NORTHWESTERN SCHOOL CORPORATION

AUGUST 7, 2008
7:00 P.M.
Northwestern Elementary School

SCHOOL BOARD MINUTES

The Board of School Trustees met in regular session at 7:00 p.m. at Northwestern Elementary School. All board members except Tim Daily were present including Ryan Snoddy, Harold Seamon, Mindy Mannion, and 3 interested parties. President Howard Eller called the meeting to order and Ted Merrell opened with prayer. The minutes of the July 10, 2008 meeting were reviewed and unanimously approved on a motion made by Ted Merrell and seconded by Lois Hartman. Mr. Snoddy requested the following amendments to the agenda:

- Addition of action item to approve a foreign exchange student
- Add several personnel recommendations to the listing

With these amendments, the agenda was unanimously approved on a motion made by Steve Long and seconded by Lois Hartman.

I. SUPERINTENDENT'S REPORT

A. Recognition of Student(s) – High School students Ashley Solomon, Kayleigh Henry and Tim Pickering were recognized for recently competing in the State Farm Business Management Contest, placing 3rd in the state. Congratulations to these students and their sponsor, Mr. Roger Berry.

B. ISBA Information – Mr. Snoddy reported that information will be forthcoming to the board with regard to the upcoming Fall Conference. Room reservations have been made – if anyone is unable to attend, please notify the corporation office immediately to cancel.

II. CLAIMS AND FINANCIAL

Claims in the amount of $80,030.85, $624,107.15, $771,251.13, and $137,310.84 and payroll claim listings of $308,549.26 and $$311,511.19 were unanimously approved for payment on a motion from Tim Daily and a second from Steve Long.

III. PERSONNEL

Steve Long made the motion to approve the following personnel items presented. Lois Hartman seconded and the following were approved unanimously:

A. Accept the resignation of **Jenna Tarkington** as elementary teacher.

B. Accept the resignation of **Rewa McKee** from the food service department.

C. Accept the letter of **Kathey Schultz**, NES instructional assistant, requesting retirement.

D. Approve the employment of **Jeremy Leazenby-Bruce,** effective July 15, 2008 as middle school Language Arts teacher, beginning the 2008-09 school year, and as per the Master Agreement.

E. Approve the employment of **Lauren Amthauer-Gaines** as elementary teacher at Howard Elementary, on temporary contract for 1st semester of the 2008-09 school year. Mrs. Gaines will be teaching while Mrs. Conya Gaier is on maternity leave.

F. Approve the employment of **Carrie Waters** as elementary Title 1 teacher at Howard Elementary, on 1/2-time temporary contract for 1st nine weeks during the maternity leave of Mrs. Vicki Eller.

G. Approve the employment of **Amanda Ullmer** as elementary teacher at Northwestern Elementary on regular full-time contract, effective the 2008-09 school year, and as per the Master Agreement.

DRAFT

H. Approve the employment of **Melody Wright** as Art teacher at Northwestern Elementary, on regular ½-time contract, effective the 2008-09 school year, and as per the Master Agreement.

I. Approve the employment of **Meagon Dorisse**, as prime-time instructional assistant at Howard Elementary, as per the current support staff salary and fringe benefit schedule.

J. Approve the transfer of assignment of **Rochelle Tryling** from Instructional Assistant at Howard Elementary to the Middle School. Also, approve the request of Mrs. Tryling for 5 days of unpaid personal leave from September 2-8, 2008.

K. Approve extra curricular assignments for the 2008-09 school year, as per Appendix B and as recommended by Mr. Willman to include: **Maureen Davis** – Spell Bowl and Math Bowl; **Diana Schaaf** – Student Council and Science Maintenance; **Jenna Thompson** – Harmon Notes and Tiger Tales Musical; **Jane Sisk** – Art Plus; **Sue Dulmes** – Little Hoosiers; and **Kim Maynard, Vicki Eller and Judy Whorley** – Tiger Tales Musical.

L. Approve **substitute teachers** for the 2008-09 school year.

VIII. CONSIDER ACTION TO APPROVE STAFF HANDBOOKS FOR THE 2008-09 SCHOOL YEAR

Staff handbooks were presented by building principals for the board's review and approval. Ted Merrell made the motion, Lois Hartman seconded and the board unanimously approved.

IX. CONSIDER ACTION TO APPROVE STUDENT RELEASE TIME FOR PROFESSIONAL DEVELOPMENT DATES

Professional development dates were recommended for the board's approval, with schools operating on the 2-hour delay schedule on September 10, December 18 and 19, February 26 and May 27 and 28. Lois Hartman made the motion to approve the recommendation and proceed with obtaining approval from the Department of Education for the staff development time. Ted Merrell seconded the motion; motion approved unanimously.

X. CONSIDER ACTION TO APPROVE NEOLA POLICY CHANGES AND UPDATES ON FIRST READING

Mr. Snoddy presented and reviewed NEOLA policy changes and updates. Lois Hartman made the motion to approve on first reading; Ted Merrell seconded and motion passed unanimously. These updates will be recommended for adoption on second reading at the August 28 meeting.

XI. CONSIDER ACTION WITH REGARD TO UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENTS

Per Indiana Code 35-44-1-3, uniform conflict of interest disclosure statements were presented for approval for the following employees: Dan Armstrong, Ryan Snoddy, Howard Eller, Lois Hartman, Stephen Long, Ted Merrell, Tim Daily, and Harold Seamon. Steve Long made the motion to approve Lois Hartman & Ted Merrell; Howard Eller seconded and motion passed unanimously. Ted Merrell then made the motion to approve statements for Howard Eller, Steve Long and Tim Daily; Lois Hartman seconded and motion unanimously passed. Steve Long made the motion to approve the statement for Ted Merrell and all other administrators submitted; Ted Merrell seconded and motion passed unanimously.

XII. DISCUSSION WITH REGARD TO CASH TRANSFER TUITION STUDENTS

Mr. Snoddy shared information and led a discussion with regard to cash tuition transfer students. Due to the legislative changes affecting school funding the board will be reviewing its current policy. Applications will not be accepted at this time for first semester.

XIII. CONSIDER ACTION TO ESTABLISH FULL DAY KINDERGARTEN FEES FOR THE 2008-09 SCHOOL YEAR

Mr. Owings, Mr. Willman and Mr. Snoddy recommend the fees for full day kindergarten for the upcoming year be $1000 per family. Those with financial hardship may submit a request for assistance by September 1st. Ted Merrell made the motion to approve full-day kindergarten fees as proposed; Steve Long seconded and motion passed unanimously.

XIV. CONSIDER ACTION TO APPROVE STUDENT INCENTIVES

DRAFT

Mr. Willman requested permission to hold a student activity day on September 3 as reward for students who completed their summer homework packets. This request was unanimously approved on a motion from Lois Hartman and second from Steve Long.

VIII. CONSIDER ACTION WITH REGARD TO FIREWORKS AT UPCOMING HOME FOOTBALL GAMES

Mr. Armstrong and the Boosters requested permission to have firework. shows at home football games during the 2008 season. Brian Hudson of Mr. Fireworks will be in charge of the fireworks. The board unanimously approved following a motion from Steve Long and second from Lois Hartman

XV. RECEIVE INFORMATION WITH REGARD TO WIND POWER TO GENERATE ELECTRICITY

Mr. Seamon addressed the board and presented information regarding electricity generated through wind power. Also speaking was Howard Eller, Tim Daily, and Ted Merrell and patrons Carol Hubbard and Calvin Hartman. Mr. Seamon will continue to research and report back to the board.

XVI. CONSIDER ACTION TO DECLARE ITEMS AS SURPLUS AND RELEASE TO PUBLIC AUCTION

Mr. Seamon submitted a list of items to be declared as surplus. Ted Merrell made the motion to declare these items as surplus and release for disposal through public auction. Lois Hartman seconded and the motion carried unanimously.

XVII. CONSIDER ACTION TO APPROVE A FOREIGN EXCHANGE STUDENT

Ted Merrell made a motion to approve Kirsten Lautman from Germany as a foreign exchange student. Steve Long seconded; motion unanimously passed. Kirsten is sponsored by EF Foundation of Foreign Study and will be staying with the Douglas Schmidt family.

XVIII. DISTRIBUTION OF THE 2009 BUDGET BOOK AND CONSIDER ACTION TO ADVERTISE THE PROPOSED BUDGET

Mr. Snoddy provided budget materials to the board during the meeting. He explained that timeline has been extended for approving the budget; however, he recommended we proceed on our current schedule. Steve Long made the motion to advertise the proposed budget on August 14th and 21st with a hearing scheduled at a special board meeting on August 27th. Ted Merrell seconded and the board approved unanimously. The budget, bus replacement plan, and capital projects fund will be adopted on September 11, 2008.

XIII. PUBLIC COMMENTS - none

XIV. BOARD COMMENTS - none

There being no further business, Lois Hartman made the motion, Ted Merrell seconded and the board voted unanimously to adjourn at 9:00 p.m.

Next Meeting: **August 28, 2008** - Budget Hearing –Northwestern High School Library – 7:00 P.M.

_____ _____

President Vice President

_____

Secretary

DRAFT