

NORTHWESTERN SCHOOL CORPORATION

January 10, 2013

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern High School. All Board members were in attendance except Ted Merrell, as well as Ryan Snoddy, Harold Seamon, Scott Simmons, Sheila Lamb, and 34 interested parties. Vice-President Bryan Alexander called the meeting to order and opened with prayer.

ADMINISTRATION OF OATH OF OFFICE: Mr. Snoddy introduced new board members Jonathan Underwood and Steven Jones. He then administered the oath of office to all board members present.

SCHOOL BOARD REORGANIZATION – JANUARY, 2013

- a. Election of Officers -. The gavel was turned over to Mr. Snoddy for the purpose of electing the board president. Steve Jones nominated Bryan Alexander as president and Jonathan Underwood seconded. Todd Moser made the motion to close nominations, followed by a second from Jonathan Underwood. Bryan Alexander was unanimously elected president and he then presided over further elections. Jonathan Underwood nominated Todd Moser as Vice President and Steve Jones seconded, then was unanimously elected. Todd Moser then nominated Steve Jones as Secretary. Steve was unanimously elected following a second from Jonathan Underwood.
- b. Establishment of Board Meeting Dates and Times – By consensus, the board agreed to continue meeting the 2nd Thursday of the month at 7:00 p.m. in the high school library.
- c. Establishment of Compensation for Board Members – By consensus, the board agreed to compensation of \$2,000.00 per year.
- d. Appointment of Corporation Treasurer and Assistant Treasurer – The board appointed Cami McLeland as treasurer, and Mindy Hughes as assistant treasurer.
- e. Appointment of School Physician – Dr. Stuart Devaul agreed to continue to serve as school physician.
- f. Appointment of School Attorney: Mr. James McIntyre was appointed the school attorney on an as-needed basis.
- g. Appointment of Legislative Liaison Member - Mr. Alexander agreed to continue serving in this position.
- h. Appointment of Curriculum Council Board Representative – Mr. Alexander appointed Steve Jones as the board's curriculum council representative.
- i. Appointment of Corporation Insurance Committee Board Representative – Mr. Merrell agreed to continue serving on the insurance committee.
- j. Appointment of Strategic Planning Committee Representative – Mr. Moser agreed to continue serving on the strategic planning committee.
- k. Designation of Newspaper for Advertising: By consensus, the Kokomo Tribune and The Herald were designated as the newspapers for advertising.
- l. Appointment of Insurance Trust Trustees - Currently Steve Wilson and the superintendent have agreed to continue to serve in this capacity.
- m. Appointment of Technology Committee Member – Bryan Alexander appointed Jonathan Underwood to serve as the board's representative to the technology committee.
- n. Appointment of Corporation Compliance Officer – Mr. Armstrong was appointed as compliance officer.

The minutes of the December 17, 2012 meeting were reviewed and unanimously approved on a motion made by Jonathan Underwood and seconded by Todd Moser. The agenda was unanimously approved on a motion made by Steve Jones and second by Todd Moser.

STUDENT OF THE MONTH

The following students will be recognized as January Students of the Month:

Howard Elementary School – **Isabella Capoun** daughter of Joseph and Brandy Capoun. Isabella is a fourth-grader in Mrs. Dulmes' class.

Northwestern Elementary - **Mackenzie Hodupp** daughter of Robert and Kristi Hodupp. Mackenzie is a fourth-grade student at NES in Mrs. Thomas' classroom.

Northwestern Middle School - **Camden Hochgesang** son of Alvin and Debra Hochgesang. Camden is an eighth-grader at the middle school.

Northwestern High School - **Kollan West**, son of Sunny West. Kollan is a senior at the high school.

I. SUPERINTENDENT'S REPORT

- A. Appointment of representative to corporation calendar committee: Steve Jones volunteered to serve on this committee.

II. DISCUSSION WITH REGARD TO TECHNOLOGY PROJECT

Mr. Simmons, building principals and teachers reported to the board with regard to the current technology project. Several teachers and administrators attended an Apple seminar in Chicago, highlighting educational enhancements with I-pads and one-to-one technology, and they shared highlights. Speaking were Todd Miller, Michelle Sinnamon, Brad Burkhalter, Katie Smith, Scott Troyer, Al Remaly, Ron Owings, Brett Davis, Jeaniene Garrison, Ryan Snoddy, Scott Simmons, Jim Hunt, Bryan Alexander, Todd Moser and Steve Jones.

III. CLAIMS AND FINANCIAL

Claims in the amount of \$30,020.34, \$389,070.26 and \$220,750.54 and payroll claim listings of \$340,634.54 and \$314,785.87 were unanimously approved for payment on a motion from Todd Moser and a second from Steve Jones.

IV. PERSONNEL

Jonathan Underwood made the motion to approve the following personnel recommendations. Steve Jones seconded, and the board unanimously approved the following:

- A. Accept the resignation of **Pat Sonafrank** as corporation bus driver.
- B. Accept the resignation of **Rebecca Martin** as ECA Tiger Tales sponsor. Mr. Owings also recommends the approval of **Stephanie Gruver** to fulfill the duties as Tiger Tales sponsor.
- C. Approve **DelRoy Ortmann** as a homebound instructor
- D. Approve the following individuals as substitute teachers for the 2012-13 school year: Julie Rakai, Megan Ramirez, Andrew Cook, and Teresa Floyd

IV. CONSIDER ACTION TO ADOPT NEOLA POLICY UPDATES, CHANGES AND ADDITIONS ON SECOND READING

Recommended policy updates and changes approved at the December meeting on first reading. were presented for adoption on second reading. Todd Moser made the motion to adopt on second reading as presented. Jonathan Underwood seconded and motion passed unanimously.

V. CONSIDER ACTION WITH REGARD TO UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENTS

Per Indiana Code 35-44-1-3, uniform conflict of interest disclosure statements were presented for approval for the following employees: Bryan Alexander, Dan Armstrong, Ted Merrell, Kristin Bilkey, Steve Jones, Jonathan Underwood, and Harold Seamon. All were unanimously approved following a motion made by Todd Moser and second from Jonathan Underwood.

VI. CONSIDER ACTION TO VOID OLD, OUT-DATED CHECKS

Mrs. Lovelace submitted a list of old checks that are in excess of two years old and have not been presented for payment. She requested that these checks be declared void and the balance credited back into the appropriate ECA fund accounts. Steve Jones made the motion to declare the checks void and credit back appropriately; Todd Moser seconded and motion passed unanimously.

VII. CONSIDER ACTION WITH REGARD TO A REQUEST FOR AN OVERNIGHT ACTIVITY/FACILITY USEAGE REQUEST

Mr. Seamon recommended the approval of a request to use facilities for an overnight youth retreat event on June 13-16, 2013. Todd Moser made a motion to approve the request. The board unanimously approved following a second from Jonathan Underwood.

VIII. RECEIVE INFORMATION WITH REGARD TO ENERGY SAVINGS

Harold Seamon introduced Phil Yuska and Shana Lopez from Performance Services. They reported that they have worked with Northwestern since 2008 toward optimizing energy efficiency and cost savings for the school district. Ms. Lopez reported that since May 2009 the district has exceeded the guaranteed savings of \$425,460 realizing an actual savings of \$544,161, and the district is currently 38% more energy efficient than the baseline in 2007.

IV. PRESENTATION OF ENERGY STAR AWARD

Ms. Lopez presented the school with the Energy Star Award. She reported the school achieved a score of 91, placing it in the 91st percentile of like-sized facilities across the nation for energy efficiency.

V. PUBLIC COMMENTS

Steve Jones commented with regard to snow removal in the parking lot of the former corporation office across from Northwestern Elementary.

VI. BOARD COMMENTS

There being no further business Steve Jones made the motion to adjourn. Jonathan Underwood seconded and the board adjourned at 8:52 p.m.

President

Vice President

Secretary

Next Meeting – February 14, 2013– Northwestern High School Library – 7:00 P.M.