

NORTHWESTERN SCHOOL CORPORATION

DECEMBER 12, 2013, **5:30 P.M.**
NORTHWESTERN HIGH SCHOOL LIBRARY
3431 N 400 W, KOKOMO IN 46901

ADDITIONAL APPROPRIATION HEARING – 7:00 P.M.

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern High School Library, 3431 N 400 W, Kokomo, IN. All board members except Bryan Alexander were in attendance, as well as Ryan Snoddy, Harold Seamon, Sheila Lamb, and 28 interested parties. Vice-President Todd Moser presided, called the meeting to order, and Jonathan Underwood opened with prayer. The minutes of the November 14 and December 5, 2013 meetings were reviewed and unanimously approved on a motion made by Steve Jones and seconded by Jonathan Underwood. The agenda was unanimously approved on a motion made by Ted Merrell and second by Steve Jones.

STUDENT OF THE MONTH

The following students were recognized as December Students of the Month:

- Howard Elementary School – **Caitlin Smith**, daughter of Corey and Brandy Smith. Caitlin is a fifth-grader in Mrs. Schaaf's class.
- Northwestern Elementary - **Cooper Deck**, son of Phillip and Ashley Deck. Cooper is a second-grader in Mrs. Dill's classroom.
- Northwestern Middle School - **Josie Marcum**, daughter of Dennis and Heather Marcum. Josie is an eighth-grader at the middle school.
- Northwestern High School - **David Schaaf**, son of Mike and Diana Schaaf. David is a senior at the high school.

I. SUPERINTENDENT'S REPORT

- A. **Fuel Up to Play 60 Program Update:** It was reported in October that Howard Elementary had been awarded \$1000 from the Got Milk® and Fuel Up Campaign. Mrs. Hullinger reports that these funds will be used to provide a FREE breakfast to all Howard students during the week of Dec. 9th.

II. CLAIMS AND FINANCIAL

Claims in the amount of \$351,023.30 and 2 payroll claim listings totaling \$664,145.63 were approved for payment on a motion from Jonathan Underwood and a second from Steve Jones.

III. PERSONNEL

Ted Merrell made the motion to approve the following personnel recommendations. Jonathan Underwood seconded, and the board approved the following:

- A. Accept the resignation of **Lisa Newman** as library clerk at the high school, effective November 22, 2013.
- B. Approve the employment of **Courtney Fulton** as library clerk at the high school, effective December 16, 2013 and per the current support staff salary and benefits schedule.
- C. Grant the request of **Rachele Temme** for maternity leave to begin March 1, 2014 through the end of the current school year.
- D. Grant the request of **Karen Finley** for two days unpaid personal leave on January 9-10, 2014.
- E. Approve the recommendation of Mr. Owings for the adjustment of hours to instructional assistants to include: **Karen Miller** from 5 to 5.75 hours and **Mary Ingle** from 5 to 5.5 hours. This adjustment is necessary to accommodate the needs of a special education student. This adjustment does, however, keep Northwestern compliant with PPACA.
- F. Approve winter coaching recommendations submitted by Mr. Armstrong to include: **Ryan Ward**-8th Boys Basketball Assistant @.03 (Mr. Ward was previously approved for the 8th assistant position – he will be assuming both positions @ .03 each); **Steven G. Jones** –

Assist. Wrestling @ .07 and MS Assist. Wrestling @ .02; **Byron Osborn** – MS Wrestling @.04; and **Cindy Britten** – MS Swim Coach @.04. Also, approve an adjustment to the index of Cindy Britten for Head Boys Swimming Coach @.11 and Head Girls Swim Coach @.11. Ms. Britten was previously approved as Dual Head Coach @.1650 for both teams and should have been grandfathered to the .11 stipend per team per the terms of the current Master Agreement and Appendix B.

- G. Approve high school extra-curricular assignments as recommended by Mrs. Bilkey and per Appendix B to include: Amy Miller, Pete Schroer and Steve Wilson – Dept. Chairpersons with curriculum adoption @.04; Vickey Zehringer – Secondary Science Maintenance @.0095; and Katlynn Craig and Natalie Guest – Sophomore Class Co-Sponsors @ .0020 each
- H. Approve **Scott Troyer** and **Amy Miller** for after-school tutoring per the Master Agreement for one hour per week for five weeks.
- I. Approve the following individuals as substitute teachers for the 2013-14 school year: Tamari Stiner and Bethany Thomas.

IV. CONSIDER ACTION TO ACCEPT A DONATION(S)

The high school received two donations including \$30 from Sheryl Hartman for Junior Class prom, \$150 from Northwestern Boosters for Student Council. Unanimously, the board graciously accepted these donations following a motion from Steve Jones and second from Ted Merrell.

V. CONSIDER ACTION TO APPROVE A GRANT APPLICATION

Mrs. Garrison submitted the High Ability Grant for the board's approval. Mr. Snoddy thanked Mrs. Garrison for her work with this application and program and recommended the board's approval. Ted Merrell made the motion to approve the grant application; Steve Jones seconded and the motion passed unanimously.

VI. CONSIDER ACTION TO APPROVE AN AGREEMENT TO PROVIDE ATHLETIC TRAINING SERVICES

Mr. Armstrong submitted an agreement between Accelerated Rehabilitation Centers, Ltd. and Northwestern School Corporation for Athletic Training Services for the Board's approval. This agreement shall be in effect through June 9, 2014. Jonathan Underwood made the motion to approve the agreement. The board unanimously approved following a second from Ted Merrell.

VII. CONSIDER ACTION TO APPROVE UNDERWRITER ENGAGEMENT AGREEMENT

An Underwriter Engagement Letter with City Securities Corporation is presented for the Board's approval. Mr. Snoddy recommended we continue our association with Jim Elizondo and City Securities as underwriter as we move forward on the Phase 3 renovation project. The agreement was unanimously approved following a motion made by Steve Jones and a second from Jonathan Underwood.

VIII. CONSIDER ACTION WITH REGARD TO RENOVATION PROJECT

Mr. Seamon presented a final recommendation with regard to the scope of the approved renovation project reflecting funding available through the sale of bonds earlier in the week. It was reported that the bond sale generated \$1,534,000. Also speaking were Ryan Snoddy, Steve Jones and Ted Merrell. Following discussion, Steve Jones made the motion to approve the recommendation as presented and to grant Mr. Seamon the discretion to include band room flooring if funds are available through rebates and/or capital projects funding. Jonathan Underwood seconded. Motion passed unanimously. Mr. Jones thanked Mr. Seamon for his work in developing this project.

IX. CONDUCT A PUBLIC HEARING WITH REGARD TO THE ADOPTED 2014 BUDGET

It is necessary to hold a public hearing with regard to the adopted 2014 budget for a technical correction of the Form 4 submitted to the state. Mr. Moser opened the public hearing for comments and/or questions. There being no discussion, he then closed the public hearing. Ted Merrell then made the motion to approve the technical correction to Form 4 as presented. Steve Jones seconded and the motion passed unanimously.

X. PUBLIC COMMENTS

Roger Berry, high school teacher, commented that he had recently been in contact with several former students who all reported they are ahead of their freshman college peers in college coursework. Mr. Snoddy echoed that he also, frequently hears similar comments from former students.

XI. BOARD COMMENTS

Ted Merrell commended Mr. Berry for keeping in contact with his former students.

There being no further business Jonathan Underwood made the motion to adjourn their regular meeting and to reconvene at 7:00 p.m. for the advertised public hearing. Steve Jones seconded and the board adjourned their regular session at 6:15 p.m.

The board reconvened at 7:00 p.m. with board members Todd Moser, Ted Merrell and Jonathan Underwood present and Bryan Alexander and Steve Jones absent. Also in attendance were Ryan Snoddy, Harold Seamon, Sheila Lamb and 3 interested parties.

XII. CONDUCT A PUBLIC HEARING AND CONSIDER ACTION TO ADOPT A RESOLUTION FOR AN ADDITIONAL APPROPRIATION TO THE RAINY DAY FUND

An Additional Appropriation Resolution was presented for the board's adoption, for \$200,000 to the Rainy Day Fund. Vice-President Todd Moser opened the public hearing for comments and/or questions. Mr. Snoddy addressed a question from Steve Wilson, high school teacher and teachers' association president. There being no further questions or comments, Mr. Moser closed the public hearing. Jonathan Underwood then made the motion to adopt the additional appropriation resolution as presented. Ted Merrell seconded and the motion passed unanimously.

President

Vice President

Secretary

Next Meeting – January 9, 2014 – Northwestern High School Library – 7:00 P.M.