

**Watertown High School
Community Service Experience**

Student Information:

Student Name: _____

Class of: _____

School Counselor: _____

Date: _____

Organization Information:

Organization Name: _____

Organization Address: _____

Placement Supervisor: _____

Supervisor's Title: _____

Phone Number: _____

Total Hours Worked: _____

Dates of Placement: _____

Type of Involvement: (to be completed by student)

Describe your project and/or duties in detail. Explain why you chose to participate in this particular service to your community.

How will this service be of value to you and the community?

Student Signature _____

Date _____

As a placement supervisor, I recognize that this service is a learning experience which will meet all, or part of the Watertown High School Community Service Graduation Requirement. I have monitored the student throughout this experience and the student has not received compensation for this volunteer experience.

Supervisor Signature _____

Date _____

Counselor Signature _____

Date _____

Watertown High School Community Service Graduation Requirement

All Students at Watertown High School are required to complete 20 hours of community service as part of the requirement for graduation. WE strongly recommend that students complete an average of 5 hours of community service each year. The service requirement was developed and adopted by the high school staff and Board of Education based on our philosophy of promoting learning through service and doing. The opportunity to complete community service helps develop a strong awareness of the need to help others, build self esteem, and help students get a firsthand knowledge of their community. Guidelines for Community Service Experience are listed below.

1. Students must complete 20 hours of community service during their 4 year high school career. The 20 hours can be completed at any time but we recommend that students complete 5 hours per year.
2. All hours must be logged with the student's school counselor using the attached application
3. Students must complete a Community Service Experience form for each different activity, not for each hour. If a student donates 10 hour to a local soup kitchen, they need only one form for the entire ten hours.
4. Students should get prior approval from their school counselor or administrator if they have any questions as to the appropriateness of the activity.
5. Community Service Experience sheets must be signed by the sponsor or supervisor in order for the hours to count towards the graduation requirement.
6. School Counselors should retain the Community Service Experience sheets in the student's file until the student graduates.
7. In the event that a student enrolls at Watertown High School as a sophomore, he or she will be required to complete 15 hours of community service. In the event that a student enrolls at Watertown High School as a junior, he or she will be required to complete 10 hours of community service. In the event that a student enrolls at Watertown High School as a senior, he or she will be required to complete 5 hours of community service.
8. Students may count hors done beginning in the summer before their freshman year of high school.
9. The following regulations exist for an activity to be counted as community service
 - The activity cannot be pay
 - The activity cannot be work for a parent or sibling
 - Students may work for individuals in their neighborhood for no pay in cases of emergency or need. (For example raking leaves, shoveling snow etc.)
 - Students may use the hours they have donated for a religious obligation or civic organization
 - Students may volunteer for a local community organization or government
 - Several students may develop a community service project (For example, cleaning up a neighborhood)
 - Any community service hours done during the school day must have prior administrative approval
 - All community service hours must be submitted on the attached form.