

ANDOVER CENTRAL SCHOOL
31-35 Elm Street, P. O. Box G
Andover, NY 14806
(607) 478-8491

NON-INSTRUCTIONAL APPLICATION FOR EMPLOYMENT

SUPPLY ALL INFORMATION EVEN IF CONTAINED ELSEWHERE

Please Print (If answers to any questions require more than the space provided, use the back page or insert sheets.)

Date _____

Name: _____ Telephone: _____
 First Middle Last Email: _____

Physical Address _____

Mailing Address (if different from physical address) _____

Are you a United States Citizen? _____ If no, are you eligible to work in the United States? _____

Have you ever been convicted of any crime (felony or misdemeanor)? ☐ YES ☐ NO

If yes, explain: _____

Were you ever been dismissed or discharged from any Employment for reasons other than lack of work or funds?

☐ YES ☐ NO If yes, explain: _____

Position Desired: _____ Date available to begin employment _____

EDUCATIONAL HISTORY

(List all education in chronological order)

	Name of Institution	Location: City/Town State	Years Attended Full Time	Major	Semester Hours in Major	Graduation Diploma or Degree
High School						
College / University						
Other						

SEND YOUR APPLICATION TO:

Andover Central School, Attention Superintendent's Office,
 31-35 Elm Street, P.O. Box G, Andover, N.Y. 14806 Telephone: (607) 478-8491.

THE NEW YORK STATE HUMAN RIGHTS LAW PROHIBITS DISCRIMINATION IN EMPLOYMENT BECAUSE OF AGE, RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, DISABILITY, MARITAL STATUS, OR CRIMINAL RECORD. ACCORDINGLY, NOTHING IN THIS APPLICATION FORM SHOULD BE VIEWED AS EXPRESSING, DIRECTLY OR INDIRECTLY, ANY LIMITATION, SPECIFICATION, OR DISCRIMINATION AS TO AGE, RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, DISABILITY, MARITAL STATUS, OR CRIMINAL RECORD IN CONNECTION WITH EMPLOYMENT BY ALLEGANY COUNTY MUNICIPALITIES.

THE ANDOVER CENTRAL SCHOOL DISTRICT TAKES EVERY DAY TO MAXIMIZE THE OPPORTUNITIES
 AND FULL POTENTIAL OF EVERY CHILD

EXPERIENCE

List here in chronological order all significant work experience, including trade or business, military service, social work, work in summer camps or youth activities, etc.

Type of Work	From (Mo. / Yr.)	To (Mo. / Yr.)	Name, Address and Telephone # of Employer	Name & Address of Supervisor Who Knows About This Work

REFERENCES

Include here only names of people who know of your quality of work. Include at least two (2) professional references.

<u>Name</u>	<u>Current Address and Telephone Number</u>	<u>Relationship to Candidate</u>

To the Applicant: The remainder of this page is yours. Use it to amplify, explain, or continue any statements on previous pages. Use it to tell us anything that you think is important for an employing school system to know about you as a prospective employee.

THIS AFFIRMATION MUST BE COMPLETED -

I affirm that the statements made on this application (including any attached papers) are true under the penalties of perjury.

Signature of Applicant (Must be original signature)

Date