

NORTHWESTERN SCHOOL CORPORATION

June 13, 2013

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern High School. All Board members were in attendance, as well as Ryan Snoddy, Harold Seamon, Sheila Lamb, and 6 interested parties. President Bryan Alexander called the meeting to order and Steve Jones opened with prayer. The minutes of the May 9 and May 20, 2013 meetings were reviewed and unanimously approved on a motion made by Todd Moser and seconded by Jonathan Underwood. The agenda was unanimously approved on a motion made by Ted Merrell and second by Todd Moser.

I. SUPERINTENDENT'S REPORT

- A. **Recognition of Choir Program:** We have been notified that the Choir at the high school received the ISSMA All-Music Award for 2012-13. Mr. Snoddy congratulated the choir students and Mrs. Alexander for this recognition.
- B. **Change of Date for July Meeting:** The July meeting will be held on Tuesday, July 2, 2013, 7:00 p.m. in the high school library. There will also be a contract hearing during the July meeting.
- C. **School Safety:** Mr. Seamon led discussion with regard to school safety. He reported that beginning the 2013-14 school year, all buildings will have exterior doors locked after the start of the day, with buzzer/camera entry systems. Also speaking was Jonathan Underwood, Ted Merrell and Bryan Alexander. During the presentation the facility experienced a power outage, however, the meeting continued by window light.

II. CLAIMS AND FINANCIAL

Claims in the amount of \$12,663.40, \$220,611.49, \$1,361,999.96 AND \$66,640.54 and payroll claim listing of \$324,740.35, \$324,487.94, and \$337,956.58 were unanimously approved for payment on a motion from Jonathan Underwood and a second from Ted Merrell.

III. PERSONNEL

Ted Merrell made the motion to approve the following personnel recommendations. Todd Moser seconded, and the board unanimously approved the following:

- A. Accept resignations from the following:
 - 1. Sue Bour, Northwestern Elementary secretary
 - 2. Pam Onyett, high school secretary
 - 3. Pat Hasler, NES Library Clerk
 - 4. Kristine Miller, NES PE teacher
 - 5. Brittany Ravas, NES 4th grade teacher
 - 6. Adam Ferguson, HS Social Studies teacher
- B. Approve the employment of the following teachers on regular contract beginning the 2013-14 school year, pending receipt of satisfactory expanded criminal background check, and per the Master Agreement: **Jeff Layden** – HS Science; and **Jordan Huckaby** – HS Math; **Cynthia Hughes**-Northwestern Elementary; **Emily Weeks** –Northwestern Elementary; **Amy M. Miller**-Special Ed at NES; and **Ryan Ward**-Northwestern Elementary. Also, approve **Krista Dean** as special education teacher at NES and **Kathryn Lowden** as Spanish teacher, on temporary contract for the 2013-14 school year.
- C. Approve Ka-Lynn Capps for extended school year duties, per the Master Agreement, for 4 hours per week through August 9.
- D. Approve **Kim Kane** for homebound instruction duties for 3 hours.
- E. Approve **Mike Brazel** as a summer school teacher, per the Master Agreement, for an additional section of Trigonometry at the high school.
- F. Approve the assignment of Jeanne Alexander and Nilene Schurig to full-time status as instructional assistants.

- G.** Grant the request of **Brooke Walsh** for a FMLA medical leave of absence for the 2013-14 school year.
- H.** Grant the requests of Tina Wells for 2 days unpaid personal leave on May 28-29, 2013, **Holly Seamon** for one day of unpaid personal leave on June 19th.
- I.** Approve 2013-14 extra-curricular sponsors as recommended by Mr. Davis and per Appendix B of the Master Agreement to include: **Marissa Shrock**-MS Academic Coach Coordinator, MS Academic Coach and MS Spell Bowl; **Michelle Sinnamon**-MS Academic Coach; **Rachele Temme**-MS Academic Coach; **Pam Miller**-MS Academic Coach; **Deb Conrad** – MS Yearbook; **Robin Whaley** – MS Student Council; **Jeremy Leazenby-Bruce**-MS Drama Director; **Mike Goodrich** – 8th Grade Team Leader; **Mark McDonald**-7th Grade Team Leader; **Kim Kane**-After School Detention Supervisor; **Heather Racine**-MS National Junior Honor Society; **Jeremy Snyder** and **Jon Rodgers**-MS Band ½ stipend each; and **Michael Carmain**-MS Robotics.
- J.** Approve Northwestern Elem extra-curricular sponsors, per Appendix B to include: **Jan Koloszar** – Science, Spell Bowl and Math Bowl; **Greg Bryant** – NEO Art Plus; **Lindsay Bollhoefer** – NEO Choir; **Kim Cunningham, Katie Bullman and Jennifer Arnold**-Student Council – 1/3 stipend each; **Jeremy Leazenby-Bruce, Kimberly Maynard, Lindsay Bollhoefer and Stephanie Gruver** – Tiger Tales, ¼ stipend each.
- K.** Approve the request of Mrs. Hullinger to create and post an additional 3-hour per day food service position at Northwestern Elementary, beginning the 2013-14 school year.
- L.** Accept coaching resignations from **Mike Brazel** – Varsity Baseball and **Nancy Mumaw** – JV girls' soccer. Approve **Trina Yager** as varsity volleyball coach beginning the 2013 season.
- M.** Approve **Jordan Dyer** for extended school year duties for 3 hrs per week June 3 – August 12th.
- N.** Approve the employment of **Judy McCracken** as Technology Support Specialist, per the current support staff salary and benefits schedule, and for 220 day work year.
- O.** Approve the re-assignment of Melainie Hardin as Northwestern Elementary Secretary/ECA Treasurer.

IV. CONSIDER ACTION WITH REGARD TO AN OVERNIGHT AND/OR OUT-OF-STATE FIELD TRIP REQUEST

The 8th grade team requested approval of the class trip to Washington, D.C. April 1-4, 2014. Jonathan Underwood made the motion to approve the trip. Ted Merrell seconded and motion passed unanimously.

V. CONSIDER ACTION WITH REGARD TO AN AGREEMENT WITH KOKOMO-CENTER SCHOOLS HEAD START PROGRAM

A Memorandum of Understanding with Kokomo Center Schools was presented for the board's approval with regard to the continued collaborative services of the Head Start program for preschool children. Todd Moser made the motion to approve as presented; motion passed unanimously following a second from Jonathan Underwood.

VI. CONSIDER ACTION TO APPROVE TUITION TRANSFER APPLICATIONS

Principals submitted tuition transfer applications for the board's approval. Ted Merrell made the motion to approve applications presented. Todd Moser seconded and motion approved unanimously.

VII. CONSIDER ACTION TO ADOPT THE STUDENT ATHLETE CODE OF CONDUCT HANDBOOK FOR THE 2013-14 SCHOOL YEAR

Mr. Armstrong submitted proposed updates and revisions to the Student Athlete Code of Conduct Handbook for next school year for the board's approval and adoption. Ted Merrell made the motion to adopt the handbook as presented. Jonathan Underwood seconded and motion unanimously passed.

VIII. CONSIDER ACTION TO ADOPT STUDENT HANDBOOKS FOR THE 2013-14 SCHOOL YEAR

Principals submitted recommended updates and changes to student handbooks for the upcoming school year for the board's review and adoption. Mr. Snoddy thanked the principals for their work on these documents. Todd Moser made the motion to adopt student handbooks as presented. Motion passed unanimously following a second from Ted Merrell.

IX. CONSIDER ACTION WITH REGARD TO READING TEXTBOOK ADOPTION

The textbook adoption committee recommended the adoption of the Pearson Scott Foresman Reading Street (K-6) series for adoption beginning the 2013-14 school year. Mr. Owings and the textbook adoption committee was thanked for their work in reviewing materials to develop this recommendation. Jonathan Underwood made the motion to adopt the series as recommended. Todd Moser seconded and the motion passed unanimously.

X. CONSIDER ACTION TO ACCEPT AND AWARDS BIDS FOR DAIRY AND BAKERY PRODUCTS FOR THE 2013-14 SCHOOL YEAR

Mrs. Hullinger reports that 1 bid was received for bakery products from Aunt Millie’s and 1 bid for dairy from Prairie Farms. Todd Moser made the motion to accept the bids received; Jonathan Underwood seconded and motion passed unanimously. Ted Merrell then made the motion to award the bids as recommended. Motion passed unanimously following a second from Todd Moser.

XI. PUBLIC COMMENTS

XII. BOARD COMMENTS

There being no further business Todd Moser made the motion to adjourn. Ted Merrell seconded and the board adjourned (still with no power) at 8:03 p.m.

President

Vice President

Secretary

Next Meeting – July 2, 2013– Northwestern High School Library – 7:00 P.M.