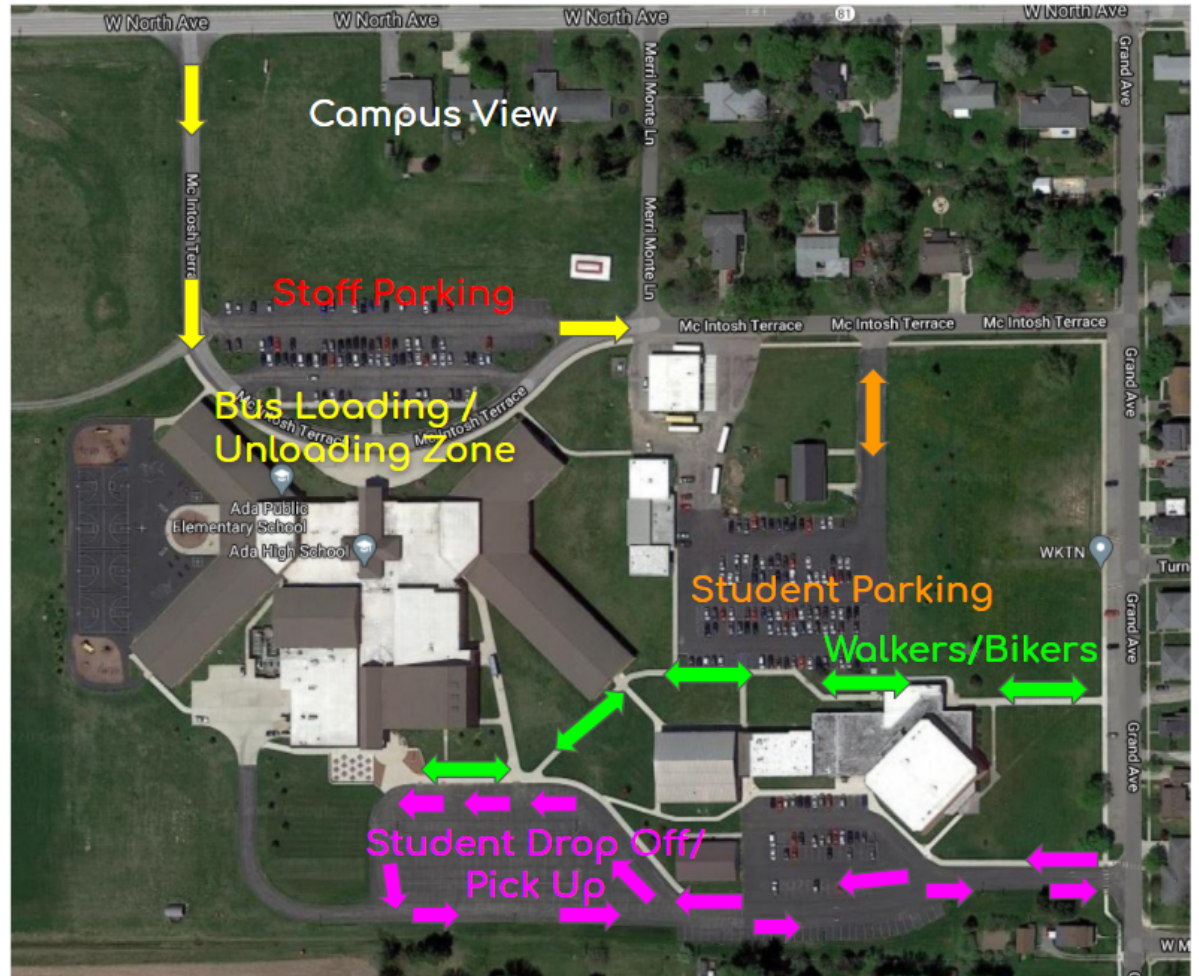




## 2022-2023 Pick Up and Drop Off Locations

The diagram to the right shows the locations on our campus.

A detailed description of procedures for each area are listed below. Please be sure to read the procedures completely.

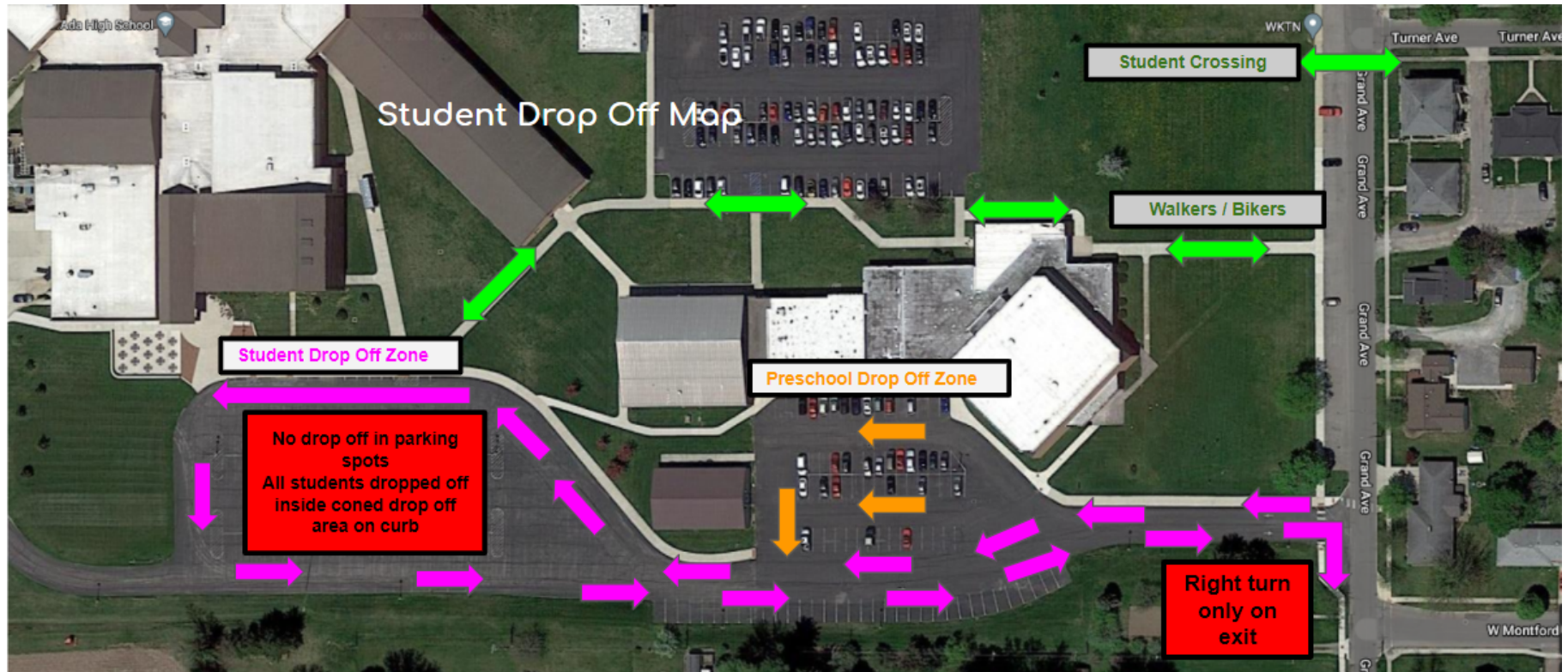


## Bus Loading / Unloading Zone

- The Bus Loading / Unloading Zone will be the north parking lot located off of State Route 81
- Only Busses and staff vehicles are permitted in this area during arrival and dismissal times
  - Arrival time - 7:35 a.m. - 8:05 a.m.
  - Dismissal time - 3:00p.m.
- **Absolutely no students may be dropped off or picked up in this area during arrival and dismissal times**
- Students who are tardy to school (after 8:05) should continue to be dropped off at this entrance
- If at any time there is a bus in the loading zone, there is to be no vehicle traffic in that area
- The first row of the parking lot will continue to be reserved for visitors

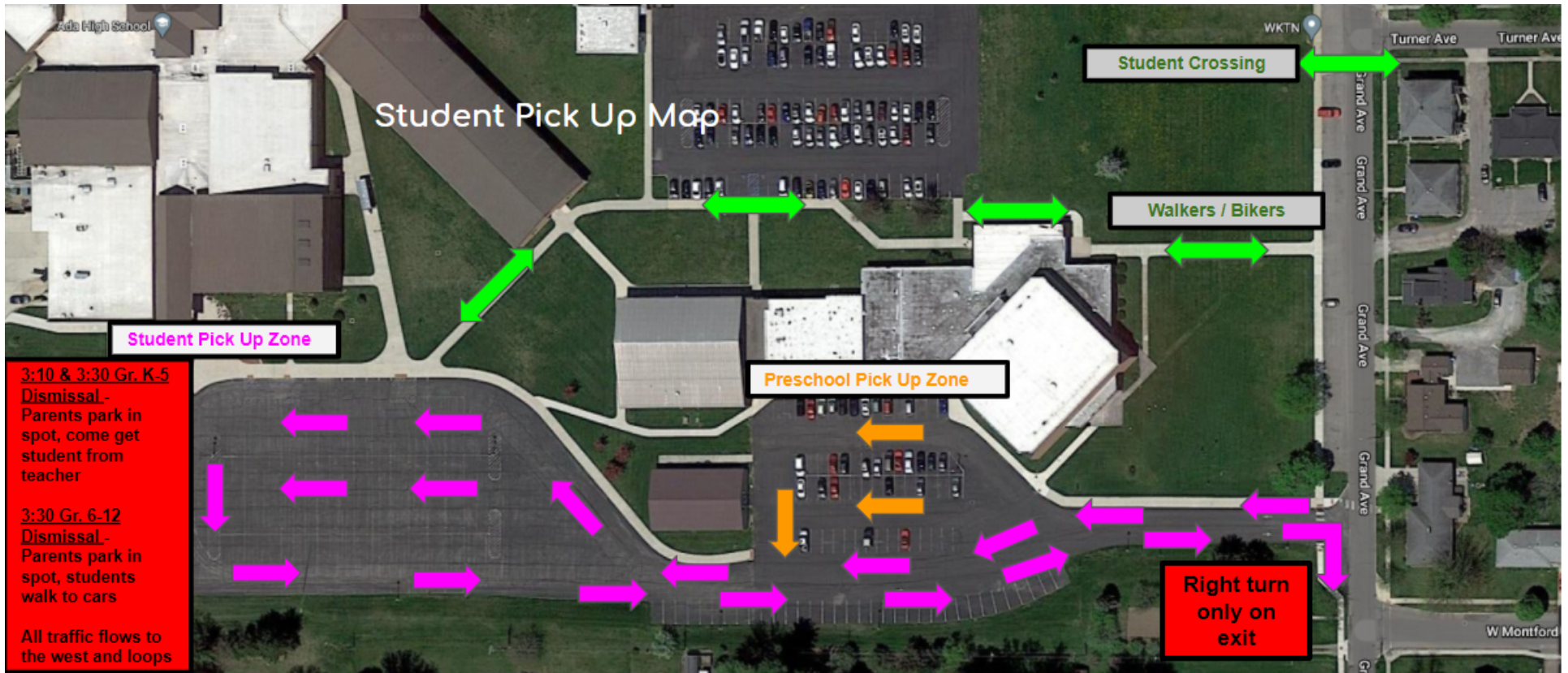


## Morning Drop Off Procedures



- The student drop off zone will be at the south entrance near the cafeteria. Vehicles should enter this area via the entrance on Grand Avenue and drive through to the south parking lot.
- All students must be dropped off in the marked student drop off zone on the curb. The zone will be marked by traffic cones to control the flow of traffic. Drivers should pull forward as far as possible and stop the vehicle while students exit the vehicle. The School Resource Officer will be directing the flow of traffic. Drivers must obey the SRO's commands for the safety of all.
- **No students may be dropped off in the parking spots** . This creates a safety issue for students crossing in front of vehicles.
- **No students may be dropped off in other parking areas.**
- Traffic will exit the lot by looping around the perimeter of the lot and exiting back on to Grand Avenue. Vehicles may only turn right out of the drive onto Grand Avenue.
- Walkers and bikers should continue to follow the route as outlined above by the green arrows. Bikers and walkers should not cross at Montford due to increased traffic at that corner.

## Afternoon Pick Up Procedures



- The student pick up zone is now the south entrance near the cafeteria. Vehicles should enter this area via the entrance on Grand Avenue and drive through to the south parking lot.
- **Students grades K-5** - All parents/guardians must park in a parking spot and walk up to the pick up area to pick up your student. Parents should meet their child's teacher in their designated area to get their child. Once you have your child, return to your vehicle and exit by continuing to the west and looping around the lot to exit back onto Grand Avenue.
- **Students grades 6-12** - All parents/guardians must park in a parking spot and wait on your child. Your child may walk to your vehicle. Once your child has entered the vehicle, you may exit by continuing west and looping around the lot to exit back onto Grand Avenue.
- All exiting vehicles may turn right only on to Grand Avenue.
- **No students may be picked up in other parking areas.**
- Walkers and bikers should cross Grand Avenue at Turner Avenue, not at Montford where there will be increased traffic.