

Union Gap School District Board Minutes
Regular Meeting April 23, 2019
6:30 p.m.

Present: Nicole Rivera Lisa Gredvig, Superintendent
Kiel Martin (via phone) Stefanie Jespersen, Business Manager
Dianna Grunlose Patrick Vincent, Assistant Principal
Don Mittlieder Aaron Schilperoort, Assistant Principal

Absent: Maria Rosas

Call to order: Chairman Nicole Rivera called the regular board meeting to order at 6:30pm. The flag salute was given.

Absence: Chairman Nicole Rivera requested a motion to excuse Maria Rosas from the meeting and note that Kiel Martin is attending the meeting via conference call. Dianna Grunlose moved to excuse Maria Rosas from the board meeting and recognize that Kiel Martin is attending the meeting via conference call. Don Mittlieder seconded the motion. Motion carried.

Approval
Consent

Agenda: Nicole Rivera added 6th Grade Overnight Field trip to the Guest Report section of the meeting. A motion was made by Kiel Martin to accept the amended consent agenda. Seconded by Dianna Grunlose. Motion carried. Included in the consent agenda were minutes from the last regular board meeting, vouchers, and payroll.

FUND	WARRANTS	AMOUNT	ISSUE DATE
General	58278-58296	\$18,396.06	3/29/2019
General		\$272,659.00	4/30/2019
General	58297-58323	\$274,973.35	4/30/2019
General	58324-58374	\$188,220.84	4/30/2019
General	58375	\$52.13	4/30/2019
General	58376-58382	\$10,115.67	4/30/2019
ASB	2759	\$45.90	3/29/2019
ASB	2760	\$1,016.00	4/11/2019
ASB	2761-2767	\$1,719.33	4/30/2019

Student

Recognition: The following students were recognized as Student of the Month for 8th Grade and Preschool.
8th Grade: Mrs. Richardson (presented by Patrick Vincent)– Braelynn Haro and Yaneyri Rosas.
Preschool: Mrs. Sullivan – Noely Martinez.

Public

Comment: No public comment.

Guest Report:

6th Grade Field

Trip: Mrs. Volland presented the board with details regarding the 6th Grade Overnight Field Trip to Camp Dudley scheduled for May 28th to 29th.

Don Mittlieder moved to approve the 6th grade overnight field trip as presented. Seconded by Dianna Grunlose. Motion carried.

Building Administrator and Superintendent Report:

Assessments: Assistant Principal Patrick Vincent gave the board an update on assessments.

Positive
Action

Referrals: Assistant Principal Aaron Schilperoort gave an update on the Positive Action Referral (PAR) Program. He stated that several students have been recognized and that all staff is getting involved. An ice cream social was held last week to reward all PAR recipients.

Staff Resignation/
Hiring:

Superintendent Lisa Gredvig presented the board the following staffing changes:

Voluntary Transfer

- Danielle Eaton from 4th Grade Math to 1st Grade.
- Krystin Turner returning from a leave of absence will transfer from Measurement Lab to 4th Grade Math.

Resignations:

- D'Arcy Rowe – 1st Grade
- Eric Diehl – K-5 Music and 6-8 Band

Hiring:

- Joshua Butrick – Greenhouse Coordinator

Kiel Martin moved to accept the staffing changes as presented. Dianna Grunlose seconded the motion. Motion carried.

School
Facilities
Update:

Superintendent Gredvig discussed the following facilities and safety updates with the board:

- The district is condensing 38 sprinkler valves into 19 valves and adding regulators. This will reduce the time needed to irrigate the grounds and should reduce the water bill significantly.
- District staff noticed smoke coming from the grates on Ahtanum Road on Monday and alerted administrators. Superintendent Gredvig contacted the city and they said they were doing a smoke test in the sewers and sent notification with the previous bill. The District did not receive a notice, and will follow up with the City.
- City Fire Marshall will be presenting the new fire code and school fire information on April 29th during the staff meeting.
- During the next few weeks fiber will be pulled to the bus garage for security, cameras, internet, auto doors, etc.

Enrollment: Superintendent Gredvig reported that the official April enrollment was 618 headcount. Current enrollment as of April 23rd was 614.

Transportation
Program

Overview: Stefanie Jespersen and Superintendent Gredvig reviewed the District's Transportation Program with the board.

General Report:

- City Council has approved to fund the district's after school Robotics/STEM program for the 2019-20 school year. They will also be working on putting in a permanent barrier so drivers cannot turn left in front of the school to address safety concerns.
- Superintendent Gredvig reported that she had a telephone interview on the School's Out Washington Grant. She should know if the district received the grant by mid-May. This grant is for \$5,000 for three years and will help offset teacher salaries for summer school.
- The board was reminded that there will not be a Board Weekly News email this week because she is attending the WABE Conference.

- The board was instructed to think about how they want to deal with the uniform policy and if they want to make an exception for Halloween. They will discuss at a later meeting.
- Teacher Appreciation Week is May 6-10.
- WSSDA came out with a model discipline policy but it will take some time to get this to the board for first reading due to all the new discipline laws that must be taken into consideration. The majority of the policy requires the district customize it to fit our district but still must abide by the WAC which is very comprehensive.
- Spring Parent/Teacher Conferences were at 96% participation this year which is average for conferences. This percentage is higher if you count all the teacher follow ups after spring break.
- Our request for a waiver for one school day has been granted by OSPI which puts our last day as June 7th. Kindergarten graduation and 8th grade promotion have been moved up one day to June 6th. All parents were notified last month.
- The HAAP Banquet is scheduled for May 24th. The Board is to let Juanita Justo know by May 17th if they want to attend.
- WSSDA Spring Regional meeting is in Sunnyside on May 30th. The board was instructed to let Superintendent Gredvig know if they wish to attend by May 20th.
- Superintendent Lisa Gredvig and Stefanie Jespersen discussed legislative updates with the board.

Business Manager Report:

Budgeted
Enrollment
Adoption:

Business Manager Stefanie Jespersen presented and discussed with the board the enrollment projections for the 2019-20 school year. She recommended the board budget for an enrollment of 600 FTE for the 2019-20 school year.

Don Mittlieder moved to set the budgeted enrollment for the 2019-20 school year at 600 FTE. Kiel Martin seconded the motion. Motion carried.

Financial
Audit
Update:

The board received a copy of the Financial Statements and Federal Single Audit Report for the 2017-18 school year as published by the State Auditors in their board packets. Stefanie Jespersen reported that it was a very quick and clean audit. There were no issues brought up or recommendations made by the State Auditors. She reported the audit report is available for the public on the State Auditor's website and our District website. Next year will include our accountability audit.

Financial
Report:

Business Manager Stefanie Jespersen presented the budget status report for March 2019. She also went over the April 2019 cash flow statements.

Board of Directors:

Directors
Upcoming
Declaration of
Candidacy:

Superintendent Gredvig reminded Don Mittlieder, Dianna Grunlose and Maria Rosas that their board member terms expire at the end of this year and that candidacy declarations are due in May. Board members were sent electronic versions of the declaration of candidacy forms and filing information.

2019-20
School
Calendar:

The board received copies of the updated 2019-20 calendar options in their board packets. Superintendent Gredvig explained that there was a change to correct Thanksgiving break that needed to be made after it was adopted last month.

Dianna Grunlose moved to adopt the revised 2019-20 school year calendar. Don Mittlieder seconded the motion. Motion carried.

WSSDA
Board
Self-
Assessment:

Superintendent Gredvig reported that three out of five board members completed the Board Self-Assessment Survey. She discussed questions with some of the responses. The board discussed and decided that the WSSDA self-assessment survey is not the best tool for them to use and would like to pursue a different route and discuss at a board work session. Superintendent Gredvig will work on mocking up a survey that makes more sense for the district and present it at our summer goal work session.

Latchkey
Program:

The board received financial information for the latchkey program in their board packets. Superintendent Gredvig and Stefanie Jespersen discussed the district's latchkey program with the board and their concern about the financial impact it has on the district. The current latchkey program is exceeding revenues by roughly \$30,000 each year, and will likely get worse with legislative changes. The board discussed various options and concerns. The board decided to postpone making an official decision on whether or not to continue the latchkey program until the May board meeting. They instructed Superintendent Lisa Gredvig to reach out to current latchkey families for feedback and contact possible daycare businesses who would be interested in running a before/after school daycare program on campus. Superintendent Gredvig will bring the requested information to the May board meeting.

Pre-Kinder
Program:

The board received fiscal information for the pre-kindergarten program in their board packets. Superintendent Lisa Gredvig discussed with the board her concerns about the current cost of running the program and it only impacting 14 students. She recommended that the district expand the pre-kindergarten program to be able to impact more students and families. She also discussed the possibilities of changing the format of the pre-kindergarten program to include evening events. Superintendent Gredvig and Stefanie Jespersen explained to the board that the district does not receive funding for pre-kindergarten enrollment and that the program is completely funded from the District's Title I allocation.

The board discussed the program and ways to increase the number of students impacted. Ideas included providing transportation to students, adding another session of preschool so the program runs 4 times a week, etc. They instructed Superintendent Gredvig and Stefanie Jespersen to gather cost information regarding these ideas and present it at the May board meeting. The topic will be revisited at the May board meeting.

Board Policies:

There were no board policy updates presented for a 1st reading.

The following board policy updates were presented for a 2nd reading:

- Form 3230 – Search and Seizure Checklist (to be deleted)

Kiel Martin moved to approve the deletion of the above form as a second reading. Seconded by Dianna Grunlose. Motion carried.

Future Agenda
Items:

Latchkey, Pre-Kinder Program, Summer School Update, WIAA Annual Resolution/Delegate, Highly Capable Program Review.

Adjourn: With no further business, the meeting was adjourned at 8:30 p.m.

Chairman

Secretary