

# NORTHWESTERN SCHOOL CORPORATION

November 14, 2013

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern High School Library, 3431 N 400 W, Kokomo, IN. Board members in attendance included Bryan Alexander, Todd Moser and Steve Jones, with Ted Merrell and Jonathan Underwood absent. Also in attendance were Ryan Snoddy, Harold Seamon, Michele Short, and 46 interested parties. President Bryan Alexander called the meeting to order and Steve Jones opened with prayer. The minutes of the October 10, 2013 meeting were reviewed and unanimously approved on a motion made by Todd Moser and seconded by Steve Jones. The agenda was unanimously approved on a motion made by Steve Jones and second by Todd Moser.

## STUDENT OF THE MONTH

The following students were recognized as November Students of the Month:

- Howard Elementary School – **Haley Harbaugh**, daughter of Greg and Shani Harbaugh. Haley is a sixth-grader in Mr. Burkhalter's class.
- Northwestern Elementary - **Jennah Jones**, daughter of Steve and Kristy Jones. Jennah is a fifth-grader in Mrs. Wallace's classroom.
- Northwestern Middle School - **Brennan Storie**, son of Rick and Miriam Storie. Brennan is an eighth-grader at the middle school.
- Northwestern High School - **Shawn Schweitzer**, son of Sherri Schweitzer. Shawn is a junior at the high school.

## I. SUPERINTENDENT'S REPORT

- A. Project Hearing:** Dec 5, 2013 at 7:00 in High school Library with regard to proposed renovation and improvements to Northwestern Elementary School, Northwestern Middle School and Northwestern High School.
- B. Secured School Safety Grant Program:** Mr. Seamon reported that Northwestern was awarded a school safety grant of \$47,430.
- C. Report from Principals regarding Parent-Teacher Conferences:** Principals reported fall parent-teacher conferences were well attended. The high level of parent involvement continues to reflect positively on the success of Northwestern students.

## II. CLAIMS AND FINANCIAL

Claims in the amount of \$388,183.94 and 2 payroll claim listings totaling \$634,035.819 were approved for payment on a motion from Steve Jones and a second from Todd Moser.

## III. PERSONNEL

Todd Moser made the motion to approve the following personnel recommendations. Steve Jones seconded, and the board approved the following:

- A.** Approve the employment of **Monique French-Redman**, effective October 17, 2013 as a special education instructional assistant at Northwestern Elementary, per the current support staff salary and benefits schedule.
- B.** Approve the employment of **Laura Alexander** on temporary assignment during the leave of Lindsay Bollhoefer to begin approximately January 21, 2014 through the end of the current school year, per the Master Agreement.
- C.** Approve the extra-curricular assignments for the 2013-14 school year, and per Appendix B to include: **Michael Carmain** as elementary robotics sponsor; and **Diana Schaaf** for Science Equipment maintenance at Howard Elementary.
- D.** Grant the request of **Tina Wells** for 3 days unpaid personal leave on November 11-13, 2013.
- E.** Approve coaching recommendations submitted by Mr. Armstrong, per Appendix B to include: resignations from **Heather Racine** as MS Girls Basketball Asst Coach and **Kristine Miller** as

head girls' tennis coach. Also, adjustments to personnel in the Girls Basketball program to include **Dave Wise** from 9<sup>th</sup> Girls Basketball to Varsity Assistant Coach at .11 and **Haley Hewitt** from Varsity Assistant to 9<sup>th</sup> Girls Basketball @.08 and 7<sup>th</sup> girls' basketball @.06. New recommendations include: **Ryan Ward** – MS Boys Basketball Assist @ .03; **Byron Osborn** – Head Wrestling @.13; and **Katelend Alexander** – C MS Swimming Assist @.02.

- F. Approve the following individuals as substitute teachers for the 2013-14 school year: Karen Freeman, Alyssa Duranto, and Teresa Floyd.

**IV. CONSIDER ACTION TO ADOPT A RESOLUTION FOR AN ADDITIONAL APPROPRIATION IN THE RAINY DAY FUND AND GENERAL FUND**

An Additional Appropriation Resolution was presented for the board's adoption, for \$200,000 to the General Fund and \$300,000 to the Rainy Day Fund. President Bryan Alexander opened a public hearing regarding the additional appropriations. There being no comments, the hearing was closed. Steve Jones then made the motion to adopt the Resolution for additional appropriation as presented; Todd Moser seconded and motion passed unanimously.

**V. CONSIDER ACTION TO ACCEPT A DONATION(S)**

The high school received three donations designated to the Robotics Club including \$1500 from Haynes International, Inc., \$100 from Padfield's Auto Body and Paint Shop, Inc., and \$400 from Brandt's Heating and Cooling. Also, the high school received \$112.48 from Target's *Take Care of Education* program and \$525 was received from various parents in lieu of fundraising for the choir program. Todd Moser made the motion to graciously accept the donations. Motion passed unanimously following a second from Steve Jones.

**VI. CONSIDER ACTION WITH REGARD TO AN OVERNIGHT OR OUT-OF-STATE FIELD TRIP REQUEST**

Mrs. Bilkey requested permission for Mr. Teachout and high school students to travel to Quebec City Canada. March 27-31, 2014. Also, a request was submitted from the high school for the choir to travel to King's Island in Cincinnati, Ohio on May 15-18, 2014. Both trip requests were unanimously approved following a motion from Steve Jones and second by Todd Moser.

**VII. CONSIDER ACTION WITH REGARD TO OFF ROADWAY SCHOOL BUS LOADING AND UNLOADING AREA(S)**

Per IC 9-21-12-13(b), Mr. Seamon submitted a request to designate Amberwood Apartments and Smith Road as an off road-way loading and unloading area. Todd Moser made the motion to approve the request. Steve Jones seconded; motion passed unanimously.

**VIII. RECEIVE INFORMATION WITH REGARD TO PROPOSED RENOVATION AND IMPROVEMENTS PROJECT TO NORTHWESTERN ELEMENTARY, NORTHWESTERN MIDDLE SCHOOL AND NORTHWESTERN HIGH SCHOOL**

Mr. Seamon addressed the Board regarding the proposed Phase 3 of the Energy Savings renovation project. He discussed the recommended improvements and discussed a timeline of procedures as provided by Jane Herndon of Ice Miller, LLC. Mr. Jim Elizondo from City Securities also addressed the Board with regard to the financing of the proposed project. Following their presentations, several resolutions were presented for adoption to begin implementation of the project.

President Bryan Alexander stated that the Northwestern School Building Corporation has approved and submitted to Northwestern School Corporation a proposed Sixth Amendment to Lease. The lease amendment was examined by all of the members of the Board of School Trustees. Todd Moser made the motion to approve the lease amendment resolution attached as Exhibit A. Steve Jones seconded and the resolution was adopted by a vote of 3-0.

Mr. Jim Elizondo of City Securities gave the School Corporation an update of the municipal bond market conditions and the current potential of refunding the First Mortgage Bonds, Series 2004A in order to lower the total lease rental requirement. He explained the course of proceedings required to be taken in order to effect the refunding and gave a recommendation to the School Corporation of the procedure to follow. After discussion of the proposed refunding, a motion was made by Steve Jones and seconded by Todd Moser to adopt the resolution attached as Exhibit B for financing of the project. The motion passed by a vote of 3-0.

President Bryan Alexander next stated that the Northwestern School Building Corporation has previously been formed to assist the School Corporation in the financing of school facilities. A motion was made by Steve Jones to adopt the resolution attached as Exhibit C to re-approve the School building Corporation. Todd Moser seconded the motion; the Board adopted the resolution by a vote of 3-0.

President Bryan Alexander further stated that the Board needed to consider a Reimbursement Resolution. On a motion made by Todd Moser and second by Steve Jones, the resolution attached as Exhibit D was adopted by a vote of 3-0.

## **IX. PUBLIC COMMENTS**

Dave Inskeep commented with regard to erosion of teacher base pay and the terms of the current master agreement.

## **X. BOARD COMMENTS**

Steve Jones thanked the accreditation team and stated his pride as a parent, patron and board member in our school.

Bryan Alexander thanked the IUK students who were in attendance at tonight's meeting.

There being no further business Steve Jones made the motion to adjourn. Todd Moser seconded and the board adjourned at 8:39 p.m.

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President

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Vice President

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Secretary

Next Meeting – December 12, 2013– Northwestern High School Library – 7:00 P.M.

## **SCHOOL BOARD MINUTES – EXECUTIVE SESSION**

The Board of School Trustees met in executive session at 8:50 p.m. at Northwestern High School Library Conference room, 3431 N 400 W, Kokomo, IN. Board members in attendance included Bryan Alexander, Todd Moser and Steve Jones, with Ted Merrell and Jonathan Underwood. Due to board member absences, by consensus, attending board members agreed to postpone the executive session.

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President

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Vice President

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Secretary

**EXCERPTS FROM MINUTES OF A MEETING  
OF THE BOARD OF SCHOOL TRUSTEES  
NORTHWESTERN SCHOOL CORPORATION**

A meeting of the Board of School Trustees of Northwestern School Corporation was held at Northwestern High School Library, 3431 N 400 W. Kokomo, Indiana, on November 14, 2013 at the hour of 7:00 p.m. (Eastern), pursuant to notice duly given in accordance with the rules of the Board.

The meeting was called to order by the President of the Board of School Trustees.

On call of the roll, the members of the Board of School Trustees were shown to be present or absent as follows:

Present: Todd Moser, Bryan Alexander, Steve Jones

Absent: Ted Merrell, Jonathan Underwood

(among other proceedings had and action taken were the following:)

The President stated that the Northwestern School Building Corporation has approved and submitted to Northwestern School Corporation a proposed form of Sixth Amendment to Lease (the "Sixth Amendment"), which proposed form of Sixth Amendment was examined by all of the members of the Board of School Trustees. After discussion of the proposed form of Sixth Amendment, upon motion duly made by Todd Moser and seconded by Steve Jones, the resolution attached as Exhibit A was adopted by a vote of 3-0.

Mr. Jim Elizondo of City Securities gave the School Corporation an update of the municipal bond market conditions and the current potential of refunding the First Mortgage Bonds, Series 2004A in order to lower the total lease rental requirement. He explained the course of proceedings required to be taken in order to effect the refunding and gave a recommendation to the School Corporation of the procedure to follow. After discussion of the proposed refunding, a motion made by Steve Jones and second from Todd Moser, the Board adopted the resolution attached as Exhibit B by a vote of 3-0.

The President next stated that the Northwestern School Building Corporation has previously been formed to assist the School Corporation in the financing of school facilities. After discussion of the proposed building corporation, a motion made by Steve Jones and seconded by Todd Moser, the Board adopted the resolution attached as Exhibit C by a vote of 3-0.

The President further stated that the Board needed to consider a Reimbursement Resolution. On motion duly made by Todd Moser and second by Steve Jones, the resolution attached as Exhibit D was adopted by a vote of 3-0.

Motion made by Steve Jones to adjourn the meeting. Seconded by Todd Moser.  
Meeting adjourned.

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Secretary, Board of School Trustees

APPROVED: