

Reorganization Meeting

The Board shall set the date for the reorganization meeting in July every year. The meeting shall be called to order by the Clerk of the Board who shall preside until the election of a new president. The order of business to be conducted at the organization meeting shall include the following items:

1. Administration of the oath of office to all new or re-elected board members.
2. Election of president and vice-president.
3. Appointment of the following positions:
 - a. Clerk
 - b. Treasurer
 - c. Deputy Treasurer
 - d. Internal Claims Auditor
 - e. District Auditor
 - f. Purchasing Agent
 - g. Title IX Compliance Officer and Section 504 Officer
4. Administration of oath of office to:
 - a. President
 - b. Vice-President
 - c. Clerk
 - d. Treasurer
 - e. Deputy Treasurer
5. Bonding of the Treasurer for a designated amount and general bonding of all employees.
6. Designation of official depository for district funds and official newspapers.
7. Authorization of:
 - a. petty cash funds
 - b. student activity funds
 - c. person to certify payrolls
 - d. District Superintendent to approve budget transfers.
8. Establishment of meeting calendar and location of meetings.

Legal ref: New York Education Law §1707

Approved: November 20, 1996