**WALWORTH POLICY: 525**

**TEACHER RESIGNATION AND LIQUIDATED DAMAGES**

Any Teacher, as defined by Wisconsin State Statute 40.02 (55), seeking release from their contract shall submit a written request to the Board of Education at least thirty (30) days prior to effective date of resignation. Resignations will not be accepted after July 1 except for extenuating circumstances. If approved, the Teacher may be subject to liquidated damages.

Liquidated damages shall be either paid or forfeited by the Teacher at the option of the Board. Teachers working less than a 1.0 FTE will have liquidated damages prorated based on their individual FTE.

1. After July 1 but on or before July 31: *liquidated damages in the amount of $500.00*

2. After August 1 but before the first contracted Teacher day: *liquidated damages in*

 *the amount of $1000.00*

3. After the first contracted Teacher day and after: *liquidated damages in the amount*

 *of $2000.00*

The Board in its discretion may waive the liquidated damages for the following reasons:

1. Employment transfer of spouse;

2. Illness of employee which prevents the employee from the completion of his/her

 contract;

3. Other reasons as determined by the Board of Education.

In the event the District chooses to waive the liquidated damages, the District shall return any damages submitted with the resignation request to the employee.

Any employee involuntarily called into service by the United States government for military duty shall not be assessed liquidated damages under this Section.

**POLICY ADOPTION:** March 16, 1992

**POLICY REVISION:** May 20, 2019