

NORTHWESTERN SCHOOL CORPORATION

February 14, 2013

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern High School. All Board members were in attendance, as well as Ryan Snoddy, Harold Seamon, Scott Simmons, Michele Short, and 27 interested parties. President Bryan Alexander called the meeting to order and Steve Jones opened with prayer.

ADMINISTRATION OF OATH OF OFFICE: Mr. Snoddy administered the oath of office to Ted Merrell who was not in attendance at the January re-organization meeting.

The minutes of the January 10, 2013 meeting were reviewed and unanimously approved on a motion made by Ted Merrell and seconded by Steve Jones. Mr. Snoddy requested the addition of a discussion item in Superintendent's Report with regard to reduction of expenditures and the deletion of Executive Session from the agenda. With these changes, the agenda was unanimously approved on a motion made by Todd Moser and second by Jonathan Underwood.

STUDENT OF THE MONTH

The following students were recognized as February Students of the Month:

- Howard Elementary School – **Caitlyn Whitenight** daughter of Jason and Brenda Whitenight. Caitlyn is a third-grader in Mrs. Capps' class.
- Northwestern Elementary - **Briley Fillenwarth** daughter of Kent and Nichole Fillenwarth. Briley is a sixth-grade student at NES in Mrs. Moore's classroom.
- Northwestern Middle School - **Dylan Stahl** son of John and Bev Stahl. Dylan is a seventh-grader at the middle school.
- Northwestern High School - **Elise Cobb**, daughter of Gregory and Rebecca Cobb. Elise is a senior at the high school.

I. SUPERINTENDENT'S REPORT

- A. Recognition of Staff:** Dan Armstrong was recognized for attaining certification as a Certified Athletic Administrator. This certification involves continuing education and passing a certification examination from the National Interscholastic Athletic Administrator's Association (NIAAA). Mr. Snoddy congratulated Mr. Armstrong for attaining this level of distinction from the national organization.
- B.** Discussion with regard to reduction of expenditures from 2013 budget: Mr. Snoddy reported a need to reduce \$250,000-\$275,000 from the 2013 budget. Recommendations for budget reduction will be presented at the March board meeting.

II. CLAIMS AND FINANCIAL

Claims in the amount of \$45,376.95, \$499,771.24, and \$97,988.26 and payroll claim listings of \$324,533.46 and \$319,234.67 were unanimously approved for payment on a motion from Ted Merrell and a second from Todd Moser.

III. PERSONNEL

Steve Jones made the motion to approve the following personnel recommendations. Jonathan Underwood seconded, and the board unanimously approved the following:

- a. Accept the resignation of **Alicia Sorensen** as high school language arts teacher, effective January 7, 2013.
- b. Approve the employment of **Mary Crume** as full-time special needs bus driver, per the current support staff salary and benefits schedule.
- c. Grant the request of **Amy Boring** for unpaid medical leave from Feb. 6-8, 2013.
- d. Grant the requests for unpaid personal leave from **Lisa Balmer** for 2 days, March 7-8, 2013, **Dianne Taylor** for one day on March 28th, and **Rachel Cardwell** for 3.5 days on March 5-8, 2013.

- e. Approve extra-curricular coaching assignments as recommended by Mr. Armstrong to include: Lavell Brown-JV Baseball @.08; Jim Ragle-JV Assist Baseball @ .02; Brad Griggs; Brian Schieffer-Asst. Track Coach @.07; Jordan Dyer-Varsity Softball @.15; Alyssa Riche-Asst. Varsity Softball @ .08; Haley Hewitt – JV Softball @.04, Chris Walker-MS Softball @.04, Darren Metz-MS Assist Softball @.02, Matt Woods- Girls Var Asst. Tennis @.04 and Christy Bousum – volunteer Asst. Girls Tennis coach. Also, accept the resignation of Adam Ferguson as assistant track coach.
- f. Approve the following individuals as substitute teachers for the 2012-13 school year: Megan Ramirez, Deborah Austin, Megan Austin, and Cynthia Williams.

IV. RECEIVE INFORMATION AND DISCUSSION WITH REGARD TO TECHNOLOGY PROJECT

Mr. Simmons addressed the board, giving an update on the proposed technology project.

V. RECEIVE INFORMATION REGARDING ADVANCED ACCREDITATION

Kristen Bilkey updated the board on AdvancEd activities. She reported that an evaluation team would be visiting Northwestern October 6-9th.

VI. CONSIDER ACTION WITH REGARD TO A TUITION TRANSFER APPLICATION(S)

Applications have been received for Kohlton and Kaiden Rayn and Jalen Diskey at Howard Elementary and Evan LaDow at the high school. All of these students currently attend Northwestern, have recently moved from the district, but wish to continue enrollment here. Todd Moser madet he motion to approve; Ted Merrell seconded and motion passed unanimously.

VII. CONSIDER ACTION TO ADOPT THE OFFICIAL SCHOOL CALENDAR FOR 2013-14

The Calendar Committee presented their recommendation with regard to the 2013-14 Master School Calendar. The calendar has school starting on August 13th and ending May 29th. Christmas break begins December 23 and Spring Break is the 1st full week of April. Mr. Snoddy thanked Geana Moore, chairperson and her committee of Steve Jones, Harold Seamon, Ron Owings, Greg Bryant, Vicky Hart, Jeaniene Garrison, Dallas Calloway, Brett Davis, Mike Goodrich, Kurt Koetter, Patty Zeck, and Linda Wilson. The 2013-14 calendar was unanimously approved following a motion from Jonathan Underwood and second from Ted Merrell.

VIII. CONSIDER ACTION TO DECLARE RADIO EQUIPMENT AS SURPLUS EQUIPMENT

Mr. Seamon recommended radio equipment that no longer meets FCC requirements be declared surplus. Steve Jones made the motion to approve the request. Jonathan Underwood seconded and motion passed unanimously.

IX. CONSIDER ACTION WITH REGARD TO DISPOSAL OF SURPLUS EQUIPMENT

Mr. Seamon recommended that the surplus radio equipment be donated to the Kokomo Amateur Radio Club and Kokomo Amateur Repeater Club. The board unanimously approved donation of the equipment on a motion made by Todd Moser and seconded by Steve Jones.

X. CONSIDER ACTION TO ACCEPT AND AWARD SUMMER ROOFING PROJECT BIDS

Bids for the 2013 summer roofing project were opened on Thursday, February 7th with 6 companies submitting bids. Mr. Seamon submitted those bids to the board for review. Jonathan Underwood made the motion to accept all bids received. Ted Merrell seconded and motion unanimously passed. Mr. Seamon then recommended that the board award the roofing bid to Blackmore and Buckner roofing at a contract amount of \$268,018. He reported that the recommendation is supported by Brennen Baker of Moisture Management. Ted Merrell made the motion to award the bid to Blackmore and Bucker as recommended; Todd Moser seconded and motion passed unanimously.

XI. CONSIDER ACTION WITH REGARD TO 2013 GRADUATION CEREMONIES

Mr. Remaly recommended that 2013 ceremony for graduation be scheduled for Saturday, June 1, 2013 at 10:00 a.m. The board unanimously approved following a motion from Steve Jones and seconded by Todd Moser.

XII. CONSIDER ACTION REGARDING ADOPTION OF EXPENDITURE GOALS FOR THE 2013 BUDGET

The board is required to adopt expenditure goals as part of the budget adoption process. Mr. Snoddy recommends the following goal for adoption and publication:

“Northwestern School Corporation shall maintain the current levels (percentages) between the expenditures for the following expenditure categories: Academic Achievement, Instructional support, Over-head and operations, and Non-operating for the next fiscal year. However, increases in the Academic achievement Expenditure category may not be possible due to the unique circumstance of the retirement of a number of experienced teachers being replaced by teachers at a lower salary level, as well as the increased cost associated with utility and transportation costs.” Todd Moser made the motion to adopt goals as recommended. Jonathan Underwood seconded; motion passed unanimously.

XIII. CONSIDER ACTION TO ADOPT A RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO RAINY DAY FUNDS

The board was presented a resolution authorizing a transfer of funds to the Rainy Day Fund from the Transportation Fund (\$234,000) and Capital Projects Fund (\$75,000). The resolution was unanimously approved – motion made by Steve Jones and seconded by Ted Merrell.

XIV. CONSIDER ACTION TO APPROVE AN OVERNIGHT AND/OR OUT-OF-STATE STUDENT EVENT

Mr. Armstrong submitted a request for an overnight event for the softball team on March 8-9th at the high school. Also, Mr. Remaly and Mrs. Zeck submitted upcoming local, state and national science fair competitions and request permission for student participation. Jonathan Underwood made the motion to approve all overnight and out-of-state requests as presented. Todd Moser seconded and motion was passed unanimously.

XV. CONSIDER ACTION TO APPROVE SPRING SPORT CAMPS

Mr. Armstrong submitted requests for two spring sport camps, Girls Tennis Clinic led by Coach Kristine Miller March 23rd and Softball Camp led by Coach Jordan Dyer on March 9th. These requests were unanimously approved on a motion from Steve Jones and second from Jonathan Underwood.

XVI. PUBLIC COMMENTS

XVII. BOARD COMMENTS

Steve Jones thanked Mr. Snoddy for arranging a visit to Howard Elementary.

BOARD OF FINANCE MEETING

I. CONVENE BOARD OF FINANCE, ELECTION OF OFFICERS AND RECEIVE 2012 INVESTMENT REPORT

Steve Jones nominated Ted Merrell as president of the finance committee. Todd Moser seconded and motion passed unanimously. Todd Moser then nominated Steve Jones as secretary. Jonathan Underwood seconded and motion unanimously passed. The board was presented a 2012 investment report. By consensus the board of finance agreed to continue its business agreement with BMO-Harris Bank. Todd Moser made the motion to adjourn the Board of Finance meeting. Jonathan Underwood seconded and the board adjourned at 8:53 p.m.

There being no further business Steve Jones made the motion to adjourn. Jonathan Underwood seconded and the board adjourned at 8:52 p.m.

President

Vice President

Secretary

Next Meeting – March 14, 2013– Northwestern High School Library – 7:00 P.M.