

COPENHAGEN CENTRAL SCHOOL

Board of Education  
3020 Mechanic Street  
Copenhagen, NY 13626



Monday, March 25, 2019  
Official Board of Education Meeting  
**APPROVED MINUTES**

PRESIDENT, LYNN A. MURRAY, PRESIDING

|                        |                       |
|------------------------|-----------------------|
| BOARD MEMBERS PRESENT: | BOARD MEMBERS ABSENT: |
| TROY BUCKLEY           | KEITH LEE             |
| KOREEN FREEMAN         | ROBERT STACKEL        |
| GABRIELLE THOMPSON     |                       |
| ALFRED TOMASELLI       |                       |

|  |
|--|
| OTHERS PRESENT:  |
| SCOTT N. CONNELL, Superintendent   |
| SCOT LUTHER, District Treasurer  |
| NADINE O'SHAUGHNESSY, Building Principal   |
| PAMELA RATLIFF, PreK-5 Principal   |
| LOGAN SPAULDING, Athletic Coordinator  |
| DARLENE ROWSAM, Instructional Computer Specialist  |
| ANTHONY WILLIAMS, Instructional Computer Specialist  |
| STUDENTS: Participation in Government: Courtney Micek, Olivia Buckley, Ashley Dunakin, Cassandra Patrick, Dakota Petrie, Ashley Young, Tyler Culver, Cameron Gray, Brady Guyette, Sam Robinson |

Dale R. Munn, Jr.

President Lynn Murray called the meeting to order at 6:05 p.m. and the Pledge of Allegiance was said.

Meeting called to order

On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve the meeting agenda.

Agenda Approved

|       |     |   |    |   |          |  |
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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
|-------|-----|---|----|---|----------|--|

On motion of Troy Buckley, seconded by Koreen Freeman, the Board voted to approve the February 25, 2019 regular meeting minutes.

Approval of Minutes

|       |     |   |    |   |          |  |
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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to approve budget transfers, warrant report and the treasurer's report for February 2019.

Approval of Treasurers Report

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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**ATHLETIC PRESENTATION:** Mr. Connell presented the athletic budget for the 2019 – 2020 school year indicating we may have a JV Softball team next year, so it is still in the budget. The number of away games are up due to increased cheerleading. The total athletic budget is down approximately \$1,700.00. Mrs. Freeman asked regarding officials for tennis and Mr. Connell answered they do not have officials until they reach the state tournament. Mrs. Freeman asked about where conferences fit in the budget and Mr. Connell noted conferences and clinics.

**TECHNOLOGY PRESENTATION:** Mrs. Rowsam reviewed the technology budget noting line items and funding sources. Mr. Murray asked how longer we have for Smart Schools and Mrs. Rowsam responded up to ten years. Tech Take Home plans were reviewed. The department proposed the idea for consideration that the district consider starting with the current 9th graders (Class of 2022), students they will be allowed to take their device with them upon graduation. This would provide incentive for families to pay the yearly \$10 fee for the TTH plan and provide the district with a feasible plan for rotation and replacement of devices.

**PUBLIC COMMENT:**

Dale R. Munn, Jr. commented that he noticed the windmills are spinning, and that he realized the district would be getting their first PILOT payments sometime in the near future, which would negatively affect our tax cap. He could not stop thinking about the situation, he indicated that he does not know what our tax cap is right now, but wanted to brainstorm ideas on the tax cap and offer up solutions. He pointed out that he recalled the district has a callable bond of about 450K and indicated we should look into calling that debt and paying it off. His suggested idea proposed was to pay off some or all of the callable bond to help stabilize the cap. He suggested the school consider using some of the tax levy to pay off some of that debt and also suggested that the district pay for a portion of the debt out of the capital reserve. He wants to offer his ideas to try to protect the program and curriculum so the PILOT's don't hurt the district. He shared he lives in the district, and has a lot of friends here and would like to protect the \$180.00 check that they receive by not overriding the tax cap.

**BUILDING PRINCIPALS REPORT:**

**Student Highlights:**

- The backpack program received a surprise donation from the Elks for \$700.00.
- Our band hosted Lyme Central School for rehearsals for their combined concert.
- Anna Spaulding was presented with the Prudential Spirit of Community Award at the NYS level.
- Sgt. Webb and his team attended the sophomores' Holocaust presentations in their English class. Our students have been invited to participate in Fort Drum's next "day of remembrance" which will focus on that period of history.
- The high school musical, "Once Upon a Mattress" was great!
- The annual donkey basketball game was just as entertaining as always!
- Senior leaders attended Leadership Day at JCC. The format is completely different which will affect whether they will be able to turnkey anything for our younger leaders as we have done for several years.
- As always, the NHS induction ceremony was such a warm, intimate program. Mr. Makuch did a great job with the students for his first year as their advisor.

**Administrative Highlights:**

- All grade levels that will be completing 3-8 Testing on computers engaged in a successful practice run. There were lessons learned that were shared during a debriefing so that the operational tests go smoothly.
- Two webinars have been attended and shared regarding CBT, the statewide administration training and the proctor training. All proctors then received turnkey training.
- A team attended the BOCES training regarding the Proposed Part 121 Ed Law 2-D Regulations. A follow-up meeting was held to determine feedback to share during the public comment period and possible first steps when the proposal becomes law.
- All first round formal observations are done and second round have begun.
- The spring Data Warehousing workshop was attended and all reporting changes have been noted.
- PDP Committee determined the sessions that will be provide for the staff development day on 3/29. A schedule will be worked based on teacher feedback to a preference survey.

**BOE Goal #1:      **To provide a complete educational experience for CCS students.****

- Career Week was very busy this year. Some of the events included:
  - The "Futures" program where students attended sessions like "How To Get Hired and Not Fired" and "Hot Jobs" or "STEAM Careers" and "Financial Survival in the Real World."
  - Mad City Money which is always a great hit with the CFM students.
  - Job shadows for all 10th grade students for the second year.

- Employability profiles continue to be completed for all 8th, 11th and 12th graders and then reviewed with those students and their parents.
- A threat assessment team was formed this year for which the protocols will be reviewed in light of the latest information acquired from a recent Threat Assessment workshop.

**BOE Goal #2:      To continue to lead in technology integration**

- We have been accepted in to a Regional Pilot of Cisco Umbrella, which is a cloud security platform that provides the first line of defense against threats on the internet wherever users go. The pilot runs through April 30 and information gathered from this will support potential implementation across MORIC component districts.
- Working with Lenovo, manufacturer deficiencies on the most recent model of chromebooks we purchased were addressed with an onsite repair team spending two days to complete the task. Decision was made to continue with this model for replacement model purchases for four cohorts next school year.
- Internet Cafe continues to grow in attendance and value for students in grades 6-12. CCE offered support for an extra month of the program, allowing us to offer this until the end of May.
  - We received an [award letter from Stewarts Shops](#) in the amount of \$900 from their Holiday Match program. This is our first donation received in support of our Internet Cafe transformation project.
- High School Maker Club held its first meeting where they identified the vision of the group and set goals for future projects to include assisting with planning and facilitation of our Spring Family STEM Night.
- Google Expeditions were held for a variety of grade levels and subjects.

**BOE Goal #3:      To maintain a positive working relationship with all employees.**

- Teachers with perfect attendance were recognized at the last faculty meeting and treated to donuts on donut day.

**Upcoming events:**

- Mar 26- Interested HS students to visit SUNY Potsdam and SUNY Canton
- Mar 27 - Kindergarten Parent/Grandparent Luncheon
- April 5 - Grades 6-12 Dance/Activity Night
- April 7-11 - Senior Trip
- April 10 - Grade 2 Parent/Grandparent Luncheon
- April 11 - NHS Recognition Dinner
- April 11, 12 - Vaping Prevention sessions 6-12
- April 15-22 - Spring Vacation
- April 24 - Grade 3 Parent/Grandparent Luncheon

**PRE-K-5 PRINCIPALS REPORT:**

**BOE Goal #1 To Provide a Complete Educational Experience for CCS Students**

- We are continuously working towards improving our preschool programs and this month has been especially busy in that area.
  - North Country Alliance for Early Childhood Education met early in the month and is working towards bringing effective PD to preschool teachers/staff and to encourage collaboration between schools and outside agencies.
  - Ideas on ways to improve the transition process for students entering Kindergarten were shared at a Kindergarten Transition Summit in Albany. Along with looking further into our Kindergarten registration process, we are thinking about ways to improve the transition for students who do not already attend our PK program.
  - One of the requirements for our PK grants is to measure the interactions between staff and children in our preschool classrooms. One way to do that is using the CLASS tool, and I attended a two day training on becoming a master observer using that tool.
- Copenhagen is joining in with PIVOT on a grant that will allow 2 of our teachers to pilot The Good Behavior Game (PAX) in their classrooms next year.
- Work continues on improving the work funded by our DoDEA grants. The math RTI process is becoming more in line with the goals of the Knights in

Training grant, and a Multi-Tiered Systems of Support team has been created and is working on improving the systems currently in place for our Knights Armour grant.

- Career Week was held earlier this month with a ton of activities happening both elementary wide and in the classrooms. Some of the activities included creating career plans, Dress for Success Day K-5, career read alouds, Career Bingo, Paws in Jobland career interest inventory, exploring learning styles and multiple Intelligences, and Tools and Jobs day - community members presented about their jobs and the tools they use on the job.
- Planning has begun on bringing a Sensory Hallway to our school. This hallway will encourage physical activity and brain breaks for our students with the idea that movement helps students feel calmer, more at ease, and can help with focus as well.
- Thanks to the funds earned at our book fair, there's a new section in our library designed especially for our youngest learners. Stop by the library to check out our brand new collection of board books.

**BOE Goal #2 To Continue to Lead in Technology Integration**

- Students throughout the elementary used virtual reality technology to take virtual field trips. Elementary classes explored space, sea creatures, coral reefs, US Monuments, and the Civil Rights Movement in America.
- Mrs. Green and Mr. Williams hosted 4th grader in the Makerspace as part of their electricity and circuitry curriculums. Students explored human circuits and made either a flashlight or light-up greeting card.
- Mrs. Stephens is implementing the City X Project in her class. Her students are designing and 3D printing solutions to hypothetical problems that might arise from living in space.
- The HS Maker Club has started planning the Spring Family STEM Night. The theme for our next STEM Night is "Take Flight".

**BOE Goal #3 To maintain a positive working relationship with all employees**

- To help Mrs. Williams meet one of her professional goals, the elementary office has helped schedule collaboration time between grade level teams and SPED teachers.
- Both Mrs. Greene and Mrs. Harvey expressed their delight in working with our 4 year olds as part of our expanded day program.

**Special Education Numbers**

| Date     | CSE                             | CPSE | 504 |
|----------|---------------------------------|------|-----|
| 01/24/19 | 73<br><i>1 pending referral</i> | 15   | 18  |

**SUPERINTENDENTS REPORT:**

- Meeting tomorrow with engineers for all of the outside work.
- Logan Spaulding has been doing a lot of research on the field to get ideas of what we want it to look like and has been communicating with other contacts for additional ideas and benchmarking.
- We had a pipe burst at about 4:15 a.m. in Gym B: dumped about 90-100 gallons of glycol on the gym floor; ServPro is here now working to remediate; Some of the classroom dropped in temperature today because the geothermal system had to be shut down; \$1,000.00 deductible for insurance.

**SUPERINTENDENT RECOMMENDS APPROVAL OF:**

1. On motion of Troy Buckley, seconded by Alfred Tomaselli, the board accepted the letter of retirement from **Catherine Fazio** from her Teacher Assistant position with regret, effective June 30, 2019.

|              |            |          |           |          |                 |  |
|--------------|------------|----------|-----------|----------|-----------------|--|
| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
|--------------|------------|----------|-----------|----------|-----------------|--|

*Retirement of  
Catherine Fazio*

2. On motion of Troy Buckley, seconded by Alfred Tomaselli, the board accepted the letter of retirement from **Catherine Snyder** from her Teacher Assistant position with regret, effective June 30, 2019.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
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*Retirement of  
Catherine Snyder*

3. On motion of Troy Buckley, seconded by Alfred Tomaselli the board approved the Contract for Engineering Services between Barton & Loguidice, D.P.C. and Copenhagen Central School.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
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*Approval of  
contract for  
Engineering Services*

4. On motion of Troy Buckley, seconded by Alfred Tomaselli, the Board approved a Capital Project checking account with Community Savings Bank.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
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*Approval of Checking  
account  
For Capital Project*

5. On motion of Troy Buckley, seconded by Koreen Freeman, the Board approved Approval of the following addition to the Resolution to SEQU Regarding Emergency Building Repairs to the School Building previously approved on November 9, 2017 to state as follows:

The Board hereby determines that the Proposed Project is a Type II action within the meaning of 6 NYCSS §617.5 and is not subject to further review under SEQRA.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
|--------------|------------|----------|-----------|----------|-----------------|--|

*Approval of  
addition to SEQU  
Resolution*

6. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board Approval of Lisa Mattis as Co-Chairperson to the Committee on Special Education and the Co-Coordinator to the Section 504 Committee.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
|--------------|------------|----------|-----------|----------|-----------------|--|

*Approval of  
CSE Co-  
Chairperson*

7. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the Resolution approving the Copenhagen Central School Proposed 2019 – 2020 Instructional Calendar, as presented.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
|--------------|------------|----------|-----------|----------|-----------------|--|

*Approval of  
2019-2020  
Instructional  
Calendar*

8. On motion of Troy Buckley, and seconded by Gabrielle Thompson, the Board approved the request from Madalyn Munn, grade 8, to compete as an individual athlete in spring track. Madalyn will be coached and will practice at Carthage Central School and her parents bear responsibility for transportation.

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| <b>VOTE:</b> | <b>YES</b> | <b>5</b> | <b>NO</b> | <b>0</b> | <b>ABSTAIN:</b> |  |
|--------------|------------|----------|-----------|----------|-----------------|--|

*Approval of  
Madalyn Munn  
as individual  
athlete*

9. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the request from Rob Cooper to use a bus for day camp at Beaver Camp from August 12-16, 2019. Rob Cooper will be the sole driver of the bus with total mileage of approximately 225 miles reimbursable to the District. The bus will be stored overnight at Maple Ridge Center on East Road in Lowville.

*Approval of Rob  
Cooper to use  
school bus  
August, 2019*

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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10. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the appointment of Shelva Frizzell to the Drill Team for the 2018 – 2019 school year.

*Appointment of  
Shelva Frizzell to  
Drill team.*

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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11. On motion of Troy Buckley, and seconded by Koreen Freeman, the Board approved the following substitutes for the 2018-2019 school year:

*Appointment of  
substitutes*

Cynthia Thomson, Substitute Food Service, pending fingerprinting clearance  
Danielle Ruppe, Substitute Teacher.

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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12. On motion of Troy Buckley, and seconded by Alfred Tomaselli, the Board approved the Resolution of the Board of Education Cooperative Bidding for the 2019 – 2020 school year:

*Approval of  
Cooperative  
Bidding for  
19-20*

**WHEREAS**, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2019-2020 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

**WHEREAS**, the Copenhagen Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

**WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

**BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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13. On motion of Troy Buckley, and seconded by Koreen Freeman, the Board Approval Resolution allowing the District to participate in the 2019 Summer Youth Employment Programs with Jefferson and Lewis Counties.

*Approval to  
Participate in  
Summer Youth  
Employment*

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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14. On motion of Troy Buckley, and seconded by Koreen Freeman, the Board approved of recommendations from the Committee on Special Education and Section 504 Committee.

*CSE/CPSE  
Recommendations*

|       |     |   |    |   |          |  |
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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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At 7:16 p.m. and on motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to go into Executive Session to discuss the medical, financial credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

*Into Executive  
Session*

|       |     |   |    |   |          |  |
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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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At 8:14 p.m. and on motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to come out of Executive Session.

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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At 8:15 p.m. and on motion of Troy Buckley, seconded by Alfred Tomaselli, the Board voted to adjourn the meeting.

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| VOTE: | YES | 5 | NO | 0 | ABSTAIN: |  |
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Brenda C. Shelmidine  
School District Clerk

*Out of  
Executive Session*

*Meeting adjourned*