

College minor _____ Semester hours _____

REFERENCES

It is the applicant's responsibility to provide the school district with the following information in order to be considered for employment:

- A. The names of at least three reference sources must be provided and must include current employer, if employed, or last employer, if not currently employed.
- B. Applicants with work experience must provide recommendations from principals and/or superintendents from all contracted educational work experiences within the past three years. If experience was not within the past three years, provide references from last contracted experience.
- C. Applicants who are beginning teachers must include references from their student teaching supervisor(s) and cooperating teacher(s).

<u>Name</u>	<u>Position/Relationship</u>	<u>Address</u>	<u>Phone Number</u>
1.			
2.			
3.			

EXPERIENCE

Please list your experience chronologically, beginning with the most recent. Include both substitute and student teaching experiences if they have occurred in the last five years. This section **MUST** be completed in full – do not indicate “see resume.”

Names and address for all organizations you have worked for must be listed. Please attached additional sheet, if needed.

Employer: _____ Dates of Employment: _____ to _____
 Address: _____ Phone Number: _____
 Position / Title: _____ Supervisor: _____
 Description of Duties: _____
 Reason for Leaving: _____

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 Position / Title: _____ Supervisor: _____
 Description of Duties: _____
 Reason for Leaving: _____

Have you ever failed to be reappointed? _____ If so, please explain _____

To what professional organizations do you belong? _____

Have you had any significant assignments, such as professional leadership positions, building, system-wide or state committees? _____

What significant travels have you taken (when and where?) _____

To the Applicant: The remainder of this page is yours. Use it to amplify, explain, or continue any statements on previous pages. Use it to tell us anything on the form which you think is important for an employing school system to know about you as a prospective administrator. Please use your own handwriting.

Signature of Applicant (Must be original signature)

Date

SEND YOUR APPLICATION TO:

Andover Central School, Attention Superintendent's Office,
31-35 Elm Street, P. O. Box G, Andover, NY 14806 Telephone: (607) 478-8491.

THE NEW YORK STATE HUMAN RIGHTS LAW PROHIBITS DISCRIMINATION IN EMPLOYMENT BECAUSE OF AGE, RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, DISABILITY, MARITAL STATUS, OR CRIMINAL RECORD. ACCORDINGLY, NOTHING IN THIS APPLICATION FORM SHOULD BE VIEWED AS EXPRESSING, DIRECTLY OR INDIRECTLY, ANY LIMITATION, SPECIFICATION, OR DISCRIMINATION AS TO AGE, RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, DISABILITY, MARITAL STATUS, OR CRIMINAL RECORD IN CONNECTION WITH EMPLOYMENT BY ALLEGANY COUNTY MUNICIPALITIES.

THE ANDOVER CENTRAL SCHOOL DISTRICT TAKES EVERY DAY TO MAXIMIZE THE OPPORTUNITIES