.95
1-01-2120-52600-00-00000 WORKERS COMPENSATION	928.00	656.80	0.00	271.20
1-01-2120-52900-00-00000 ADMIN 1% EMPLOYEE BENEFIT	1,735.00	0.00	0.00	1,735.00
1-01-2120-53230-00-00000 PROFESSIONAL SERVICE PUPILS	4,500.00	4,062.50	0.00	437.50
1-01-2120-53300-00-00000 OTHER PROFESSIONAL SERVICES GUIDA	3,150.00	1,573.58	0.00	1,576.42
1-01-2120-55800-00-00000 TRAVEL	400.00	0.00	0.00	400.00
1-01-2120-56110-00-00000 SUPPLIES	2,100.00	346.78	97.32	1,655.90
1-01-2120-56410-00-00000 BOOKS NEW	0.00	46.18	0.00	(46.18)
1-01-2120-56450-00-00000 WORKBOOKS - GUIDANCE	105.18	104.33	0.00	0.85

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1-01-2120-58100-00-00000 DUES & FEES	425.00	229.00	0.00	196.00
TOTAL 2120 Guidance	\$276,509.74	\$205,869.50	\$61,687.25	\$8,952.99
2130 Health Services				
1-01-2130-51100-00-00000 SALARY	54,845.10	40,079.13	14,765.97	0.00
1-01-2130-51130-00-00000 SALARY - HEALTH SERVICES W/O RETIR	10,740.00	7,518.29	0.00	3,221.71
1-01-2130-51200-00-00000 SUBSTITUTE - HEALTH SERVICES	875.00	0.00	0.00	875.00
1-01-2130-52110-00-00000 HEALTH INSURANCE	23,992.00	18,477.36	0.00	5,514.64
1-01-2130-52120-00-00000 DENTAL INSURANCE	1,583.00	1,187.64	0.00	395.36
1-01-2130-52200-00-00000 F.I.C.A	5,084.09	3,641.18	1,129.60	313.31
1-01-2130-52300-00-00000 NH RETIREMENT	9,521.45	6,957.80	2,563.40	0.25
1-01-2130-52400-00-00000 TUITION REIMBURSEMENT - HEALTH SE	2,000.00	249.00	0.00	1,751.00
1-01-2130-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20
1-01-2130-52600-00-00000 WORKERS COMPENSATION	385.00	272.49	0.00	112.51
1-01-2130-52900-00-00000 EMPLOYEE BENEFIT	558.00	0.00	0.00	558.00
1-01-2130-53300-00-00000 OTHER PROFESSIONAL SERVICES	750.00	50.00	0.00	700.00
1-01-2130-54300-00-00000 REPAIRS & MAINTENANCE	450.00	0.00	0.00	450.00
1-01-2130-55800-00-00000 TRAVEL	250.00	0.00	0.00	250.00
1-01-2130-56110-00-00000 SUPPLIES	2,000.00	1,253.70	0.00	746.30
1-01-2130-57350-00-00000 EQUIPMENT REPLAC. - HEALTH SERVICE	0.00	355.30	0.00	(355.30)
1-01-2130-58100-00-00000 DUES & FEES	1,370.00	1,150.00	0.00	220.00
TOTAL 2130 Health Services	\$114,535.64	\$81,267.69	\$18,458.97	\$14,808.98
2150 Speech Services				
1-01-2150-51100-00-00000 SALARY - SPEECH	67,023.18	49,020.87	18,044.70	(42.39)
1-01-2150-51120-00-00000 SALARY W/RETIREMENT	22,227.00	10,385.41	0.00	11,841.59
1-01-2150-52110-00-00000 HEALTH INSURANCE - SPEECH SERVICE	27,971.00	25,315.49	0.00	2,655.51
1-01-2150-52120-00-00000 DENTAL INSURANCE - SPEECH	1,583.00	1,187.64	0.00	395.36
1-01-2150-52200-00-00000 FICA	6,827.53	4,520.26	1,380.40	926.87
1-01-2150-52300-00-00000 NH RETIREMENT	14,165.14	9,657.19	3,132.57	1,375.38

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1-01-2150-52400-00-00000 TUITION REIMBURSEMENT - SPEECH	0.00	570.59	173.08	(743.67)
1-01-2150-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20
1-01-2150-52600-00-00000 WORKERS COMPENSATION	510.00	360.96	0.00	149.04
1-01-2150-53230-00-00000 PROFESSIONAL SERVICES PUPIL	1,000.00	0.00	0.00	1,000.00
1-01-2150-53300-00-00000 OTHER PROF SERVICES - SPEECH	0.00	89.50	0.00	(89.50)
1-01-2150-55800-00-00000 TRAVEL - SPEECH SERVICES	0.00	121.98	0.00	(121.98)
1-01-2150-56110-00-00000 SUPPLIES - SPEECH SERVICES	1,000.00	0.00	83.99	916.01
1-01-2150-56500-00-00000 SOFTWARE - SPEECH	500.00	0.00	0.00	500.00
1-01-2150-57310-00-00000 EQUIPMENT NEW - SPEECH SERVICES	500.00	3,445.00	0.00	(2,945.00)
TOTAL 2150 Speech Services	\$143,438.85	\$104,750.69	\$22,814.74	\$15,873.42
2210 Improvement of Instruction				
1-01-2210-51100-00-00000 SALARY - IMPROVEMENT OF INSTRUCT	11,032.28	3,486.00	0.00	7,546.28
1-01-2210-52200-00-00000 FICA - IMPROVEMENT OF INSTRUCTION	844.23	266.65	0.00	577.58
1-01-2210-52300-00-00000 RETIREMENT - IMPROVMENT OF INSTR	1,853.08	314.30	0.00	1,538.78
1-01-2210-52400-00-00000 TUITION REIMBURSEMENT	38,000.00	17,950.84	4,626.70	15,422.46
1-01-2210-52600-00-00000 WORKERS COMP. - IMPROVEMENT OF I	43.00	30.43	0.00	12.57
1-01-2210-53290-00-00000 STAFF SERVICES - IMPROVEMENT INST	4,500.00	(50.00)	0.00	4,550.00
1-01-2210-55800-00-00000 TRAVEL - IMPROVEMENT OF INSTRUCT	3,000.00	1,116.85	70.85	1,812.30
1-01-2210-56110-00-00000 SUPPLIES - IMPROVEMENT OF INSTRUC	1,000.00	1,650.00	0.00	(650.00)
TOTAL 2210 Improvement of Instruction	\$60,272.59	\$24,765.07	\$4,697.55	\$30,809.97
2220 Library and Media				
1-01-2220-51100-00-00000 SALARY	69,033.70	45,137.55	23,896.33	(0.18)
1-01-2220-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	20,533.00	12,876.11	0.00	7,656.89
1-01-2220-52110-00-00000 HEALTH INSURANCE	8,618.48	6,609.60	0.00	2,008.88
1-01-2220-52120-00-00000 DENTAL INSURANCE	503.00	377.10	0.00	125.90
1-01-2220-52200-00-00000 F.I.C.A.	6,851.82	4,438.06	1,828.07	585.69
1-01-2220-52300-00-00000 NH RETIREMENT	14,287.08	9,301.10	4,148.37	837.61
1-01-2220-52500-00-00000 UNEMPLOYMENT COMPENSATION	263.00	151.02	0.00	111.98

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1-01-2220-52600-00-00000 WORKERS COMPENSATION	508.00	359.54	0.00	148.46
1-01-2220-54300-00-00000 REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00
1-01-2220-55800-00-00000 TRAVEL - LIBRARY & MEDIA	500.00	74.90	0.00	425.10
1-01-2220-56110-00-00000 SUPPLIES	300.00	277.48	0.00	22.52
1-01-2220-56410-00-00000 BOOKS - NEW	10,000.00	7,495.70	2,504.00	0.30
1-01-2220-56460-00-00000 AUDIO VISUAL	1,500.00	39.90	0.00	1,460.10
1-01-2220-56470-00-00000 PERIODICALS	500.00	0.00	0.00	500.00
1-01-2220-57350-00-00000 EQUIPMENT - REPLACEMENT	600.00	601.25	0.00	(1.25)
1-01-2220-58100-00-00000 DUES & FEES	9,500.00	5,461.15	0.00	4,038.85
TOTAL 2220 Library and Media	\$143,998.08	\$93,200.46	\$32,376.77	\$18,420.85
2310 School Board				
1-01-2310-51100-00-00000 SALARY	14,290.00	12,562.95	0.00	1,727.05
1-01-2310-52200-00-00000 FICA	1,093.00	895.26	0.00	197.74
1-01-2310-52300-00-00000 NH RETIRMENT - SCHOOL BOARD	17.00	0.00	0.00	17.00
1-01-2310-53300-00-00000 MEETINGS & CONFERENCES	750.00	70.00	225.00	455.00
1-01-2310-53310-00-00000 OTHER PROFESSIONAL SERVICES	13,000.00	8,069.50	0.00	4,930.50
1-01-2310-53320-00-00000 LEGAL	20,000.00	5,861.03	14,138.97	0.00
1-01-2310-53400-00-00000 SECRETARIAL SERVICES	2,000.00	0.00	0.00	2,000.00
1-01-2310-53410-00-00000 SENATE BILL 2	2,500.00	1,704.78	0.00	795.22
1-01-2310-55340-00-00000 POSTAGE	1,200.00	357.98	100.00	742.02
1-01-2310-55500-00-00000 PRINTING	2,500.00	3,276.80	0.00	(776.80)
1-01-2310-56110-00-00000 SUPPLIES	1,750.00	1,166.69	0.00	583.31
1-01-2310-56470-00-00000 PERIODICALS - SCHOOL BOARD	450.00	0.00	0.00	450.00
1-01-2310-57100-00-00000 LAND ACQUISITION	1.00	0.00	0.00	1.00
1-01-2310-57310-00-00000 EQUIPMENT NEW - SCHOOL BOARD	0.00	864.00	0.00	(864.00)
1-01-2310-58100-00-00000 DUES & FEES	3,800.00	3,409.11	0.00	390.89
TOTAL 2310 School Board	\$63,351.00	\$38,238.10	\$14,463.97	\$10,648.93
2320 Office of the Superintendent				

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1-01-2320-51100-00-00000 SALARY - SUPERINTENDENT	117,300.00	85,719.26	31,580.74	0.00
1-01-2320-51120-00-00000 SALARY W/RETIREMENT	60,373.01	44,205.86	16,254.25	(87.10)
1-01-2320-51130-00-00000 SALARY ADJUSTMENT LINE	7,292.23	0.00	0.00	7,292.23
1-01-2320-52110-00-00000 HEALTH INSURANCE	35,545.00	25,090.56	0.00	10,454.44
1-01-2320-52120-00-00000 DENTAL INSURANCE	1,848.00	1,305.00	0.00	543.00
1-01-2320-52200-00-00000 FICA	11,740.35	9,939.48	3,659.31	(1,858.44)
1-01-2320-52300-00-00000 NH RETIREMENT	28,063.40	14,785.45	5,443.61	7,834.34
1-01-2320-52400-00-00000 TUITION/CONFERENCE REIMBURSEMENT	3,000.00	1,867.96	235.00	897.04
1-01-2320-52500-00-00000 UNEMPLOYMENT COMPENSATION	263.00	151.02	0.00	111.98
1-01-2320-52600-00-00000 WORKERS COMPENSATION	1,229.00	869.84	0.00	359.16
1-01-2320-52900-00-00000 ADMIN 2% EMPLOYEE BENEFIT	4,542.00	1,783.14	0.00	2,758.86
1-01-2320-53300-00-00000 OTHER PROFESSIONAL SERVICES	1,500.00	1,056.00	400.00	44.00
1-01-2320-53400-00-00000 CRIMINAL RECORDS CHECK	2,000.00	1,467.25	0.00	532.75
1-01-2320-54240-00-00000 LAWN CARE - SAU	1,800.00	1,700.00	0.00	100.00
1-01-2320-54300-00-00000 REPAIRS & MAINTENANCE - SAU	2,500.00	1,848.61	695.33	(43.94)
1-01-2320-55310-00-00000 TELEPHONE	1,000.00	1,141.87	257.79	(399.66)
1-01-2320-55340-00-00000 POSTAGE	1,000.00	66.07	800.00	133.93
1-01-2320-55400-00-00000 ADVERTISEMENTS	5,000.00	4,903.31	0.00	96.69
1-01-2320-55500-00-00000 PRINTING	50.00	0.00	50.00	0.00
1-01-2320-55800-00-00000 TRAVEL	500.00	1,040.18	0.00	(540.18)
1-01-2320-56110-00-00000 SUPPLIES	1,250.00	1,879.52	0.00	(629.52)
1-01-2320-56200-00-00000 ELECTRICITY - SUPERINTENDENT	1,500.00	1,352.80	147.20	0.00
1-01-2320-56230-00-00000 BOTTLED GAS - SUPERINTENDENT	100.00	0.00	100.00	0.00
1-01-2320-56240-00-00000 FUEL OIL - SUPERINTENDENT	1,000.00	1,040.87	0.00	(40.87)
1-01-2320-56410-00-00000 BOOKS/PUBLICATIONS	500.00	778.50	0.00	(278.50)
1-01-2320-57350-00-00000 EQUIPMENT REPLACEMENT	500.00	53.72	0.00	446.28
1-01-2320-58100-00-00000 DUES & FEES	1,650.00	2,084.90	0.00	(434.90)
TOTAL 2320 Office of the Superintendent	\$293,045.99	\$206,131.17	\$59,623.23	\$27,291.59

2410 Principal's Office

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1-01-2410-51100-00-00000 SALARY	166,000.00	121,270.22	44,729.78	0.00
1-01-2410-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	73,795.00	49,207.88	31,305.42	(6,718.30)
1-01-2410-52110-00-00000 HEALTH INSURANCE	55,761.00	57,826.12	0.00	(2,065.12)
1-01-2410-52120-00-00000 DENTAL INSURANCE	0.00	2,160.85	0.00	(2,160.85)
1-01-2410-52200-00-00000 F.I.C.A.	20,754.50	13,041.78	5,816.68	1,896.04
1-01-2410-52300-00-00000 NH RETIREMENT	37,215.60	26,652.84	11,185.67	(622.91)
1-01-2410-52400-00-00000 TUITION REIMBURSEMENT	4,000.00	711.96	0.00	3,288.04
1-01-2410-52500-00-00000 UNEMPLOYMENT COMPENSATION	658.00	377.85	0.00	280.15
1-01-2410-52600-00-00000 WORKERS COMPENSATION	1,371.00	970.34	0.00	400.66
1-01-2410-52900-00-00000 ADMIN 1% EMPLOYEE BENEFIT	1,658.00	0.00	0.00	1,658.00
1-01-2410-54300-00-00000 REPAIRS & MAINTENANCE	1,660.00	4,169.15	0.00	(2,509.15)
1-01-2410-55340-00-00000 POSTAGE	8,894.00	3,216.31	5,686.11	(8.42)
1-01-2410-55350-00-00000 TRANSPORT SERVICES	250.00	0.00	0.00	250.00
1-01-2410-55500-00-00000 PRINTING	1,800.00	1,213.26	0.00	586.74
1-01-2410-55800-00-00000 TRAVEL	1,000.00	0.00	0.00	1,000.00
1-01-2410-56110-00-00000 SUPPLIES	4,500.00	2,815.14	147.44	1,537.42
1-01-2410-57310-00-00000 EQUIPMENT - NEW	0.00	229.99	0.00	(229.99)
1-01-2410-57370-00-00000 FURNITURE - REPLACEMENT	0.00	84.99	0.00	(84.99)
1-01-2410-57390-00-00000 OTHER SAFETY - PRINCIPAL	250.00	0.00	0.00	250.00
1-01-2410-58100-00-00000 DUES & FEES	2,502.00	1,649.00	0.00	853.00
TOTAL 2410 Principal's Office	\$382,069.10	\$285,597.68	\$98,871.10	\$(2,399.68)
2510 Business Services				
1-01-2510-51120-00-00000 SALARY - BUSINESS SERVICES	81,672.13	59,683.49	21,988.64	0.00
1-01-2510-52110-00-00000 HEALTH INSURANCE	23,992.00	22,163.50	0.00	1,828.50
1-01-2510-52120-00-00000 DENTAL INSURANCE	1,583.00	1,187.64	0.00	395.36
1-01-2510-52200-00-00000 FICA	6,248.00	4,565.89	1,682.10	0.01
1-01-2510-52300-00-00000 NH RETIREMENT	9,294.74	6,791.93	2,502.29	0.52
1-01-2510-52400-00-00000 TUITION/CONFERENCE REIMBURSEMENT	2,000.00	2,000.00	0.00	0.00
1-01-2510-52500-00-00000 UNEMPLOYMENT COMPENSATION	132.00	75.80	0.00	56.20

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-01-2510-52600-00-00000 WORKERS COMPENSATION	460.00	325.57	0.00	134.43
1-01-2510-52900-00-00000 ADMIN 2% EMPLOYEE BENEFIT	1,618.00	1,633.44	0.00	(15.44)
1-01-2510-54300-00-00000 REPAIRS & MAINTENANCE BUSINESS SE	755.00	32.40	797.20	(74.60)
1-01-2510-55310-00-00000 TELEPHONE	500.00	557.46	142.28	(199.74)
1-01-2510-55340-00-00000 POSTAGE	200.00	0.00	100.00	100.00
1-01-2510-55500-00-00000 PRINTING	500.00	383.33	264.17	(147.50)
1-01-2510-55800-00-00000 TRAVEL	300.00	506.37	0.00	(206.37)
1-01-2510-56110-00-00000 SUPPLIES	250.00	198.45	0.00	51.55
1-01-2510-56220-00-00000 ELECTRICITY	700.00	322.27	377.73	0.00
1-01-2510-57310-00-00000 EQUIPMENT NEW	0.00	321.18	0.00	(321.18)
1-01-2510-58100-00-00000 DUES & FEES	13,100.00	13,899.68	0.00	(799.68)
TOTAL 2510 Business Services	\$143,304.87	\$114,648.40	\$27,854.41	\$802.06
2600 Building Maintenance				
1-01-2600-51100-00-00000 SALARY	64,817.90	47,366.94	17,450.96	0.00
1-01-2600-51120-00-00000 SALARY W/RETIREMENT	159,099.20	95,517.83	50,958.65	12,622.72
1-01-2600-51130-00-00000 SALARY W/O RETIREMENT	8,232.00	2,264.90	0.00	5,967.10
1-01-2600-51140-00-00000 CUSTODIAL OVERTIME	0.00	660.35	0.00	(660.35)
1-01-2600-52110-00-00000 HEALTH INSURANCE	122,628.00	78,393.04	0.00	44,234.96
1-01-2600-52120-00-00000 DENTAL INSURANCE	5,216.00	3,680.96	0.00	1,535.04
1-01-2600-52200-00-00000 FICA	17,759.32	11,154.56	5,233.31	1,371.45
1-01-2600-52300-00-00000 NH RETIREMENT	25,481.80	16,335.48	7,785.04	1,361.28
1-01-2600-52400-00-00000 TUITION	2,000.00	0.00	125.00	1,875.00
1-01-2600-52500-00-00000 UNEMPLOYMENT COMPENSATION	790.00	453.65	0.00	336.35
1-01-2600-52600-00-00000 WORKERS COMPENSATION	8,728.00	6,177.36	0.00	2,550.64
1-01-2600-53300-00-00000 PURCHASED TECHNICAL SERVICES	18,282.44	85,663.07	4,162.54	(71,543.17)
1-01-2600-54110-00-00000 UTILITY SERVICES - WATER	13,000.00	2,682.00	0.00	10,318.00
1-01-2600-54210-00-00000 DISPOSAL SERVICES	33,500.00	26,642.31	827.20	6,030.49
1-01-2600-54220-00-00000 SNOW PLOWING	20,000.00	11,339.15	8,263.35	397.50
1-01-2600-54240-00-00000 LAWN CARE	5,000.00	1,670.00	0.00	3,330.00

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-01-2600-54300-00-00000 REPAIRS AND MAINTENANCE	73,500.00	25,318.39	1,826.00	46,355.61
1-01-2600-54310-00-00000 REPAIRS - ELECTRICAL	13,200.00	4,510.32	0.00	8,689.68
1-01-2600-54320-00-00000 REPAIRS - PLUMBING	9,500.00	3,387.52	0.00	6,112.48
1-01-2600-54330-00-00000 REPAIRS - HEATING	99,000.00	9,559.08	818.19	88,622.73
1-01-2600-54340-00-00000 REPAIRS - VEHICLES	1,950.00	817.41	0.00	1,132.59
1-01-2600-54490-00-00000 OTHER EQUIPMENT RENTALS	400.00	0.00	0.00	400.00
1-01-2600-55200-00-00000 INSURANCE	25,000.00	23,843.00	0.00	1,157.00
1-01-2600-55310-00-00000 TELEPHONE	18,000.00	16,276.91	1,723.09	0.00
1-01-2600-55800-00-00000 TRAVEL	250.00	0.00	0.00	250.00
1-01-2600-56110-00-00000 SUPPLIES	40,000.00	26,177.99	2,232.08	11,589.93
1-01-2600-56220-00-00000 ELECTRICITY	80,000.00	54,025.67	25,974.33	0.00
1-01-2600-56230-00-00000 BOTTLED GAS	12,500.00	9,083.51	3,416.49	0.00
1-01-2600-56240-00-00000 FUEL OIL	103,400.00	50,148.37	37,976.63	15,275.00
1-01-2600-56260-00-00000 GASOLINE - VEHICLES	1,900.00	650.53	1,049.47	200.00
1-01-2600-57310-00-00000 EQUIPMENT - NEW	4,950.00	4,865.50	0.00	84.50
1-01-2600-57330-00-00000 FURNITURE NEW	0.00	1,719.19	0.00	(1,719.19)
1-01-2600-57350-00-00000 EQUIPMENT - REPLACEMENT	1,100.00	2,791.86	0.00	(1,691.86)
1-01-2600-57370-00-00000 FURNITURE REPLACEMENT	11,406.71	1,455.13	2,106.92	7,844.66
1-01-2600-57390-00-00000 OTHER SAFETY EQUIPMENT	1,200.00	848.39	21.30	330.31
1-01-2600-58100-00-00000 DUES & FEES	3,000.00	1,185.74	0.00	1,814.26
TOTAL 2600 Building Maintenance	\$1,004,791.37	\$626,666.11	\$171,950.55	\$206,174.71
2721 Transportation - Basic Contract				
1-01-2721-55190-00-00000 TRANSPORTATION ELEM BASIC CONTR	314,963.00	168,019.93	107,677.99	39,265.08
1-03-2721-55190-00-00000 TRANSPORTATION HS BASIC CONTRAC	156,306.00	85,339.32	56,892.88	14,073.80
TOTAL 2721 Transportation - Basic Contract	\$471,269.00	\$253,359.25	\$164,570.87	\$53,338.88
2722 Transportation - Special Education				
1-01-2722-55190-00-00000 TRANSPORTATION - SPED ELEM	168,600.00	85,098.70	0.00	83,501.30
1-03-2722-55190-00-00000 TRANSPORTATION - SPED H.S.	25,000.00	5,474.00	0.00	19,526.00

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
TOTAL 2722 Transportation - Special Education	\$193,600.00	\$90,572.70	\$0.00	\$103,027.30
2724 Transportation - Athletics				
1-01-2724-55190-00-00000 TRANSPORTATION ATHLETICS	15,775.50	10,517.17	0.00	5,258.33
TOTAL 2724 Transportation - Athletics	\$15,775.50	\$10,517.17	\$0.00	\$5,258.33
2725 Transportation - Field Trips				
1-01-2725-55190-00-00000 TRANSPORTATION FIELD TRIPS	15,318.62	2,065.87	0.00	13,252.75
TOTAL 2725 Transportation - Field Trips	\$15,318.62	\$2,065.87	\$0.00	\$13,252.75
4000 Warrant Articles				
1-00-4000-54480-00-00000 ROOF REPAIR	0.00	42,777.37	0.00	(42,777.37)
TOTAL 4000 Warrant Articles	\$0.00	\$42,777.37	\$0.00	\$(42,777.37)
4300 Architecture & Engineering Services				
1-01-4300-53300-00-00000 ARCHITECTUAL - OTHER PROF. SERVICE	1.00	13,180.54	0.00	(13,179.54)
TOTAL 4300 Architecture & Engineering Services	\$1.00	\$13,180.54	\$0.00	\$(13,179.54)
5100 Debt Service				
1-01-5100-58300-00-00000 INTEREST PAYMENT	89,887.50	89,887.50	0.00	0.00
1-01-5100-58400-00-00000 PRINCIPAL PAYMENT	705,000.00	705,000.00	0.00	0.00
TOTAL 5100 Debt Service	\$794,887.50	\$794,887.50	\$0.00	\$0.00
5222 Transfer from Other Special Revenues				
1-01-5222-59300-00-00000 FUND TRANSFER - OTHER SPECIAL REV	100,000.00	0.00	0.00	100,000.00
TOTAL 5222 Transfer from Other Special Revenues	\$100,000.00	\$0.00	\$0.00	\$100,000.00
5251 Transfer to Capital Reserve				
1-00-5251-59300-00-00000 TRANSFER TO CAPITAL RESERVE	110,000.00	110,000.00	0.00	0.00
TOTAL 5251 Transfer to Capital Reserve	\$110,000.00	\$110,000.00	\$0.00	\$0.00
5252 Transfer to Expendable Trust				

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
1-00-5252-59300-00-00000 TRANSFER TO EXPENDABLE TRUST	65,000.00	65,000.00	0.00	0.00
TOTAL 5252 Transfer to Expendable Trust	\$65,000.00	\$65,000.00	\$0.00	\$0.00
TOTAL 1 General Fund	\$14,870,853.06	\$10,233,060.78	\$2,856,356.25	\$1,781,436.03

SCHOOL ADMINISTRATIVE UNIT 72

Alton School District FY18

Report # 39210

Account Number / Description	Budget 7/1/2017 - 6/30/2018	Reported Period 7/1/2017 - 6/30/2018	Encumbrances 7/1/2017 - 6/30/2018	Amount Remaining 7/1/2017 - 6/30/2018
4 Food Service				
3100 Food Service				
4-00-3100-51100-00-00000 SALARY DIRECTOR	43,500.00	31,788.48	11,711.52	0.00
4-00-3100-51120-00-00000 OTHER PERSONNEL W/RETIREMENT	22,064.00	13,961.64	0.00	8,102.36
4-00-3100-51130-00-00000 OTHER PERSONNEL W/O RETIREMENT	30,589.00	21,338.37	0.00	9,250.63
4-00-3100-52110-00-00000 HEALTH INSURANCE	8,886.00	6,842.88	0.00	2,043.12
4-00-3100-52120-00-00000 DENTAL INSURANCE	503.00	377.10	0.00	125.90
4-00-3100-52200-00-00000 FICA	7,576.00	5,132.35	895.94	1,547.71
4-00-3100-52300-00-00000 NH RETIREMENT	7,391.00	5,206.45	1,332.80	851.75
4-00-3100-52400-00-00000 TUITION REIMBURSEMENT - FOOD SERV	200.00	0.00	0.00	200.00
4-00-3100-52500-00-00000 UNEMPLOYMENT COMPENSATION	395.00	226.82	0.00	168.18
4-00-3100-52600-00-00000 WORKERS COMPENSATION	3,813.00	2,698.70	0.00	1,114.30
4-00-3100-54300-00-00000 REPAIRS AND MAINTENANCE	2,000.00	1,118.99	420.00	461.01
4-00-3100-55500-00-00000 PRINTING	450.00	0.00	0.00	450.00
4-00-3100-56110-00-00000 GENERAL SUPPLIES	8,000.00	6,716.80	37.60	1,245.60
4-00-3100-56300-00-00000 FOOD	90,000.00	49,706.92	0.00	40,293.08
4-00-3100-57310-00-00000 EQUIPMENT NEW	4,000.00	302.17	2,070.00	1,627.83
4-00-3100-57350-00-00000 EQUIPMENT REPLACEMENT	0.00	152.20	1,320.00	(1,472.20)
4-00-3100-58100-00-00000 DUES AND FEES	1,750.00	1,481.00	0.00	269.00
TOTAL 3100 Food Service	\$231,117.00	\$147,050.87	\$17,787.86	\$66,278.27
TOTAL 4 Food Service	\$231,117.00	\$147,050.87	\$17,787.86	\$66,278.27
GRAND TOTAL	\$15,101,970.06	\$10,380,111.65	\$2,874,144.11	\$1,847,714.30



Alton
Central
School

Professional Development Committee & Climate Meeting Action plan

2/15/18

1. Review last meeting notes and summarize
2. Vote on roles.

Note taker: John MacArthur Time Keeper: JKB Facilitator : John MacArthur

Agenda Item	Notes/Task	Who	Timeline
Norms 1. Speak one at a time. 2. Arrive/Start/Leave on Time. 3. Stay on Topic and have an agenda. 4. Mutual, Professional, and Unconditional Respect.	Follow Meeting Norms	All	Ongoing
Howard Muscott	- Director of the NH Center for Effective Behavioral Interventions and Support. - He will be in Alton 2 full days and 2 half days from now until May, spending time with staff individually and in small and large groups to discuss behavioral responses and interventions. - What about having Howard on the 28th Morning to present to staff? Lisa in the PM? - Front load/flipped model workshop? - Have him come in on normal day, find coverage and do split presentations? 2 hours each. Maybe a mix? Strategic groups to include everyone? - Have him come on a meeting day...do the observation and hold a meeting after school from 3-4.	John/Jen	Remainder of year
PMRHS (Feedback)	- JF met w/ middle school regarding strategies used to manage: - manage student behaviors, build relationships, support and encourage students, and to provide positive feedback - Use common strategies to prepare for HS - The HS gave some good ideas that we may be able to apply to grades 5-8 - Anti-academic behaviors vs. discipline. 2 types of BoT 1 is a teacher 1 is a BoT/ISS para. - They have a shareable form they use as well. (Mike will follow up)	7/8	Discussion today/follow-up

	• Lots of questions from AP, BoT, and MM. • Good to see their process. • Proactive planning for incoming class. One of the big behavior deterrents is Failing credits. For example: 2nd year freshman • HS is an open campus. If student is out of area, it is a teacher-level offense. Everything is returned to the teacher level prior to making it to administration. • Phone policies – vary teacher to teacher at PMRHS but policies are provided to admin prior to start of the school year.		
Differentiating Instruction Seminar	• 19 staff members are enrolled • Seminar that is meeting four times that began in January and will run through April • Open-invite and majority is para educators. • Could we get more teaching staff involved in future offerings? • It is a great format. Flipped with videos. Dozens of strategies are given which are beneficial. C. Tomlinson is amazing. • Talk about it at staff meeting?	Pam S.	ongoing
Update: Peer to Peer Coaching	• Unsure how well it is going. ◦ Peer to Peer are few and far between. • Let's look at a model "practice based coaching" • It can be applied to any instructional practices • Jen will speak with Pam (& John)	Jen	Potential for our next meeting
Update: "Apache Awards"	◦ "Building confidence and social emotional skills by recognizing students in a positive fashion" which is aligned with our Strategic Plan. ◦ – Kate Roy/Julie LeBlanc ◦ Theme for March will be the same as February. ◦ Voting will be next week and chosen after break.	Admin Team	Ongoing
Parenting Workshops (Update)	• 10 in attendance; very positive feedback • Erin was pleased and would love to do another one. • Parent feedback was positive. Second Round of Positive Parenting related to iSocial will take place during the first week of March. Nance Clements will be her for the rescheduled evening event on 3/19 -Title 1 night will also occur this evening..		



2/20/18

1. Review last meeting notes and summarize
2. Vote on roles.

Note taker: Naim Syed

Time Keeper: Naim Syed

Facilitator : Naim Syed

Agenda Item	Notes/Task	Who	Timeline
Norms 1. Speak one at a time. 2. Arrive/Start/Leave on Time. 3. Stay on Topic and have an agenda. 4. Mutual, Professional, and Unconditional Respect	Follow Meeting Norms	All	Ongoing
• Policies	- RUP – Social Media Policy – JICL Update • Responsible use policy (RUP) is finalized. • It was discussed that the damage to Chromebooks issued to students next year 'damage cost' will be assessed and user will be charged for it. • Loaner Device Agreement includes Parent's Agreement. Parents will sign it before Chromebooks are given to students. • Chromebooks charger will be given to students which will make Chromebooks carts will become available for repurposing for other use. Tech committee will come up plans for them. • Chromebook insurance will not be mandated. • Social Media policy – Tech committee members to add comments to the existing document and discuss.	All	
• PaperCut Software for Printing	• Planning meeting on Thursday Feb 22 and implementation during February vacations and reports provided to school's leadership. • Printing report will be provided in the next meeting and implementation process will be discussed.	IT Department	
• PowerSchool	• Discussed issues with 'One block' for the entire school. Various alternatives were discussed and agreed to continue with the existing process.	IT and Dave	
• Kajeet Awareness	• Discussed steps to make parents aware of the initiative • It was decided to continue making students aware of this opportunity. Parent awareness will be initiated in April.	Naim	

Others	- Use of technology in classroom – Help active and passive users of technology to utilize available technology tools. - Look into tools that can help us monitor students' academic growth, i.e. Options that are available in PowerSchool and are not utilized etc.		

Highlight present:

A. Miller	Baird	Stiles	Cowan	Pappaceno	Syed
D. Miller	Major	Bailey	Hawkins	Kharitonov	MacArthur

Buildings and Grounds Minutes

March 7, 2018

In attendance: Pam McLeod, Kathy O'Blenes, John MacArthur, Chuck Norwood, Pam Stiles

1. Michael Wentworth from Siemens presented a heating system plan for ACS. He explained that the highest priority is addressing the needs of Boiler Room #1.
 - a. Plan includes:
 - i. Installing new piping, valves, pumps, and alerting system
 - b. The pneumatic system no longer works.
 - c. Recommends a digital control system
 - i. Energy savings
 - ii. Provides for later expansion
 - iii. Will provide a rate of return cost savings analysis
 - iv. Recommends addressing the need asap (summer, 2018)
 - v. Should take approximately 5 weeks to complete
 - vi. Recommends adding on front end web server to provide alerts and data (BACnet servier). This could tie into other boiler systems in the future. It could also monitor hvac/fire/smoke/cameras.
 - d. SAU 72 is a member of the National Joint Powers Alliance (NJPA) which provides cost outs and purchasing contracts.
 - i. Committee recommends drafting a policy to allow for purchasing contracts.
 - e. Total cost of the project: \$83,748 (to be confirmed)
2. The Underground Storage Tank meets compliance.
3. Field Upgrade: Kathy acquired the names of several companies in the area that install field irrigation. Chuck will put together an RFP for irrigation to include sod. The goal is for the bid process to be complete by the end of April so that the Buildings and Grounds Committee can move forward with some decisions at the May meeting.
4. Well bids have come in at: \$27,500 (James Gray), \$26,232 (Gilford Well), and \$33,328 (Thomas Well). The specifications called for 1000' and 45 gpm.
5. Gym update: Kathy, John, and Pam met with Chip to discuss possible ways to revitalize the gym. Items include paint, lighting, bleachers, sound barriers (to cover pipes), and floor skimming. Chip is putting together numbers and it will be ready for review at the May meeting.
6. Chuck will check to see if the stamps on the trusses in the 1988 wing and the art/music area show use of a flame retardant material. The SAU received information that a spray used on wood trusses in the 1980s could possibly weaken the wood. He will investigate and report back prior to the May meeting.

7. An Infrastructure grant for \$66,100 has been submitted to the state to replace exterior safety/fire doors at the school. The district should receive notification of status by the beginning of April.
8. The custodial crew has been working on making upgrades to the building in the form of painting, lighting, refinishing and rehanging doors, and some updates to bathrooms. This is part of the "Shine" initiative.
9. Next Meeting: May 2, 2018, 7:30 AM, ACS

	discussions would take place during a faculty meeting or early release day to have staff be more confident in the drills.		
Nurse Updates	- Peanut free table update, Facility Use Form. - Student absences and the flu update. - Playground surface update.		Not addressed due to time constraints
Facilities Update	- Update boiler repair. - Installation of door card reader for kitchen exterior door.		Not addressed due to time constraints
SAU Updates	- School Safety Advocacy Council mini-grant. This will be brought back to next month's meeting due to time. - Crisis Management for School-Based Incidents Pam and Kristen attended a conference over February vacation. They came back with a binder called "AWR 148: Crisis Management for School-Based Incidents". All members received this book via email. Pam handed out an overview of the conference with the highlights, please see attached document. There was an App introduced at the conference that Pam and Kristen have started working on to adapt for our school. It is currently being used in Colorado and Wyoming, called Safe2Tell (Colorado). Kristen is working with the IT person at the town and will report back at the next meeting as to its development. This app would be renamed for Alton called "Alton CARES, (Contacting Alton Regional Emergency Services). It would allow any students or staff members the ability to report something anonymously. It would allow someone to report that a student was talking about violence at the school, or bringing a gun to school, or planned on taking drugs or hurting themselves. The message would be sent to the proper authorities to be looked into and handled appropriately. It's a way of being proactive to a situation, instead of reactive to something worse. More discussion centered around the highlights listed on the hand out and the take away from the discussion was more emergency training is needed. August will have 4 days for this training. The Emergency bags in every class room needs tunicates, face masks for all students and staff in case of a chemical leak, and quick clot combat gauze.	Kathy Kristen and Pam	April and John to purchase these items now
School Resources Officer	- Substance Abuse Prevention Coalition meeting 1/3/18 outcome. - Youth Risk Behavior Survey date? - Safe and Active Community Grant completed 1/2/18?	Kristen Kristen Kristen	Not addressed due to time constraints
Tardy Students	- Car rider duty amendment in the am update. Complete	Jim	
Wellness Policies	- Update on new wellness policy. The policy was electronically sent to all members ahead of the meeting. Kathy explained that the policy	Kathy	

	was complete and had all the components to make the policy in compliance with the Federal Regulations. The Administration in the building would need to follow the process of taking action with student wellness and accountability, gathering the information from the PE and Health Teacher, and reporting it to the school board. The Nurse and the Food Service Director will be putting together a quarterly flyer that includes health choice foods and health living ideas and this can go home with students as well as being posted on the school's website. The committee approved the policy for the school board to review and approve.		
Intramural basketball	- Update on intramural basketball program. Jim stated the program is up and running with quite a few students participating. Laurie added that three parents in the hallways commented to her that they love the new program and that the coach, Mr. Dumond, was doing a great job.	Jim	
Meeting dates 2017-2018	- Review remaining dates for this year. April 17, 2018, May 15, 2018 and final meeting is set for June 12, 2018.		
Other	- No other business.	Jim	

Highlight present:

LaFreniere	Clark	O'Blenes	Griggs	Sanger	
Elliott	Cowan	MacArthur	Norwood	Guest	

MEETING MINUTES

COMMITTEE: Joint Loss	DATE & TIME: March 27, 2018 4:00pm
MEMBERS PRESENT Jim LaFreniere, April Elliott, Brandy Sanger, Sam Cowan, Laurie Griggs, Everett Clark (left at 4pm), Ofc. Guest and Kathy O'Blenes	NEXT MTG DATE: June 12, 2018 3:30pm
GUESTS:	RECORDER: KO

TOPIC	DISCUSSION	ACTION TAKEN
First Injury Reports	Kathy reviewed all 5 of the first injury reports, none were cause for further analysis. They were simple in nature, a slip on the ice that was covered by new fallen snow, a maintenance cut on a finger due to an operator error. Another injury had to do with repetitive motion and an elbow. One was due to a student collision on the ski slopes during a ski day in January.	None taken
Other Items	No input from any members when asked.	



All hands on deck

K12 deepens ties with higher ed to spread academic success

32

Leeway on lice

Keeping students in class raises concerns among some parents and educators



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#MeTooK12

Young people speak out against sexual harassment 16

LGBT lessons

California's new history curriculum breaks ground 18

7 steps to deeper learning

How district leaders can spark curiosity 12

DISTRICT CIO

Edtech transformers

Finding purpose for all those devices 63

Real-world 'rithmetic

Hands-on projects add confidence and enthusiasm



52

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Pam Stiles

From: Will Phillips <wphillips@nhsba.org>
Sent: Thursday, March 29, 2018 5:03 PM
To: Pam Stiles
Subject: SAU #72 - Alton: Board Use of Social Media/Right-to-Know Implication
Attachments: RTK Web 18-2-21 E-mail, Meetings, and Remote Participation (Final).pptx.pdf

Good afternoon Pam,

This email is in response to your email regarding the hazards of school board member use of social media, and whether such use by a quorum of a board would implicate meeting issues under RSA 91-A, the State's Right-to-Know law. The short answer is YES.

Board member use of Facebook and other social media sites/applications is subject to the same general standards concerning meetings and records as any other mode of communication (email, telephone, text, in person, etc.).

Under 91-A:2, I, a "public meeting" occurs whenever a quorum of a public body (including not only the board, but any board advisory committees as well) convenes "**whether in person, by means of telephone or electronic communication, or in any other manner such that all participating members are able to communicate with each other contemporaneously,... for the purpose of discussing or acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power**" (referred to in this email as "jurisdictional matter"). Sequential communications (email strings), can also constitute a meeting.

Personnel, students, officials, budget, building, curriculum, co-, extra-, or sponsored activities, policies, buildings, all constitute jurisdictional matters for a school board. Indeed, it would be hard to conceive of an issue relating directly or indirectly to a school district that would not constitute a jurisdictional matter.

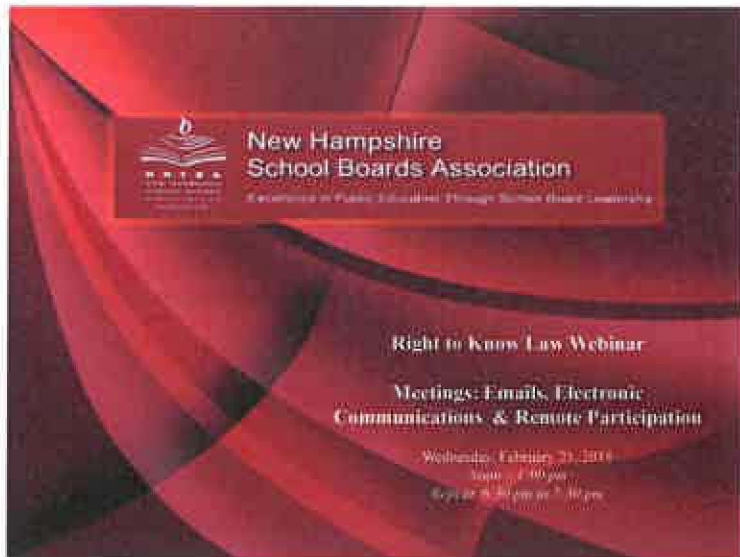
If the elements of a meeting are present, then all of the requirements of public meetings apply (notice, minutes, presence at a location where the public can attend, etc.).

Given the above, board members should be extremely cautious engaging in any social media discussion of school matters. While one board member hosting a page on his/her own without board authority would not in and of itself constitute a meeting, comments/replies/postings on the page by any other board members greatly increases the risk of an inadvertent – but illegal - meeting.

I hope the above adequately responds to your question. For further information, I have attached a copy of a power point presentation I did as part of a webinar last month titled "Meetings: Emails, Electronic Communications & Remote Participation." Although the content deals most specifically with emails, the discussion applies equally to any form of electronic communication which allows for two-way communication. Please feel free to call or email with any further questions.

Will Phillips

--
William J. Phillips
NHSBA Staff Attorney
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Fax: (603) 228-2351



Introduction

All power residing originally in, and being derived from, the people, all the magistrates and officers of government are their substitutes and agents, and at all times accountable to them. *Government, therefore, should be open, accessible, accountable and responsive. To that end, the public's right of access to governmental proceedings and records shall not be unreasonably restricted.*

New Hampshire Constitution, Part 1, Article 8: "Accountability of Magistrates and Officers; Public's Right-to-Know" (Emphasis Added).



RSA - 91-A

Right to Know Law Basics

Introduction

91-A, puts into statutory form the public's right of access to government, including the "reasonable restrictions" contemplated by Part 1, Article 8.

The two core areas of right of access under 91-A are "meetings" of "public bodies", and access to "governmental records".

The statutory definitions of those three words/phrases, along with a few others, are key to understanding the breadth of 91-A as it applies generally to school boards, and more specifically to their emails and other electronic communications.



Right To Know Law Basics Key Definitions

“Public body” - Includes *“Any ... governing body, board ... school district, [or] school administrative unit, ... or any committee, subcommittee, or subordinate body thereof, or advisory committee thereto.”* 91-A:1-a, VI.

“Advisory committee” – includes any *“committee ... or other like body whose primary purpose is to consider ... issues designated by the [public body] so as to provide such [body] with advice or recommendations concerning the formulation of any public policy ... that may be promoted, modified, or opposed by such authority.”* 91-A:1-a, I.

Right To Know Law Basics Key Definitions

“Meeting” – means the convening of a quorum of the membership of a public body ... **whether in person, by means of telephone or electronic communication, or in any other manner** such that all participating members are able to **communicate with each other contemporaneously**,... for the purpose of **discussing or acting upon a matter or matters over which the public body has supervision, control, jurisdiction, or advisory power.**” 91-A:2, I.

NOTE: For this presentation and 91-A, “email” or “electronic communications” will include all forms/platforms of digital or electronic communication technology and media, e.g., text messaging, instant messaging, group chats, social media, etc., irrespective of whether ordinary usage of that platform normally includes contemporaneous exchanges.

Right To Know Law Basics Key Definitions

“Governmental Record” – includes *“any information created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, ... in furtherance of its official function.”* 91-A:1-a, III

This webinar presentation will focus on the “meeting” implications of board emails and electronic communications, although the governmental records concerns with respect to such communications are as complex and important.

Where Technology and the Open Access Law Collide

From those definitions, it should be clear that email and other electronic communication among board members, **can easily implicate both** the governmental records and open meeting provisions of the 91-A.

So, where are the intersections between electronic communications and the Right to Know Law?

The answer is more nuanced than almost any other concerning application of 91-A.

Or, more simply stated, it depends.



“Meetings”

Prong #1 - Quorum

1. *A quorum of the body convenes -*

In almost all matters, a school board quorum is a majority of the then sitting members. *RSA 21:15*

A couple of caveats/pointers:

- If a board/committee member has a conflict on a matter, and has recused (should recuse) him/herself, then quorum is based upon the remaining membership.
- Define the core membership of any standing or ad hoc advisory committee. This does not preclude additional, active, participants, but it at least helps with the determination of how 91-A applies in a situation (who is responsible for the committee's charge).

Slide 8

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Right To Know Meetings

As quoted above, RSA 91-A:2 establishes a three prong test for whether a board communication (of whatever medium or form) should be deemed a meeting. A meeting occurs when:

1. A **quorum** of the body convenes;
2. In **any manner** in which they can **communicate contemporaneously**;
3. For the **purpose of discussing or acting upon** something over which the public body has **supervision, control, jurisdiction** or advisory power.

On the issue of emails and other electronic communications, it is the second prong that is the most problematic and distinct from other encounters/communications.

Prong #3 - Jurisdiction

3. For the **purpose** of discussing or acting upon something over which the public body has **supervision, control, jurisdiction** or advisory power.

Almost any matter which directly or indirectly relates to the school or school district will likely fall within the school board's "jurisdiction", *even when it doesn't*.

NOTE: 91-A:2, 1 excludes from the definition of "meeting", "chance, social or other encounter not convened for the purpose of discussing or acting upon [jurisdiction] matters" provided that "no decisions are made regarding such matters."

Slide 9

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Prong #3 - Jurisdiction

3. Jurisdiction continued...

For example: what if a quorum of the board discusses the possibility of the board taking up a resolution on DACA?

For most New Hampshire school districts DACA would have - at best an indirect connection to the statutory powers and duties of the board/district. Is DACA a matter within the "supervision, control, jurisdiction or advisory power" of a small town, New Hampshire school board?

Probably not, but *the power to make the resolution itself* - is!

In other words, don't get caught up on the "jurisdiction" language. If board is talking about a subject as board business, then it probably meets the "jurisdiction" threshold.

Prong #2 - Contemporaneous Communication

2. Contemporaneous communication - continued...

If a board member sends an email to all of the other board members regarding a matter within the "jurisdiction" of the board, but none of the other members respond, is it a meeting?

At least one N.H. Superior Court Judge thinks so. In *Porter v. Town of Sandwich*, (Carroll Cty. Super. Ct., Do. #212-2014-CV-180), the Judge ruled that the "ability" to communicate contemporaneously was the key factor rather than whether such communication actually occurred.

This is not the prevailing view among school and municipal attorneys, and at least one other Superior Court judge, but that decision highlights the ambiguity.

Prong #2 - Contemporaneous Communication

2. Convenes in any manner in which they can communicate contemporaneously

It is this prong that seems to present the most difficulty for public officials when identifying the intersection of the meeting provisions of 91-A with emails or other electronic communications.

Assume a board member sends an email to all of the other board members regarding a matter within the "jurisdiction" of the board.

- Does that constitute a meeting?
- Even if none of the other members respond?
- What if a community member sent it to the board? The Superintendent?

RSA 91-A:2-a - Just to Be Clear

Taken on its own, the three pronged meeting definition of 91-A:2, I would seem to open the door to all sorts of misinterpretations which had the effect of public bodies effectively and improperly conducting business outside of public meetings.

- *But I only sent my email to one member (who then forwarded it to another, who sent it to another, etc.);*
- *I knew that three of the four recipients were at work, so they couldn't communicate "contemporaneously" even if they wanted to.*
- *We were only batting some ideas around, we knew we had to vote at the meeting;*
- *It was only a straw poll.*

RSA 91-A:2-a – Just to Be Clear

Those misinterpretations – intentional or not - and others like them, led to the passage in 2008 of 91-A:2-a, which includes two paragraphs together serving as the “don’ts” reverse side of the coin to 91-A:2’s “do’s” relative to meetings.

- Paragraph I mandates that a board’s deliberations upon jurisdictional matters only occur in a public meeting (unless falling within one of 91-A:2, I “non-meeting” categories – *a little more on that later*).
- Paragraph II specifically prohibits the use of outside communications, including “sequential communications” to circumvent the spirit and purpose of 91-A.

The Bottom Line

Taken together, 91-A:2, I and 91-A:2-a make it pretty clear:

Discussion or action on official/jurisdictional matters should only occur in a properly held meeting.

This does not mean that any mention of a jurisdictional matter outside of a meeting is improper.

First - only deliberation and action are prohibited. An email on a purely administrative matter concerning the topic would not be (e.g., identifying the topic in order to schedule a meeting to deliberate upon it).

Second - a meeting requires a quorum – e.g., two members (of a 5+ member body) can legitimately discuss board business between themselves, but each should be careful not to pass any information from that discussion on to another board member.

Sequential Communications

While use of the sequential email to accomplish business which should otherwise occur in a meeting might be a 21st century development, but really is just a new-fangled extension of what is known in some areas as a “walking quorum”.

“Walking quorum” - a series of meetings, telephone conferences, or some other means of communication such that groups of less than a quorum are effectively meeting and can arrive at a consensus or understanding regarding governmental business that, collectively, would constitute a quorum. *See, e.g., State ex rel Newspapers Inc. v. Showers*, 135 Wis. 2d 77, 92, 398 N.W.2d 154 (1987).

Right To Know Law Basics Meeting Requirements

If/when the elements of a meeting are present relative to board communication, then – unless and to the extent a basis exists for a non-public session - the Right to Know law requires:

- Posted notice (24 hours, absent an emergency);
- Availability for the public to attend (subject to 91-A:3);
- Board deliberations and decisions in public;
- **Physical presence at the location specified in the meeting notice** (unless 91-A:2, III applies – more on that later); and
- Appropriate minutes.

Right To Know Law Basics Non-Meetings

When a meeting is not a meeting

“Non-meetings” - 91-A:2, I carves out four specific categories of communications which, notwithstanding meeting the criteria above, are excluded from the definition of “meeting”. Only three apply to school boards, they are:

- Strategy and negotiations regarding collective bargaining;
- Consultation with legal counsel (must include ability for contemporaneous communication); and
- Circulation of draft documents.

NOTE: The concept of a “non-meeting” is not to be confused with non-public sessions under 91-A:3, which are beyond the scope of this presentation.

Electronic Communications Best Practices

- Most importantly, leave discussion and deliberation of official matters for a public meeting;
- Never use email/texts to express ideas, concerns, opinions, etc. on jurisdictional issues or matters;
- Don't use “reply all”;
- Whenever possible, the Superintendent or central office should be responsible for communications which are appropriate for the entire board;

Emails and other Electronic Communications

Best Practices & Pitfalls

Electronic Communications Best Practices

- Use BCC for all recipient addresses (other than perhaps your own, or an administrator (helps limit intentional or inadvertent use of “reply all”));
- Use a district provided email address for all electronic communications including district business, such communications are “governmental records” (see attachments “Government Management of E-mail: What's in Your Municipality's In-box and NHBSA Training Document: School Board Use of Electronic Communication”).
- Use caution with what you say in electronic communications both as to content and tone. Remember such communications are subject to the same public disclosure as a formal letter.

Electronic Communications Pitfalls – Slippery Slopes - Violations

- Simultaneous e-mails sent to a quorum of a public body by a member discussing, proposing action on, or announcing how one will vote;
- Forwarding to a board member an email received from another board member regarding a jurisdictional matter;
- Straw polls or communications seeking “a sense of the board”;

Electronic or Remote Participation of a Board Member at a Meeting

Electronic Communications Pitfalls – Slippery Slopes - Violations

RSA 91-A:1-a, III – “Governmental Records”

- As with hard copy letters, and whether sent or received through a district account or a board member’s personal or business account, an email, etc. will be considered a governmental record if it contains information that is:
 - created, accepted, or obtained by, or on behalf of, any public body, or a quorum or majority thereof, or
 - the school district, and
 - which is in furtherance of its official function.
- Think hard before forwarding constituent emails or complaints.

Remote Participation in Meetings

RSA 91-A:3, III provides two allowances for remote, electronic or telephonic board member participation in a public meeting:

- In an emergency, when less than a quorum may be physically present at the noticed meeting site; and
- When a quorum is present on-site, and individual circumstances warrant a member’s remote participation.

While the circumstances that would support each type are different, many of the “meeting” rules are the same.

Remote Participation in Meetings



In contrast to nuanced analysis of when board emails constitute a public meeting, the remote participation sections of 91-A are generally clear and simple.

Remote Participation in Meetings

RSA 91-A:2, III (a) – Remote participation by one member

- An individual member* can participate electronically only when attendance in person is not reasonably practical;
- The reason that attendance is not reasonably practical shall be stated in the minutes of the meeting;
- A quorum must be present at the physical location;
- If an emergency meeting is not justified and a quorum cannot attend in person, the meeting should be re-scheduled.

NOTE: More than one member may participate remotely, provided a quorum is physically present at the meeting location.*

Remote Participation in Meetings

RSA 91-A:2, III (b) – Remote participation by a quorum

- “Except in an emergency, a quorum of the public body shall be physically present at the location specified in the meeting notice...”
- An emergency means “immediate action is imperative, and the physical presence of a quorum is not reasonably practical within the time requiring action.” *This definition is slightly different, but consistent with, the “emergency” definition found in 91-A:2, II regarding meeting notices.*
- The determination of emergency is made by the presiding officer, and the facts supporting that determination must be stated in the minutes.

Remote Participation in Meetings

RSA 91-A:2, III – Majority Decision

The introductory sentence of paragraph III states:

- “A public body may, but is not required to, allow one or more members of the body to participate in a meeting by electronic or other means of communication...”
 - Clearly, the decision to permit remote participation of fewer than a quorum is a majority decision.
 - But because the quoted language is introductory to all of paragraph III, including the “emergency” meeting language of (b), a majority may overrule the chair’s determination to hold an emergency meeting remotely.

Remote Participation in Meetings

Provisions Applicable to Both Types of Remote Participation

RSA 91-A:2, III (c) – Open and Audible

- The “discussions” of all meeting participants must be contemporaneously “audible or otherwise discernible” to each other, and to members of the public present at the location of the posted meeting (this applies to emergency meetings as well).
- Each member participating remotely must identify those present at the location from whence that member is participating.

Remote Participation in Meetings

Provisions Applicable to Both Types of Remote Participation

RSA 91-A:2, III (e) – Member Present – Roll Call Required

- Any member participating remotely “is deemed to be present at the meeting for purposes of voting.”
- “All votes taken during such a meeting shall be by roll call vote.”

Remote Participation in Meetings

Provisions Applicable to Both Types of Remote Participation

RSA 91-A:2, III (d) – Meeting Procedures Required

- All meetings allowing remote participation shall comply with “all of the requirements of [91-A] relating to public meetings, and shall not circumvent the spirit and purpose of this chapter...”
- Non-public sessions are permitted, but must also adhere to the requirements of 91-A:3.

Remote Participation in Meetings

Practical Considerations

- **Telephone call using a speaker phone.**
 - Ensure the public in attendance can hear both sides of the phone conversation; the speaker on board member’s cell phone is not likely to be sufficient.
 - May require people speaking at the meeting to identify themselves so the member on the phone knows who is speaking.
 - Would not allow for the remote member to share documents without additional technology.

Remote Participation in Meetings

Practical Considerations

➤ **Skype or Other Video Conference.**

- If the board can see the remote member(s), the public should be able to see the same screen image;
- In most meeting rooms this would require more than one screen;
- May require hooking amplified speakers to ensure the public can hear;
- Technology needs should be planned ahead of time, ideally before the determination to allow the remote participation.

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 Journal of Interpersonal Violence 23(12)

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RECEIVED

APR 02 2018

SAU #72

March 21, 2018

Jennifer Katz-Borin, Special Education Director
SAU 72 / Alton
PO Box 910
Alton, NH 03809

Re: **Indicator 11: Timeliness of Initial Evaluations 2017-2018 Reporting Year**

Dear Ms. Katz-Borin,

The New Hampshire Department of Education, Bureau of Special Education determined on March 19, 2018 that the Alton school district had a 100% compliance level relative to 34 CFR 300.301-300.311: *Initial Evaluations* for the September 1, 2017-November 30, 2017 report period.

The previous three years of compliance for Alton School District were 100% 2016-2017, 100% 2015-2016 and 100% 2014-2015.

The Bureau appreciates the district's efforts to achieve compliance with this indicator and will continue to work with the district to ensure ongoing compliance.

If you have questions, please contact Bridget Brown at (603) 271-3776 or Bridget.Brown@doe.nh.gov.

Sincerely,

Santina Thibedeau
Administrator, Bureau of Special Education
State Director of Special Education

ST/bb

✓ cc: - Superintendent



Virginia M. Barry, Ph.D
Commissioner of Education
Tel. 603-271-3144

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Bureau of Special Education FY'10 Memo #9

Date: September 23, 2009

To: Superintendents
Special Education Directors

From: Office of the Commissioner

Division of Instruction
Bureau of Special Education

RE: Indicator 11 ~ Timeliness of Evaluations

The New Hampshire Department of Education (NHDoE), Bureau of Special Education, has reviewed the data collection and reporting process for Indicator 11, Timeliness of Evaluations. Based on this comprehensive review, the NHDoE will retain the State compliance rate of 77% for 2007-2008 for Indicator 11, as reported in the Annual Performance Report (APR) submitted to OSEP on February 1, 2009. This data continues to serve as the basis for the District Data Profiles and District Determinations for 2007-2008.

For the 2008-2009 Annual Performance Report (APR), due February 1, 2010, the NHDoE will determine the rate of compliance for Indicator 11, Timeliness of Evaluations, based on the count of days from parent consent to evaluate to the eligibility date. This count must be within 45 days of receipt of parent consent to evaluate to the eligibility date, unless there is evidence of written consent agreed upon by the parties to extend the evaluation for no more than 15 days.

Should you have further questions, please contact Santina Thibedeau at 271-6693 or e-mail sthibedeau@ed.state.nh.us.

ST:BJR

Report of the Superintendent
April 9, 2018

1. During these last several weeks there has been a heightened focus on school safety. On March 2, Chief Heath and our SRO, Kristen Guest, completed a walk through assessment of the school. Their only point of note was a back door from the stage that leads to the hallway of the art classrooms that did not lock from either side. John is addressing that with Chuck. Kristen and I attended two different workshops; one on rural preparedness and the other on developing a risk assessment (with John and Jim). As a follow-up to the workshops, Kristen and I met with the Alton safety committee to discuss how we could best implement some of the practices and procedures that were shared during these state wide meetings. Staff professional development, upgrades to our emergency bags, and resources to review were all discussed with the school committee. We also shared an idea with the group regarding a new app which would make it easy and convenient for our students and parents to contact the local police and school representatives if they have concerns that need to be shared. Alton CARES – Contacting Alton Regional Emergency Services – would be fashioned after the Safe2Tell app which was developed by the state of Colorado and Wyoming. Kristen is working with high school students (we anticipate getting several middle school students involved as well) and we are beginning an investigation of how to move forward. Data suggests that early interventions to and reporting of potential situations has a significant impact on preventing tragedies. On March 15, Chief Heath, Officer Guest, John, Bob Cullison, and I met to discuss how we can work with the town to promote the highest level of safety possible at our schools. We are currently discussing how we might be able to increase the SRO presence at both facilities; I will keep you updated as progress is made in this area.

2. We are moving forward with curriculum in a number of areas. John, Jen, Denise, and I are meeting with vertical teams to discuss curriculum development, resource needs and sharing of strategies that have proven to be successful. We are also making progress on piloting two potential science programs. Trainers have been brought in to work with the staff, materials have been received and distributed, and we will be looking for feedback from the teachers by mid-May.

3. On March 28, Howard Muscott, Director of the NH Center for Effective Behavioral Interventions and Support, spent the day at ACS working with staff on strategies for behavior management. Dr. Muscott will be with us four more times before the end of the school year as a result of feedback from the professional development survey. He will be focusing on behavioral interventions that work (punitive versus positive interventions), forming relationships, and what to look and listen for when intervening.

4. On March 16th, it was a true pleasure to attend the second Showcase of Excellence assembly for the entire school. The energy and the pride that filled the gym was exciting! Students shared classroom projects, middle schoolers who have been building computers and programming games with original music highlighted their progress, and our youngest children displayed their knowledge of reading and math. I also enjoyed meeting with some of our eighth graders who are

taking part in PLOs (Personalize Learning Opportunity). We talked about setting goals, mastery of skills, timelines, and needed resources. The projects are moving forward and are allowing students to explore topics of special interest to them.

5. At this writing we are preparing for the visit from the Excellence in Education committee. There is an excitement in the air and we are very much looking forward to “showing off” all that Alton offers to its students on a daily basis. Our staff is to be commended for putting in the extra effort to prepare for April 2. It will be a pleasure to report out to you at the May meeting regarding the feedback that we received from the committee.

Respectfully,
Pamela Stiles
Superintendent



Alton Central School

Principal's Report to the School Board

April 9, 2018

It has been a super busy over the past few weeks here at ACS! Alton Central School celebrated the conclusion of Trimester 2 with a Showcase of Excellence assembly on March 16, 2018. All grade levels were represented at the assembly. Pre-K students sang all about colors using sign language, Spanish and English! Our kindergarten students sang about sight words and did the "Macarena" to math. Second students presented facts from a recent field trip to Prescott Farms. There were several slide shows highlighting Performance Based Learning projects, National Junior Honor Society Events, the "Potential Energy" elective, and our RISE basketball team. Grades 4-8 chorus also performed a song that they are preparing for an upcoming concert. At the conclusion, the Potential Energy students were awarded with certificates.

One additional highlight came from two of our students currently in the "Computers Inside Out" elective class here at ACS under the direction of Dr. Naim Syed. Hayden Mellon demonstrated "Skyscraper Mystery" which is a video game he from created from scratch using coding through the Unity platform. Also, Spencer Hogan developed the intense background music for the videogame. Students and staff were absolutely mesmerized by their creations. They were truly impressive!

In PreK, Mrs. Rees and Kelly MacPherson have begun their evening Pyramid Model Parenting Series: Positive Solutions for Parents. They have reported that seven families are participating in this six-week series on Wednesday evenings from 5:30-7:30. It has been a reported that so far it has been a powerful experience for all for both parents and facilitators.

Kindergarten has been focusing on the changing seasons and talking about spring! Last week they were lucky to have a parent, Mrs. Wood. come into Mrs. Knott's classroom to teach about how maple syrup is made. Students were able to taste both maple sap and the finished product maple syrup. They were also able to have a taste test between real maple syrup and the "store bought" kind and then graphed their results. Mrs. Wood also brought in some of the tools used to collect sap from the trees so students got a chance to see and explore these tools. There was even a small piece of a maple tree students were able to practice tapping. It was an exciting hands-on learning experience. Also in kindergarten Mrs. Leblanc's class went on a nature walk looking for signs of spring, gathered some seeds and planted them. They are anxiously awaiting to see what will grow!

Third Grade is working on their wax museum projects and have set April 20th as the date for their wax museum. Parents, second grade, and administrators are invited to come in from 8:30-9:00 to view the students. Students are looking forward to this project. They have already selected their person and are hard at work. Fourth grade has opened their seed business, Future Gardens. They are accepting orders through April 13th. They use this business as a project based learning, covering both economics and math standards.

Before testing, third and fourth grade sent home blank notes to parents requesting families to write a letter or words of encouragement for each day of testing to their child. This is done without the students knowing. Then in the morning before the test, teachers put one letter on their desk for them to read. They love it and parents have had fun coming up with these notes. If students don't return anything from their parents, we find teachers and different staff members to write a quick word of encouragement.

In seventh grade, students concluded their focus on economics with research projects comparing the reasons for wealth or poverty in two countries. Next on the agenda is an exploration of medieval Europe and feudalism.



Alton Central School

Currently, seventh grade STEM is making CO₂ powered cars to race and collect data with Mr. Macduff. This data will be used to calculate a rate of speed and convert that rate from ft/sec into MPH. Seventh grade Math students are currently working on geometry and are learning about the different angles, supplementary, complementary, and adjacent. Soon they will be moving to volume and surface area of cones and pyramids. Mr. Pappaceno's 7th and 8th grade elective will be at UNH for an underwater robotics competition with their ROV's on Friday April 13th!

Eighth graders have chosen their Power of One activities and will begin preparations to put their ideas into actions. These include a "Meme Day" to benefit the Downtown Boxing Gym Youth Program, a softball tournament to raise money for the David Ortiz Foundation and Limbs for Life, a barbecue to show support for those in foster care, and seven other activities! In class, their studies have moved on to the expansion of the United States through purchase, negotiation, and war. They have also begun to gather information through class discussion and projects that will help them to rewrite the "Three Witches" scene from Shakespeare's *Macbeth* to analyze and demonstrate the reasons for the American Civil War. In math, students are finishing up their chapter on the Pythagorean Theorem and moving onto the Transformations chapter. They will start with translations, then reflections, rotations, and end with dilations. Algebra is working on the geometric unit of transformations. They are taking an assessment on dilation using "Shrinky Dinks" and drawing a geometric shape on the coordinate plane, transferring that shape to shrink paper, shrinking it down, drawing the smaller shape on the coordinate plane, and finding the scale factor between the two.

For the third year in a row, 8th graders in the ACS band traveled to Boston's historic Symphony Hall to sit in on an open rehearsal of the Boston Symphony Orchestra on Thursday, March 29th. Afterwards, the students were able to take part in a private guided tour around the entire facility. Boston Symphony Hall is considered the third best venue in the world for its acoustics and students were able to experience this with some of the best players in the world performing for them!

Finally, I would like to thank the entire ACS community (students, staff, parents, board members, community members... really everybody) for their support and hard work through the "Edies" process! The school is absolutely beautiful and our entire school is beaming with pride and excitement. Between all the wonderful things that go on here daily at ACS to the recent "spruce ups" building-wide, the displays of student work, bulletin boards, artwork, and our wonderful student tour guides, we have truly made our school a showcase. Win or lose, this is a proud day for ACS to be selected as a finalist! Thanks again to all and we will absolutely keep you posted once the Edie's Team has made their choice.

Respectfully Submitted,

John W. MacArthur, Jr.
Principal, Alton Central School

Upcoming Events @ ACS	
4/10 – 4/12	Grade 3-8 NH State Testing
4/13	7/8 Elective to UNH
4/13	ACS MS Dance 6:00-9:00
4/18	PTSA Meeting 6:00
4/20	No Kindergarten Classes Today – Kindergarten Screening 8:00-2:00
4/20	Grade 3 Wax Museum
4/23-4/27	Spring Break

17/18

February Maintenance Report

- **Room 197 Lab Faucet Repair (In-house)**
- **Supply Deliveries (Cleaning/Paper products)**
- **Many School Dude work orders Completed**
- **LED Light Replacement, Gym Hall (In-house)**
- **Autoscrubber repair (In-house)**
- **Fuel Deliveries (Irving Oil)**
- **Heating System Clean (SAU) (Siemens)**
- **Snow storm Clean-ups (20")**
- **School Wide Touchup Painting (In-house)**
- **Gym Restroom Painting/Light Replacement (In-house)**
- **Boiler 1 Gasket Repair (Siemens)**
- **Room Movements (220-127)**
- **Bogen Sound System, Adjust and card Replc. (Williams)**
- **Horn/Strobe replacement (205-214) (NE Security)**
- **Strobe/Speaker install (198) (NE Security)**
- **Generator Maintenance (Major PM) (Generator Connection)**

17/18

March Maintenance Report

- **Supply Deliveries (Cleaning/Paper products)**
- **Many School Dude work orders Completed**
- **LED Light Replacement, Music/Art Hall (In-house)**
- **Fuel Deliveries (Irving Oil)**
- **Snow storm Clean-ups (34")**
- **School Wide Touchup Painting (In-house)**
- **Plow maintenance and Snow Removal Parts install (In-house)**
- **Sensor Install in B-5(Siemens)**
- **Air Monitoring room 140 (RPF Assoc.)**
- **Spring Sports netting hung (In-house)**
- **Baby changing station hung (In-house)**
- **Touch up painting at SAU (In-house)**
- **Pipe wrap replacement (In-house)**
- **ERC Lab door repair (In-house)**
- **Began Exterior Spring Cleanup**

Strategic Plan Update

2017-2018

(April, 2018)

Action Steps	Not Yet Begun	In Process	Completed
Engage in team/community building activities.			
Develop and sustain a schoolwide student-generated newsletter each trimester.			
Use bulletin boards, pictures, website, newspapers, social media, morning announcements, etc., to communicate achievements.			
Hold schoolwide (K-8) celebrations at least once each trimester.			
Develop student-led opportunities for parents, community, and peers.			
Conduct a student and adult interest survey; assign students to staff members for daily interaction.			
Create a confidential communication "board".			
Use interest survey to drive such things as after school activity choices, outreach needs, personalized instruction.			
Create opportunities for students to share their interests and expertise with others.			
Professional Development has been identified overall and will be further guided by PD Committee.			
K-6 Report Cards will be re-written. (K-4)			
Project Based Learning will be the focus in 2017-2018.			
STEAM-based instructional strategies for all grades will be examined and implemented.			
Provide professional learning to enhance knowledge of designing and validating authentic assessments.			
Electives for Grades 5-8 will be offered by UA and G/T staff.			
Create and maintain an instructional database of local and online resources.			
Utilize both qualitative and quantitative data.			
Assemble an annual budget review meeting to discuss warrant articles in support of the budget forum.			
Improve the school/teacher websites by establishing a protocol and timeline for postings.			
Provide parent forums and/or resources to build an understanding of supports that can be provided at home.			
Showcase student work/projects in community locations (ie, Gilman Library, Town Hall, PMHS, SAU).			
Use audience-friendly language in all communications (test scores, financials, etc).			
Build a network with the community: individuals, groups, and organizations.			
Take advantage of the community's natural, government, and economic resources to enhance learning.			
Create a list of in-house and community resources (clothes, eye glasses, food, etc.) to have available each year.			

SAU #72

ALTON CENTRAL SCHOOL

TITLE: Adoption Agreement for the 403(b) Plan Document
For Public Education Organizations

ASD MEETING OF: April 9, 2018

ACTION ☒ PRESENTATION ☐ INFORMATION ☐

SIGNATURE REQUIRED ORIGINAL ATTACHED

=====

BACKGROUND:

1. To approve the updated document for the Adoption Agreement for the 403(b) Plan Document for Public Education Organizations.

FISCAL IMPLICATIONS:

Fiscal verification: N/A

RECOMMENDATION:

Presented by:

To be determined, Chair

Pamela Stiles, Superintendent

**ADOPTION AGREEMENT FOR THE
403(b) PLAN DOCUMENT FOR PUBLIC EDUCATION ORGANIZATIONS**

Employer hereby establishes a 403(b) plan by adopting the 403(b) Plan Document for Public Education Organizations plan document (the "Plan") as modified by this Adoption Agreement and agrees that the following provisions shall be incorporated as part of the Plan document.

EMPLOYER INFORMATION

Name of Employer: Alton School District

Federal Tax ID: 02-6000014

Employer's Address:

252 Suncook Valley Road
Alton, NH 03809

Telephone Number: 603-875-7890 **Fax:** 603-875-0391

Contact Person: Kathy O'Blenes, Business Administrator

Telephone/Extension: 603-875-7890 E-mail: koblenes@sau72.org

Type of Organization:

X K-12 Public School ☐ Community College ☐ Public College/University

Note: If Employer is not a public education organization, this document may not be used.

PLAN INFORMATION

Name of Plan: Alton School District 403(b) Plan

Effective Date: This Adoption Agreement:

- ☐ establishes a Plan effective as of _____ (the "Effective Date") and is the first 403(b) plan document established by the Employer.
- ☒ amends and restates a previously established 403(b) Plan document of the Employer. The effective date of this amended Plan is 04/09/18 (the "Effective Date").

Eligibility: Except as otherwise selected below, all employees are immediately eligible to make contributions under the Plan. Eligibility for Employer Contributions is based on applicable employment agreements or collective bargaining agreements to which an employee is subject. The plan shall not include:

- ☐ Employees who are eligible to participate in one or more plans described under Section 403(b)(12)(A) of the Code during the calendar year sponsored by the Employer.
- ☒ Employees who are students and regularly attending classes at the Employer institution during the calendar year (limited to Employers that are educational institutions).
- ☒ Employees who normally work fewer than 20 hours per week (must be 20 or less; equivalent to 1,000 hours or less in a year except as otherwise provided under applicable 403(b) regulations generally effective January 1, 2009) during the calendar year.

Note: The inclusion of all common law employees will prevent an inadvertent violation of the eligibility requirements of Section 403(b)(A)(ii).

Contributions into the Plan:

Employee Contributions (in addition to salary reduction contributions):

- ☐ Roth 403(b) Contributions to the Plan are permitted beginning on _____.
- ☐ Roth 403(b) Contributions are NOT permitted under the Plan

(Default: If no election is made, Roth 403(b) Contributions are not permitted)

Employer Contributions (if any):

- ☐ No Employer Contributions will be made.
- ☒ Employer Contributions will be made in accordance with applicable employment agreements and collective bargaining agreements, or as may be determined from year to year by the Employer.

(Default: If no election is made, Employer Contributions are permitted)

15 Years of Service Catch Up Contributions: The Plan will ☒ or will not ☐ permit employees with 15 years of service with the Employer that satisfy the conditions for the Special Section 403(b) Catch-up Limitation for Employees With 15 Years of Service (Section 3.2 of the Plan) to increase their Elective Deferrals limitation.

(Default: If no election is made, Catch Up Contributions are permitted)

Investment Options: Any Annuity Contracts and/or Custodial Accounts provided by Vendors authorized on Appendix 1, which may be revised from time to time, are authorized to accept contributions under the Plan.

Exchanges Within the Plan: The Plan will ☒ or will not ☐ permit Participants to make Exchanges. If permitted, Exchanges may occur between:

- ☐ Those organizations listed on Appendix 1 only *(default if no election made)*
- ☒ Those organizations listed on Appendix 1 and any other organization offering annuity contracts and or custodial accounts that satisfy the requirements of Section 403(b) of the Code who execute an information sharing agreement with Employer or its appointee for purposes of satisfying applicable compliance requirements.

(Default: if no election made, Exchanges between organizations listed on Appendix 1 are: permitted)

Transfers Into the Plan : The Plan will ☐ or will not ☒ accept Transfers from another employer's 403(b) plan.

(Default: If no election is made, Transfers will be accepted)

Transfers From the Plan : The Plan will ☐ or will not ☐ permit Transfers from the Plan to another employer's 403(b) plan, if requested by a former Participant.

(Default: If no election is made, Transfers will be sent to another 403(b) plan.)

Financial Hardship Distributions: Hardship Distributions are ☒ or are not ☐ available under the Plan.

(Default: If no election made, Hardship Distributions are permitted)

Loans: Loans are ☒ or are not ☐ available under the Plan subject to availability and any additional conditions that may apply under a Participant's 403(b) Individual Agreement(s).

(Default: If no election made, loans are permitted) **Note: The Plan prohibits loans to any Participant who has an existing outstanding defaulted loan under any retirement or deferred compensation plan sponsored by the Employer.**

Direct Roth Rollovers: If Roth 403(b) Contributions are permitted to the Plan (above), direct rollovers from other Roth 403(b) or Roth 401(k) plans are ☐ , are not ☐ accepted into the Plan or

☒ Not Applicable because Roth Contributions are not permitted to the Plan.

(Default: If no election made, direct rollovers of Roth contributions will be permitted),

Plan Administration: The Plan shall be administered:

☐ By Employer

☒ Jointly by Employer and Vendors. Unless otherwise agreed to by the affected parties, Employer and the provider/issuer of each Funding Vehicle shall jointly act as Administrator of the Plan. Employer shall be responsible for matters relating to eligibility (including providing notice of the Plan to Employees), enrollment opportunities, Contributions authorizing disbursements in accordance with Section 5, and proper tax reporting on Contributions, Plan document maintenance and payroll related issues. The Funding Vehicles are responsible for matters relating to investing Contributions as directed by Participants, beneficiary designations, distributions authorized by the Employer, Exchanges, Transfers, Rollovers, loans, withdrawals and post-employment compliance, such as tax reporting, notice requirements and withholding on distributions.

☐ By a designated Administrator. The Employer has named _____
to act in this capacity.

The following section may be used to insert provisions for which there were no acceptable alternatives provided. It may be used to modify any portion of the Plan or Adoption Agreement.

NOTE: Any modifications should be carefully reviewed by Employer's legal counsel to ensure that changes do not adversely affect the Plan's qualification under Section 403(b) of the Code.

Other provisions of the Plan (Attach additional pages as necessary):

None

EMPLOYER ACKNOWLEDGEMENTS AND SIGNATURES

Employer acknowledges that it is an eligible public education organization under Section 170(b)(1)(A)(ii) of the Code and is authorized to offer a program qualified under Section 403(b) of the Internal Revenue Code

EMPLOYER

By: Kathy O'Blenes

Print Name of Signer: Kathy O'Blenes

Title: Business Administrator

Dated: 4/09/18

APPENDIX 1

Vendors authorized to receive ongoing contributions, and, if applicable, Exchange and Transfers under the Plan:

Name of Organization	Address
AIG Retirement (formerly AIG VALIC)	LOCKBOX 20077 1111 Fannin, Houston, TX 770022
Franklin Templeton Investments	P. O. Box 33083 St Petersburg, FL 33733-8030
Horace Mann Insurance Co.	P. O. Box 3263 Springfield, IL 62701
New York Life Insurance Annuity Corp.	75 Remittance Dr. Suite 3021, Chicago, IL 60675-3021
USAA Financial Advisors, Inc.	P. O. Box 659447 San Antonio, TX 78265-9447
Waddell & Reed Financial Services	P.O. Box 29217 Shawnee Mission, KS 66201-9217

APPENDIX II

Vendors authorized only to receive Exchanges or Transfers under the Plan:

Name of Organization	Contact Person	Telephone Number
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None

Important Notes:

1. As provided under the Plan, any authorized Vendor named in Appendix I and/or II agrees to share information necessary for compliance purposes with Employer, an Administrator and/or with any other 403(b) provider as may be required or desirable to facilitate compliance with the Plan and all applicable laws and regulations.
2. Each Vendor named above is required to maintain records of the Funding Vehicles offered under the Plan to comply with the information sharing requirements of the Plan and applicable information sharing agreements.

This Appendix is dated: 04/09/18

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED _____ **ORIGINAL ATTACHED** _____

ALTON CENTRAL SCHOOL CALENDAR 2018-2019

August 2018					
M	T	W	T	F	
W	W	W	W	X	
September 2018					
M	T	W	T	F	
H	F	5	6	7	
10	11	12	13	14	
17	18	ER	20	21	
24	25	26	27	28	
October 2018					
M	T	W	T	F	
1	2	3	4	W	
H	9	10	11	12	
15	16	17	ER	PTC	
22	23	24	25	26	
29	30	31			
November 2018					
M	T	W	T	F	
			1	2	
5	6	7	8	9	
H	13	14	15	16	
19	20	X	H	X	
26	27	28	29	30	
December 2018					
M	T	W	T	F	
3	4	5	6	7	
10	11	ER	13	14	
17	18	19	20	ER	
X	H	X	X	X	
January 2019					
M	T	W	T	F	
X	H	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
H	22	23	ER	25	
28	29	30	31		

CALENDAR DAYS

F = First Day of School

H = Holidays

X = Vacations (no school)

W = Teacher Work Day(s), Students off (6)

PTC = Parent/Teacher Conferences – No Classes

ER = Early Release @ 12:30 PM (9)

L-ER = Last Day, Early Release:

Estimated Final Day to be June 14, 2019

February 2019					
M	T	W	T	F	
				1	
4	5	6	7	8	
11	12	ER	14	15	
18	19	20	21	22	
X	X	X	X		
March 2019					
M	T	W	T	F	
				X	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	ER	28	29	
April 2019					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
X	X	X	X	X	
29	30				
May 2019					
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	ER	16	17	
20	21	22	23	24	
H	28	29	30	31	
June 2019					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	L-ER	
17☀	18☀	19☀	20☀	21☀	
24	25	26	27	28	

NOTES

☀ **SNOW DAYS** – 5 snow days are built into the calendar. If all are needed, the last day of classes for students could be June 21, 2019. If more days are needed to complete 178 student days, these will be added.

PROGRESS REPORTS will be issued 35 days after the start of each trimester; report cards will be issued 10 days after the end of each trimester.

REPORT CARDS – excessive snow days could result in report cards being delayed by as much as 5 days.

STUDENT DAYS – 178

TEACHER DAYS – 185

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED _____ **ORIGINAL ATTACHED** _____

1. Discuss the Alton Central School name and Mascot and review survey results.

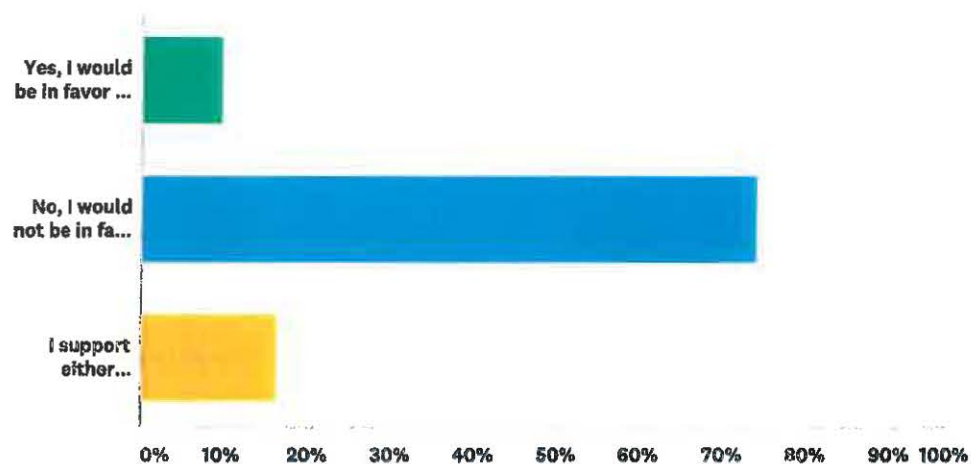
Fiscal verification: N/A

To be determined, Chair

8

Q1 The Alton School District Strategic Plan (which can be found at myacs.org) highlights the importance of community involvement in enriching the educational process. With a focus on continuing to implement the Mission Statement and supporting beliefs, the School Board has begun a very preliminary discussion regarding the name of the school. Would you be in favor of renaming Alton Central School to the Alton Community School? Your feedback will guide the Board in any further discussions they might have on this topic.

Answered: 250 Skipped: 2



ANSWER CHOICES

Yes, I would be in favor of renaming the school Alton Community School.

No, I would not be in favor or renaming the school. It should remain Alton Central School.

I support either "Central" or "Community" school.

TOTAL

RESPONSES

9.60% 24

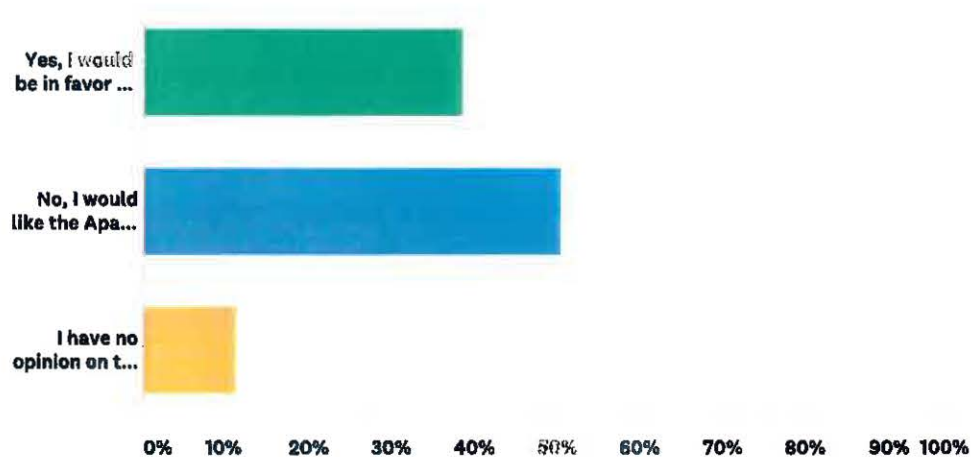
74.00% 185

16.40% 41

250

Q2 On an unrelated topic – In 2004, Alton Central School became a K-8 school when grades 9-12 moved to Prospect Mountain High School. Is the time right for the elementary school to begin to explore finding a new mascot?

Answered: 250 Skipped: 2

**ANSWER CHOICES**

Yes, I would be in favor of beginning the process to find a new mascot for the elementary school.

No, I would like the Apache to remain the mascot for the elementary school.

I have no opinion on this topic.

TOTAL

RESPONSES

38.40% 96

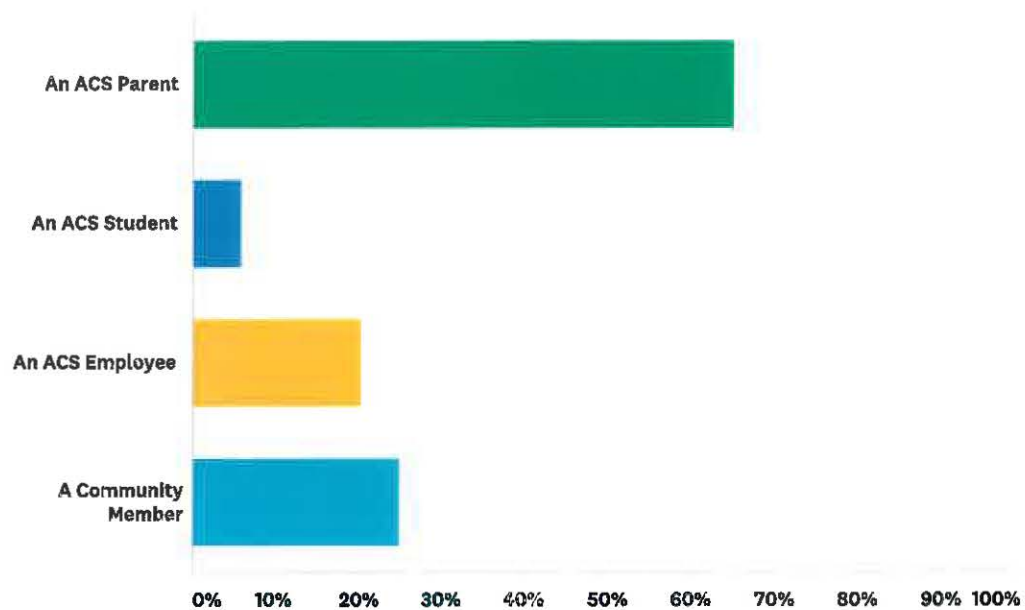
50.40% 126

11.20% 28

250

Q3 I am:

Answered: 252 Skipped: 0



ANSWER CHOICES

An ACS Parent

An ACS Student

An ACS Employee

A Community Member

Total Respondents: 252

RESPONSES

65.08%

5.95%

20.24%

25.00%

164

15

51

63

ALTON CENTRAL SCHOOL

Alton Central School

Loaner Device Agreement

2018-2019

The Alton School District is offering students in grades 5-8 the opportunity to take their Chromebook home to help with educational assignments. To ensure peace of mind, these devices use internet content filtering.

By signing this form, the parent agrees to assume all responsibility for equipment signed out to the student.

Student Agreement /Parental Consent

As a guardian I agree to the following statements related to having an electronic device used at home for educational purposes:

☐

I have agreed to follow the Alton Central School Acceptable Use Policy.

1. I understand the device is the property of Alton School District and the district retains all rights to the hardware and software.
2. I understand I am completely responsible for repairs as a result of neglect or intentional or accidental misuse.
3. I must bring my device to school every day and make sure it is fully charged. (The school recommends not bring a charger to school).
4. I agree to follow all Alton Central School regulations and policies governing the use of the device as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information.
5. I agree not to remove or interfere with the serial number and other identification tags.
6. I agree to keep the device and district information safe and secure. (i.e. Don't leave the device in open view in your locked car, in areas of extreme temperature or humidity).
7. I agree to report theft, loss, or damage to the device to the school library or school office immediately and to the police in the case of theft.
8. I agree to deliver the device promptly to designated location for technical inspection, to verify inventory, or for other reasons when requested.
9. I agree to return the equipment at the end of the loan period to the assigned location or when my family moves out of the district.
10. I agree not to remove or change the physical structure of the device, including the keys, screen cover, or plastic casing.
13. I understand I am responsible for monitoring and guiding my child's activity at home.

I have discussed the agreement with my child and will support the school in guiding my child in using the device at home as an educational tool.

Alton Central School

Chromebook Optional Insurance Program

At this time, ***accidental*** damage to a Chromebook is covered by warranty.

If there are stickers, graffiti, cosmetic damage or other intentional defacing to the device that the school determines warrants replacement so that it can be used by another student, the family would be individually responsible for the replacement cost.

However, the District is offering an optional insurance plan for \$10 which will cover:

The **loss** of a Chromebook (replacement value- \$299)

(payment made to Alton Central School)

The Plan will **not** cover:

Case replacement (\$20), Lost/damaged Charger (\$30).

☐ Yes, I would like to participate in the Insurance program. I agree to pay the premium cost of \$10 which will cover the loss of a Chromebook.

☐ No, I decline the Insurance program and understand that I am 100% responsible for the loss of a loaner Chromebook.

Student Name (Please Print)

Student Signature

Parent/Guardian Name (Please Print)

Parent /Guardian Signature

Date _____

*Category P***SAU 72 RESPONSIBLE USE POLICY**

The SAU 72 and Alton Central School provides access to a comprehensive collection of technology resources for employee and student use. These technology resources are to be used for educational and school related business purposes only.

The ACS Responsible Use Policy outlines appropriate use and prohibited activities when using all technology resources and electronic devices as defined by school administrators. Access to the networks and to the information technology environment within the District is a privilege and must be treated as such by all users of the network and its associated systems.

Every employee and student is expected to follow all of the rules and conditions listed, whether at home or at school, as well as those given verbally by SAU 72 administrators and/or teachers, and to demonstrate responsible citizenship and ethical behavior at all times when using school/district equipment.

Examples of unacceptable uses of ACS computers that are expressly prohibited include, but are not limited to the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying defamatory, abusive, racially offensive, obscene, vulgar, profane, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials.
2. **Illegal or Prohibited Activities** – Using the ACS computers, networks or Internet services for any illegal activity or in violation of any Board policy or school rules, including “cyberbullying” and other harassing or discriminatory conduct. The school unit assumes no responsibility for illegal activities of students while using school computers.
3. **Violating Copyrights** – Copying, downloading or sharing of any type of copyrighted materials (including music or films) without the owner's permission (see Board policy). The school district assumes no responsibility for copyright violations by students/staff.
4. **Copying Software** -- Copying or downloading software without the express authorization of the Technology Department is prohibited. Unauthorized copying of software is illegal and may subject the copier to substantial civil and criminal penalties. Alton Central School assumes no responsibility for illegal software copying by students/staff.
5. **Non-School Related Uses** – Using the school district’s computers, networks or Internet services for non-school related purposes such as private financial gain, commercial, advertising or solicitation purposes, or for any other personal use not connected with the educational program or assignments.

- 6. Misuse of Passwords/Unauthorized Access--** Sharing passwords, using other user's passwords, or accessing/using other user's accounts.
- 7. Malicious Use/Vandalism--** Any malicious use, disruption or harm to the ACS computers, networks and Internet services, including but not limited to hacking activities, creation/uploading of computer viruses, or subverting web filters, firewalls or any other security measures.
- 8. Unauthorized Access to Blogs/Social Networking Sites, etc . –** Accessing blogs, social networking sites, etc. without specific authorization from the supervising teacher is prohibited.

No Expectation of Privacy

SAU 72 computers remain under the control, custody and supervision of ACS at all times. Students/staff have no expectation of privacy in their use of school computers, including but not limited to: email, stored files or internet activity.

Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 *et seq.*), notice is hereby given that there are no facilities provided by this system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

Compensation for Losses, Costs and/or Damages

SAU 72 and Alton Central School reserves the right to seek for compensation for any losses, costs or damages incurred by the student/staff for violations of Board policies and school rules while the student/staff is using school owned computers, including the cost of investigating such violations. ACS assumes no responsibility for any unauthorized charges or costs incurred by a student/staff while using school computers.

ACS families will be given the option of purchasing insurance to cover the cost of any damages; families who do not have insurance will be responsible for the full cost of repairing or replacing.

Student Security

A student is not allowed to reveal his/her full name, address, telephone number, social security number or other personal information on the Internet without prior permission from a teacher. Students should never agree to meet people they have contacted through the Internet without parental/guardian's permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

Network Security

The security of ACS computers, networks and Internet services is a high priority; staff must notify the technology director immediately regarding problems. Any student who identifies a security problem must notify his/her teacher immediately. The student shall not demonstrate the problem to others or access unauthorized material. Any user who attempts to breach system security, causes a breach of system security or fails to report a system security problem shall be subject to disciplinary and/or legal action in addition to having his/her computer privileges limited, suspended or revoked.

Students/staff may not propagate computer worms or viruses, distribute quantities of information that overwhelms the systems, or use a District network to make unauthorized entries into any other resources accessible via the network.

Additional Codes of Conduct

1. Laptops are loaned to students/staff as an educational tool and are only authorized for use consistent with the school's mission.
2. Students/staff are responsible for the proper care of laptops at all times, including costs associated with repairing or replacing the laptop.
3. If a laptop is lost or stolen, this must be reported to the Technology Department immediately; a theft should also be reported to the local police.
4. The Board's policy and rules concerning computer and Internet use and all other policies and rules apply to use of laptops at any time or place, on or off school property. Students/Staff are responsible for obeying any additional rules concerning care of laptops issued by the school.
5. Violation of policies or rules governing the use of computers, or any careless use of a laptop may result in a student's/staff's laptop being confiscated and/or a student only being allowed to use the laptop under the direct supervision of school staff. The student/staff will also be subject to disciplinary action for any violations of Board policies or school rules.
6. Parents/guardians will be informed of their child's login password. Parents/guardians are responsible for supervising their child's use of the laptop and Internet access when in use at home.
7. The laptop may only be used by the student to whom it is assigned.
8. Laptops must be returned in acceptable working order at the end of the school year or whenever requested by school staff.

SAU 72 Responsible Use Policy
Responsible Use Policy Parent Agreement
Student

As the parent or guardian of this student, I have read the *Responsible Use Policy* and have discussed it with my child.

I have also read and discussed the *following points* with my child.

- The use of school devices, the school network, the Internet, and the Apps suite of tools is a privilege, not a right.
- The ACS network, Apps accounts and school email are owned by SAU 72 and are not private. SAU 72 has the right to access the information at any time.
- The computer/network/Internet access and SAU 72 accounts are provided in Alton Central Schools for *educational purposes only* in keeping with the *academic goals of ACS* and student use for any other purpose is considered inappropriate.

I understand that the consequences of my child's actions for not complying with the RUP may include loss of computer/network/Internet privileges, school disciplinary action, prosecution under state and federal law, and/or payment for intentional damage of school devices. SAU 72 administrators will decide what conduct is inappropriate use if such conduct is not specified in this agreement.

I recognize that it is impossible for ACS to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network.

Name of Student: (please print) _____

Parent Signature: _____ Date: _____

**SAU 72 Responsible Use Policy
Responsible Use Policy Employee Agreement**

I have read and understand the SAU 72 and Alton Central School Responsible Use Policy. I recognize my responsibilities as defined within and agree to use ACS computer, network and Internet resources only in support of education and research, consistent with the purposes of SAU 72. I further understand that any violation of the regulations is unethical and may constitute a criminal offense.

I will abide by the terms and conditions for use of the Alton Central School and SAU 72 Network, computers, and Internet resources. Should I commit any violation, I understand that my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken.

This document will remain part of the permanent personnel record on file at the SAU office.

Name of Employee: (please print) _____

Employee Signature: _____ Date: _____

First Reading: 9/14/15 (new policy)

Second Reading: 10/26/15

Adopted: 12/14/15

First Reading: 4/9/18

SCHOOL DISTRICT INTERNET ACCESS FOR STUDENTS

The School Board recognizes that technological resources can enhance student performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all students to learn to use the available technological resources that will assist them in the performance of their education. As needed, students shall receive lessons and instruction in the appropriate use of these resources.

Students shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education.

Technology resources include but are not limited to: computer hardware, operating system software, application software, stored text and data files, e-mail, local databases, externally accessed databases, DC-ROM, recorded magnetic or optical media, clip art/digital images, digitized information, communications technologies, and stand-alone workstations.

Students are hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and an Acceptable Use Agreement that outlines student obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all students. Students shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

Legal References:

RSA 194:3-d, School District Computer Networks

47 U.S.C. §254, Requirements For Certain Schools – Internet Safety

20 U.S.C. §6777, Enhancing Education Through Technology – Internet Safety

First Reading: 9/14/15 (new policy)

Second Reading: 10/26/15

Adopted: 12/14/15

[First Reading: 4/9/18](#)

SOCIAL MEDIA POLICY

The Alton School Board recognizes the value of social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members. As such, the Superintendent is authorized to establish social media websites and platforms in furtherance of the District's values, goals, and mission.

Definitions

"Social media" means any online platform for collaboration, interaction, and active participation, including, but not limited to, social networking sites such as Facebook, Twitter, YouTube, LinkedIn, or blogs.

"Official district social media platform" is a site authorized by the Superintendent or designee. Sites that have not been authorized by the Superintendent or designee but that contain content related to the district or comments on district operations, such as a site created by a parent-teacher organization, booster club, or other school-connected organization or a student's or employee's personal site, are not considered official district social media platforms. Unauthorized pages will be considered as personal pages.

Guidelines for Content

All content on the District's Facebook page must relate to education, curriculum, instruction, school-authorized activities and athletics, school or district news or general information relating to work, activities and accomplishments of the District and its staff, as representatives of the District.

The Superintendent or designee shall ensure that official district social media platforms provide current information regarding district program, activities, and operations. Official district social media platforms shall contain content that is appropriate for all audiences. The Superintendent or designee shall ensure that official district social media platforms are regularly monitored.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official district social media platforms.

Establishment of Regulations

The Superintendent or designee will establish administrative regulation, guidelines and protocols for official district social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

Student Use of Social Networking Sites

First and foremost, students are encouraged to always exercise the utmost caution when participating in any form of social media or online communications, both within the Alton community and beyond.

Students who participate in online interactions must remember that their posts reflect on the Alton community and, as such, are subject to the same behavioral standards set forth in the Student Handbook and Responsible User Policy.

The District will not require, compel or request that any student provide his/her personal or private social media account information with relation to any District social media website.

Written parental release is required before posting of student photographs in District-sponsored social media.

Employee Use of Social Networking Sites

The Alton School District respects the right of employees to use social media and networking sites, as well as personal websites and blogs, but it is important that employees' personal use of these sites does not damage the Alton School District's reputation, its employees, or its students or their families. Employees should exercise care in setting appropriate boundaries between their personal and public online behavior, understanding that what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent. The Alton School District strongly encourages all employees to carefully review the privacy settings on any social media and networking sites they use and exercise care and good judgment when posting content and information on such sites.

If an employee maintains or participates in an ASD-sponsored online community that extends to persons who are parents, or other constituents, he/she must exercise good judgment about any content that is shared on the site. Staff members should not discuss or reveal a student's personal information or problems, or invite a student to do the same. The employee must uphold the district's Responsible Use Policy and avoid making defamatory statements about the school's employees, students, or their families.

Additionally, employees should adhere to the following guidelines, which are consistent with the Alton workplace standards on harassment, student relationships, conduct, professional communication, and confidentiality. The employee may not:

- Make statements that would violate any of the Alton policies.
- Disclose any confidential information regarding the Alton School District or confidential information obtained during the course of his/her employment, about any individuals or organization, collective bargaining agreements, school board policies, ethical code or standards of professional conduct.
- Engage in, post, share, or otherwise disclose sexually explicit or suggestive messages/pictures/videos, sexual banter, jokes, innuendos, or behavior with students.

- Advocate or encourage students to use alcohol, tobacco, drugs, or other illegal substances.
- Engage in peer-like communication with students.
- Identify themselves as representatives of the Alton School District in their personal electronic communication.
- Access social networking websites for personal use during school hours.

The Alton School District can require employees to disclose login information for accounts or services provided by virtue of the employment relationship or for devices or online account paid for, or supplied by, the employer.

Limitation of Public Comments

Official district social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. Comments to ASD-sponsored sites, such as blogs, online forums, and social media sites, are welcomed and encouraged.

Official district social media platforms may not contain content that is obscene, profane, offensive, sexually explicit, inappropriate, inflammatory, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation. The District reserves the right to reject or remove comments for any reason.

For the privacy of users and their families, all postings to ASD-sponsored sites will be publicly available on the Internet and therefore publicly accessible without limitation or protection of any kind. Users must consider how much personal information to share, with the understanding that this information may be linked to an individual's name and published on the Internet.

By posting a comment or other material to an ASD-sponsored site as outlined above, the Alton School District has the right to re-use, display, modify, reproduce, publish, or distribute with permission from the originator.

Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

The User agrees to indemnify and hold harmless the Alton School District, its employees, and successors and assigns against any damages, losses, liabilities, judgement, cause of action, costs or expenses (including reasonable attorneys' fees and costs), arising out of any claim by a third party relating to any material the user has posed on an ASD-sponsored site.

Privacy

The Superintendent or designee will ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

Students, parents, staff and members of the public are hereby given notice that the District reserves the right to and will monitor all District social media websites. As such, there is no expectation of privacy for information posted on, sent to or received by the District's social media websites.

NHSBA Note, September 2014: Only change is an addition of a Legal Reference, RSA 275:72. Content of the policy has not changed. RSA 276:72 prohibits an employer from requesting or requiring that an employee or prospective employee disclose login information for accessing any personal account or service through an electronic communication device. Additionally, RSA 275:72 prohibits an employer from taking or threatening to take disciplinary action against any employee for such employee's refusal to comply with a request or demand by the employer that violates this statute. Employers are still allowed to adopt and enforce lawful workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use.

Legal References:

RSA 275:72, Use of Social Media and Electronic Mail

First Reading & Adoption: 12/8/14

First Reading: 4/9/18

Students, parents, staff and members of the public are hereby given notice that the District reserves the right to and will monitor all District social media websites. As such, there is no expectation of privacy for information posted on, sent to or received by the District's social media websites.

NHSBA Note, September 2014: Only change is an addition of a Legal Reference, RSA 275:72. Content of the policy has not changed. RSA 276:72 prohibits an employer from requesting or requiring that an employee or prospective employee disclose login information for accessing any personal account or service through an electronic communication device. Additionally, RSA 275:72 prohibits an employer from taking or threatening to take disciplinary action against any employee for such employee's refusal to comply with a request or demand by the employer that violates this statute. Employers are still allowed to adopt and enforce lawful workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use.

Legal References:

RSA 275:72, Use of Social Media and Electronic Mail

First Reading & Adoption: 12/8/14

First Reading: 4/9/18

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED _____ **ORIGINAL ATTACHED** _____

*Category O***EQUIPMENT POSSESSION**

In the event that an employee leaves the District and is in possession of a device that was purchased with District funds, the following will apply:

1. If the device was purchased with a grant, the device will remain with the District;
2. If the employee is leaving the District after having the device for one year, the device will remain with the District;
3. If the employee is leaving the District after having the device for two years, he or she may purchase it with administrative approval from the District at 75% of its purchase price;
4. If the employee is leaving the District after having the device for three years, he or she may purchase the device with administrative approval from the District at either 50% of its purchase price or a price negotiated by the Director of Technology and approval of the Superintendent as adjusted for reasonable depreciation.

First Reading: 9/16/13 (New Policy)

Second Reading / Adoption: 10/28/13

First Reading: 2/8/16

Second Reading & Adoption: 5/17/16

Rescind First Reading: 4/9/18

SOCIAL MEDIA POLICY

The Alton School Board recognizes the value of social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members. As such, the Superintendent is authorized to establish social media websites and platforms in furtherance of the District's values, goals, and mission.

Definitions

"Social media" means any online platform for collaboration, interaction, and active participation, including, but not limited to, social networking sites such as Facebook, Twitter, YouTube, LinkedIn, or blogs.

"Official district social media platform" is a site authorized by the Superintendent or designee. Sites that have not been authorized by the Superintendent or designee but that contain content related to the district or comments on district operations, such as a site created by a parent-teacher organization, booster club, or other school-connected organization or a student's or employee's personal site, are not considered official district social media platforms. Unauthorized pages will be considered as personal pages.

Guidelines for Content

All content on the District's Facebook page must relate to education, curriculum, instruction, school-authorized activities and athletics, school or district news or general information relating to work, activities and accomplishments of the District and its staff, as representatives of the District.

The Superintendent or designee shall ensure that official district social media platforms provide current information regarding district program, activities, and operations. Official district social media platforms shall contain content that is appropriate for all audiences. The Superintendent or designee shall ensure that official district social media platforms are regularly monitored.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official district social media platforms.

Establishment of Regulations

The Superintendent or designee will establish administrative regulation, guidelines and protocols for official district social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

Student Use of Social Networking Sites

First and foremost, students are encouraged to always exercise the utmost caution when participating in any form of social media or online communications, both within the Alton community and beyond.

Students who participate in online interactions must remember that their posts reflect on the Alton community and, as such, are subject to the same behavioral standards set forth in the Student Handbook and Responsible User Policy.

The District will not require, compel or request that any student provide his/her personal or private social media account information with relation to any District social media website.

Written parental release is required before posting of student photographs in District-sponsored social media.

Employee Use of Social Networking Sites

The Alton School District respects the right of employees to use social media and networking sites, as well as personal websites and blogs, but it is important that employees' personal use of these sites does not damage the Alton School District's reputation, its employees, or its students or their families. Employees should exercise care in setting appropriate boundaries between their personal and public online behavior, understanding that what is private in the digital world often has the possibility of becoming public, even without their knowledge or consent. The Alton School District strongly encourages all employees to carefully review the privacy settings on any social media and networking sites they use and exercise care and good judgment when posting content and information on such sites.

If an employee maintains or participates in an ASD-sponsored online community that extends to persons who are parents, or other constituents, he/she must exercise good judgment about any content that is shared on the site. Staff members should not discuss or reveal a student's personal information or problems, or invite a student to do the same. The employee must uphold the district's Responsible Use Policy and avoid making defamatory statements about the school's employees, students, or their families.

Additionally, employees should adhere to the following guidelines, which are consistent with the Alton workplace standards on harassment, student relationships, conduct, professional communication, and confidentiality. The employee may not:

- Make statements that would violate any of the Alton policies.
- Disclose any confidential information regarding the Alton School District or confidential information obtained during the course of his/her employment, about any individuals or organization, collective bargaining agreements, school board policies, ethical code or standards of professional conduct.
- Engage in, post, share, or otherwise disclose sexually explicit or suggestive messages/pictures/videos, sexual banter, jokes, innuendos, or behavior with students.
- Advocate or encourage students to use alcohol, tobacco, drugs, or other illegal substances.
- Engage in peer-like communication with students.

- Identify themselves as representatives of the Alton School District in their personal electronic communication.
- Access social networking websites for personal use during school hours.

The Alton School District can require employees to disclose login information for accounts or services provided by virtue of the employment relationship or for devices or online account paid for, or supplied by, the employer.

Limitation of Public Comments

Official district social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. Comments to ASD-sponsored sites, such as blogs, online forums, and social media sites, are welcomed and encouraged.

Official district social media platforms may not contain content that is obscene, profane, offensive, sexually explicit, inappropriate, inflammatory, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation. The District reserves the right to reject or remove comments for any reason.

For the privacy of users and their families, all postings to ASD-sponsored sites will be publicly available on the Internet and therefore publicly accessible without limitation or protection of any kind. Users must consider how much personal information to share, with the understanding that this information may be linked to an individual's name and published on the Internet.

By posting a comment or other material to an ASD-sponsored site as outlined above, the Alton School District has the right to re-use, display, modify, reproduce, publish, or distribute with permission from the originator.

Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

The User agrees to indemnify and hold harmless the Alton School District, its employees, and successors and assigns against any damages, losses, liabilities, judgement, cause of action, costs or expenses (including reasonable attorneys' fees and costs), arising out of any claim by a third party relating to any material the user has posed on an ASD-sponsored site.

Privacy

The Superintendent or designee will ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

Students, parents, staff and members of the public are hereby given notice that the District reserves the right to and will monitor all District social media websites. As such, there is no expectation of privacy for information posted on, sent to or received by the District's social media websites.

NHSBA Note, September 2014: Only change is an addition of a Legal Reference, RSA 275:72. Content of the policy has not changed. RSA 276:72 prohibits an employer from requesting or requiring that an employee or prospective employee disclose login information for accessing any personal account or service through an electronic communication device. Additionally, RSA 275:72 prohibits an employer from taking or threatening to take disciplinary action against any employee for such employee's refusal to comply with a request or demand by the employer that violates this statute. Employers are still allowed to adopt and enforce lawful workplace policies governing the use of the employer's electronic equipment, including policies regarding Internet use, social networking site use, and electronic mail use.

Legal References:

RSA 275:72, Use of Social Media and Electronic Mail

First Reading & Adoption: 12/8/14

First Reading: 4/9/18

SCHOOL DISTRICT INTERNET ACCESS FOR STAFF

The School Board recognizes that technological resources can enhance teacher performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all staff to learn to use the available technological resources that will assist them in the performance of their education. As needed, staff shall receive training, lessons and instruction in the appropriate use of these resources.

Staff shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education. Staff are hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and a Responsible Use Agreement that outlines staff obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the staff member's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

In the event that an employee leaves the District and is in possession of a device that was purchased with District funds, the following will apply:

1. If the device was purchased with a grant, the device will remain with the District.
2. If the employee is leaving the District after having the device for one year, the device will remain with the District.
3. If the employee is leaving the District after having the device for two years, he/she may purchase it with administrative approval from the District at 75% of its purchase price;
4. If the employee is leaving the District after having the device for three years, he/she may purchase the device with administrative approval from the District at either 50% of its purchase price or a price negotiated by the Director of Technology and approval of the Superintendent as adjusted for reasonable depreciation.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all staff. Staff shall be required to acknowledge in writing that they have read and understood the District's Responsible Use Agreement.

Legal References:

RSA 194:3-d, School District Computer Networks

47 U.S.C. §254, Requirements For Certain Schools – Internet Safety

20 U.S.C. §6777, Enhancing Education Through Technology – Internet Safety

Appendix: GBEF-R

Board Approved: 8/27/01

1st Reading 8/23/10, 2nd Reading/Adoption 9/13/10

Policy Code Change from IGE to GBEF: 4/9/12

1st Reading 9/16/13, 2nd Reading/Adoption 10/28/13

1st Reading 2/8/16, 2nd Reading/Adoption 4/4/16

First Reading: 4/9/18

SCHOOL DISTRICT INTERNET ACCESS FOR STUDENTS

The School Board recognizes that technological resources can enhance student performance by offering effective tools to assist in providing a quality instructional program, facilitating communications with parents/guardians, teachers, and the community, supporting District and school operations, and improving access to and exchange of information. The Board expects all students to learn to use the available technological resources that will assist them in the performance of their education. As needed, students shall receive lessons and instruction in the appropriate use of these resources.

Students shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their education.

Technology resources include but are not limited to: computer hardware, operating system software, application software, stored text and data files, e-mail, local databases, externally accessed databases, DC-ROM, recorded magnetic or optical media, clip art/digital images, digitized information, communications technologies, and stand-alone workstations.

Students are hereby notified that there is no expectation of privacy on district computers, computer files, email, internet usage logs, and other electronic data.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to visual depictions that are obscene or pornographic and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and an Acceptable Use Agreement that outlines student obligations and responsibilities related to the use of District technology. He/she also may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all students. Students shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

Legal References:

RSA 194:3-d, School District Computer Networks

47 U.S.C. §254, Requirements For Certain Schools – Internet Safety

20 U.S.C. §6777, Enhancing Education Through Technology – Internet Safety

Appendix: JICL-R

First Reading: 9/14/15 (new policy)

Second Reading: 10/26/15

Adopted: 12/14/15

[First Reading: 4/9/18](#)

SAU 72 RESPONSIBLE USE POLICY

The SAU 72 and Alton Central School provides access to a comprehensive collection of technology resources for employee and student use. These technology resources are to be used for educational and school related business purposes only.

The ACS Responsible Use Policy outlines appropriate use and prohibited activities when using all technology resources and electronic devices as defined by school administrators. Access to the networks and to the information technology environment within the District is a privilege and must be treated as such by all users of the network and its associated systems.

Every employee and student is expected to follow all of the rules and conditions listed, whether at home or at school, as well as those given verbally by SAU 72 administrators and/or teachers, and to demonstrate responsible citizenship and ethical behavior at all times when using school/district equipment.

Examples of unacceptable uses of ACS computers that are expressly prohibited include, but are not limited to the following:

1. **Accessing Inappropriate Materials** – Accessing, submitting, posting, publishing, forwarding, downloading, scanning or displaying defamatory, abusive, racially offensive, obscene, vulgar, profane, sexually explicit, sexually suggestive, threatening, discriminatory, harassing and/or illegal materials.
2. **Illegal or Prohibited Activities** – Using the ACS computers, networks or Internet services for any illegal activity or in violation of any Board policy or school rules, including “cyberbullying” and other harassing or discriminatory conduct. The school unit assumes no responsibility for illegal activities of students while using school computers.
3. **Violating Copyrights** – Copying, downloading or sharing of any type of copyrighted materials (including music or films) without the owner's permission (see Board policy). The school district assumes no responsibility for copyright violations by students/staff.
4. **Copying Software** -- Copying or downloading software without the express authorization of the Technology Department is prohibited. Unauthorized copying of software is illegal and may subject the copier to substantial civil and criminal penalties. Alton Central School assumes no responsibility for illegal software copying by students/staff.
5. **Non-School Related Uses** – Using the school district’s computers, networks or Internet services for non-school related purposes such as private financial gain, commercial, advertising or solicitation purposes, or for any other personal use not connected with the educational program or assignments.

6. Misuse of Passwords/Unauthorized Access-- Sharing passwords, using other user's passwords, or accessing/using other user's accounts.

7. Malicious Use/Vandalism-- Any malicious use, disruption or harm to the ACS computers, networks and Internet services, including but not limited to hacking activities, creation/uploading of computer viruses, or subverting web filters, firewalls or any other security measures.

8. Unauthorized Access to Blogs/Social Networking Sites, etc . – Accessing blogs, social networking sites, etc. without specific authorization from the supervising teacher is prohibited.

No Expectation of Privacy

SAU 72 computers remain under the control, custody and supervision of ACS at all times. Students/staff have no expectation of privacy in their use of school computers, including but not limited to: email, stored files or internet activity.

Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 *et seq.*), notice is hereby given that there are no facilities provided by this system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

Compensation for Losses, Costs and/or Damages

SAU 72 and Alton Central School reserves the right to seek for compensation for any losses, costs or damages incurred by the student/staff for violations of Board policies and school rules while the student/staff is using school owned computers, including the cost of investigating such violations. ACS assumes no responsibility for any unauthorized charges or costs incurred by a student/staff while using school computers.

ACS families will be given the option of purchasing insurance to cover the cost of any damages; families who do not have insurance will be responsible for the full cost of repairing or replacing.

Student Security

A student is not allowed to reveal his/her full name, address, telephone number, social security number or other personal information on the Internet without prior permission from a teacher. Students should never agree to meet people they have contacted through the Internet without parental/guardian's permission. Students should inform their teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

Network Security

The security of ACS computers, networks and Internet services is a high priority; staff must notify the technology director immediately regarding problems. Any student who identifies a security problem must notify his/her teacher immediately. The student shall not demonstrate the problem to others or access unauthorized material. Any user who attempts to breach system security, causes a breach of system security or fails to report a system security problem shall be subject to disciplinary and/or legal action in addition to having his/her computer privileges limited, suspended or revoked.

Students/staff may not propagate computer worms or viruses, distribute quantities of information that overwhelms the systems, or use a District network to make unauthorized entries into any other resources accessible via the network.

Additional Codes of Conduct

1. Laptops are loaned to students/staff as an educational tool and are only authorized for use consistent with the school's mission.
2. Students/staff are responsible for the proper care of laptops at all times, including costs associated with repairing or replacing the laptop.
3. If a laptop is lost or stolen, this must be reported to the Technology Department immediately; a theft should also be reported to the local police.
4. The Board's policy and rules concerning computer and Internet use and all other policies and rules apply to use of laptops at any time or place, on or off school property. Students/Staff are responsible for obeying any additional rules concerning care of laptops issued by the school.
5. Violation of policies or rules governing the use of computers, or any careless use of a laptop may result in a student's/staff's laptop being confiscated and/or a student only being allowed to use the laptop under the direct supervision of school staff. The student/staff will also be subject to disciplinary action for any violations of Board policies or school rules.
6. Parents/guardians will be informed of their child's login password. Parents/guardians are responsible for supervising their child's use of the laptop and Internet access when in use at home.
7. The laptop may only be used by the student to whom it is assigned.
8. Laptops must be returned in acceptable working order at the end of the school year or whenever requested by school staff.

SAU 72 Responsible Use Policy
Responsible Use Policy Parent Agreement
Student

As the parent or guardian of this student, I have read the *Responsible Use Policy* and have discussed it with my child.

I have also read and discussed the *following points* with my child.

- The use of school devices, the school network, the Internet, and the Apps suite of tools is a privilege, not a right.
- The ACS network, Apps accounts and school email are owned by SAU 72 and are not private. SAU 72 has the right to access the information at any time.
- The computer/network/Internet access and SAU 72 accounts are provided in Alton Central Schools for *educational purposes only* in keeping with the *academic goals of ACS* and student use for any other purpose is considered inappropriate.

I understand that the consequences of my child's actions for not complying with the RUP may include loss of computer/network/Internet privileges, school disciplinary action, prosecution under state and federal law, and/or payment for intentional damage of school devices. SAU 72 administrators will decide what conduct is inappropriate use if such conduct is not specified in this agreement.

I recognize that it is impossible for ACS to restrict access to all controversial materials, and I will not hold the school responsible for materials acquired on the school network.

Name of Student: (please print) _____

Parent Signature: _____ Date: _____

SAU 72 Responsible Use Policy
Responsible Use Policy Employee Agreement

I have read and understand the SAU 72 and Alton Central School Responsible Use Policy. I recognize my responsibilities as defined within and agree to use ACS computer, network and Internet resources only in support of education and research, consistent with the purposes of SAU 72. I further understand that any violation of the regulations is unethical and may constitute a criminal offense.

I will abide by the terms and conditions for use of the Alton Central School and SAU 72 Network, computers, and Internet resources. Should I commit any violation, I understand that my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken.

This document will remain part of the permanent personnel record on file at the SAU office.

Name of Employee: (please print) _____

Employee Signature: _____ Date: _____

First Reading: 9/14/15 (new policy)

Second Reading: 10/26/15

Adopted: 12/14/15

First Reading: 4/9/18

STUDENT WELLNESS POLICY

Introduction

The Alton School District (the District) recognizes the importance of promoting the physical well-being of students and staff. Scientific research indicates a positive relationship between adequate nutrition and physical activity as they relate to academic success. Poor nutrition and lack of physical activity can place students at a higher risk for diseases such as diabetes, obesity, and other health ailments. Federal and state laws mandate that school districts provide students with healthy food choices while in school, whether the students are obtaining food and/or beverages from the Food Service Program, school stores, vending machines, snack bars, fundraisers, or other sources.

The District will provide students and families with educational opportunities regarding healthy choices in nutrition. Educational opportunities will include formal academic instruction in health, physical education family and consumer science and science classes. Other opportunities could include individual counseling by school nursing personnel, dietary direction by athletic coaches and an explanation of food choices provided by the school food service. While healthy food choices brought from home are encouraged, food for individual consumption is excluded from this policy.

Nutrition

All foods available during the school day will meet or exceed the district's nutrition standards, as required by the Healthy Hunger-Free Kids Act (HHFKA) of 2010. Such offerings will meet or exceed the regulations and guidance issue by the US Secretary of Agriculture as applicable to schools. Schools in the district will offer food choices that are nutrient dense per calorie, have low fat and low sugar content, are of a moderate portion size, and include a variety of fruits and vegetables. Foods should be served with consideration towards variety, appeal, taste, safety and packaging to ensure that students will participate in consuming high quality meals. Students shall be provided with adequate time to consume meals in accordance with the New Hampshire Department of Education Minimum Standards Section 306.11. During the school day, the New Hampshire School Nutrition Guidelines will apply to the school lunch and breakfast programs, all food and beverages sold in vending machines, school stores, classroom parties/celebrations, communal snacks, meetings, fundraising activities that exceed the three allowable exemptions per school, or any school sponsored activities on school grounds.

Physical Activity

The purpose of the District's physical activity policy is to promote daily participation in physical activity for all students. The goal is to promote and maintain physical fitness and to provide students with the opportunity to gain the knowledge and skills needed to understand the short and long term benefits of physical activity. Physical activities

offered may include, but are not limited to, recess periods, physical education classes, walking programs, the integration of physical activities in to the academic curriculum and after-school programs, including intramurals, interscholastic athletics, and physical activity clubs.

The District recognizes that sixty (60) minutes of moderate to vigorous daily exercise is a reasonable goal for students. The goal may be accomplished through a combination of the following:

1. A sequential physical education program;
2. Time in the elementary school day for supervised recess with physical activities encouraged;
3. Opportunities and encouragement for students to initiate and voluntarily participate in before-and after-school physical activity or programs, such as intramurals, clubs, etc; and
4. School support for community recreation, youth sports programs, and agencies that complement physical activity programs.

Wellness Committee

The District shall establish a District Wellness Committee (DWC) with representation from parents, students (at grade levels where appropriate) food service, the school board, building administration, school nurses, classroom teachers, and health/physical education teachers that will meet monthly and report to the administration and school board as appropriate.

The DWC will encourage compliance with all nutritional, wellness, and physical activity components of this policy. The DWC will publicize activities, events, and programs that support healthy lifestyle, nutrition education, and physical activity. These activities could include, but are not limited to:

1. Quarterly outreach to parents/guardians that provides tips for living healthy, active, and nutritionally sound lifestyles through websites, school newsletters, etc.;
2. Providing resources and programs that provide parents/guardians with strategies to support their children;
3. Adopting a student reporting system, such as Fitnessgram Program, that annually illustrates a student's physical growth and is practiced in all physical education classes and serves as the tracking mechanism to monitor student growth and progress;
4. Ensuring that student/parent/guardian handbooks contain specific reference to this policy; and
5. Developing and sharing a list of healthy snacks and party ideas.

Legal Reference:

RSA 189:11-a, Food and Nutrition Programs

Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004

NH Code of Administrative Rules, Section Ed. 303.01 (g), Substantive Duties of School Boards

NH Code of Administrative Rules, Section Ed. 306.11, Food & Nutrition Services

NH Code of Administrative Rules, Section Ed. 306.40, Health Education Program

NH Code of Administrative Rules, Section Ed. 306.41, Physical Education Program

First Reading: May 8, 2006

Second Reading: May 22, 2006

Third Reading: June 12, 2006

Fourth Reading/Adoption: March 26, 2007

First Reading: 8/8/16

Second Reading & Adoption: 9/12/16

First Reading: 4/9/18

ALTON CENTRAL SCHOOL

BACKGROUND:

1. To discuss and approve expending up to \$100 for the purchase of desert trays for the annual luncheon provided by the PTSA on May 11, 2018.

Fiscal verification: Yes

Pamela Stiles, Superintendent

ALTON CENTRAL SCHOOL

FISCAL IMPLICATIONS:

Fiscal verification: N/A

RECOMMENDATION:

To be determined by the Board

Presented by:

To be determined, Chair

Pamela Stiles, Superintendent

April 9, 2018
Alton School Board Meeting
Personnel Actions

Resignation

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Kathy O'Blenes	Business Administrator	6/30/18			See attached letter
Russ Perrin	17/18 Track and Field Coach	Immediately			

17/18 New Hire

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Tyler Trefrey	2nd Shift Custodian	3/26/18	\$14.30/hr.	\$13.56/hr.	

17/18 Co-Curricular Stipends

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Derek Pappaceno	First Lego League Club	3/19/18		\$375.00	Stipend to be paid from Robotic Grant

17/18 Spring Coaches

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Charles Greeley	Track and Field Coach	3/26/18		\$1,100.00	
Sarah Hall	Track and Field Assistant Coach	3/26/18		\$950.00	

18/19 Athletic Department

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Ryan Stockman	Boys' "A" Soccer Coach	8/1/18	\$1,100.00	\$1,300.00	
Kara Kennedy	Girls' "A" Soccer Coach	8/1/18	\$1,100.00	\$1,300.00	
Matthew Dumond	Girls' "B" Soccer Coach	8/1/18	\$950.00	\$1,100.00	
Andrew Jackson	Boys' "B" Soccer Coach	8/1/18	\$950.00	\$1,100.00	
Greg Neveu	Cross Country	8/1/18	\$1,100.00	\$1,300.00	

18/19 Professional Nominations

Name	Title	Date Effective	Previous Salary	Proposed	Comments
Certified Staff	Handout	7/1/18			

18/19 Handbooks

Name	Title	Date Effective	Previous Salary	Proposed	Comments
	Service Provider Handbook	7/1/18			

18/19 Job Descriptions

Name	Title	Date Effective	Previous Salary	Proposed	Comments
	Literacy Coach	7/1/18			
	Director of Curriculum and Instruction	7/1/18			
	Director of Buildings and Grounds	7/1/18			

SAU #72

Service Providers Handbook

July 1, 2018 – June 30, 2019



Pamela Stiles, M.ED., CAGS
Superintendent of Schools

Alton School Board Approved: _____

This document outlines the benefits and compensation for the following personnel:

Licensed or Certified Personnel & Coordinators:

Health Services Coordinator

Occupational Therapist

Speech & Language Pathologist

Social Worker

Evaluation

An annual review of performance will be conducted based on District policy.

Salary

Salaries will be recommended by the Superintendent to the Alton School Board based on performance.

Payroll

All employees will be paid bi-weekly. Direct deposit is made available to the employee.

Professional Development/Leave

All requests for up to three (3) professional days shall be pre-approved by the Superintendent. Additional days may be approved at the discretion of the Superintendent.

All personnel included in this handbook will be reimbursed up to \$2,000 for professional development that has been pre-approved in My Learning Plan (MLP) by the Superintendent or his/her designee.

All courses including graduate courses, workshop or seminars must be job related.

Employees will be reimbursed for daily meal expenses related to their professional training. Contact the Business Administrator for the rates based on the per diem GSA.gov portal.

Travel reimbursement will be for actual mileage at the federal rate per mile from the school or home whichever is closer to the workshop site. Rooms and meals must be reasonable and follow all district policies.

Professional Dues/Fees

Personnel may use professional development monies to pay for re-certification / licensing fees or professional organization dues as approved by the Superintendent.

Retirement

All full time employees thirty-six (36) hours or more are required to be members of the NH State Retirement System.

Health Insurance

The School District will offer a single, two-person or family health plan with a 14% co-pay by the employee. The co-pay will be paid through payroll deduction.

Health Insurance Buy Back

The District agrees to pay \$2,000 to any employee who does not elect to participate in the District's Health Insurance program upon evidence of a certificate of insurance. The buy-back will be paid in two equal installments in December and May.

Dental Insurance

The School District will pay one hundred (100) percent of the complete cost of a single person coverage, ninety-five (95) percent for two-person coverage and ninety (90) percent for family coverage for employees. The employee will pay the remaining percentage through payroll deduction.

COBRA Plan

Employees at the end of their employment may elect to continue coverage up to 18 months following their termination. Coverage will be at the employee's expense.

Sick Leave

Sick leave will accumulate at the rate of 1.5 days per month, September - June, cumulative to a maximum of one hundred-ten (110) days. The Board agrees to reimburse the employees who have accumulated over the maximum of one hundred-ten (110) days at a rate of \$125.00 per day for excess sick days.

Other Leave

Two (2) emergency days, three (3) personal days and up to three (3) bereavement days are available. Additional time may be granted upon written request to the Superintendent. Personal days may not be used to extend school calendar vacations unless pre-approved by the Superintendent.

Annuity – Payment of Life Insurance, Other Insurance Premiums

Only Employees enrolled in a 403b matching annuity plan as of July 1, 2016, are eligible to continue receiving 1% of the employee's gross pay. Deductions will be made bi-weekly through payroll deductions.

Approved: _____

Literacy Coach

Contract: 185 Days

Reports to: Principal

Certification:

NH Certification as Reading and Writing Specialist

Additional NH Certification in one or more of the following areas is preferred:

- English Education
- Elementary Education or NH Teacher Certification
- Principal

Salary and Benefits:

Salary and benefits as determined annually by the Alton School Board

Evaluation:

In accordance with provisions of School Board Policy

Education:

Master's Degree or higher in Education related field

Qualifications:

1. At least five (5) years classroom teaching experience.
2. Deep knowledge of reading, writing and literacy development.
3. Demonstrated use of data collection, analysis and evaluation to support improved performance of students and teacher instruction.
4. Strong ability to work effectively with individuals and groups.

Responsibilities:

- Provides leadership and coordination of reading and writing instruction for grades K-8.
- Demonstrates exemplary literacy instruction for teachers through observing, coaching, modeling, collaboratively designing lessons, and providing small and large group professional development.
- Instructs teachers in the use of strategies, methods, and techniques to improve reading proficiency.
- Observes classroom instruction and coaches teachers to ensure reading strategies and methods are implemented effectively.
- Provides individualized, classroom-based support for teachers, modeling best teaching practices.
- Provides leadership by analyzing data and prescribing strategies that teachers can implement to improve literacy.
- Serves on the Professional Development Committee. Facilitates professional development for staff.
- Works with the Curriculum Coordinator and Principal to create a school-wide focus on goals for literacy achievement.
- Provides interventions to students as needed.
- Manages and facilitates the Personalized Learning Opportunities (PLOs) for middle school students; assists with the development of personalized learning for students.
- Attends all SPARC meetings.
- Attends all grade level curriculum meetings.
- Coordinates with Prospect Mountain High School to ensure program communication and continuity.

- Makes recommendations to the Curriculum Coordinator regarding the need for instructional materials. Develops a budget to support student achievement.
- Directs and oversees the curriculum review cycle for reading, writing, and handwriting.
- Presents information to the School Board as needed.
- Performs such other tasks and assumes such other responsibilities as assigned by the Principal or Superintendent.

Approved: 4/9/18 (new)

Director of Curriculum and Instruction

Contract: 210 Days

Reports to: Principal

Certification:

NH Certification in Curriculum Administration

Additional NH Certification in one or more of the following areas is preferred:

- Reading and Writing Specialist
- Elementary Education or NH Teacher Certification
- Principal

Salary and Benefits:

Salary and benefits as determined annually by the Alton School Board

Evaluation:

In accordance with provisions of School Board Policy

Education:

Master's Degree or higher in Curriculum Administration

Qualifications:

1. At least five (5) years classroom teaching experience.
2. Leadership experience as Curriculum Administrator.
3. Knowledgeable in the area of instructional methods and theory.
4. Demonstrated use of data collection, analysis and evaluation to support improved performance in all aspects of student achievement and teacher instruction.
5. Excellent writing and public speaking skills.
6. Strong ability to work effectively with individuals and groups.

Responsibilities:

- Develops, coordinates, and monitors the program of instruction for academic programs and oversees updates of the curriculum for grades PreK-8.
- Serves as a resource person in curriculum and instruction across subject areas.
- Assists in providing resources and materials to support staff in accomplishing program goals.
- Assists in the evaluation of academic programs, grading and assessment, and their effect on student achievement.
- Facilitates appropriate review cycle for curriculum materials and adoptions.
- Observes classroom instruction and provides feedback and assistance to classroom teachers to facilitate improvement and innovation.
- Provides cognitive coaching and mentoring to develop rigorous, competency based instruction and assessment.
- Facilitates the ongoing implementation of cross curricular instruction, project based learning, and STE(A)M.
- Demonstrates teaching strategies with students in curriculum classrooms.
- Plans, improves, and oversees curriculum based assessments in all core subject areas.
- Collects and reports student performance data in useable forms.
- Schedules and coordinates NH State Assessments in reading, math, and science.
- Obtains and uses student achievement data to examine curriculum and instruction program effectiveness.
- Leads student data team reviews (SPARC) to ensure effective use of interventions.

- Facilitates grade/team level curriculum meetings.
- Provides leadership to assure correlation between district curriculum and state/national standards.
- Communicates information to parents and community members about school programs and curriculum.
- Develops and arranges for staff development sessions, including sessions on delivery of instruction, enriched learning in classroom settings, technology integration and new instructional practices in all core subject areas.
- Facilitates in-house professional development for teachers and other staff members to develop and implement higher-order thinking skills, project-based learning, and differentiation into the classroom curriculum and instruction.
- Coordinates grant development, implementation, and budget management.
- Assists in the preparation of the budget and administration of the budget for supplies, equipment, and facilities in curriculum.
- Communicates and coordinates in partnership with community groups and organizations.
- Coordinates school-wide after-school programs, competitions, and summer programs.
- Participates in the work of state and/or regional curriculum associations.
- Attends, participates in, and facilitates Student Study Team meetings as needed.
- Performs such other tasks and assumes such other responsibilities as assigned by the Principal or Superintendent.

Original: 7/14/00, Rev. 5/5/09, Rev. 10/27/10

Rev. 3/2/11, Approved 4/4/11

Rev. 5/14/12, Approved 6/11/12

Position Eliminated 6/30/15

Rev. & Position Combined: 10/16/15, Approved 1/11/16 Effective 7/1/16

Review 3/9/18, Approved 4/9/18

Director of Buildings and Grounds

Contract: 260 days

Reports to: Principal / Business Administrator

Certification: AHERA, Asbestos Certification
Underground Storage Tank Class A and B Certificate

Salary & benefits:
Salary and benefits as determined annually by the Alton School Board

Education:
Minimum High School diploma
Associate's degree preferred in Facilities Management Trades such as electrical, plumbing, or HVAC.

Evaluation:
Performance of this job will be evaluated in accordance with provisions of School Board Policy

Qualifications:

1. Must have the physical ability to ~~stand long periods of time, bend, reach, kneel and lift up to 75 lbs.;~~ perform the job;
2. 21st technology skills to include all programs within Microsoft Office Suite; prefer experience with School Dude, and computer monitored facility systems;
3. Excellent verbal and written communication skills.

Responsibilities:

- Maintains a clean, healthy and safe environment for staff, students and public;
- Interviews, nominates for hiring, deploys, and evaluates all full, part-time, and substitute buildings and grounds employees;
- Responsible for maintaining and proposing job descriptions for employees and contracted services for the Buildings and Grounds Department;
- Recommends to administration and collaborates with all staff in the development and implementation of policies, procedures, or improvements that will enhance the health, safety and well-being of the school community;
- Prepares and accurately implements a responsible budget;
- Develops, implements and updates maintenance/repair and budget cycles for systems and equipment (boiler/heating, water, electrical, plumbing, cleaning, etc.);
- As per District purchasing procedures, orders supplies, equipment and furniture within the Buildings and Grounds function;
- Maintains appropriate inventory of supplies, furniture and equipment, utilizing resources available to assist in this process;
- Makes repairs as needed (electrical, carpentry, plumbing, etc.)
- Ensures proper maintenance of interior and exterior of building and grounds, including preparations for athletic activities;
- Contacts vendors for pricing, bids and quotes as per District policy;
- Oversees repairs beyond scope and experience of present personnel (i.e. contacting and supervision of construction, etc.);
- Oversees the maintenance of facilities equipment (lawn mowers, truck, vacuum cleaners, etc.);

- Contacts contractors for bid items and also with support of resource professionals, writes bid specifications on specific occasions;
- Responds to all facility emergencies and alarm calls evenings, weekends, and holidays or designates a person when unavailable;
- Dedicates the necessary time and energy during evenings, weekends, and/or holidays to remove snow and/or prepare the school to open after a weather event;
- Manages disposal of supplies, equipment etc. as per Board policy;
- Arranges custodial coverage for all school functions during the evening and weekend hours and arranges for set up/breakdown for all events;
- Using appropriate technology, maintains records of all maintenance, repair and purchase requests;
- Ensures compliance with American Disabilities Act (ADA) requirements, following New Hampshire guidelines and with waivers based upon present building status.
- Following guidelines and maintaining records as required by state and local officials in the following areas, assure the following is implemented appropriately:
 - Risk Management;
 - Pest Control;
 - Water testing;
 - Asbestos management;
 - Playground safety;
 - Fire safety;
 - Blueprints and specifications library;
 - Elevator safety;
 - Environmental safety and quality control;
 - Other areas as needed/required.
- Maintain Materials Safety Data Sheet (MSDA) information on all products used at the school – including products in the science labs and art areas and assures compliance with proper storage throughout the facility;
- Updates and implements as needed the Alton School District Maintenance Plan;
- Organize training and professional development for staff;
- Attend school board meetings, as needed, to address district facilities issues;
- Other duties as assigned by the Principal or Business Administrator.

Working Conditions: Percentage of time:

Sitting — 25%
 Standing — 45%
 Bending — 20%
 Lifting — 10%

Original: 7/8/91; Approved: 10/19/10
 Reviewed: 3/2/11; Approved: 4/4/11
Reviewed: 2/28/18; Approved: 4/9/18

SAU #72

ALTON CENTRAL SCHOOL

TITLE: Future Agenda

ASD MEETING OF: April 9, 2018

ACTION PRESENTATION INFORMATION X

SIGNATURE REQUIRED ORIGINAL ATTACHED

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Future Agenda Items:

Board Meeting

1. On – going items:
 - a. Policies as needed
 1. DIH – Fraud Prevention and Fiscal Management May 2018
 2. ILD – Student Surveys May 2018
 - b. Student Presentations
2. 18/19 Support Staff Nominations & Salaries May 2018
3. 18/19 Support Staff Benefits Handbook May 2018
4. 18/19 Administrators/SAU Support Staff Salaries May 2018
5. 18/19 District Office Handbook May 2018
6. 18/19 School Administrators Handbook May 2018
7. Staff Recognitions Jun. 2018
8. Collaboration between High School & Grade 8 Jun. 2018
9. Field Upgrade & Full Plan Jun. 2018
10. End of year Summary of Strategic Plan Jun. 2018
11. 18/19 ACS Handbooks Jun. 2018
 - a. Student and Parent Handbook
 - b. Pre-Kindergarten Handbook
 - c. New Staff Welcome Handbook
 - d. Faculty / Support Staff Handbook
 - e. Substitute Handbook
12. CIP – Capital Improvement Plan Aug. 2018

ALTON CENTRAL SCHOOL

SIGNATURE REQUIRED	ORIGINAL ATTACHED
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NON-PUBLIC SESSION WORKSHEET

Alton Central School

Alton School Board Meeting of _____
Date

TIME INTO NON-PUBLIC _____

I move that this Board go into nonpublic session to act upon a matter or matters referenced in the following provisions of RSA 91-A:2 I and/or RSA 91-A:3 II (check appropriate provision).

- ☐ 91-A: 3 II, (a) - The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him/her, unless the employee affected (1) has a right to a meeting and, (2) requests that the meeting be open, in which case the request shall be granted.
- ☐ 91-A: 3 II, (b) – The hiring of any person as a public employee.
- ☐ 91-A: 3 II (c) – Matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- ☐ 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- ☐ 91-A: 3 II (e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his/her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.
- ☐ 91-A: 3 II (i) – Consideration of matters relating to the preparation for any carrying out of emergency functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- ☐ 91-A: 3 II (k) – Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations.
- ☐ 91-A: 3, II (l) – Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.

NON-MEETING _____

- ☐ 91-A: 2 I (b) – Strategy or negotiations with respect to collective bargaining.
- ☐ 91-A: 2 I (c) – Consultation with legal counsel.

MOTION BY: _____

SECOND BY: _____

ROLL CALL VOTE: (list board members by name, indicate yes or no vote for each member)

Peter Leavitt _____ Karen Kharitonov _____ Everett Clark _____

Pamela McLeod _____ Kristi Hikel _____

MINUTES/DECISIONS REACHED: (identify decisions by Motion, second and vote)

MOTION BY: _____

I move that this board return to public session.

SECOND BY: _____

VOTE: _____

TIME OUT OF NON-PUBLIC: _____

MOTION BY: _____

I move that the minutes of this Nonpublic Session be sealed, because divulgence of the information likely would adversely affect the reputation of any person other than a member of this board or render the proposed action ineffective, until in the opinion of a majority of members, the aforesaid circumstances no longer apply.

SECOND BY: _____

ROLL CALL VOTE (2/3 vote required):
(list board members by name, indicate yes or no vote for each member)

MOTION BY: _____ TO ADJOURN

SECONDED BY: _____

VOTE: _____

TIME MEETING ADJOURNED: _____

SEAL MINUTES _____ Yes Sealed until _____
No (Date)